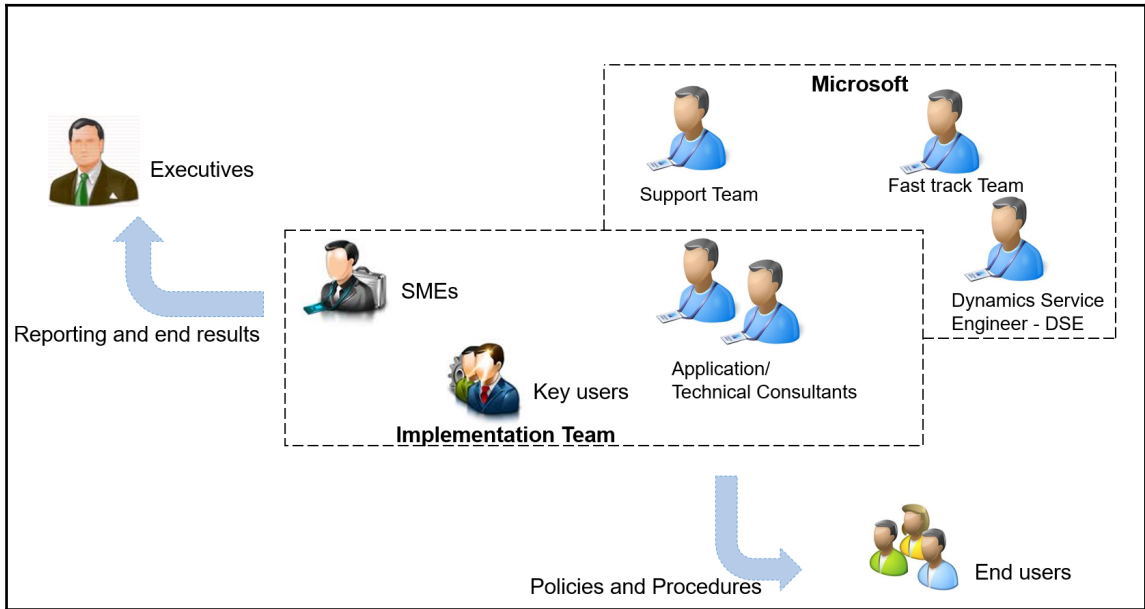
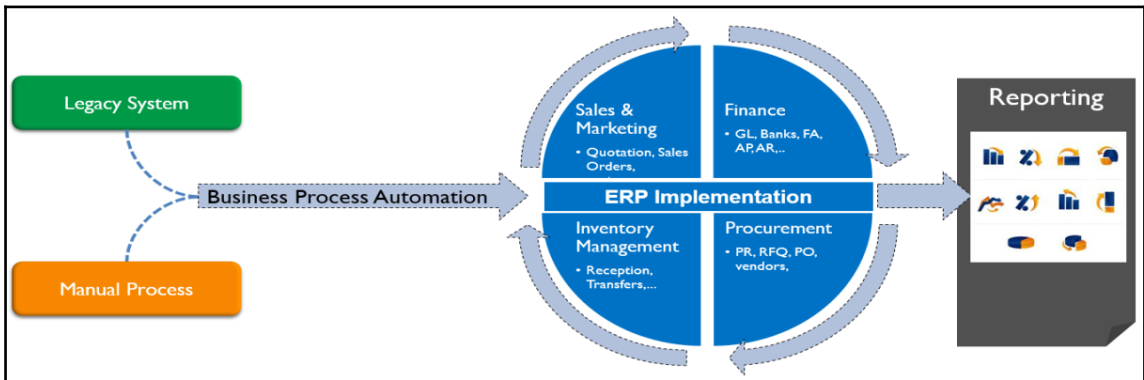
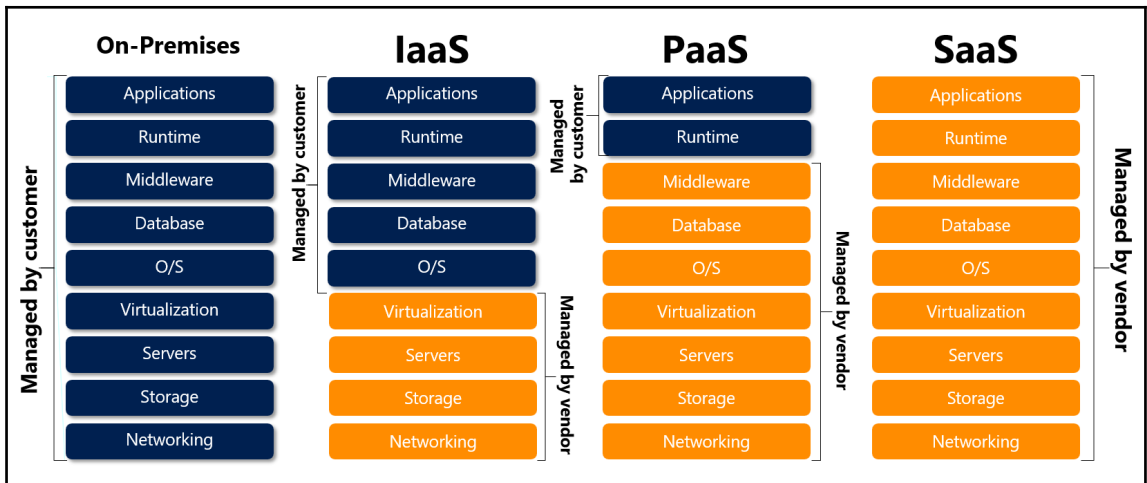
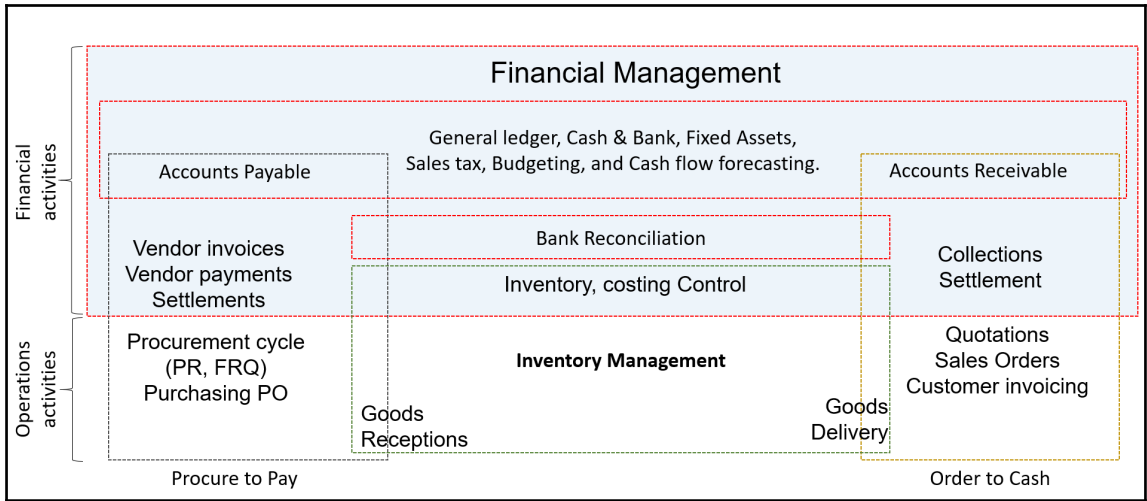


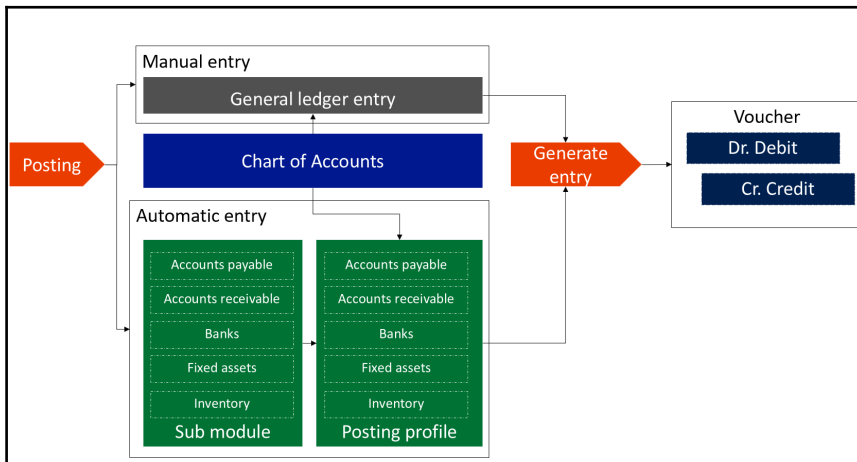
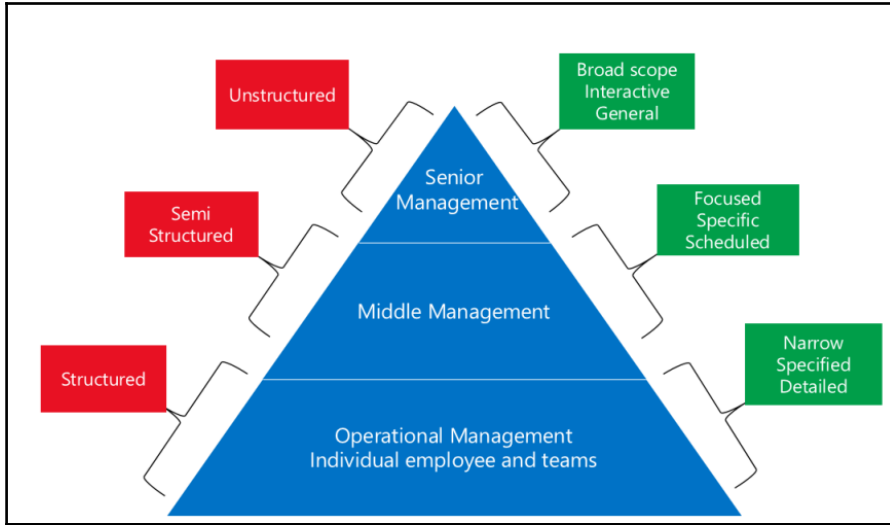
Chapter 1: Getting Started with Microsoft Dynamics 365 for Finance and Operations

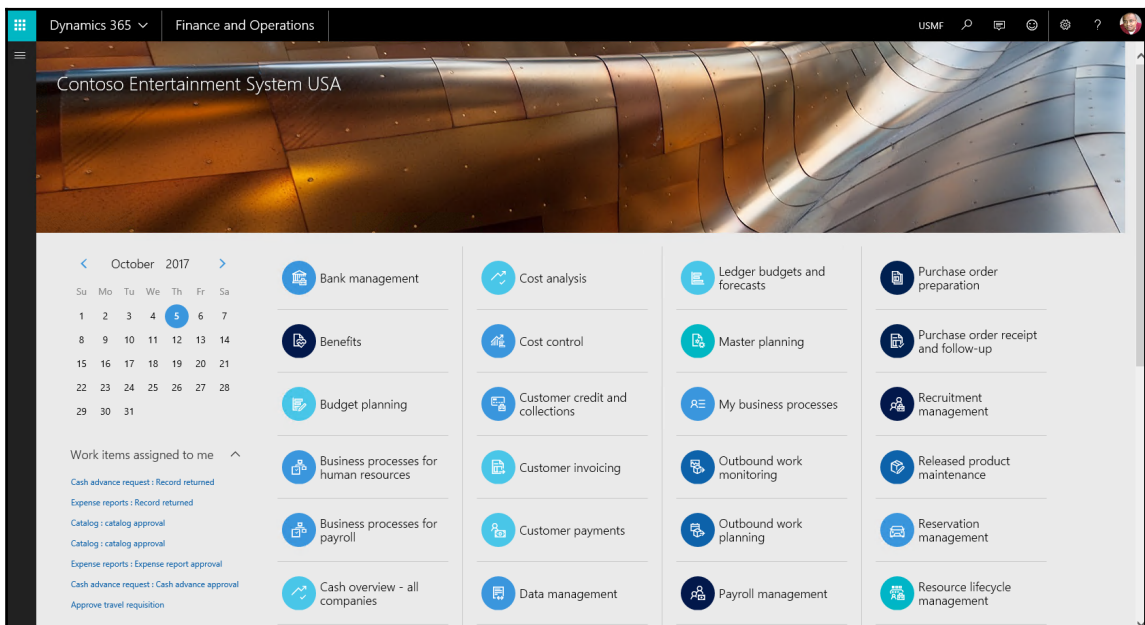
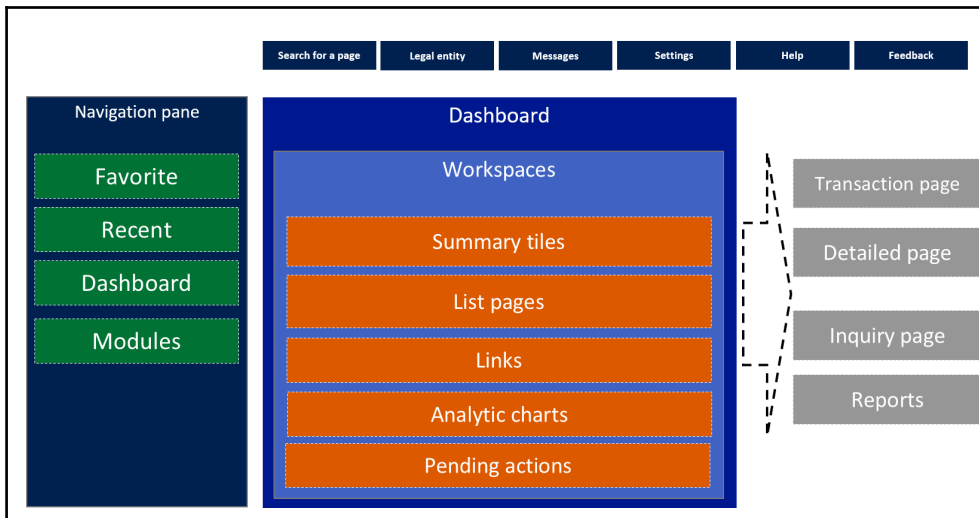


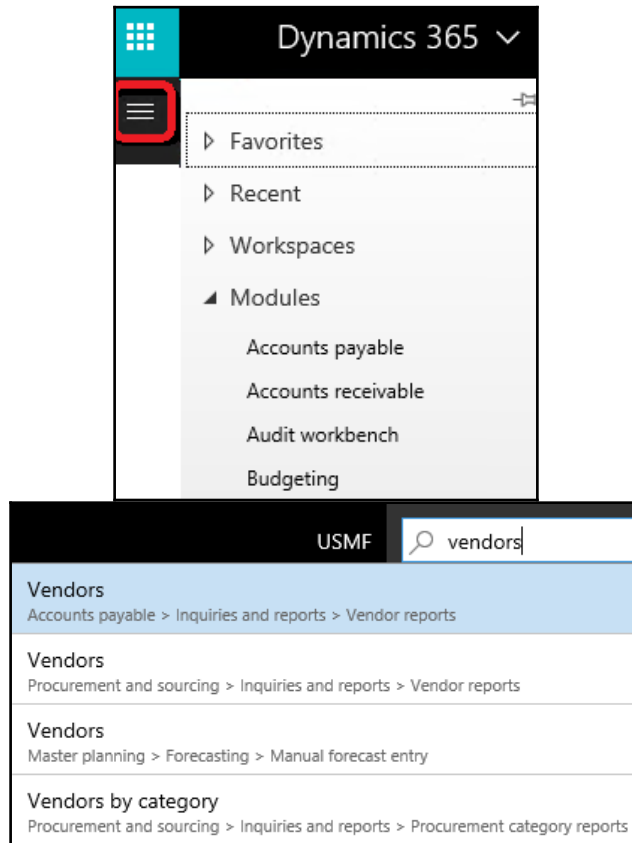
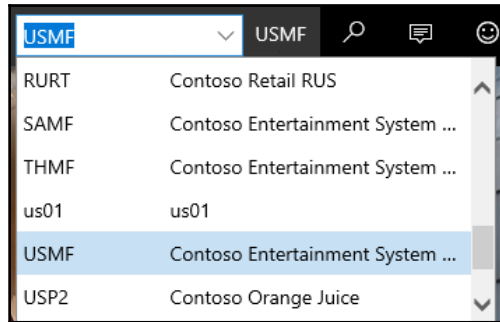
Business Side	Technical Side
<ul style="list-style-type: none"> • Business knowledge in business domains Vertical or Horizontal • Understanding business process cycles • Understanding business integration 	<ul style="list-style-type: none"> • Understanding application flow of information • Understanding ERP integration • Understanding ERP implementation life cycle
Soft Skills	
Communication skills	Leadership skills
Presentation skills	Project Management skills
Business writing skills	Technical writing skills













MESSAGES



Import data processing job
'Identification-2017-10-05T14:48:20-
B33245C4C4E7473D94D78268649289A1'
completed successfully.




Less than a minute ago



For additional warnings or errors,
please check the log


Less than a minute ago

[Clear](#)

USMF   

Feedback ?

Share your thoughts about Microsoft Dynamics 365 for Finance and Operations.

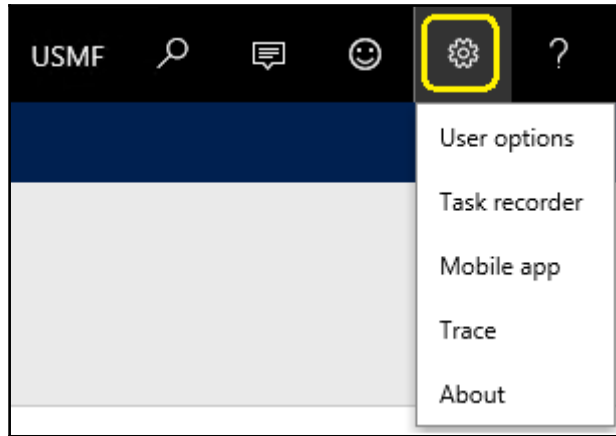
 

Thank you for taking the time to send us feedback. Your privacy is important to us. To protect your privacy, please don't include any personal information.

[Microsoft Privacy Statement](#)

SESSION INFORMATION

f39c2671-3172-413e-a7ff-c6a5e2820fa7
2017-10-05T21:55:02.260Z
4d4818c652b5408498dbf2ac825b3172
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IIS:MININT-7FM6IMJ



Dynamics 365 Finance and Operations

- Favorites
 - General journals ★
 - Global general journals ★
- Recent
- Workspaces
 - Bank management
 - Benefits
 - Budget planning
 - Business processes for human resources
 - Business processes for payroll
 - Cash overview - all companies
 - Cash overview - current company
 - Catalog management

Workspaces

- General journal processing
- Financial period close
- CFO Overview
- Journal entries
 - General journals ★
 - Global general journals ★
 - Post journals

Dynamics 365 Finance and Operations

- Workspaces
 - General journal processing
 - Financial period close
 - CFO Overview
 - Journal entries
 - General journals
 - Global general journals
 - Post journals
 - Periodic journals
 - Allocation journals
 - Advanced ledger entries
 - Inquiries and reports
 - Trial balance
 - Accounting source explorer
 - Voucher transactions
 - Audit trail
 - Financial reports
 - Ledger reports
 - Period end reports
 - Consolidation reports
 - Periodic tasks
- Ledger settlements
 - Unsettled transactions report
 - Periodic journals
 - Foreign currency revaluation
 - Journalizing
 - Journalized journals
 - Subledger journal entries not yet transferred
 - Batch transfer for subledger journals
 - Recalculate ledger periods
 - Update filter results for all derived financial hierarchies
 - Clean up ledger journals
 - Data export
- Allocations
 - Allocation journals
 - Process allocation request
 - Ledger allocation rules
 - Ledger allocation basis
 - Allocation rules definition report
- Period close
 - Financial period close workspace
 - All financial period close tasks
 - Financial period close configuration
 - Purchase order year-end process
 - Closing period adjustments
 - Year end close
 - Ledger calendars
 - Fiscal calendars
 - Commitment close
- Chart of accounts
- Accounts
- Dimensions
- Structures
- Funds
- Currencies
 - Foreign currency revaluation
 - Currency exchange rates
 - Exchange rate types
 - Currencies
 - Configure exchange rate providers
 - Import currency exchange rates
 - Currency revaluation accounts
 - Denomination currencies
 - System currency conversion
- Calendars
 - Ledger calendars
 - Fiscal calendars
- Ledger setup
 - Ledger
 - General ledger parameters
 - Ledger calendars
 - Fiscal calendars
 - Date intervals
 - Financial reporting setup
 - Period allocation categories
 - Check voucher series
- Journal setup
- Journal names
- General ledger workflows
- Accrual schemes
- Journal descriptions
- Default descriptions
- Ledger reasons
- Financial reasons
- Posting setup
 - Accounts for automatic transactions
 - Intercompany accounting
 - Currency revaluation accounts
 - Transaction posting definitions
 - Posting definitions

Dynamics 365 Finance and Operations Accounts payable > Vendors > All vendors

Vendor: MAINTAIN COPY SET UP TRANSACTIONS TAX INFORMATION RELATED INFORMATION REGISTRATION

On hold Add vendor to another legal entity Contacts Summary update Purchase orders with retention Transactions Update 1099 Vendor settlement for 1099's Vendor search Registration IDs Registration ID search

Bank accounts Certifications Product filters Invoices Balance Vendor state tax IDs

Click the edit button to make changes.

ALL VENDORS

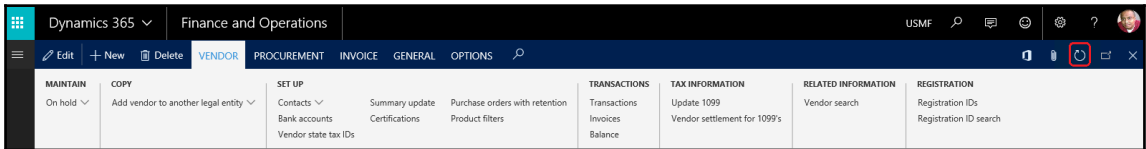
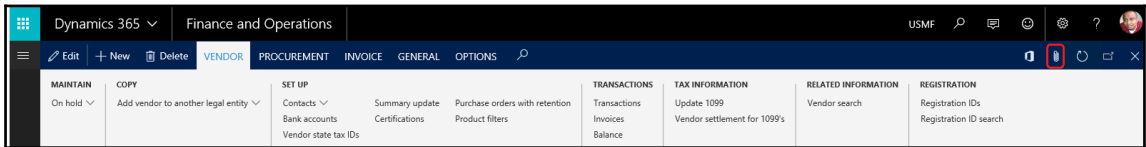
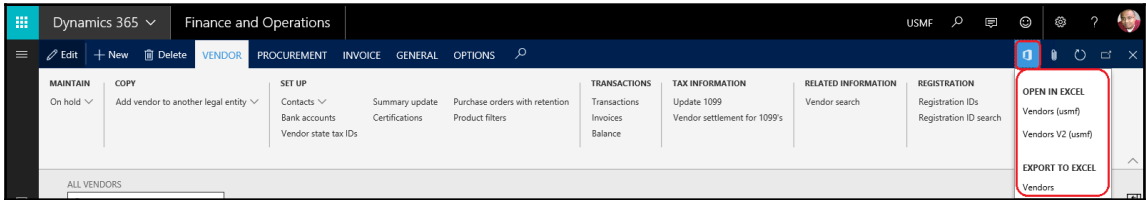
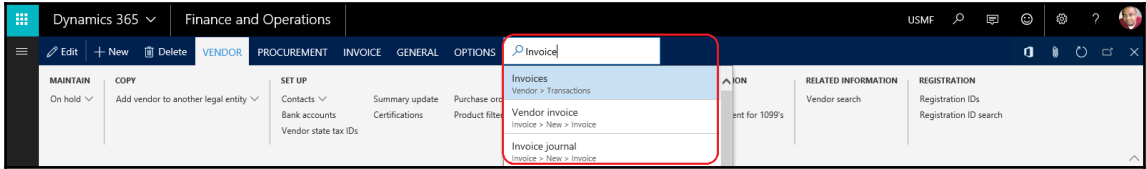
Vendor account	Name	Vendor hold	Phone	Extension	Primary contact	Group	Currency
1001	Acme Office Supplies	No	773-998-8892			40	USD
1002	Lande Packaging Supplies	No				40	USD
1003	Ade Supply Company	No				20	CAD
104	Best Supplier - Europe	No				10	EUR
AirCarrier	Air Cargo Carrier	No				40	USD
CN-001	Contoso Asia	No	80123) 4567 8901			40	CNY

Dynamics 365 Finance and Operations Accounts payable > Vendors > All vendors

Vendor: MAINTAIN COPY SET UP TRANSACTIONS TAX INFORMATION RELATED INFORMATION REGISTRATION

On hold Add vendor to another legal entity Contacts Summary update Purchase orders with retention Transactions Update 1099 Vendor settlement for 1099's Vendor search Registration IDs Registration ID search

Bank accounts Certifications Product filters Invoices Balance Vendor state tax IDs



ALL VENDORS

Filter

✓	Vendor account ↑	Name	Vendor hold	Phone	Extension	Primary contact	Group	Currency
✓	1001	Acme Office Supplies	No	773-998-8892			40	USD
	1002	Lande Packaging Supplies	No				40	USD
✓	1003	Ade Supply Company	No				20	CAD
	104	Best Supplier - Europe	No				10	EUR
✓	AirCarrier	Air Cargo Carrier	No				40	USD

Dynamics 365 Finance and Operations

ALL VENDORS

1001

Name	Vendor hold
Acme Office Supplies	No
Lande Packaging Supplies	No
Ade Supply Company	No
Best Supplier - Europe	No
Air Cargo Carrier	No
Contoso Asia	No

Vendor account: "1001"
Name: "1001"
Vendor hold: "1001"
Phone: "1001"
Extension: "1001"
Group: "1001"
Currency: "1001"

Dynamics 365 Finance and Operations

VENDOR PROCUREMENT

Filters

Vendor account begins with

Apply Reset

ALL VENDORS

Filter

Vendor
1001
1002
1003
104

➔

Primary address ^

711 Louisiana
Houston, TX 77020
USA

Recent activity ^

Last invoice
10/2/2017

Invoice amount
3,900.00

Last payment
9/21/2017

Payment amount
-1,000.00

Dynamics 365
USMF

+ New Delete
VENDOR PROCUREMENT INVOICE GENERAL OPTIONS

ALL VENDORS

1001 : Acme Office Supplies

General 40 | Not Active ^

[Change party association](#)

IDENTIFICATION	Search name Acme Office Supplies	Organization number	OTHER INFORMATION
Vendor account 1001	Group 40	ABC code None	Address books
Type Organization	ORGANIZATION DETAILS	DUNS number	Known as
Name Acme Office Supplies	Number of employees 0		Phonetic name
			Language en-us
			VENDOR COLLABORATION
			Collaboration activation Not Active

Addresses

Contact information

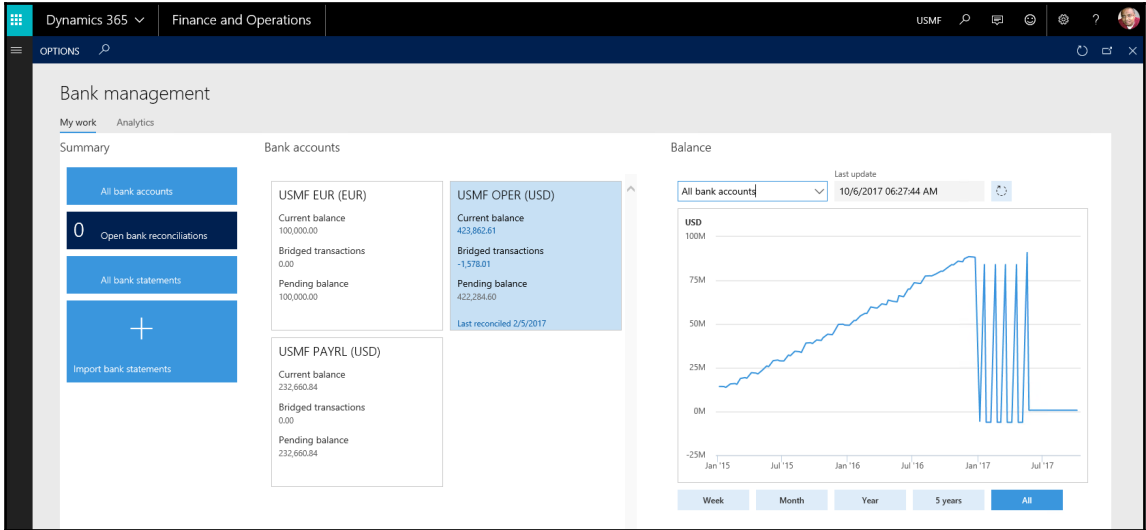
Miscellaneous details 0.00 | No

Vendor profile

Purchasing demographics USD

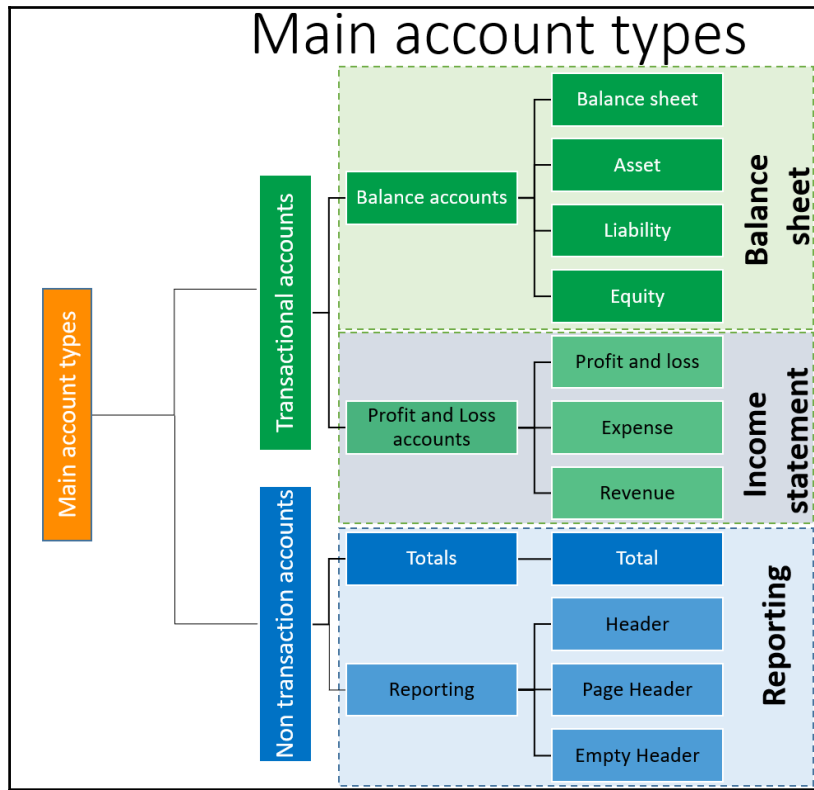
Invoice and delivery

Purchase order defaults



Chapter 2: Understanding the General Ledger

Balance Sheet	Income Statement
Assets	Revenues
<u>Fixed Assets</u>	Sales Revenue
Fixed Assets	Sales Returns
Accumulated Depreciation	<u>Total Revenues</u>
<u>Total Fixed Assets</u>	Cost of Goods Sold
<u>Current Assets</u>	<u>Gross Profit</u>
Banks	<u>Operating Expenses</u>
Inventory	Manufacturing Expenses
<u>Total Current Assets</u>	Selling and marketing Expenses
Total Assets	Administration Expenses
Liabilities & Owner Equities	Depreciation Expenses
<u>Current Liabilities</u>	<u>Total Operating Expense</u>
Accounts Payable	Interest Income
Accruals	<u>Net Operating Profit</u>
<u>Total Current Liabilities</u>	<u>Net Income</u>
<u>Long Term Liabilities</u>	
Notes Payable	
<u>Total Long Term Liability</u>	
<u>Owners' Equity</u>	
Retained Earnings	
<u>Total Owners' Equity</u>	
Liabilities & Owner Equities	



Dynamics 365 Finance and Operations

General ledger > Chart of accounts > Accounts > Main accounts

Save + New Delete New from template Name Translations Account statement Total accounts OPTIONS

110180

110180, Petty Cash

Main accounts - chart of accounts: Shared

General

Σ Totals Assign template Additional consolidation accounts

IDENTIFICATION

Main account: 110180

Name: Petty Cash

DB/CR default: Debit

DB/CR requirement: [dropdown]

Balance control: [dropdown]

LEDGER

Main account type: Asset

- Profit and loss
- Revenue
- Expense
- Balance sheet
- Asset
- Liability
- Equity
- Total
- Reporting
- Common

RELATED ACCOUNTS

Offset account: [dropdown]

Opening account: [dropdown]

Dynamics 365 Finance and Operations

General ledger > Chart of accounts > Accounts > Main accounts

Save + New Delete New from template Name Translations Account statement Total accounts OPTIONS

Filter

- 110110, Bank Account - USD
- 110115, Bank Account - CAD
- 110120, Bank Account - CNY
- 110130, Bank Account - EUR
- 110140, Bank Account - DKK
- 110150, Bank Account - GBP
- 110160, Bank Account - Payroll
- 110180, Petty Cash
- 112000, Safe drop
- 112010, Bank drop
- 112100, Deposits - Cash
- 112110, Deposits - Check
- 112120, Deposits - Credit card
- 112130, Deposits - Voucher
- 112140, Deposits - Gift card
- 112150, Deposits - Currency
- 112160, Deposits - Loyalty
- 119999, TOTAL CASH & CASH EQUIVAL**
- 120100, Bonds
- 120200, Other Marketable Securities
- 120300, Bill of Exchange (BOE)
- 120400, BOE Remitted for Collection
- 120500, BOE Remitted for Discount

Main accounts - chart of accounts: Shared

General

Σ Totals Assign template Additional consolidation accounts

IDENTIFICATION

Main account: 119999

Name: TOTAL CASH & CASH EQUIVALEN

DB/CR default: Debit

DB/CR requirement:

Balance control:

LEDGER

Main account type: Total

- Profit and loss
- Revenue
- Expense
- Balance sheet
- Asset
- Liability
- Equity
- Total**
- Reporting
- Common

RELATED ACCOUNTS

Offset account:

Opening account:

Dynamics 365 Finance and Operations | General ledger > Chart of accounts > Accounts > Main accounts

Save | + New | Delete | New from template | Name Translations | Account statement | Total accounts | OPTIONS

Filter

- 110110, Bank Account - USD
- 110115, Bank Account - CAD
- 110120, Bank Account - CNY
- 110130, Bank Account - EUR
- 110140, Bank Account - DKK
- 110150, Bank Account - GBP
- 110160, Bank Account - Payroll
- 110180, Petty Cash
- 112000, Safe drop
- 112010, Bank drop
- 112100, Deposits - Cash
- 112110, Deposits - Check
- 112120, Deposits - Credit card
- 112130, Deposits - Voucher
- 112140, Deposits - Gift card
- 112150, Deposits - Currency
- 112160, Deposits - Loyalty
- 119999, TOTAL CASH & CASH EQUIVAL

Main accounts - chart of accounts: Shared

General

Totals Assign template Additional consolidation accounts

IDENTIFICATION

Main account: 119999

Name: TOTAL CASH & CASH EQUIVALEN

DB/CR default: Debit

DB/CR requirement: [Dropdown]

Balance control: [Dropdown]

LEDGER

Main account type: Total

Reporting type: [Dropdown]

Main account category: [Dropdown]

RELATED ACCOUNTS

Offset account: [Dropdown]

Opening account: [Dropdown]

Legal entity overrides

Dynamics 365 Finance and Operations | General ledger > Chart of accounts > Accounts > Main accounts

Save | + New | Delete | OPTIONS

Filter

Account interval

From value	To value	Invert sign
110000	119998	<input type="checkbox"/>

Dynamics 365 Finance and Operations | General ledger > Chart of accounts > Accounts > Main account categories

Save + New Delete Link main accounts OPTIONS

Main account categories

Filter

Reference ID ↑	Main account category	Description	Main account type	Closed
1	CASH	Cash	Balance sheet	<input type="checkbox"/>
2	CASHEQUIV	Cash Equivalents		<input type="checkbox"/>
3	SHORTTERMINVEST	Short-term investments		<input type="checkbox"/>
4	AR	Accounts Receivable		<input type="checkbox"/>
5	INV	Inventory		<input type="checkbox"/>
6	NOTESREC	Notes Receivables		<input type="checkbox"/>

Dynamics 365 Finance and Operations | General ledger > Chart of accounts > Accounts > Main account categories

Save + New Delete **Link main accounts** OPTIONS

Main account categories

Filter

Link main accounts - account category: INV

Select the main accounts to link to the selected main account category

Link all Unlink all

Chart of accounts: Shared

Linked ↓	Main account	Account name	Main account type
<input checked="" type="checkbox"/>	140200	Finished Goods Inventory	Asset
<input checked="" type="checkbox"/>	140100	Raw Materials Inventory	Asset
<input type="checkbox"/>	403300	Customer Cash Discounts Taken	Revenue
<input type="checkbox"/>	403160	Customer Invoice Discounts	Revenue
<input type="checkbox"/>	200711	Encumbrance year end	Liability
<input type="checkbox"/>	200511	Reserve for encumbrances	Liability

Dynamics 365 Finance and Operations

General ledger > Chart of accounts > Accounts > Main accounts

Save + New Delete New from template Name Translations Account statement Total accounts OPTIONS

140200

140200, Finished Goods Inventory

Main accounts - chart of accounts: Shared

General

Totals Assign template Additional consolidation accounts Currency code validation

IDENTIFICATION

Main account: 140200
 Name: Finished Goods Inventory

LEDGER

Main account type: Asset
 Reporting type: [blank]

DB/CR default: Debit
DB/CR requirement: [blank]
Balance control: [blank]

RELATED ACCOUNTS

Offset account: [blank]
 Opening account: [blank]

ADMINISTRATION

Do not allow manual entry
 Active from: [blank]
 Active to: [blank]
 Suspended
 Field to transfer balance on closing st: [blank]
 Close type: Not applicable

Main account category: INV

Main account category ↑	Description	Account type ▼	Reference ID
INV	Inventory		5
INVEST	Investimentos	Asset	200
INVESTLP	Investimentos de longo prazo	Asset	800
Japanese	Japanese import		1003
LEASEPAY	Leases Payable (Current)		21
LONGTERMDEBT	Long-term debt		24



Dynamics 365 Finance and Operations

General ledger > Chart of accounts > Accounts > Main accounts

Save | + New | Delete | New from template | Name Translations | Account statement | Total accounts | OPTIONS

110180

110180, Petty Cash

Main accounts - chart of accounts: Shared

General

Σ Totals Assign template Additional consolidation accounts

IDENTIFICATION

Main account: 110180

Name: Petty Cash

DB/CR default: Debit

DB/CR requirement: [Dropdown]

Balance control: [Dropdown]

LEDGER

Dynamics 365 Finance and Operations

General ledger > Journal entries > General journals

USMF

Save | Post | Validate | General journals | Period journal | Functions | Fixed assets | Inquiries | Print | OPTIONS

00633 : GENJRN

Journal voucher

Display journal lines: All

List | General | Invoice | Payment | Payment fee | Fixed assets | Remittance | History

+ New | Delete | Voucher | Financial dimensions | Sales tax | Functions

Date	Voucher	Company	Account type	Account	Description	Debit	Credit	Offset company	Offset account type	Offset account
3/1/2018	GNJL000834	usmf	Ledger	110180--				usmf	Ledger	

Dynamics 365 Finance and Operations

General ledger > Chart of accounts > Accounts > Main accounts

Save | New | Delete | New from template | Name Translations | Account statement | Total accounts | OPTIONS

605150

605150, Rent Expense

Main accounts - chart of accounts: Shared

General

Totals | Assign template | Additional consolidation accounts

IDENTIFICATION

Main account: 605150

Name: Rent Expense

DB/CR default: [Dropdown]

DB/CR requirement: **Credit**

Balance control: [Dropdown]

LEDGER

Dynamics 365 Finance and Operations

General ledger > Journal entries > General journals

USMF

Save | Post | Validate | General journals | Period journal | Functions | Fixed assets | Inquiries | Print | OPTIONS

Operation completed

Voucher GNJL000834

00633 : GENURN

Journal voucher

Display journal lines: All

List | General | Invoice | Payment | Payment fee | Fixed assets | Remittance | History

+ New | Delete | Voucher | Financial dimensions | Sales tax | Functions

Date	Voucher	Company	Account type	Account	Description	Debit	Credit	Offset company	Offset account...	Offset account
3/1/2018	GNJL000834	usmf	Ledger	605150----		100.00		usmf	Bank	USMF OPER

Message details

Voucher GNJL000834

The main account on combination 605150---- is set up to be used only for credit transactions. You must select a main account that is set up only for debit transactions, or that has no debit or credit requirements.

Reported from company accounts usmf

Dynamics 365 Finance and Operations

General ledger > Chart of accounts > Accounts > Main accounts

Save + New Delete New from template Name Translations Account statement Total accounts OPTIONS

112100

112100, Deposits - Cash

Main accounts - chart of accounts: Shared

General

Σ Totals Assign template Additional consolidation accounts

IDENTIFICATION

Main account: 112100

Name: Deposits - Cash

DB/CR default: [Dropdown]

DB/CR requirement: [Dropdown]

Balance control: **Debit**

LEDGER

Dynamics 365 Finance and Operations

General ledger > Journal entries > General journals

USMF

Save Post Validate General Journals Period Journal Functions Fixed assets Inquiries Print OPTIONS

Operation canceled: Validating and posting journal

Posting results for journal batch number 00634

Message details

Posting results for journal batch number 00634

A requirement for debit balance is selected for account 112100, but this is violated by voucher -1.00.

Posting has been canceled.

00634 : GEN/JRN

Journal voucher

Display journal lines: All

List General Invoice Payment Payment fee Fixed assets Remittance History

+ New Delete Voucher Financial dimensions Sales tax Functions

✓	Date	Voucher	Company	Account type	Account	Description	Debit	Credit	Offset company	Offset account...	Offset account
	3/1/2018	GNIL000836	usmf	Ledger	112100--			101.00	usmf	Ledger	112010--

Dynamics 365 Finance and Operations - Main accounts page for account 110110.

General ledger > Chart of accounts > Accounts > Main accounts

110110, Bank Account - USD

Main accounts - chart of accounts: Shared

General

Totals Assign template Additional consolidation accounts Currency code validation

IDENTIFICATION

Main account: 110110
 Name: Bank Account - USD

DB/CR default: Debit
 DB/CR requirement: [dropdown]
 Balance control: [dropdown]

ADMINISTRATION

Do not allow manual entry
 Active from: [calendar]
 Active to: [calendar]
 Suspended

Dynamics 365 Finance and Operations - Journal voucher page.

General ledger > Journal entries > General Journals

Value 110110 is not allowed for manual entry. Enter another value.

00634 - GENJRN
 Journal voucher

Display journal lines: All

List General Invoice Payment Payment fee Fixed assets Remittance History

+ New Delete Voucher Financial dimensions Sales tax Functions

✓	Date	Voucher	Company	Account type	Account	Description	Debit	Credits	Offset company	Offset account..	Offset account	Offset transaction text	Currency
✓	3/1/2018	GNJL000836	usmf	Ledger	110110			100.00	usmf	Ledger	112010--		USD

Dynamics 365 Finance and Operations - Main accounts page for account 112140.

General ledger > Chart of accounts > Accounts > Main accounts

112140, Deposits - Gift card

Main accounts - chart of accounts: Shared

General

Totals Assign template Additional consolidation accounts Currency code validation

IDENTIFICATION

Main account: 112140
 Name: Deposits - Gift card

DB/CR default: Debit
 DB/CR requirement: [dropdown]
 Balance control: [dropdown]

ADMINISTRATION

Do not allow manual entry
 Active from: 1/1/2018
 Active to: 3/31/2018
 Suspended

Dynamics 365 Finance and Operations - General ledger > Journal entries > General journals

Warning: Combination 112140-- is not active for the following account structure: Manufacturing B/S.

00636 : GENJRN
Journal voucher

Display journal lines: All

Date	Voucher	Company	Account type	Account	Description	Debit	Credit	Offset company	Offset account...	Offset account	Offset transaction text	Currency
4/1/2018	GNJL000838	usmf	Ledger	112140--		120.00		usmf	Ledger			USD

Dynamics 365 Finance and Operations - General ledger > Chart of accounts > Accounts > Main accounts

Search: 112140

112140, Deposits - Gift card

Main accounts - chart of accounts: Shared

General

Σ Totals Assign template Additional consolidation accounts

IDENTIFICATION

Main account: 112140

Name: Deposits - Gift card

LEDGER

Main account type: Asset

Reporting type: [Blank]

Main account category: CASHEQUIV

DB/CR default: Debit

DB/CR requirement: [Blank]

RELATED ACCOUNTS

Balance control: [Blank]

Offset account: [Blank]

Opening account: [Blank]

ADMINISTRATION

Do not allow manual entry

Active from: [Blank]

Active to: [Blank]

Suspended

Dynamics 365 Finance and Operations - General ledger > Journal entries > General journals

Journal voucher: 00636 : GENJRN

Voucher: GNJL000838

Message details:

- Voucher GNJL000838
- MainAccount 112140 is closed.
- The combination was not validated beyond the MainAccount financial dimension.
- Reported from company accounts usmf

Date	Voucher	Company	Account type	Account	Description	Debit	Credit	Offset company	Offset account...	Offset account
4/1/2018	GNJL000838	usmf	Ledger	112140--		120.00		usmf	Ledger	112010--

Dynamics 365 Finance and Operations - General ledger > Chart of accounts > Accounts > Main accounts

Main accounts - chart of accounts: Shared

110170, Bank Account - EGP

General

Additional consolidation accounts: Currency code validation

IDENTIFICATION

Main account: 110170

Name: Bank Account - EGP

LEDGER

Main account type: Balance sheet

ADMINISTRATION

Do not allow manual entry:

Active from: []

Active to: []

Suspended:

CONSOLIDATION

Default consolidation account: []

CURRENCY

Default Currency: EGP

Validate currency code: Specify multiple valid options

Dynamics 365 Finance and Operations - General ledger > Journal entries > General journals

Warning: The currency for account 110170 is not valid.

Journal voucher: 00636 : GENJRN

Company	Account type	Account	Description	Debit	Credit	Offset company	Offset account...	Offset account	Offset transaction text	Currency	Exchange rate	Its
usmf	Ledger	110170--		120.00		usmf	Ledger	112010--		USD	1.000000000000	

Dynamics 365 Finance and Operations

General ledger > Chart of accounts > Accounts > Main accounts

Save + New Delete New from template Name Translations Account statement Total accounts OPTIONS

110170

110170, Bank Account - EGP

Main accounts - chart of accounts: Shared

General

Legal entity overrides

Posting validation

User validation Posting validation

USER

User ID
ALICIA

Validate user
Specify multiple valid options

POSTING TYPE

Posting type

Posting type validation
Optional

Dynamics 365 Finance and Operations

General ledger > Journal entries > General journals

USMF

Save Post Validate General journals Period journal Functions Fixed assets Inquiries Print OPTIONS

You are not authorized to use account 110170.

00636 : GENJRN
Journal voucher

Display journal lines
All

List General Invoice Payment Payment fee Fixed assets Remittance History

+ New Delete Voucher Financial dimensions Sales tax Functions

✓	Date	Voucher	Company	Account type	Account	Description	Debit	Credit	Offset company	Offset account...	Offset account	Offset transaction text
	4/1/2018	GNL000838	usmf	Ledger	110170--		120.00		usmf	Ledger	112010--	

Dynamics 365 Finance and Operations

General ledger > Chart of accounts > Accounts > Main accounts

Save + New Delete New from template Name Translations Account statement Total accounts OPTIONS

110170

110170, Bank Account - EGP

Main accounts - chart of accounts: Shared

General

Legal entity overrides

Posting validation

User validation **Posting validation**

USER

User ID

Validate user

POSTING TYPE

Posting type

Posting type validation

Dynamics 365 Finance and Operations

General ledger > Journal entries > General journals

Save Post Validate General journals Period journal Functions Fixed assets Inquiries Print OPTIONS

The posting type for account 110170 is not valid.

00636 : GENJRN

Journal voucher

Display journal lines

List General Invoice Payment Payment fee Fixed assets Remittance History

+ New Delete Voucher Financial dimensions Sales tax Functions

✓	Date	Voucher	Company	Account type	Account	Description	Debit	Credit	Offset company	Offset account...	Offset account
	4/1/2018	GNJL000838	usmf	Ledger	110170-- ⚠		120.00		usmf	Ledger	112010--

General ledger parameters

General controls

Check for
voucher
used

Check
continuous
number
sequence

Interrupt in
case of error
account

Accounting rules

Correction

Accounting
rules

The screenshot shows the Dynamics 365 Finance and Operations interface for 'General ledger parameters'. The breadcrumb trail is 'General ledger > Ledger setup > General ledger parameters'. The page title is 'General ledger parameters'. On the left, a navigation pane lists 'Ledger' (highlighted with a red box), 'Sales tax', 'Inventory dimensions', 'Number sequences', and 'Batch transfer rules'. The main content area is titled 'Set up general information for general ledger' and contains a 'General' section. A dropdown menu for 'Check for voucher used' is open, showing options: 'Reject duplicate' (highlighted with a blue bar and a red box), 'Reject duplicate within fiscal year', 'Accept duplicates', and 'Warn in case of duplicates'. To the right, there are two numeric input fields: 'Maximum penny difference' with a value of 0.05, and 'Maximum penny-rounding in the repor...' with a value of 0.05.

Dynamics 365 Finance and Operations
General ledger > Ledger setup > General ledger parameters

Save OPTIONS

General ledger parameters

Ledger

- Sales tax
- Inventory dimensions
- Number sequences
- Batch transfer rules

Set up general information for general ledger

General

GENERAL

Check for voucher used
Reject duplicate

Check continuous numbers
Yes

Interrupt in case of error account
No

Maximum penny difference
0.05

Maximum penny-rounding in the repor...
0.05

Dynamics 365 Finance and Operations Organization administration > Number sequences > Number sequences

NUMBER SEQUENCES

Tran_37 : Tran_37

Identification

Scope parameters

Segments

References

General

SETUP

In use Yes No

Stopped No Yes

Manual

No Continuous

ALLOW USER CHANGES

To a lower number No Yes

To a higher number No Yes

NUMBER ALLOCATION

Smallest	Largest	Next
1	999999	54

Dynamics 365 Finance and Operations

General ledger > Ledger setup > General ledger parameters

Save OPTIONS

General ledger parameters

Ledger

Set up general information for general ledger

General

Accounting rules

FINANCIAL DIMENSIONS

Values used for summary account

Source document

TRANSACTION REVERSAL

Correction

Yes

Dynamics 365 Finance and Operations

General ledger > Inquiries and reports > Trial balance

View subledger journal Transaction origin Transactions Audit trail Posted sales tax Original document Accounting source explorer Related vouchers All related vouchers OPTIONS

020890 : 10/5/2017

Voucher transactions

Overview General

Journal number	Voucher	Date	Year closed	Ledger account	Account name	Description	Currency	Amount in trans...	
020890	4004	10/5/2017		110160--	Bank Account - Payroll		USD	+10.00	
020890	4004	10/5/2017		110180--	Petty Cash		USD	-10.00	-10.00

Dynamics 365 Finance and Operations

General ledger > Inquiries and reports > Trial balance

View subledger journal Transaction origin Transactions Audit trail Posted sales tax Original document Accounting source explorer Related vouchers All related vouchers OPTIONS

020889 : 5/1/2019

Voucher transactions

Overview General

Journal number	Voucher	Date	Year closed	Ledger account	Account name	Description	Currency	Amount in trans...	
020889	4003	5/1/2019		601507----	Employee Meals	Pizza for team	USD	76.23	76.23
020889	4003	5/1/2019		110180--	Petty Cash	Pizza for team	USD	-76.23	

Dynamics 365 Finance and Operations General ledger > Ledger setup > General ledger parameters

Save OPTIONS

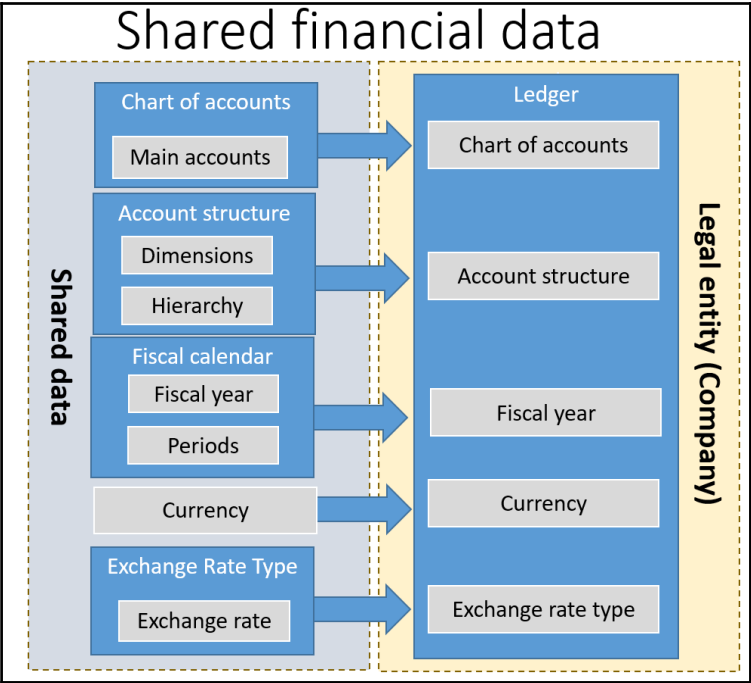
General ledger parameters

Ledger Set up general information for general ledger

Sales tax General

If you select this check box, posting profiles are no longer used when you post a transaction that uses a type in the Transaction posting definitions form. Also, all posting definitions become active. Are you sure you want to continue?

FINANCIAL DIMENSIONS	TRANSACTION REVERSAL	ACCOUNTING RULES TO USE
Values used for summary account <input type="text" value="Source document"/>	Correction Yes <input checked="" type="checkbox"/>	Use posting definitions Yes <input checked="" type="checkbox"/>
		Summarize settlement voucher No <input type="checkbox"/>



Dynamics 365 Finance and Operations | General ledger > Ledger setup > Ledger

Edit | Ledger calendar | Recalculate ledger periods | OPTIONS

Ledger

Description: Contoso Entertainment System ... | Chart of accounts: Shared | Fiscal calendar: Fiscal | Balancing financial dimension: []

Account structures

+ Add | Remove | Configure account structures

Account structure	Name
Manufacturing B/S	Manufacturing Balance Sheet
Manufacturing P&L	Manufacturing Profit and Loss
Statistical	Statistical

Currency

Accounting currency: USD	Reporting currency: USD	Exchange rate type: Default	Budget exchange rate type: Budget
--------------------------	-------------------------	-----------------------------	-----------------------------------

Dynamics 365 Finance and Operations | General ledger > Chart of accounts > Accounts > Main accounts | USMF

Save | New | Delete | New from template | Name Translations | Account statement | Total accounts | OPTIONS

110180

110180, Petty Cash

Main accounts - chart of accounts: Shared

General

Legal entity overrides

+ Add | Remove | Default dimensions | Allocation terms | Sales tax | Cash flow forecast

Legal entity	Name	Suspended	Active from	Active to	Allocation	Exchange rate type
DEM	Contoso Entertainment System ...	<input type="checkbox"/>	1/1/2018	6/30/2018	<input type="checkbox"/>	
USMF	Contoso Entertainment System ...	<input checked="" type="checkbox"/>			<input type="checkbox"/>	

Dynamics 365 Finance and Operations

General ledger > Chart of accounts > Accounts > Main accounts

Save + New Delete New from template Name Translations Account statement Total accounts OPTIONS

110180 Petty Cash

Main accounts - chart of accounts: Shared

General

Legal entity overrides

+ Add Remove **Default dimensions** Allocation terms Sales tax Cash flow for

Legal entity	Name	Suspended	Active from
✓ DEMF	Contoso Entertainment System ...	<input type="checkbox"/>	1/1/2018
USMF	Contoso Entertainment System ...	<input checked="" type="checkbox"/>	

Default financial dimensions

Specify the default dimensions for an account. When a financial dimension is fixed, the value specified for the dimension, including a blank value, will override the values on the transaction at time of post.

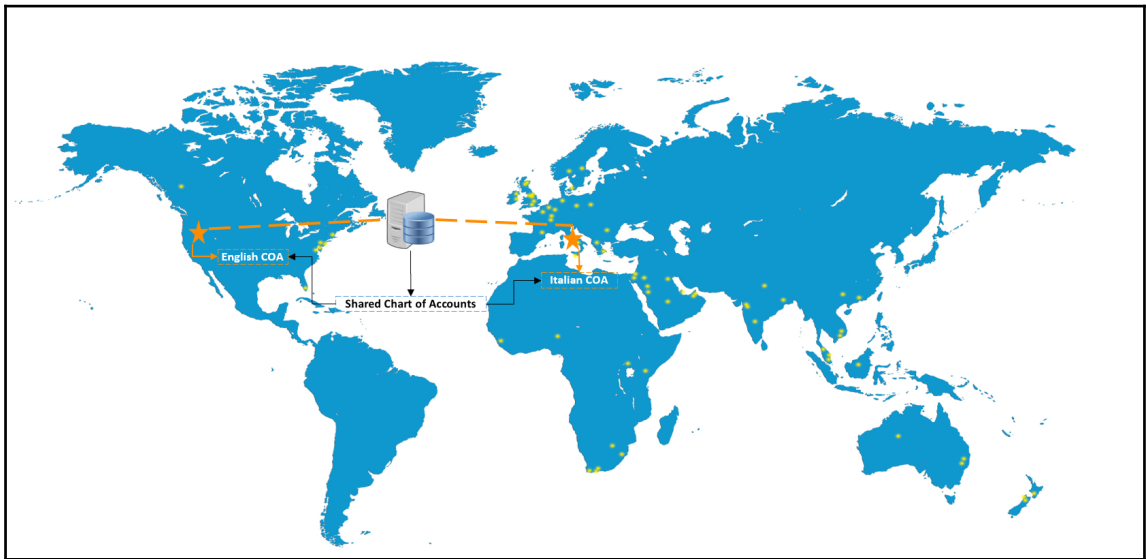
BusinessUnit:

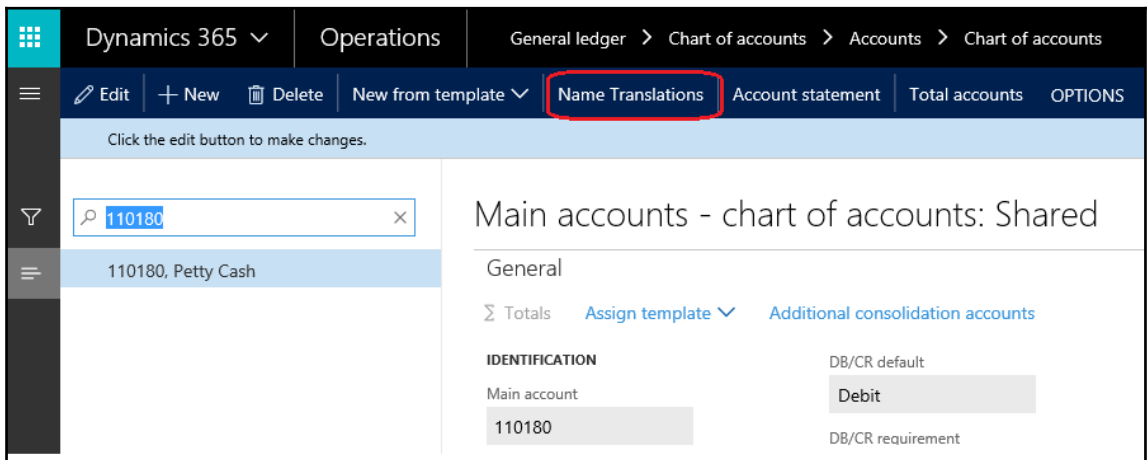
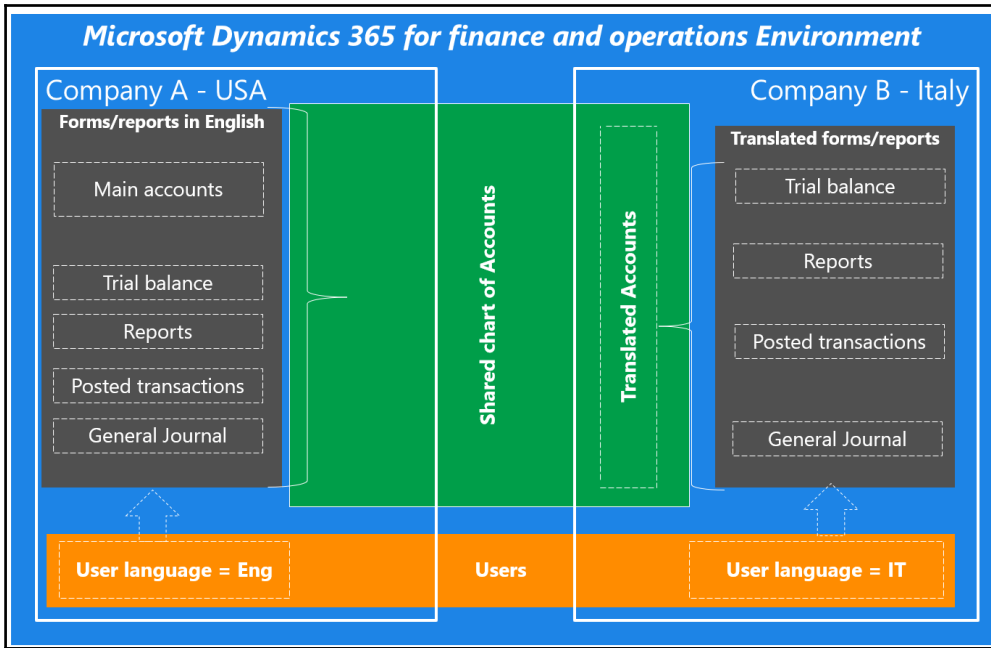
CostCenter:

Department:

ItemGroup:

Project:





Dynamics 365 Operations General ledger > Chart of accounts > Accounts > Chart of accounts

Save + Add Remove OPTIONS

Text translations

PROVIDE TRANSLATION FOR THE ORIGINAL TEXT

Default language code	Language
"English (United States)(en-us)"	Italian(it)

Reference

Main account
110180

Translation

ORIGINAL TEXT	TRANSLATED TEXT
Name Petty Cash	Name Piccoli contanti

Dynamics 365 Operations System administration > Users > Users

Save Usage data OPTIONS

You have changed your language preferences. Refresh your browser to apply this change.

VINCE : VINCE Options

- Visual
- Preferences**
- Account
- Workflow

Set up default preference

Startup

Company	Initial page
USMF	Default dashboard

Language and country/region preferences

Language	Date, time, and number format
it	

Dynamics 365 Operations Contabilità generale > Inserimenti nel giornale di registrazione > Giornali di registrazione generali

Salva Registra Convalida Giornali di registrazione generali Giornale di registrazione periodico Funzioni Cespiti Informazioni Stampa OPZIONI

00620 - GENJRN

Giustificativo giornale di registrazione

Visualizza righe giornale di registrazione

Tutto

Elenco Generale Fattura Pagamento Commissione pagamento Cespiti Rimessa Storico

+ Nuovo Elimina Giustificativo Dimensioni finanziarie IVA Funzioni

✓	Data	Giustificativo	Società	Tipo di conto	Conto	Descrizione	Dare
✓	10/13/2017	GNJL000798	usmf	Contabilità generale	110180--		
					Valore	Descrizione	MainAccount
					110180	Piccoli contanti	110180
							BusinessUnit

Dynamics 365 Operations Contabilità generale > Inserimenti nel giornale di registrazione > Giornali di registrazione generali USMF

Visualizza giornale di registrazione secondario Origine transazione Transazioni Audit trail IVA registrata Documento originale Esplora origine contabilità Giustificativi correlati

00620 : GNJL000799

Transazioni giustificativo

Panoramica Generale

✓	Numero giornale	Giustificativo	Data	Anno chiuso	Conto CoGe	Nome conto	Descrizione	Valuta	Importo nella v...
	020081	GNJL000799	10/13/2017		112000--	Safe drop		USD	-1,000.00
	020081	GNJL000799	10/13/2017		110180--	Piccoli contanti		USD	1,000.00

Dynamics 365 Operations Contabilità generale > Inserimenti nel giornale di registrazione > Giornali di registrazione generali

OPZIONI

Vai a Trova Zoom Esporta

Giornale di registrazione generale

Contoso Entertainment System USA

Pagina 1 di 1
13/10/2017
12:42

Numero batch giornale di registrazione: 00620
Nome: GenJrn
Descrizione: General Journal

Dichiarato pronto da
Rifiutato da
Approvato da

Contabilizzato Sì
Registrato il: 13/10/2017 12:35:04
Registro

Account società	Data	Conto CoGe	Tipo di conto	Nome conto	Importo nella valuta della transazione	Descrizione
					Dare	Avere
usmf	13/10/2017	110180--	Contabilità generale	Piccoli contanti	USD 1,000.00	0,00
usmf	13/10/2017	112000--	Contabilità generale	Safe drop	USD 0,00	1,000.00
Totale					1,000.00	1,000.00

Dynamics 365 Operations Contabilità generale > Richieste di informazioni e report > Bilancio di verifica

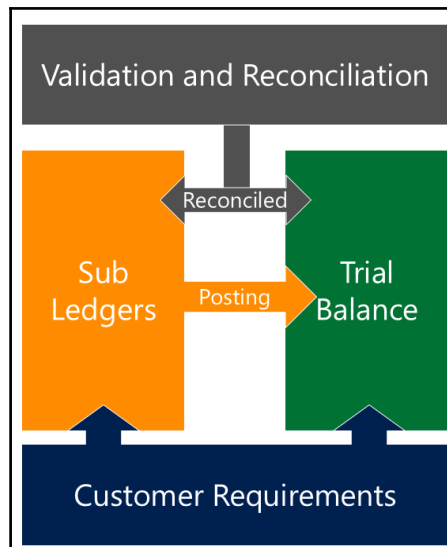
Esplora origine contabilità Tutte le transazioni Transazioni anno fiscale Per valuta Periodo Colonne da visualizzare OPZIONI

Operazione completata

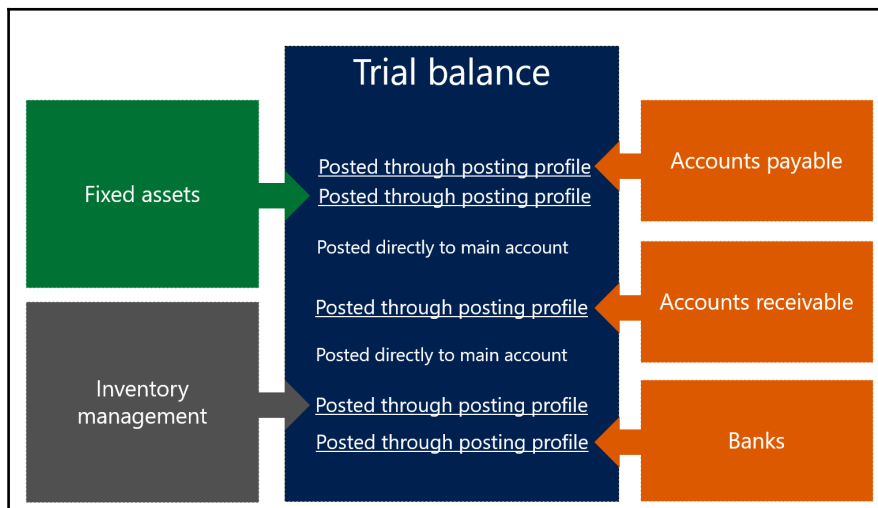
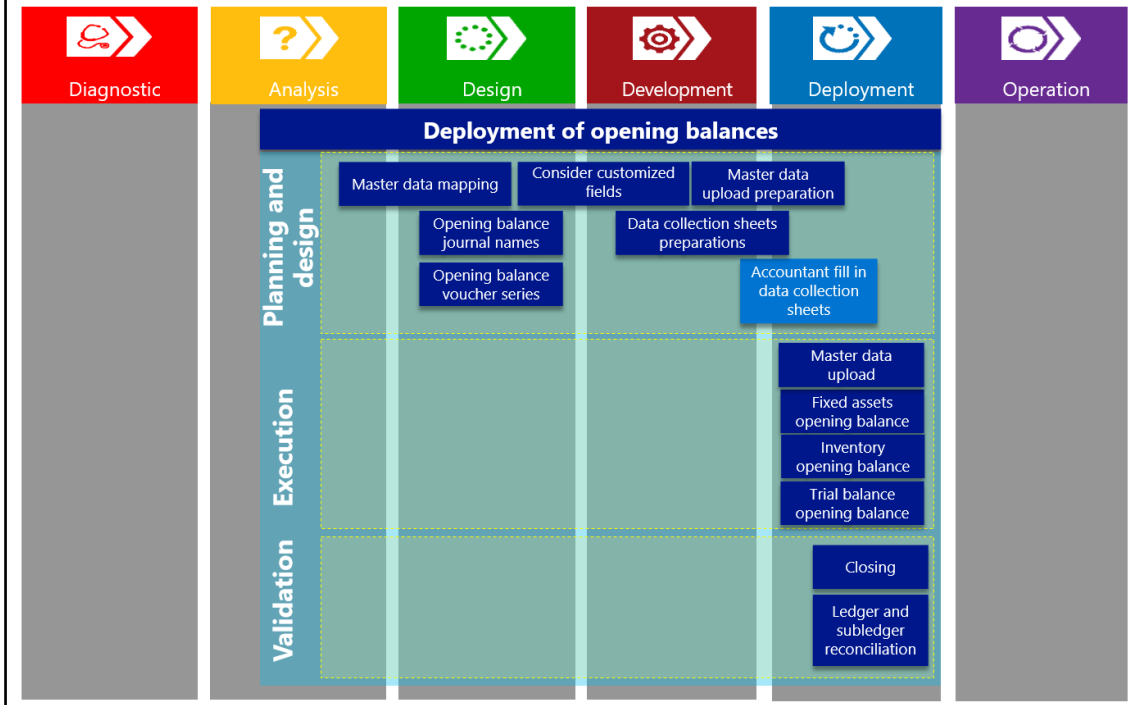
BILANCIO DI VERIFICA
Parametri

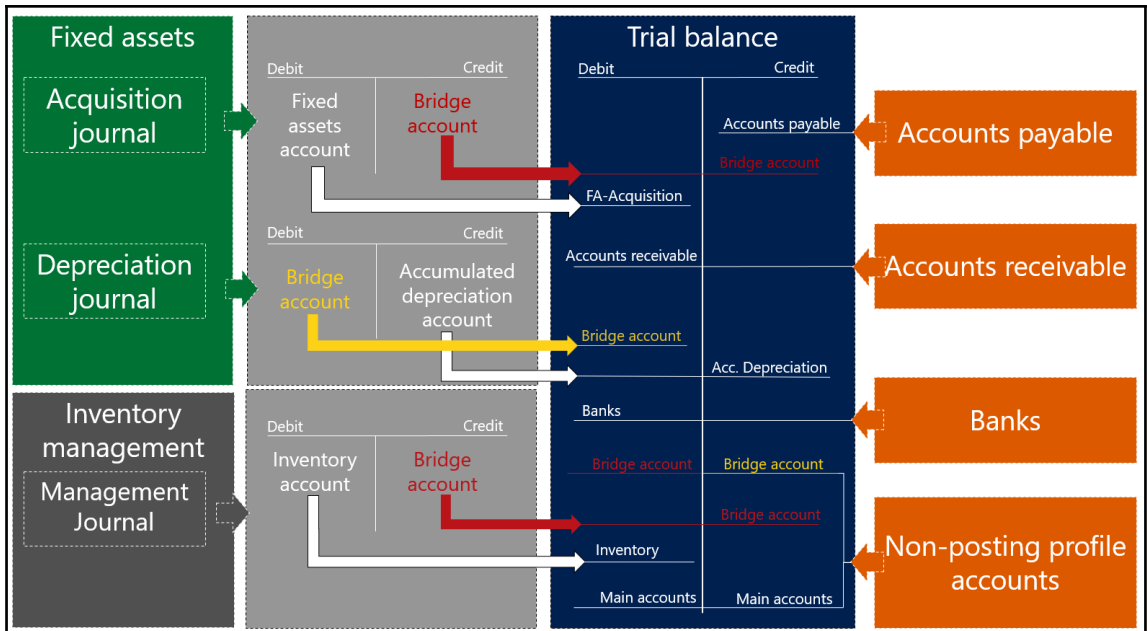
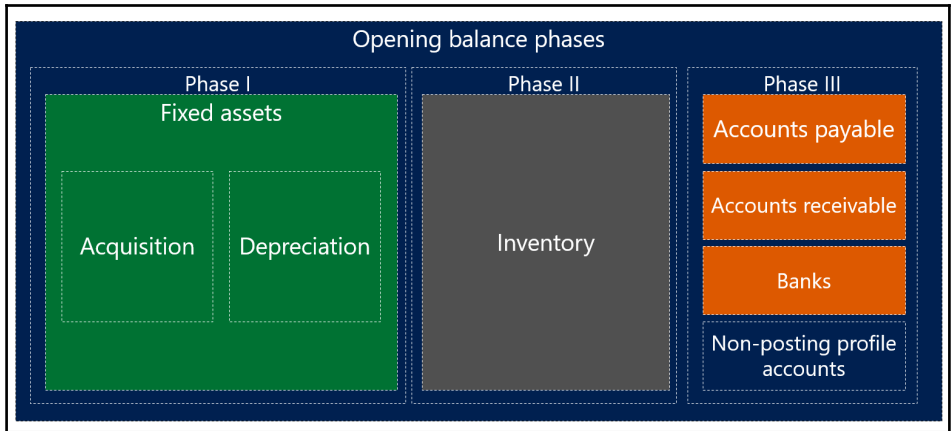
Filtro

MainAccount	Nome	Saldo iniziale	Dare	Avere	Saldo di chiusura
110110	Bank Account - USD	0.00	0.00	10,345.00	-10,345.00
110180	Piccoli contanti	0.00	2,100.00	2,100.00	0.00
112000	Safe drop	0.00	1,000.00	1,000.00	0.00
130100	Accounts Receivable - Domestic	0.00	11,108.80	0.00	11,108.80



Implementation lifecycle





	First wave of the implementation	Second wave of the implementation
Beginning of fiscal year	<ul style="list-style-type: none"> • The balance of fixed assets, and accumulated depreciation accounts will be posted from fixed asset sub-module. • Create fiscal periods for old fixed assets to post the acquisitions in the actual dates. • Post fixed assets depreciation up to the current year (opening balance date). • Post fixed assets transactions in the last day of the prior year. • Ensure the posting profile will post to fixed asset, accumulated depreciation, and bridge account. • The balance of bridge account will be reversed in trial balance entry. 	<ul style="list-style-type: none"> • The balance of fixed assets, accumulated depreciation accounts already posted in the trial balance in the first wave of the implementation. • The opening balance entry of acquisition use the acquisition account as offset account to reverse the effect of original opening balance. • The opening balance of depreciation use the accumulated depreciation account as offset account to reverse the effect of original opening balance. • The fixed asset sub-module and general ledger reconciliation requires effort to ensure the accuracy.
Middle of the fiscal year	<ul style="list-style-type: none"> • The depreciation should be run in two separate tasks. <ul style="list-style-type: none"> - The first task represents the depreciation of prior years, the entry will use accumulated depreciation against bridge account. - Then second task represents the depreciation of the current on-going fiscal year, the entry will use accumulated depreciation against depreciation expense account. 	

Pros	Cons
<p>Accuracy of the opening balance since it is depending on the system logic and avoid any manual interference.</p> <p>Fixed assets sub module and general ledger integrity. Since posting of balance sheet accounts are done through posting profile.</p>	<p>Opening periods which will carry fixed asset transactions (depend on the oldest asset the customer has)</p>

Pros	Cons
<p>Distribute the Go-Live effort in two phases, this gave time to project team to focus in each phase.</p>	<p>Fixed assets sub module and general ledger reconciliation requires effort to ensure they are tied up.</p>

Pros	Cons
Accurate and smooth fixed asset operations	Needs effort to arrange, setup, and execute transactions of prior years.

Pros	Cons
Eliminate the effort in creating previous periods	<p>Required manual interference to update asset data (acquisition date, depreciation run date, depreciation periods remaining) which may create issues in the future.</p> <p>The system will consider opening balance transaction as Acquisition amount, so there any adjustment posted in past years they system will not consider it.</p>

Daily Transactions

Ledger account
alias

Recurring entries

Save voucher

Global general
journal

Excel integration

Dynamics 365 Finance and Operations - Ledger account alias configuration

Navigation: General ledger > Chart of accounts > Accounts > Ledger account alias

Page Title: Ledger account alias

Filter: IT consulting

Ledger account alias: IT consulting (Type: Shared)

Administration:

- Account structure: Manufacturing P&L
- Company: USMF
- Ledger account alias definition: 600170-004-025--
- Initial focus: MainAccount

Value	Description
600170	Purchase Expense

MainAccount details:

- MainAccount: 600170 Purchase Expense
- BusinessUnit: 004 IT Consulting Practice
- Department: 025 IT Department

Dynamics 365 Finance and Operations - Journal voucher

Navigation: Save | Post | Validate | General journals | Period journal | Functions | Fixed assets | Inquiries | Print

Page Title: Journal voucher (00638 : GENJRN)

Display journal lines: All

Buttons: + New | Delete | Voucher | Financial dimensions | Sales tax | Functions

✓	Date	Voucher	Company	Account type	Account	Description	Debit	Credit	Offset company	Offset account...	Offset account
✓	10/15/2018	GNJL000844	usmf	Ledger	it consulting				usmf	Ledger	

MainAccount details for selected line:

- MainAccount: it consulting
- BusinessUnit: []
- Department: []

Value/Description for selected line:

- Value: IT consulting
- Description: 600170-004-025--

Dynamics 365 Finance and Operations | General ledger > Journal setup > Journal names

Click the edit button to make changes.

perjm

Name	Description
PerJrn	Periodic Journal

Journal names

Name	Description
PerJrn	Periodic Journal

General

Journal type: **Periodic**

BLOCKING

Private for user group

Dynamics 365 Finance and Operations | General ledger > Journal entries > Periodic journals

Journal voucher

Date	Voucher	Account type	Account	Description	Debit	Credit	Offset account type	Offset account	Currency	Unit	Number of units	Last date
1/1/2018		Vendor	1003	Rent		1,500.00	Ledger	65150.....	USD	Months	1	

Dynamics 365 Finance and Operations | General ledger > Journal entries > General Journals

Journal voucher

Period journal

Parameters

To date: 1/31/2018

From date for lines without a date: 1/31/2018

Periodic journal number: 00639

Copy or move journal: Copy

Date	Voucher	Company	Account type	Account	Description	Debit	Credit	Offset company	Offset account..	Offset account
10/15/2018	GNL000645	usmf	Ledger					usmf	Ledger	

00540 : GENURN
Journal voucher

Display journal lines
All

List General Invoice Payment Payment fee Fixed assets Remittance History

+ New Delete Voucher Financial dimensions Sales tax Functions

✓	Date	Voucher	Company	Account type	Account	Description	Debit	Credit	Offset company	Offset account...	Offset account	Offset transaction text	Currency	Exchange rate	for
	1/1/2018	GNIL000846	usmf	Vendor	1003	Rent		1,500.00	usmf	Ledger	605150----		USD	1.00000000000000	

00635 : GENURN
Journal voucher

Display journal lines
All

List General Invoice Payment Payment fee Fixed assets Remittance History

+ New Delete Voucher Financial dimensions Sales tax Functions

✓	Date	Voucher	Company	Account type	Account	Description	Debit	Credit	Offset company	Offset account...	Offset account	Offset transaction text	Currency	Unit	Number of units	Last date
	3/1/2018	GNIL000837	usmf	Ledger	11214		120.00		usmf	Ledger	112000--			Months	1	1/31/2018

Save voucher template

Parameters

Template type

Percent

Percent

Amount

Dynamics 365 Finance and Operations

General ledger > Journal entries > General journals

Save Post Validate General journals Period journal Functions Fixed assets Inquiries Print OPTIONS

00640 : GENJRN
Journal voucher

Display journal lines
All

List General Invoice Payment Payment fee Fixed assets Remittance History

+ New Delete Voucher Financial dimensions Sales tax Functions

✓	Date	Voucher	Company	Account type	Account	Debit	Credit	Offset co
	1/1/2018	GNJL000846	usmf	Vendor	1003		1,500.00	usmf

- Settle transactions
- Breakdown of voucher
- Deposit slip
- Ledger accruals
- Save voucher template
- Select voucher template
- Budget check errors or warnings

Dynamics 365 Finance and Operations

General ledger > Journal entries > Global general journals

Save Delete + New journal Lines Open lines in Excel Validate Post Approval Inquiries Print

Global general journals

Show: Show user-created only

List General Setup Blocking Financial dimensions History

Company	Journal batch...	Name	Description	Posted	Posted on
usmf	00459	WFGenJrn	WF General Journal	<input type="checkbox"/>	
usmf	00471	WFGenJrn	WF General Journal	<input type="checkbox"/>	
usmf	00619	GenJrn	General Journal	<input type="checkbox"/>	
usmf	00631	GenJrn	General Journal	<input type="checkbox"/>	
usmf	00636	GenJrn	General Journal	<input type="checkbox"/>	
usmf	00638	GenJrn	General Journal	<input type="checkbox"/>	
usmf	00640	GenJrn	General Journal	<input type="checkbox"/>	
brmf	BRMF-00028	100	Diário geral para lançamento na...	<input type="checkbox"/>	
cnmf	CNMF-00095	GenJrn	General Journal	<input type="checkbox"/>	
rumf	RUMF-00288	ЗкрСчт	Заккрытие 1 - Заккрытие счетов ...	<input type="checkbox"/>	

Dynamics 365 Operations

General ledger > Journal entries > General journals

USMF

Save Post Validate General journals Period journal Functions Fixed assets Inquiries Print OPTIONS

Journal voucher

00623 : GENJRN

Display journal lines:

List General Invoice Payment Payment fee Fixed assets Remittance History

+ New Delete Voucher Financial dimensions Sales tax Functions

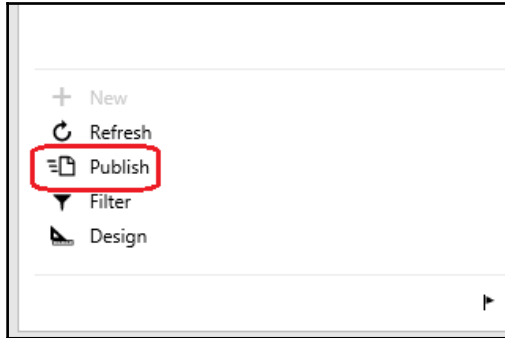
Voucher	Company	Account type	Account	Description	Debit	Credit	Offset company	Offset account type	Offset account
GNJL000798	usmf	Ledger	110180--		1,500.00		usmf	Ledger	112000--

OPEN IN EXCEL

- General journal line entry
- Invoice journal line
- Project expense journal

EXPORT TO EXCEL

- Journal lines



Dynamics 365 | Operations | General ledger > Journal entries > General journals | USMF

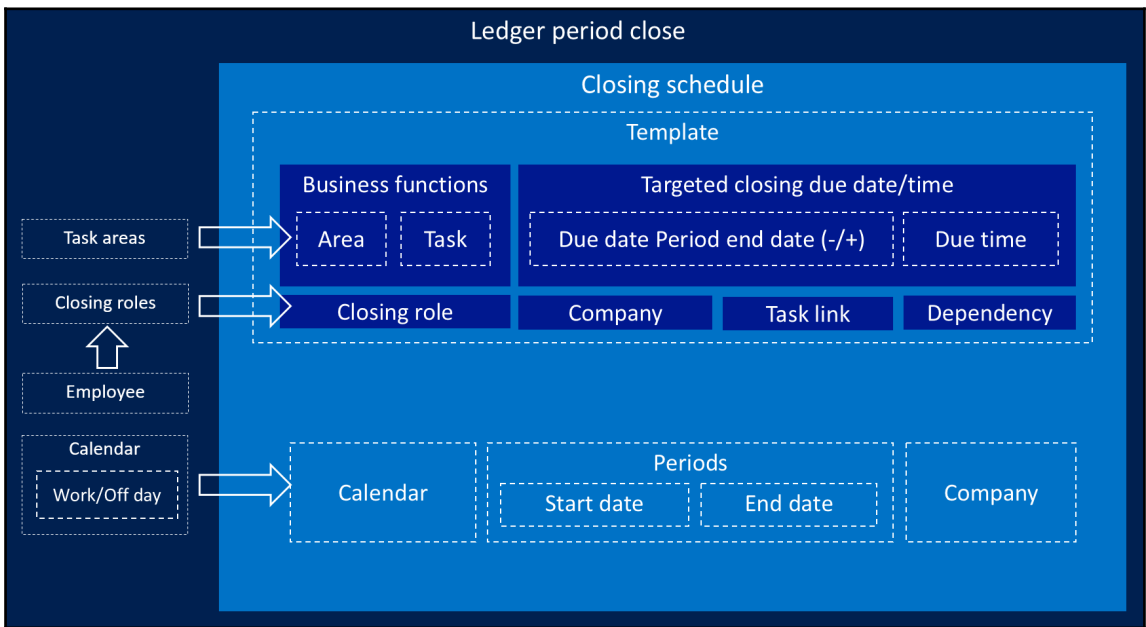
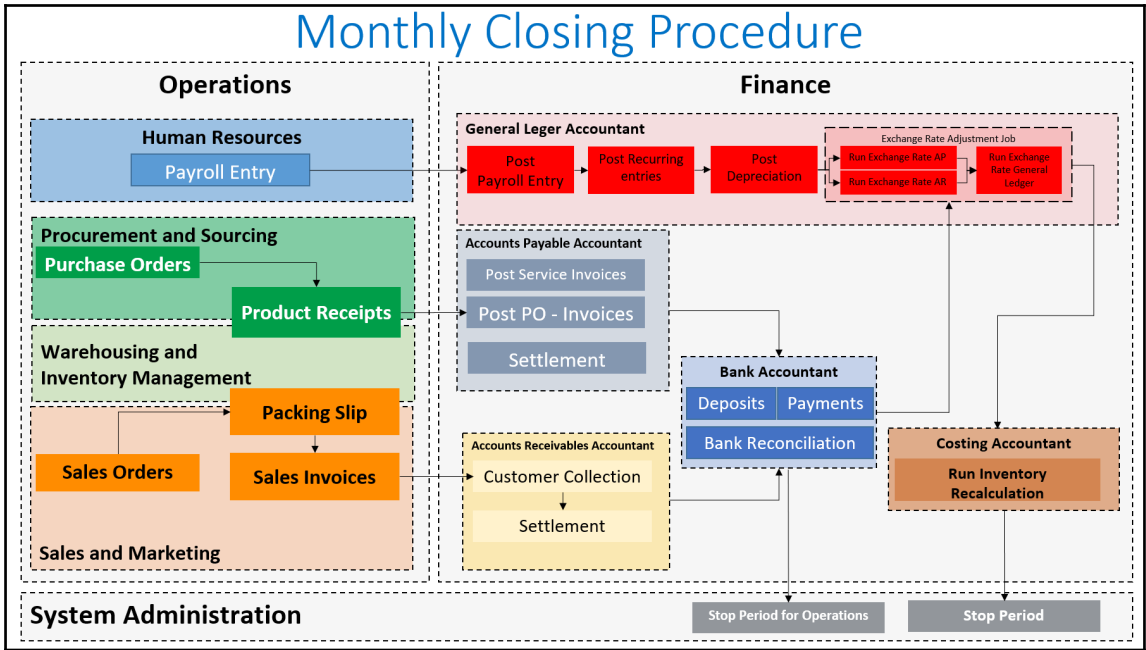
Journal voucher

Display journal lines: All

List | General | Invoice | Payment | Payment fee | Fixed assets | Remittance | History

+ New | Delete | Voucher | Financial dimensions | Sales tax | Functions

Voucher	Company	Account type	Account	Description	Debit	Credit	Offset company	Offset account type	Offset account
GNJL000798	usmf	Ledger	110180--		1,500.00		usmf	Ledger	112000--
GNJL000800	USMF	Ledger	110180--		3,000.00		USMF	Ledger	112000--



Dynamics 365 Finance and Operations | General ledger > Period close > Financial period close configuration

Save OPTIONS

Financial period close configuration

Closing schedules

Templates

Calendars

Task areas

Resources

Closing roles

Closing schedules

New Delete

Closing sche...	Period start date	Period end date	Template	Company	Calendar	Locked
Mar2017	2/15/2018	3/15/2018	Month end	USMF.USRT.RUMF.RURT.GBSI	5 day	<input type="checkbox"/>

Dynamics 365 Finance and Operations | General ledger > Period close > Financial period close configuration

Save OPTIONS

Financial period close configuration

Closing schedules

Templates

Calendars

Task areas

Resources

Closing roles

Closing schedules

New Delete

Create closing schedule

Closing schedule:

Description:

Period start date:

Period end date:

Template:

Calendar:

Company:

Period end date	Template
3/15/2018	Month end

Dynamics 365 Finance and Operations | General ledger > Period close > Financial period close configuration

Save OPTIONS

Financial period close configuration

Closing schedules

Templates

Month end

+ New Delete Select area

Area	Task	Due date relativ...	Due time	Closing role	Company	Task link	Dependency
Accounts receivable	Finalize period billing	0	05:00 PM	AR Invoicing Clerk	GBSI,RUMF,RURT,USMF,USRT	All sales orders	<input type="checkbox"/>
Accounts receivable	Post open payment journals	1	10:30 AM	AR Payments Clerk	GBSI,RUMF,RURT,USMF,USRT	Payment journal	<input type="checkbox"/>
Accounts receivable	Verify customer aging	1	12:00 PM	AR Payments Clerk	GBSI,RUMF,RURT,USMF,USRT	Customer aging report	<input checked="" type="checkbox"/>
Accounts receivable	Generate interest notes	1	11:00 PM	Collections Agent	GBSI,RUMF,RURT,USMF,USRT	Review and process interest notes	<input checked="" type="checkbox"/>
Accounts receivable	Generate collection letters	1	11:00 PM	Collections Agent	GBSI,RUMF,RURT,USMF,USRT	Review and process collection le...	<input checked="" type="checkbox"/>
Accounts receivable	Currency revaluation	1	11:00 PM	Accountant	GBSI,RUMF,RURT,USMF,USRT	Foreign currency revaluation	<input checked="" type="checkbox"/>
Accounts receivable	Reconcile to General ledger	2	12:00 PM	Accountant	GBSI,RUMF,RURT,USMF,USRT	Customer to ledger reconciliatio...	<input checked="" type="checkbox"/>
Accounts receivable	Send customer statements	2	04:30 PM	AR Invoicing Clerk	GBSI,RUMF,RURT,USMF,USRT	Customer account statement	<input checked="" type="checkbox"/>
Accounts receivable	Stop period	2	05:00 PM	Accounting Manager	GBSI,RUMF,RURT,USMF,USRT	Ledger calendars	<input checked="" type="checkbox"/>
Accounts payable	Post pending vendor invoices	1	10:30 AM	AP Invoicing Clerk	GBSI,RUMF,RURT,USMF,USRT	Pending vendor invoices	<input type="checkbox"/>

Dynamics 365 Finance and Operations | General ledger > Period close > Financial period close configuration

Save OPTIONS

Financial period close configuration

Closing schedules

Templates

Month end

+ New Delete Attachments Select area

Area	Task	Due date relativ...	Due time
Accounts receivable	Finalize period billing	0	05:00 PM
Accounts receivable	Post open payment journals	1	10:30 AM
Accounts receivable	Verify customer aging	1	12:00 PM
Accounts receivable	Generate interest notes	1	11:00 PM
Accounts receivable	Generate collection letters	1	11:00 PM
Accounts receivable	Currency revaluation	1	11:00 PM
Accounts receivable	Reconcile to General ledger	2	12:00 PM
Accounts receivable	Send customer statements	2	04:30 PM
Accounts receivable	Stop period	2	05:00 PM
Accounts payable	Post pending vendor invoices	1	10:30 AM
Accounts payable	Post open payment journals	1	11:00 PM

Set dependency

TASK

Finalize period billing: GBSI,RU...

- Accounts payable
 - Currency revaluation: GBSI,RUMF,RURT,USMF,USRT
 - Post open payment journals: GBSI,RUMF,RURT,USMF,USRT
 - Post pending vendor invoices: GBSI,RUMF,RURT,USMF,USRT
 - Reconcile to General ledger: GBSI,RUMF,RURT,USMF,USRT
 - Stop period: GBSI,RUMF,RURT,USMF,USRT
 - Verify vendor aging: GBSI,RUMF,RURT,USMF,USRT
- Accounts receivable
 - Bank
 - Fixed assets
 - General ledger
 - Inventory
 - Project
 - Tax

Dynamics 365 Finance and Operations | General ledger > Period close > Financial period close configuration

Save OPTIONS

Financial period close configuration

Closing schedules

Templates

Month end

+ New Delete Select area

Area	Task	Due date relative	Due time	Closing role	Company	Task link	Dependency
Accounts receivable	Finalize period billing	0	05:00 PM	AR Invoicing Clerk	GBS, RUMF, RURT, USMF, USRT	All sales orders	<input type="checkbox"/>
Accounts receivable	Post open payment Journals	1	10:30 AM	AR Payments Clerk	GBS, RUMF, RURT, USMF, USRT		
Accounts receivable	Verify customer aging	1	12:00 PM	AR Payments Clerk	GBS, RUMF, RURT, USMF, USRT		
Accounts receivable	Generate interest notes	1	11:00 PM	Collections Agent	GBS, RUMF, RURT, USMF, USRT		
Accounts receivable	Generate collection letters	1	11:00 PM	Collections Agent	GBS, RUMF, RURT, USMF, USRT		
Accounts receivable	Currency revaluation	1	11:00 PM	Accountant	GBS, RUMF, RURT, USMF, USRT		
Accounts receivable	Reconcile to General Ledger	2	12:00 PM	Accountant	GBS, RUMF, RURT, USMF, USRT		
Accounts receivable	Send customer statements	2	04:30 PM	AR Invoicing Clerk	GBS, RUMF, RURT, USMF, USRT		
Accounts receivable	Stop period	2	05:00 PM	Accounting Manager	GBS, RUMF, RURT, USMF, USRT		
Accounts payable	Post pending vendor invoices	1	10:30 AM	AP Invoicing Clerk	GBS, RUMF, RURT, USMF, USRT		
Accounts payable	Post open payment Journals	1	11:00 PM	AP Payments Clerk	GBS, RUMF, RURT, USMF, USRT		

Task link dropdown menu:

- All sales orders
- Audit workbench
- Budgeting
- Cash and bank management
- Common
- Consolidations

Buttons: OK, Clear

Dynamics 365 Finance and Operations | General ledger > Period close > Financial period close configuration

Save OPTIONS

Financial period close configuration

Closing schedules

Calendars for task scheduling

New Delete Edit

Calendar	Name	Start date	End date
5 day	5 working days	3/16/2017	3/16/2019

Calendars

Edit calendar

Date	Day	Working day
10/13/2017	Friday	Yes
10/14/2017	Saturday	No
10/15/2017	Sunday	No
10/16/2017	Monday	Yes
10/17/2017	Tuesday	Yes
10/18/2017	Wednesday	Yes
10/19/2017	Thursday	Yes
10/20/2017	Friday	Yes
10/21/2017	Saturday	No
10/22/2017	Sunday	No
10/23/2017	Monday	Yes
10/24/2017	Tuesday	Yes
10/25/2017	Wednesday	Yes
10/26/2017	Thursday	Yes
10/27/2017	Friday	Yes

Dynamics 365 Finance and Operations | General ledger > Period close > Financial period close configuration

Save OPTIONS

Financial period close configuration

Closing schedules

Templates

Calendars

Task areas

Resources

Closing roles

Task areas

+ New Delete

Area ↑	Description
Accounts payable	Accounts payable
Accounts receivable	Accounts receivable
Bank	Bank
Fixed assets	Fixed assets
General ledger	General ledger
Inventory	Inventory
Project	Project
Tax	Tax

Dynamics 365 Finance and Operations | General ledger > Period close > Financial period close configuration

Save OPTIONS

Financial period close configuration

Closing schedules

Templates

Calendars

Task areas

Resources

Closing roles

Resources

+ New Delete

Employee
Arnie Mondloch
June Low
Julia Funderburk
Phyllis Harris
Connie Vrettos
Cassie Hicks
April Stewart
Oscar Morales
Dan Jump

Employee: Arnie Mondloch View: Only assigned tasks

Closing roles

Add Remove

Closing role	Company
AR Invoicing Clerk	GBSI,RUMF,RURT,USMF,USRT
AR Payments Clerk	GBSI,RUMF,RURT,USMF,USRT

Dynamics 365 Finance and Operations

General ledger > Period close > Financial period close configuration

Save OPTIONS

Financial period close configuration

- Closing schedules
- Templates
- Calendars
- Task areas
- Resources
- Closing roles

Closing roles

[+ New](#) [Delete](#)

✓	Closing role ↑	Description
	Accountant	Staff accountant
	Accounting Manager	Accounting manager
	AP Invoicing Clerk	Accounts payable invoicing clerk
	AP Payments Clerk	Accounts payable payments clerk
	AR Invoicing Clerk	Accounts receivable invoicing cl...
	AR Payments Clerk	Accounts receivable payments c...
	Collections Agent	Collections agent
	Project Accountant	Project Accountant
	Treasurer	Treasurer

Dynamics 365 Finance and Operations

General ledger > Calendars > Ledger calendars

Save OPTIONS

Filter

Calendar: Fiscal

Fiscal year: 2017

Period 0
1/1/2017 - 1/1/2017

Period 1
1/1/2017 - 1/31/2017

Period 2
2/1/2017 - 2/28/2017

Period 3
3/1/2017 - 3/31/2017

Ledger calendars

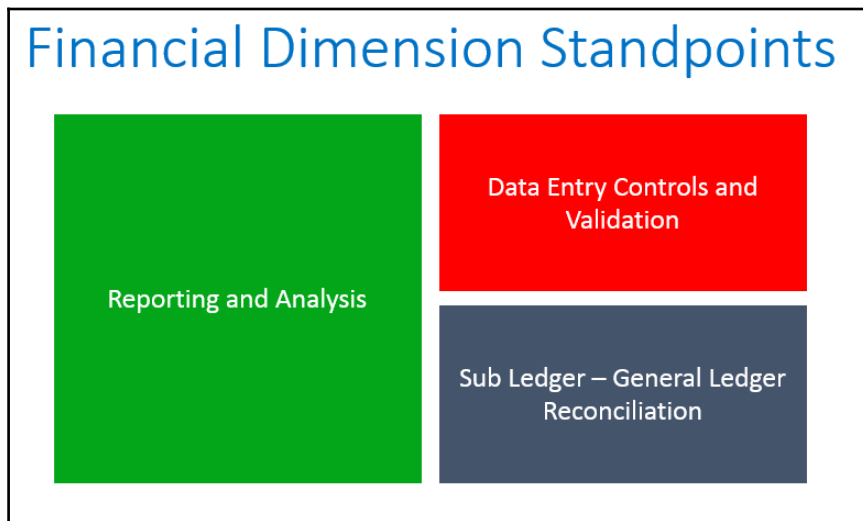
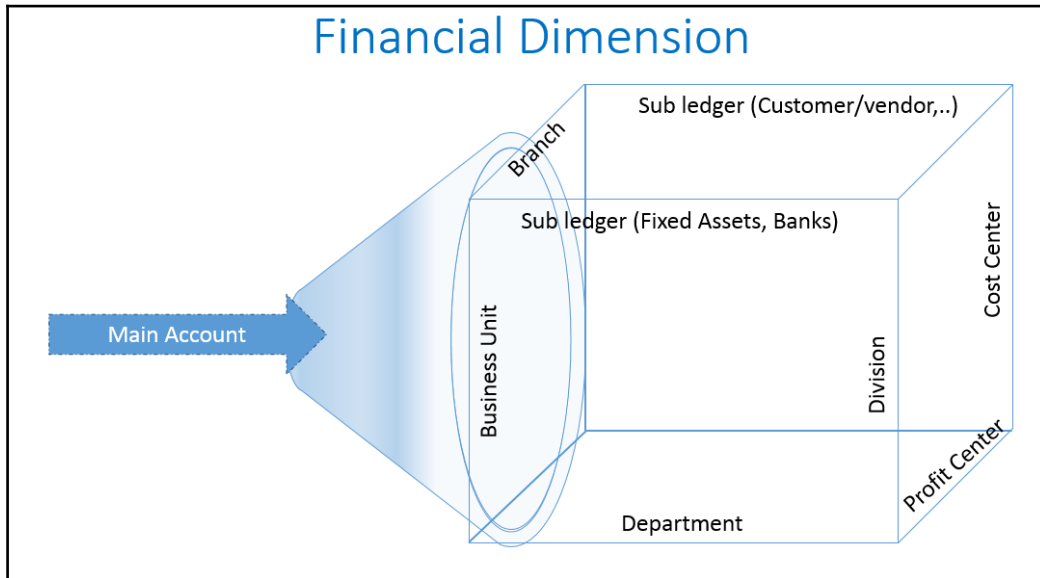
CALENDAR	FISCAL YEAR	FISCAL PERIOD
Calendar	Start date	Type
Fiscal	1/1/2017	Operating
Description	End date	Comments
Fiscal Year	12/31/2017	

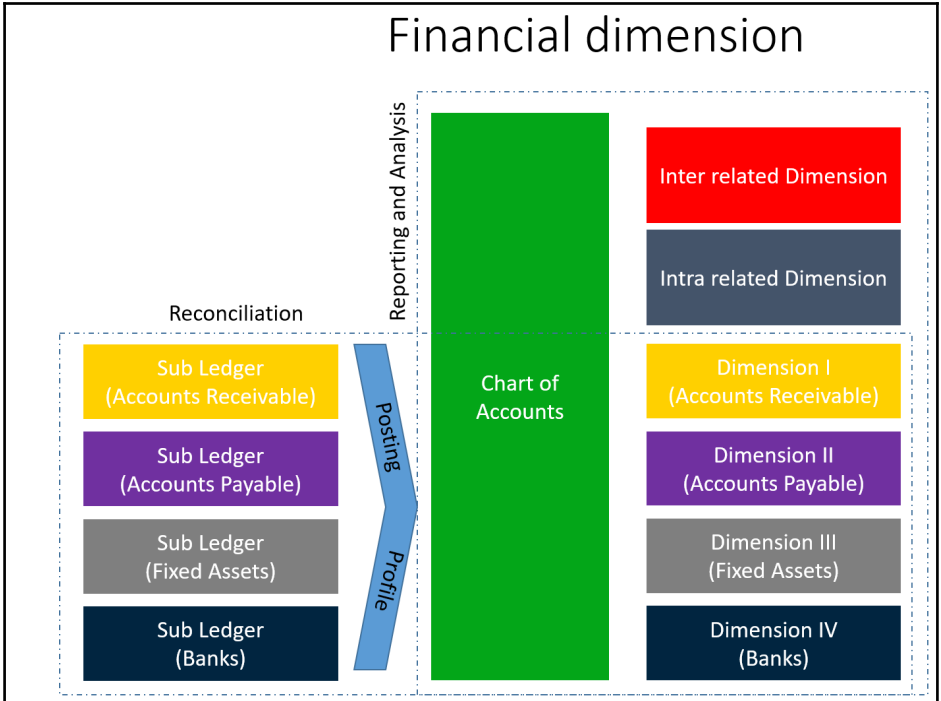
Legal entities

Update period status Update module access

Legal entity	Period status	Ledger
<input checked="" type="checkbox"/> USMF	Open	<All>
GLMF	On hold	<All>
GBSI	Open	<All>
GLCO	Permanently closed	<All>
DEMF	Open	<All>

Chapter 3: Exploring Financial Dimensions





Dynamics 365 Finance and Operations | General ledger > Journal entries > General journals

00629 : GENJRN
Journal voucher

Display journal lines: All

List | General | Invoice | Payment | Payment fee | Fixed assets | Remittance | History

+ New | Delete | Voucher | Financial dimensions | Sales tax | Functions

Date	Voucher	Company	Account type	Account	Description
1/1/2018	GNJL000804	usmf	Ledger	110180--	

MainAccount: 110180 Petty Cash

BusinessUnit: []

Department: []

Value	Description
001	Home
002	Auto
003	Management Consulting Practice
004	IT Consulting Practice
005	Electronics
006	Sporting
069	Chemical
078	Fashion

Show all

Dynamics 365 Finance and Operations | General ledger > Journal entries > General journals

00665 : GENJRN
Journal voucher

Display journal lines: All

List | General | Invoice | Payment | Payment fee | Fixed assets | Remittance | 1099 | History

+ New | Delete | Voucher | Financial dimensions | Sales tax | Functions

Date	Voucher	Account	Description	Debit	Credit	Offset company	Offset acco...	Offset account	Currency
12/31/2017	GNJL000837	1001			1,000.00	USMF	Bank	USMF OPER	USD

Payment fee account

Enter offset account financial dimensions

SELECT OFFSET ACCOUNT DIMENSION VALUES FOR USMF

BusinessUnit: b01 | Home

Financial Dimension Types

User Defined Dimension

System Defined Dimension

▲ Chart of accounts

▶ Accounts

▲ Dimensions

Financial dimensions

Financial dimension sets

The screenshot shows the Dynamics 365 Finance and Operations interface. The breadcrumb navigation at the top reads: General ledger > Chart of accounts > Dimensions > Financial dimensions. The main navigation bar includes buttons for Edit, + New, Delete, Activate, Dimension values, Set up hierarchies, Translations, Main account translation, and OPTIONS. A message states: "Click the edit button to make changes." On the left, a filter box is present above a list of dimensions: Agreement (Active), BankAccount (Active), BusinessUnit (Active), and Campaign (Active). The main content area is titled "Financial dimensions" and displays a table with the following data:

Use values from	Dimension name	Report column name	Status
Agreements	Agreement		Active

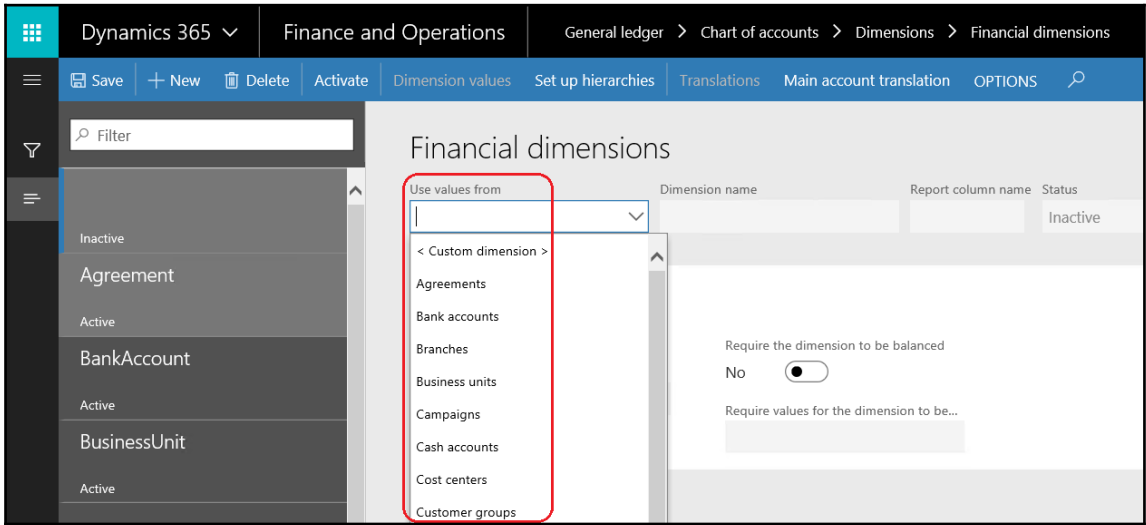
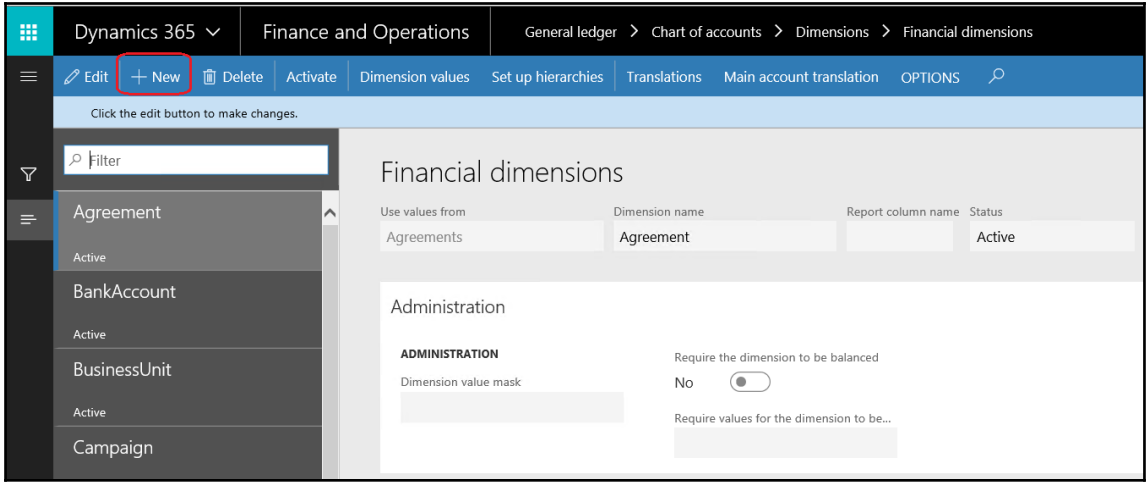
Below the table is the "Administration" section for the selected dimension:

ADMINISTRATION

Dimension value mask:

Require the dimension to be balanced: No

Require values for the dimension to be...:



Dynamics 365 Finance and Operations | General ledger > Chart of accounts > Dimensions > Financial dimensions | USMF

Save + New Delete Translations External codes OPTIONS

Filter

- 01 Services
- 01-1 Consultancy
- 01-2 Support

PROFITCENTER Financial dimension values

Dimension value: 01 | Description: Services

General

Σ Totals

Active from: [] | Group dimension: [] | Owner: []

Active to: [] | Calculate total from multiple dimensi...: No | Require the dimension value to be ba...: No

Suspended: No | Do not allow manual entry: No

Legal entity overrides

+ Add v Remove

Legal entity	Name	Suspended	Active from	Active to
<input checked="" type="checkbox"/>	DEMFB	Contoso Entertainment System ...	<input type="checkbox"/>	[]

Dynamics 365 Finance and Operations | General ledger > Chart of accounts > Dimensions > Financial dimensions | USMF

Edit + New Delete Translations External codes OPTIONS

Filter

- US-004 Cave Wholesales usmf
- US-004 Cave Wholesales uspi

CUSTOMER Financial dimension values

Dimension value: US-004 | Description: Cave Wholesales

General

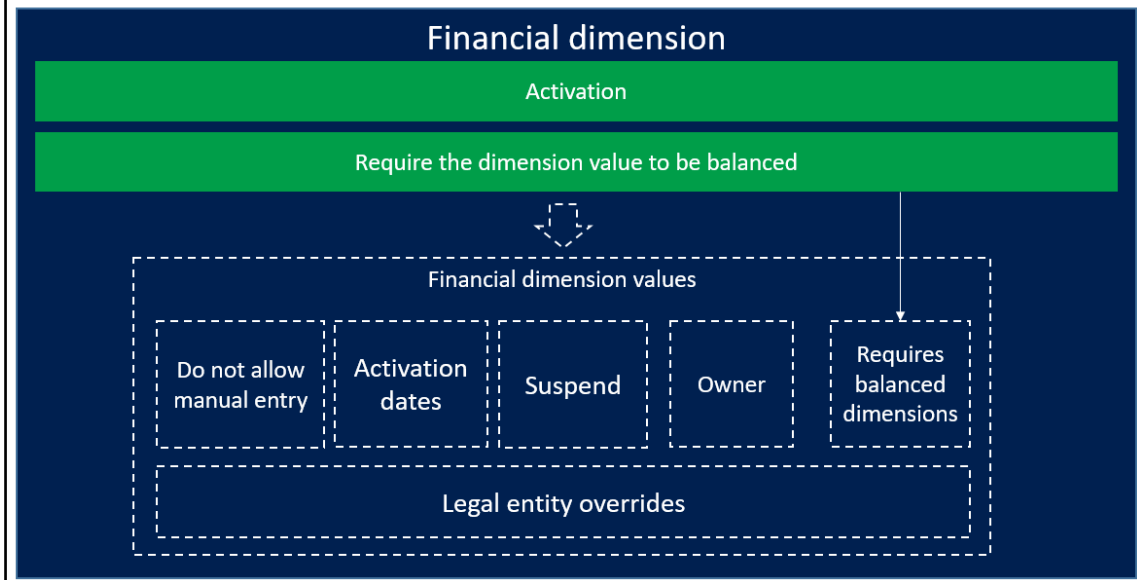
Σ Totals

Active from: [] | Group dimension: [] | Owner: []

Active to: [] | Calculate total from multiple dimensi...: No | Require the dimension value to be ba...: No

Suspended: No | Do not allow manual entry: No

Financial dimensions controls



Dynamics 365 Finance and Operations

Financial dimensions

Use values from	Dimension name	Report column name	Status
Agreements	Agreement		Active

Administration

Condition

Click the edit button to make changes.

Filter

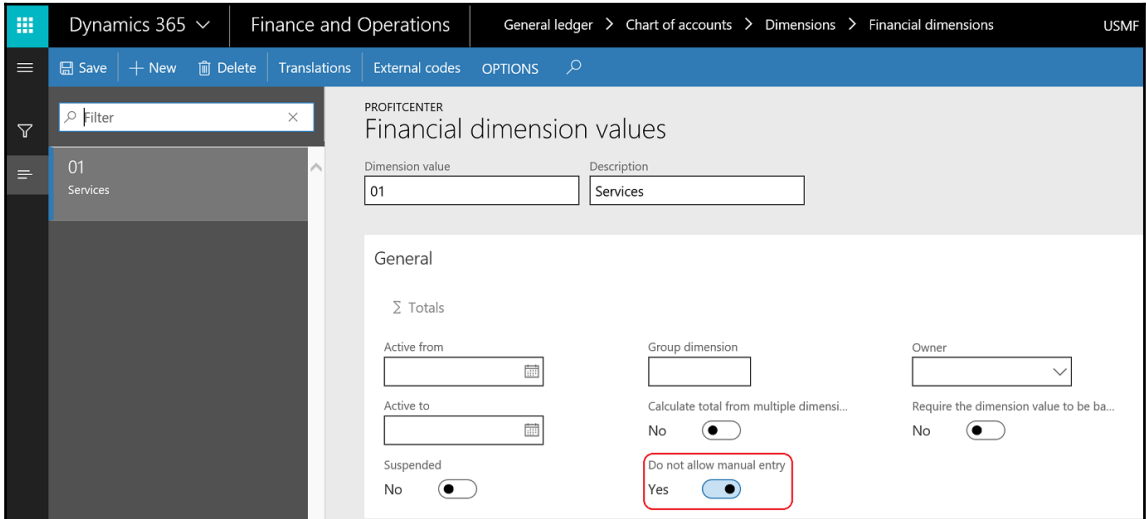
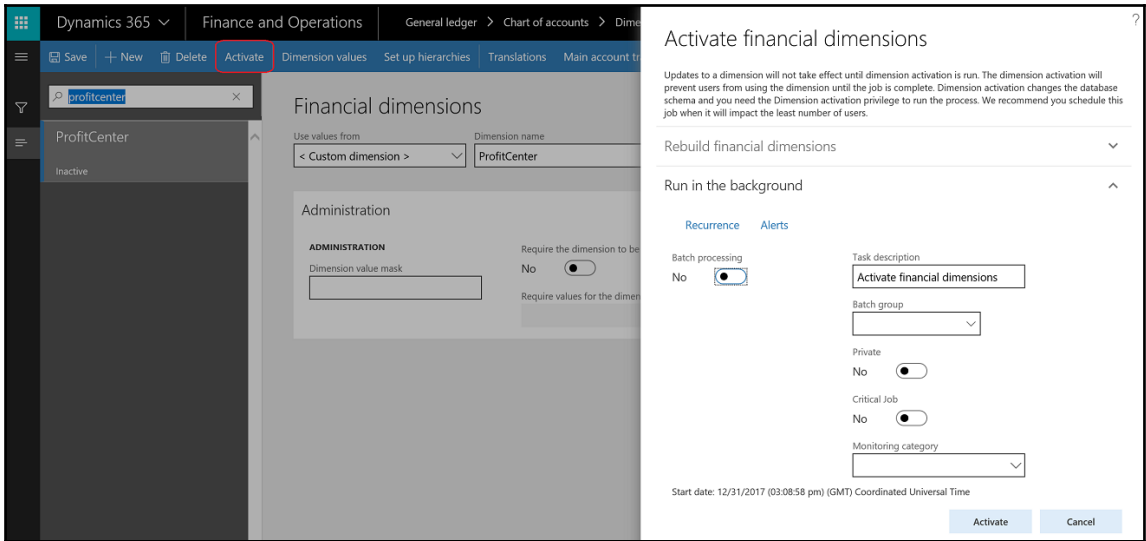
Agreement

Active

BankAccount

i Updates to a dimension will not take effect until dimension activation is run. The dimension activation will prevent users from using the dimension until the job is complete. Dimension activation changes the database schema and you need the Dimension activation privilege to run the process. We recommend you schedule this job when it will impact the least number of users.

Close



Dynamics 365 Finance and Operations | General ledger > Journal entries > General journals

Save Post Validate General journals Period journal Functions Fixed assets Inquiries Print OPTIONS

Value 001 is not allowed for manual entry. Enter another value.

00619 : GENJRN
Journal voucher

Display journal lines
All

List General Invoice Payment Payment fee Fixed assets Remittance History

+ New Delete Voucher Financial dimensions Sales tax Functions

✓	Date	Voucher	Company	Account...	Account	Description	Debit	Credit	Offset company	Offset acco...
✓	12/31/2017	GNJL000838	usmf	Ledg...	110180-001				usmf	Ledger

Dynamics 365 Finance and Operations | General ledger > Chart of accounts > Dimensions > Financial dimensions

Save + New Delete Translations External codes OPTIONS

Filter

01 Services
011 Consultancy
012 Support

PROFITCENTER
Financial dimension values

Dimension value: 011 Description: Consultancy

General

Σ Totals

Active from: 1/1/2017 Active to: 12/31/2017

Suspended: No

Dynamics 365 Finance and Operations

General ledger > Journal entries > General journals

Save Post Validate General journals Period journal Functions Fixed assets Inquiries Print OPTIONS

ProfitCenter 011 is not active.

00630 : GENJRN
Journal voucher

Display journal lines
All

List General Invoice Payment Payment fee Fixed assets Remittance History

+ New Delete Voucher Financial dimensions Sales tax Functions

Date	Voucher	Company	Account type	Account	Description	Debit
1/1/2018	GNJL000806	usmf	Ledger	110180--011		1,000.00

Dynamics 365 Finance and Operations

General ledger > Chart of accounts > Dimensions > Financial dimensions

Save + New Delete Translations External codes OPTIONS

Filter

01 Services
011 Consultancy
012 Support

PROFITCENTER
Financial dimension values

Dimension value: 011 Description: Consultancy

General

Σ Totals

Active from: [] Active to: []

Suspended Yes

Dynamics 365 Finance and Operations

General ledger > Journal entries > General journals

Save Post Validate General journals Period journal Functions Fixed assets Inquiries Print OPTIONS

ProfitCenter 011 is suspended.

00630 : GENJRN
Journal voucher

Display journal lines
All

List General Invoice Payment Payment fee Fixed assets Remittance History

+ New Delete Voucher Financial dimensions Sales tax Functions

✓	Date	Voucher	Company	Account type	Account	Description
✓	1/1/2018	GNJL000806	usmf	Ledger	110180--011	

Dynamics 365 Finance and Operations

General ledger > Chart of accounts > Dimensions > Financial dimensions USMF

Save + New Delete Translations External codes OPTIONS

001

001 Home

BUSINESSUNIT
Financial dimension values

Dimension value	Description
001	Home

General

Σ Totals

Active from

Active to

Suspended No

Group dimension

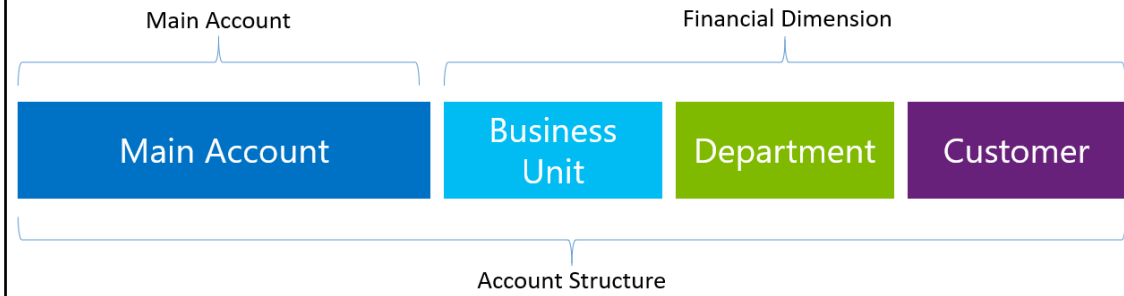
Calculate total from multiple dimensi... No

Do not allow manual entry No

Owner 000001

Require the dimension value to be ba... No

Account Structure



Dynamics 365 Finance and Operations - General ledger > Chart of accounts > Structures > Configure account structures - USMF

Account Structures: Manufacturing B/S (Description: Manufacturing)

Segments and allowed values

Only show overlapping rows

MainAccount	BusinessUnit	Department	Active from	Active to
100000..399999	***,*	***,*		

Dynamics 365 Finance and Operations - General ledger > Chart of accounts > Structures > Configure account structures - USMF

Account Structures: Manufacturing B/S (Description: Manufacturing)

Segments and allowed values

Only show overlapping rows

Add segment

Add segment

- <New financial dimension>
- Agreement
- BankAccount
- Campaign
- Cargo
- Cashflow_CN
- Center
- Condition
- Contract
- CostCenter
- CostCenter_CN

MainAccount	BusinessUnit	Department	Active from	Active to
100000..399999	***,*	***,*		

Dynamics 365 Finance and Operations - General ledger > Chart of accounts > Structures > Configure account structures

Account Structures: Manufacturing B/S (Draft)

Segments and allowed values

Only show overlapping rows
 MainAccount ↑ BusinessUnit Department Active from Active to

Where	Operator	Value	through
MainAccount	is between and includes	100000	399999

Allowed value details

Blank values are allowed ("")
 Apply Revert Clear all

+ Add new criteria

Dynamics 365 Finance and Operations - General ledger > Chart of accounts > Structures > Configure account structures

PERSONALIZE | PAGE OPTIONS | SHARE

Account Structures: Manufacturing B/S

Segments and allowed values

Only show overlapping rows
 MainAccount ↑ BusinessUnit ProfitCenter Costing

Where	Operator	Value	through
100000..399999	***,*	***,*	***,*

Segment actions

- Move ProfitCenter left
- Move ProfitCenter right
- Delete ProfitCenter

Dynamics 365 Finance and Operations

General ledger > Chart of accounts > Structures > Configure account structures

Edit | + New | Delete | Delete draft | Duplicate | Rename | **Activate** | Validate | Advanced rules | Set up | View | OPTIONS

PERSONALIZE
 Personalize this form
 Add to workspace

PAGE OPTIONS
 Security diagnostics
 Advanced Filter/Sort

SHARE
 Record info
 Change view | Get a link

ACCOUNT STRUCTURES

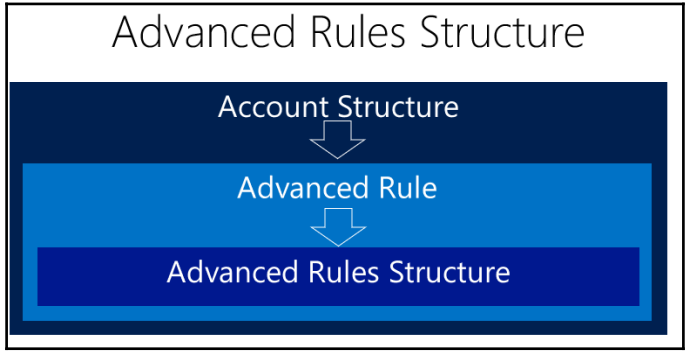
Manufacturing B/S

Segments and allowed values

+ Add | Remove | Duplicate | Validate | Add segment | Segment actions

Only show overlapping rows

MainAccount	BusinessUnit	Department	ProfitCenter	Costing
100000..399999	''''''	''''''	''''''	''''''



Dynamics 365 Finance and Operations | General ledger > Chart of accounts > Structures > Advanced rule structures

[Edit](#) | [+ New](#) | [Delete](#) | [Delete draft](#) | [Duplicate](#) | [Rename](#) | [Activate](#) | [Validate](#) | [OPTIONS](#)

PERSONALIZE
 Personalize this form
 Add to workspace

PAGE OPTIONS
 Security diagnostics
 Advanced Filter/Sort

SHARE
 Get a link

ADVANCED RULE STRUCTURES

Filter

Name ↑	Description	Status	Segments
Project	Project	Active	Project
Retail	Retail	Active	Retailchannel-Terminal-Worker

Dynamics 365 Finance and Operations | General ledger > Chart of accounts > Structures > Advanced rule structures

[Edit](#) | [+ New](#) | [Delete](#) | [Delete draft](#) | [Duplicate](#) | [Rename](#) | [Activate](#) | [Validate](#) | [OPTIONS](#)

PERSONALIZE
 Personalize this form
 Add to workspace

PAGE OPTIONS
 Security diagnostics
 Advanced Filter/Sort

SHARE
 Get a link

ADVANCED RULE STRUCTURES

Project

Segments and allowed values

[+ Add](#) | [Remove](#) | [Duplicate](#) | [Validate](#) | [Add segment](#) | [Segment actions](#)

Only show overlapping rows

Project ↑	Active from	Active to
Project		

Dynamics 365 Finance and Operations: General ledger > Chart of accounts > Structures > Configure account structures

Advanced rules

PERSONALIZE | PAGE OPTIONS | SHARE

ACCOUNT STRUCTURE: Manufacturing B/S

Advanced rules

Advanced rule	Name	Account structure	Status
Proj	Proj	Manufacturing B/S	Draft

Advanced rule criteria

+ Add new criteria

Advanced rule structures

+ Add | Remove

Name	Description	Segments
Project	Project	Project

Dynamics 365 Finance and Operations: General ledger > Journal entries > General journals

Journal voucher

00630 : GENJRN

Display journal lines: All

List | General | Invoice | Payment | Payment fee | Fixed assets | Remittance | History

+ New | Delete | Voucher | Financial dimensions | Sales tax | Functions

Date	Voucher	Company	Account type	Account	Description	Debit	Credit	Offset company	Offset account type
1/1/2018	GNJL000806	usmf	Ledger	110180---011--	Petty Cash	1,000.00		usmf	Ledger

Value: 110180 | Description: Petty Cash

Department: | ProfitCenter: 011 | Consistency: | Costing: | Project: |

Show all

Dynamics 365 Finance and Operations - General ledger > Chart of accounts > Accounts > Chart of accounts

110190 Petty Cash

Main accounts - chart of accounts: Shared

General

Legal entity overrides

Default dimensions

Legal entity	Name	Suspended	Active from	Active to	Allocation	Exchange rate type
USMF	Contoso Entertainment System...	<input type="checkbox"/>			<input type="checkbox"/>	

Default financial dimensions

Specify the default dimensions for an account. When a financial dimension is fixed, the value specified for the dimension, including a blank value, will override the values on the transaction at time of post.

BusinessUnit: Not fixed | 001 | Home

CostCenter: Not fixed | | No default

Costing: Not fixed | | No default

Department: Fixed value | 022 | Sales & Marketing

Warehouse: Not fixed | | No default

ProfitCenter: Not fixed | | No default

Project: Not fixed | | No default

Dynamics 365 Finance and Operations - General ledger > Journal entries > General journals

00619 : GENJRN

Journal voucher

Display journal lines

All

List | General | Invoice | Payment | Payment fee | Fixed assets | Remittance | History

+ New | Delete | Voucher | Financial dimensions | Sales tax | Functions

Account type	Account	Description	Debit	Credit	Offset company	Offset account type	Offset account
Ledger	110180-001--		1,000.00		usmf	Ledger	112000-001--

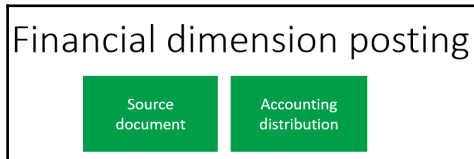
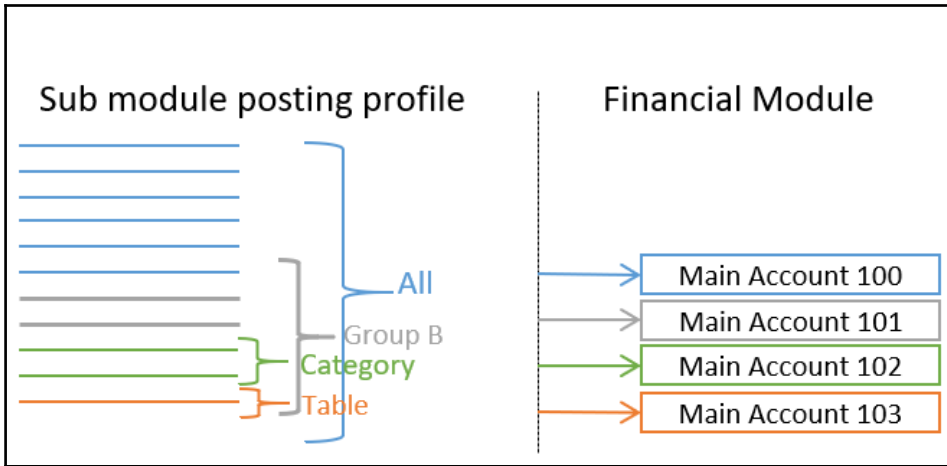
Dynamics 365 Finance and Operations - General ledger > Journal entries > General journals

00619 : GNJL000815

Voucher transactions

Overview | General

Journal number	Voucher	Date	Year closed	Ledger account	Account name	Description
020864	GNJL000815	1/1/2018		110180-001-022	Petty Cash	
020864	GNJL000815	1/1/2018		112000-001--	Safe drop	



Dynamics 365 Finance and Operations General ledger > Ledger setup > General ledger parameters

Save OPTIONS

General ledger parameters

Ledger Set up general information for general ledger

Sales tax

Inventory dimensions

Number sequences

Batch transfer rules

General

Accounting rules

FINANCIAL DIMENSIONS

Values used for summary account

Accounting distributions

Source document

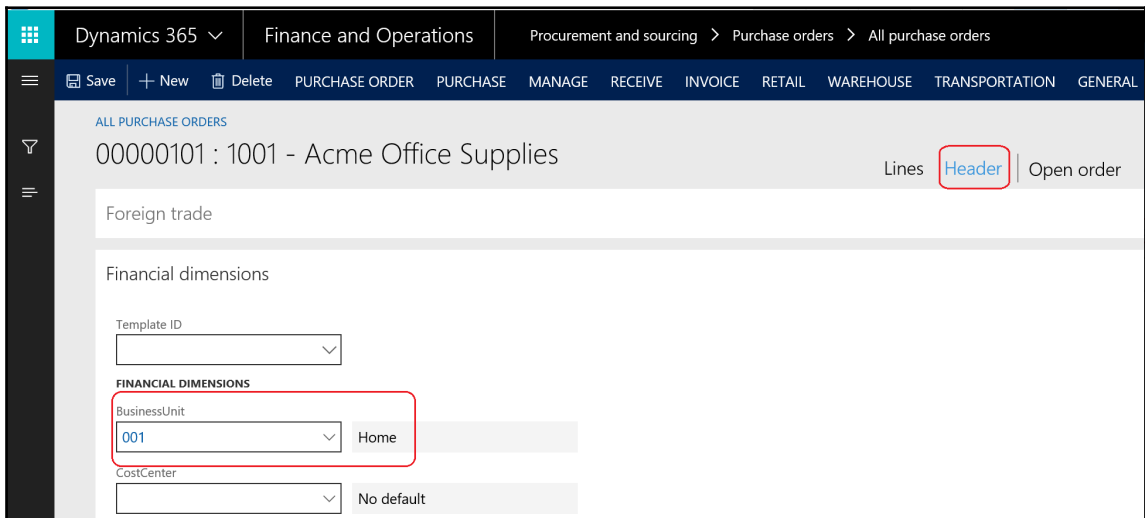
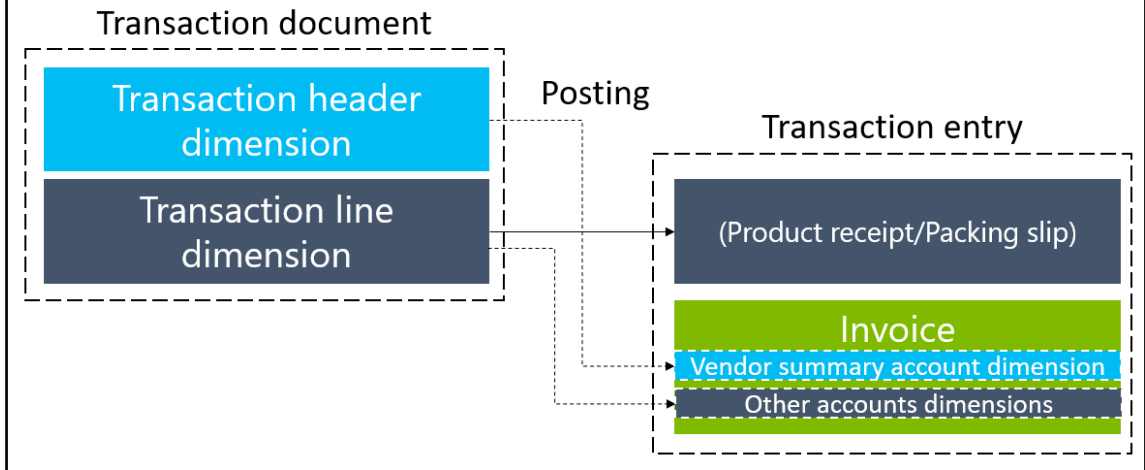
Accounting distributions

TRANSACTION REVERSAL

Correction

No

Dimension posting – Source document



Dynamics 365 Finance and Operations Procurement and sourcing > Purchase orders > All purchase orders USMF

View subledger journal Transaction origin Transactions Audit trail Posted sales tax Original document Accounting source explorer Related vouchers

REC1 : 1001
Voucher transactions

Overview General

Journal number	Voucher	Date ↑	Y...	Ledger account	Account name	Description	Currency	Amount in trans...
020874	PRV-100000041	10/29/2017		180100-002	Tangible Fixed Assets	Vendor product receipt	USD	899.00
020874	PRV-100000041	10/29/2017		200140-002	Accrued Purchases - Received N...	Vendor product receipt	USD	-899.00

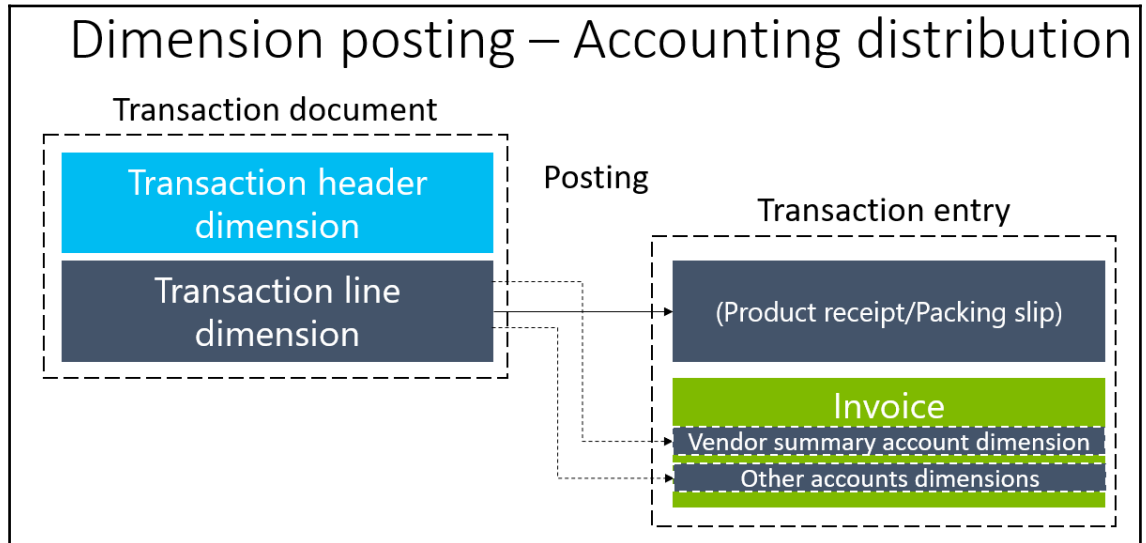
Dynamics 365 Finance and Operations Procurement and sourcing > Purchase orders > All purchase orders USMF

View subledger journal Transaction origin Transactions Audit trail Posted sales tax Original document Accounting source explorer Related vouchers

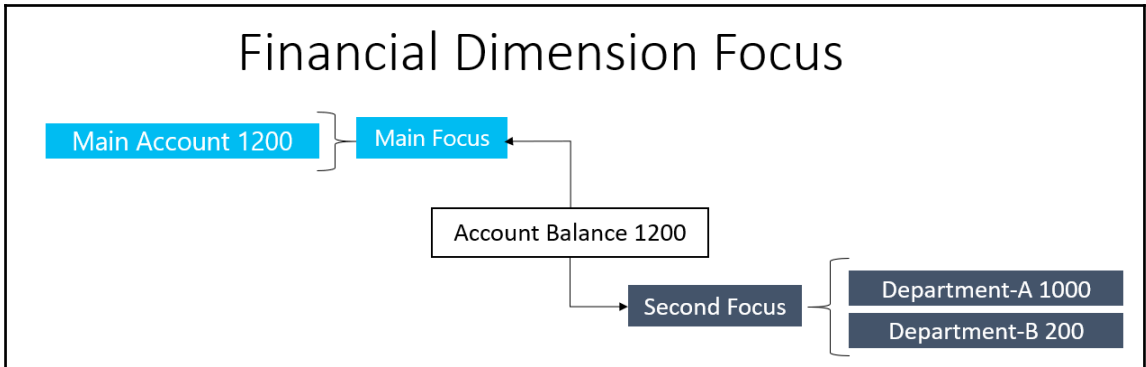
INV1 : 1001
Voucher transactions

Overview General

Journal number	Voucher	Date ↑	Y...	Ledger account	Account name	Description	Currency	Amount in trans...
020875	PIV-110000991	10/29/2017		200110-001	Accounts Payable - Other	Vendor invoice	USD	-899.00
020875	PIV-110000991	10/29/2017		606300-002---	Office Supplies Expense	Vendor invoice	USD	899.00
020875	PIV-110000991	10/29/2017		180100-002--	Tangible Fixed Assets	Vendor invoice	USD	-899.00
020875	PIV-110000991	10/29/2017		200140-002--	Accrued Purchases - Received N...	Vendor invoice	USD	899.00
020875	PIV-110000991	10/29/2017		618900-002---	Miscellaneous Expense	Vendor invoice	USD	0.00



Financial Dimension Focus



Dynamics 365 Finance and Operations | General ledger > Chart of accounts > Dimensions > Financial dimension sets

Save | + New | Delete | Create balances | Update balances | Clear balances | Unlock | OPTIONS

Filter

ACC
Ledger account

Agreement
Agreement

Business Unit
Business Unit

Cashflow+ACC_CN
現金維-科目

Cost Center
Cost Center

Department
Department

Financial dimension sets

Financial dimension set: ACC | Name: Ledger account

Financial dimensions

AVAILABLE FINANCIAL DIMENSIONS	SELECTED FINANCIAL DIMENSIONS
ItemGroup	MainAccount
Project	
Store	
Terminal	
Worker	
ServiceLine	
BusinessUnit	
Department	
CostCenter	

Dynamics 365 Finance and Operations

General ledger > Inquiries and reports > Trial balance

Accounting source explorer All transactions Fiscal year transactions By currency Period Cash flow forecasts Columns to display

PERSONALIZE
 Personalize this form
 Add to workspace

PAGE OPTIONS
 Security diagnostics
 Advanced Filter/Sort
 Record info

SHARE
 Get a link

TRIAL BALANCE
 Parameters

DATE RANGE

From date: 1/1/2017 To date: 12/31/2017 Date interval: [dropdown]

DATA TO INCLUDE

Financial dimension set: Main Account Posting layer: Current

Calculate balances

Filter

✓ MainAccount	Name	Opening balance	Debit	Credit	Closing balance

Dynamics 365 Finance and Operations

General ledger > Inquiries and reports > Trial balance

Accounting source explorer All transactions Fiscal year transactions By currency Period Cash flow forecasts

PERSONALIZE
Personalize this form
Add to workspace

PAGE OPTIONS
Security diagnostics
Advanced Filter/Sort
Record info

SHARE
Get a link

Operation completed

TRIAL BALANCE
Parameters

DATE RANGE

From date: 1/1/2017 To date: 12/31/2017 Date interval: [dropdown]

DATA TO INCLUDE

Financial dimension set: MA+BU Posting layer: Current

Dimension set	Name	Name	Opening balance
MA+BU	MainAccount+BusinessUnit		
MA+BU+DEPT	MainAccount+BusinessUnit+De...		
MA+BU+DEPT+CC	MainAccount+BusinessUnit+De...	Bank Account - USD-	0.00
MA+BU+DEPT+CC+IG	Main Account+BusinessUnit+D...	Bank Account - USD-Home	-13,395,938.95
MA+BU+DEPT+CC+IG+RC	MainAcct+BusinessUnit+Depart...	Bank Account - USD-Auto	14,817,193.28
MA+BU+DEPT+CC+IG+RC+TER...	MainAcct+BusUnit+Dept+Cost...	Bank Account - EUR-Home	80,699.39
MA+BU+DEPT+CC+IG+RC+TER...	MainAcct+BusUnit+Dept+Cost...	Bank Account - EUR-Auto	53,799.60

110130 002

Dynamics 365 Finance and Operations
 General ledger > Inquiries and reports > Trial balance

Accounting source explorer All transactions Fiscal year transactions By currency Period Cash flow forecasts Columns to display OPTIONS

PERSONALIZE: Personalize this form, Add to workspace
 PAGE OPTIONS: Security diagnostics, Advanced Filter/Sort, Record info
 SHARE: Get a link

Operation completed

TRIAL BALANCE Parameters

DATE RANGE
 From date: 1/1/2017 To date: 12/31/2017 Date interval: [Dropdown]

DATA TO INCLUDE
 Financial dimension set: MA+BU Posting layer: Current

Calculate balances

Filter

✓ MainAccount	BusinessUnit	Name	Opening balance	Debit	Credit	Closing balance
110110		Bank Account - USD-	0.00	0.00	100.00	-100.00
110110	001	Bank Account - USD-Home	-13,395,938.95	6,717,031.70	791,440.17	-7,470,347.42
110110	002	Bank Account - USD-Auto	14,817,193.28	489,972.25	75,119.67	15,232,045.86

Statement by dimensions

Parameters

FINANCIAL DIMENSION SET

Transactions

Primary financial dimension set

Secondary financial dimension set

Group per secondary dimension set
 No

DATE

Date interval

From date

To date

PAGE LAYOUT

New page
 No

PRINTOUT

Specification

Posting layer

Sales tax specification
 No

Offset account
 No

Currency total
 No

Empty periods
 No

Without transactions
 No

Include opening transaction amounts...
 No

Include closing
 No

Include reversed
 No

Dynamics 365 Finance and Operations

OPTIONS

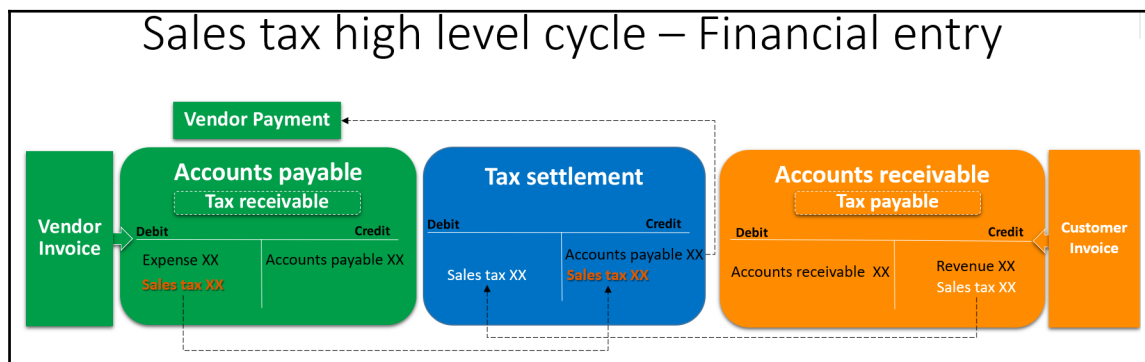
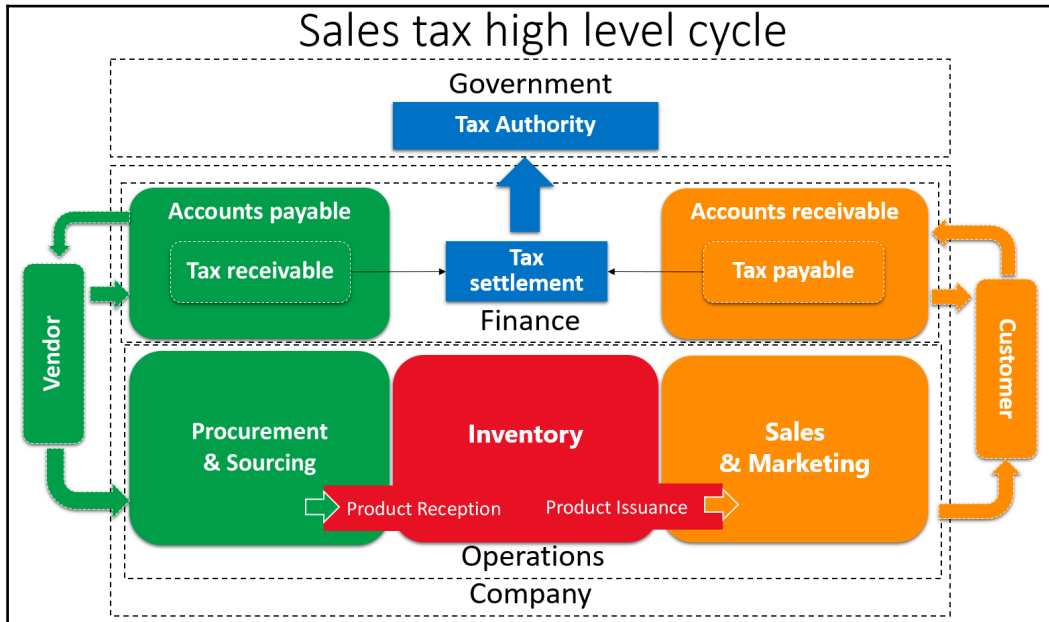
Go to Find Zoom Export

Ledger statement by Main Account

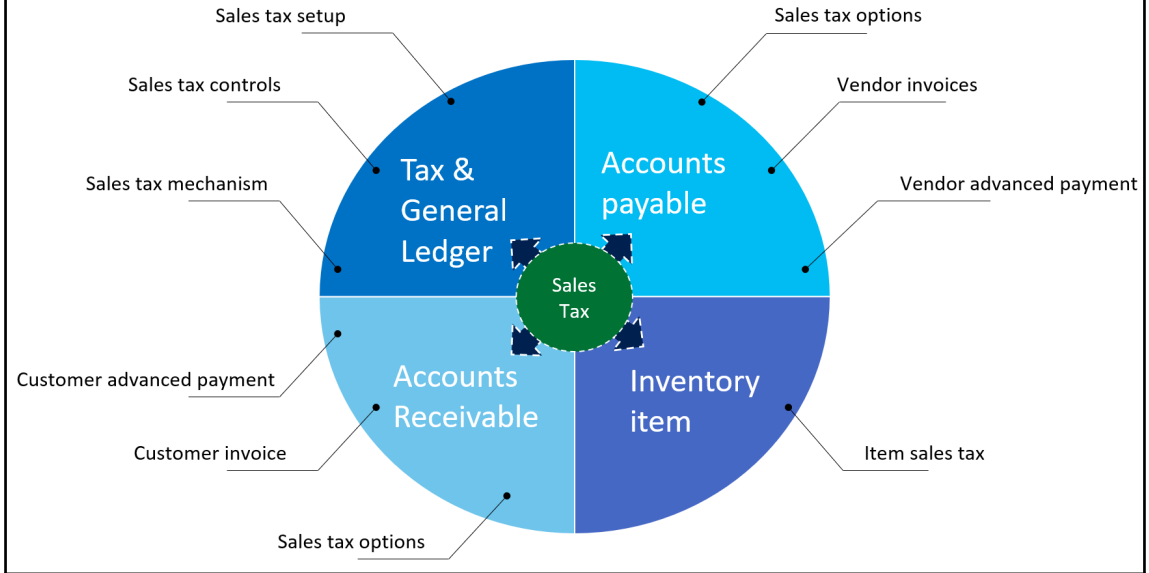
Contoso Entertainment System USA

Main Account		Name							
200110		Accounts Payable - Other							
Date	Business Unit	Voucher	Description	Currency	Amount in transaction currency		Amount in accounting currency		Accumulated
					Debit	Credit	Debit	Credit	
10/23/2017			Opening balance						-86,149.21
10/23/2017	001	PIV-110000991	Vendor invoice	USD	0.00	1,000.00	0.00	1,000.00	-87,149.21
10/23/2017	001	PIV-110000992	Vendor invoice	USD	0.00	899.00	0.00	899.00	-88,048.21
10/23/2017	002	PIV-110000993	Vendor invoice	USD	0.00	899.00	0.00	899.00	-88,947.21
10/23/2017			Ending balance						-88,947.21

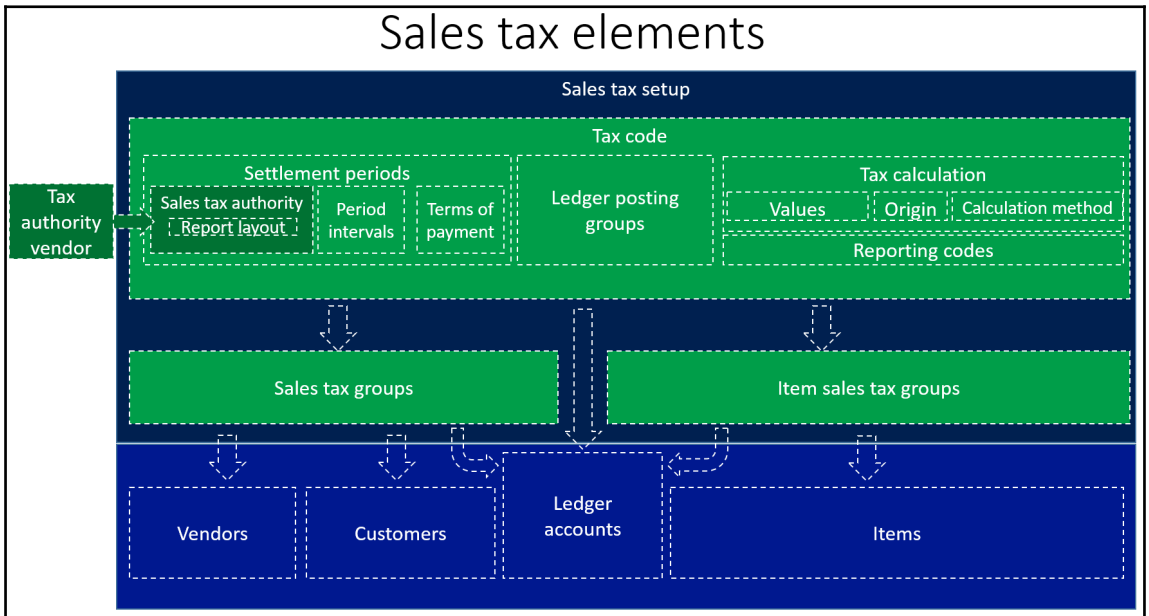
Chapter 4: Understanding Sales Tax



Sales tax integrations



Sales tax elements



Dynamics 365 Finance and Operations Tax > Indirect taxes > Sales tax > Sales tax authorities

Save + New Delete OPTIONS

Filter

TaxAuth Tax Authority

Sales tax authorities

Authority: TaxAuth Name: Tax Authority Authority identification: []

General

Vendor account: US_TX_018 Report layout: Default Rounding form: Normal Round-off: 0.00

Address

Contact information

Normal Downward Rounding-up Own advantage

Rounding form option	Round-off value = 0.01	Round-off value = 0.10	Round-off value = 1.00	Round-off value = 100.00
Normal	98,765.43	98,765.40	98,765.00	98,800.00
Downward	98,765.43	98,765.40	98,765.00	98,700.00
Rounding-up	98,765.43	98,765.50	98,766.00	98,800.00
Own advantage, for a credit balance	98,765.43	98,765.40	98,765.00	98,700.00
Own advantage, for a debit balance	98,765.43	98,765.50	98,766.00	98,800.00

Dynamics 365 Finance and Operations Tax > Indirect taxes > Sales tax > Sales tax settlement periods USMF

Save + New Delete Sales tax payments Posted sales tax OPTIONS

Filter

MON Monthly

Sales tax settlement periods

Settlement period: MON Description: Monthly

General

Authority: TaxAuth Terms of payment: Net15 Period interval unit: Months Period interval duration: 1

Use batch processing for sales tax set... No

Period intervals

+ Add Remove New period interval Settlements per interval Sales tax per interval

From date	To date	Blocked for settlement pro...
1/1/2018	1/31/2018	
2/1/2018	2/28/2018	
3/1/2018	3/31/2018	

Dynamics 365 Finance and Operations | Tax > Setup > Sales tax > Ledger posting groups | USMF

Save + New Delete OPTIONS

tax

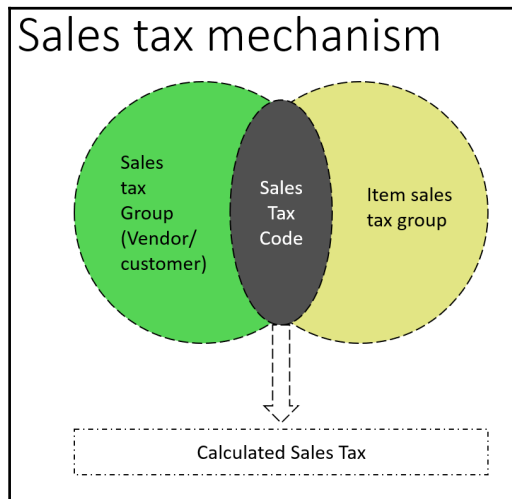
TAX Tax

Ledger posting groups

Ledger posting group Description
TAX Tax

General

Sales tax payable 202100	Use tax expense 	Settlement account 222100	Customer cash discount
Sales tax receivable 130800	Use tax payable 222100	Vendor cash discount 	



Dynamics 365 Finance and Operations Tax > Indirect taxes > Sales tax > Sales tax codes

Save + New Delete SALES TAX CODE OPTIONS

AV_CAST

AV_CAST California State - Retail P

Sales tax codes

Sales tax code	Name	Percentage/Amount
AV_CAST	California State - Retail Prod	10.00000

General

REFERENCES
 Settlement period: CA
 Ledger posting group: CA_State
 Sales tax currency: USD

CONDITIONAL SALES TAX
 Payment sales tax code: []

PACKING DUTY
 Sort code: []

INVOICING
 Print: Print code []
 Print code: []

Calculation

CALCULATION PARAMETERS
 Origin: Percentage of net amount
 Marginal base: Net amount of invoice balance

Calculation method: Whole amount
 Sales tax on sales tax: []

SALES TAX ROUNDING RULE
 Rounding precision: 0.00
 Rounding method: Normal

Dynamics 365 Finance and Operations Tax > Indirect taxes > Sales tax > Sales tax codes USMF

Save + New Delete SALES TAX CODE OPTIONS

SALES TAX CODE INQUIRIES PRINT RECALCULATE TAX

- Values
- Limits
- External codes

Included in item sales tax groups
 Included in sales tax groups
 Posted sales tax

Sales tax codes
 Sales tax reporting codes

Unposted transactions that use the selected taxes
 All unposted transactions

AV_CAST : CALIFORNIA STATE - RETAIL PROD

Sales tax code values

Filter

✓ Sales tax code ↑	From date	To date	Minimum limit	Maximum limit	Value	Non deductible %
AV_CAST			0.00	0.00	10.00000	0.00000

Dynamics 365 Finance and Operations Tax > Indirect taxes > Sales tax > Sales tax groups USMF

SALES TAX GROUP OPTIONS

CA

CA
California

CALA
California Los Angeles

CALA-USE
California Los Angeles Use Tax

Sales tax groups

Sales tax group Description

CA California

General

Setup

+ Add Remove

✓ Sales tax code	Exempt	Exempt code	Use tax	Percentage/Amount	Name
AV_CAST				10.00000	California State - Retail Prod

Dynamics 365 Finance and Operations Tax > Indirect taxes > Sales tax > Item sales tax groups

RECALCULATE TAX OPTIONS

Filter

ALL
All sales tax codes

AU/VI
Audio/Video

HOURS
Hours

SPB
Spare parts

Item sales tax groups

Item sales tax group Description Reporting type

ALL All sales tax codes

Setup

+ Add Remove

✓ Sales tax code	Percentage/Amount	Name
AV_CAST	10.00000	California State - Retail Prod
AV_CHCITY	1.25000	Chicago City - Retail Prod
AV_CKCTY	1.50000	Cooke Country - Retail Prod

Dynamics 365 Finance and Operations - General ledger > Journal entries > General journals

Journal voucher

Display journal lines: All

Date	Voucher	Account type	Account	Debit	Credit	Offset co...	Offset account type	Offset account	Offse...	Currency	Exc...	Item sales tax group	Sales tax group
1/1/2025	GNJL000816	Vendor	1001		1,000.00	usmf	Ledger	606300-----		USD	1.00	ALL	CA

Account name: Acme Office Supplies | Offset account name: | Calculated sales tax amount: 100.00 | Actual sales tax amount: 0.00

Sales tax calculation

Price **include** sales tax

Amount 1000 USD	
Expense/Revenue	Sales tax
909.09 USD	90.91 USD
Posted amount to vendor/customer=1000 USD	

Sales tax = (1000/110%)-1000

Accounts payable	
Tax receivable	
Debit	Credit
Expense 909.09	Accounts payable 1000
Sales tax 90.91	

Accounts receivable	
Tax payable	
Debit	Credit
Accounts receivable 1000	Revenue 909.09
	Sales tax 90.91

Sales tax calculation

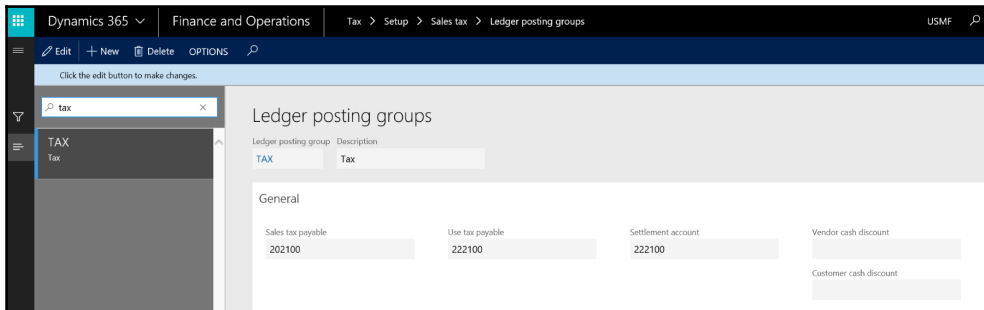
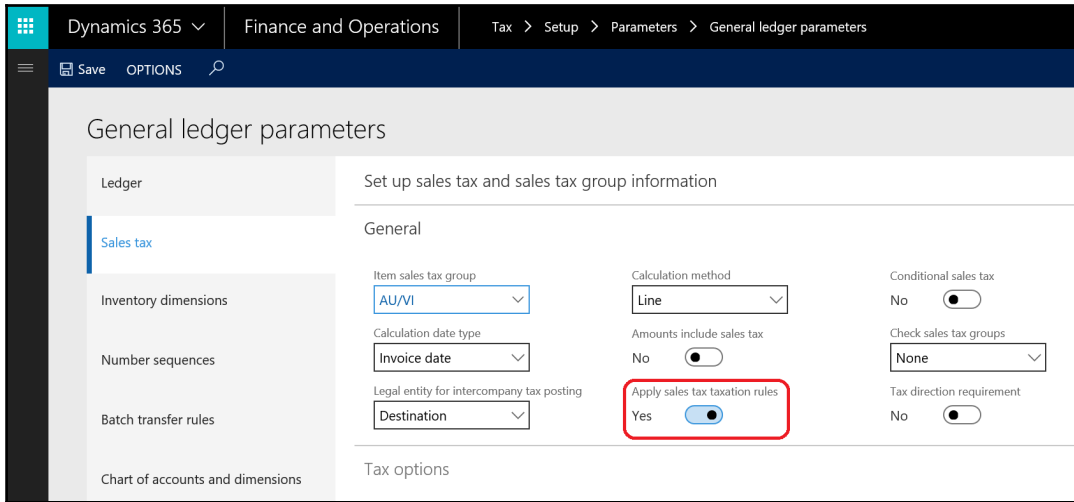
Price **exclude** sales tax

Amount 1000 USD	
Expense/Revenue	Sales tax
1000 USD	100 USD
Posted amount to vendor/customer=1100 USD	

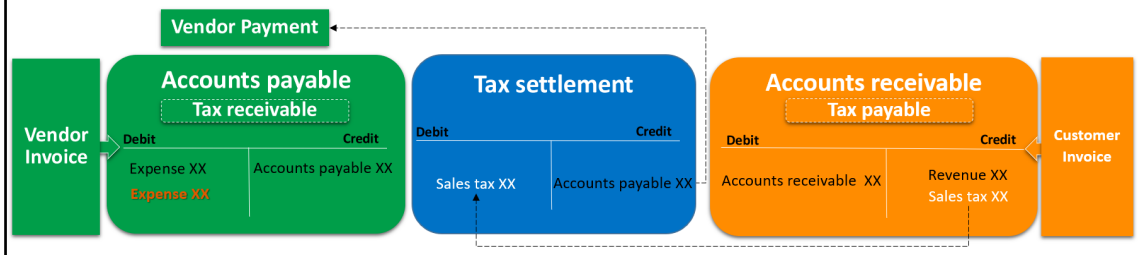
Sales tax = 1000*10%

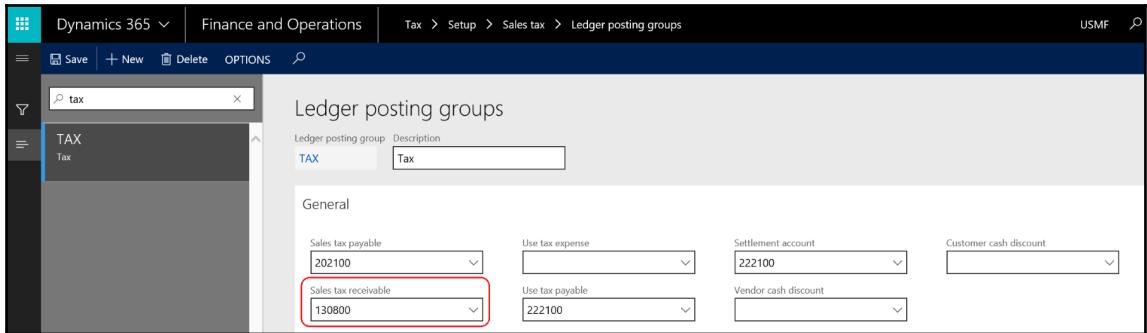
Accounts payable	
Tax receivable	
Debit	Credit
Expense 1000	Accounts payable 1100
Sales tax 100	

Accounts receivable	
Tax payable	
Debit	Credit
Accounts receivable 1100	Revenue 1000
	Sales tax 100

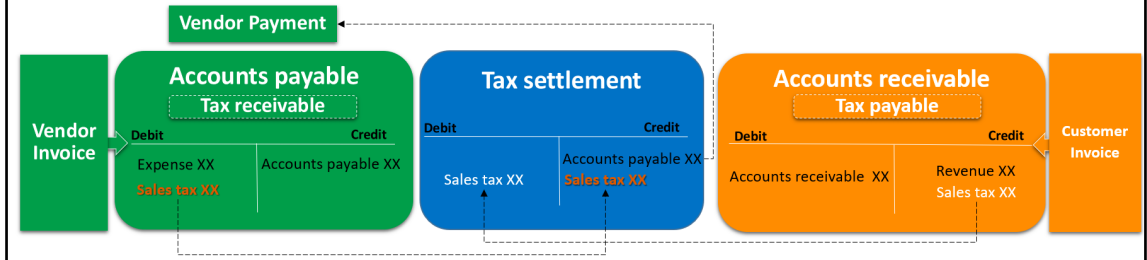


Financial entry – Apply sales tax rule - Yes





Financial entry – Apply sales tax rule - No



Dynamics 365 Finance and Operations Tax > Setup > Parameters > General ledger parameters

Save OPTIONS

General ledger parameters

Ledger

Sales tax

Inventory dimensions

Number sequences

Batch transfer rules

Chart of accounts and dimensions

Set up sales tax and sales tax group information

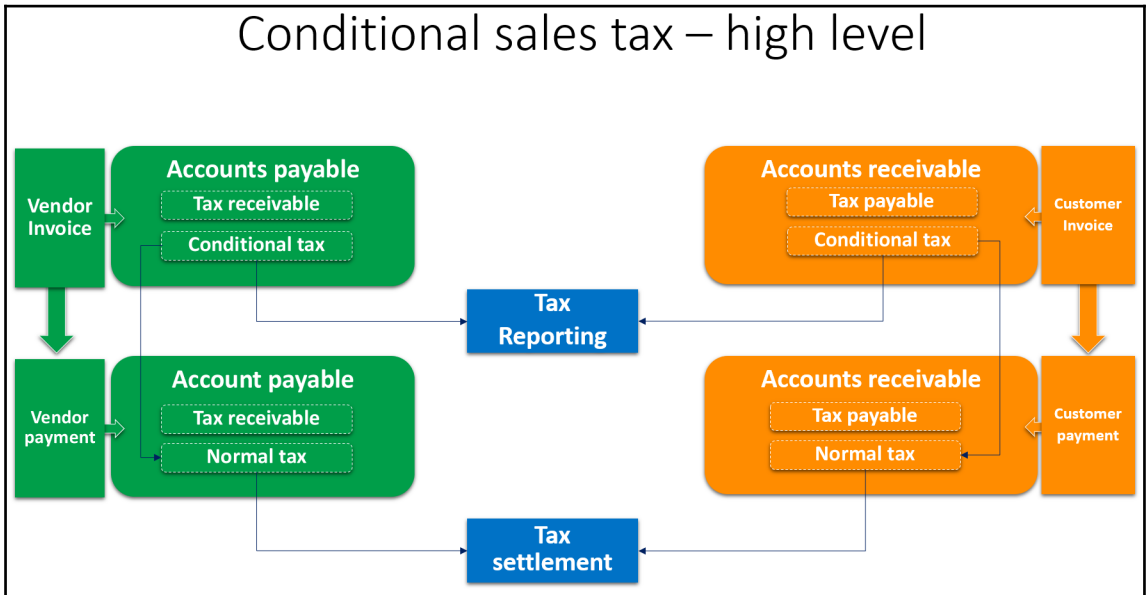
General

Tax options

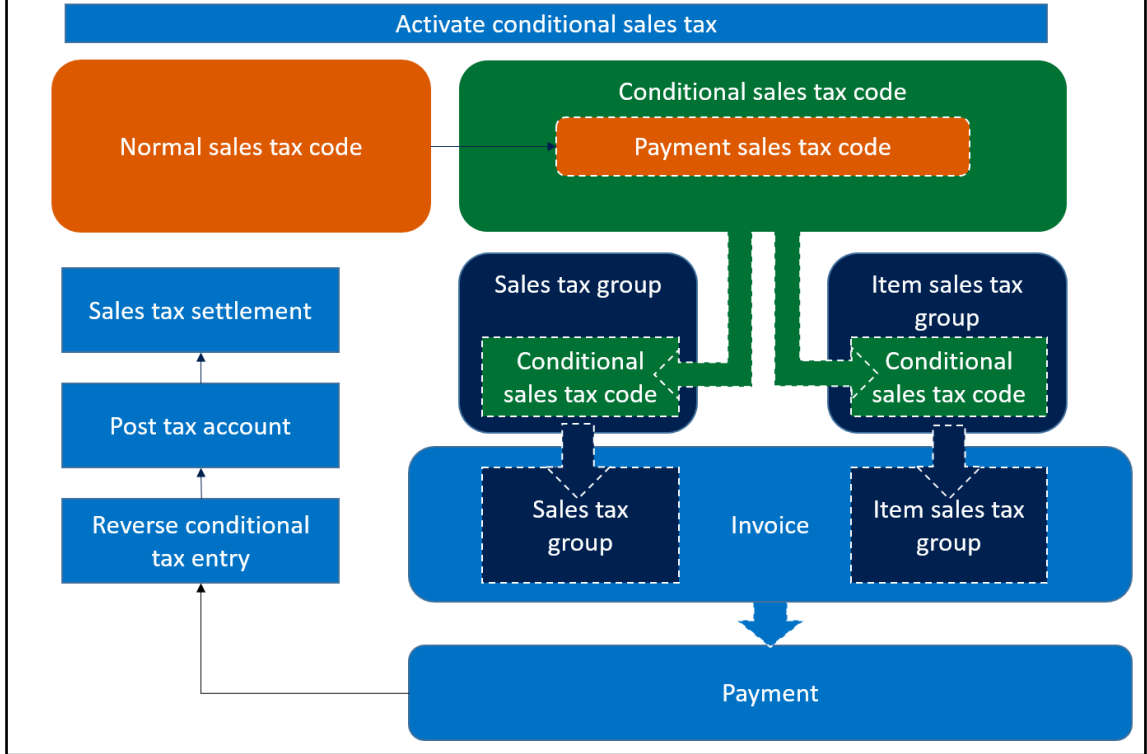
CASH DISCOUNT
Reverse sales tax on cash discount
No
Deduct cash discount before sales tax...
Yes

CUSTOMER CASH DISCOUNT
Cash discount is calculated on amou...
No
Mandatory item tax groups
No

VENDOR CASH DISCOUNT
Cash discount is calculated on amou...
No



Conditional sales tax - Setup



Dynamics 365 Finance and Operations | Tax > Setup > Parameters > General ledger parameters

Save OPTIONS

General ledger parameters

Ledger

Sales tax

Inventory dimensions

Number sequences

Batch transfer rules

Chart of accounts and dimensions

Set up sales tax and sales tax group information

General

Item sales tax group: AU/VI

Amounts include sales tax: No

Calculation date type: Invoice date

Apply sales tax taxation rules: No

Legal entity for intercompany tax posting: Destination

Conditional sales tax: Yes

Calculation method: Line

Check sales tax groups: None

Dynamics 365 Finance and Operations | Tax > Indirect taxes > Sales tax > Sales tax codes

Edit + New Delete SALES TAX CODE OPTIONS

Click the edit button to make changes.

10%con

Sales tax code	Name	Percentage/Amount
10%Con	10% Conditional tax	10.00000

Sales tax codes

General

REFERENCES

Settlement period: CON

Ledger posting group: CON

Sales tax currency: USD

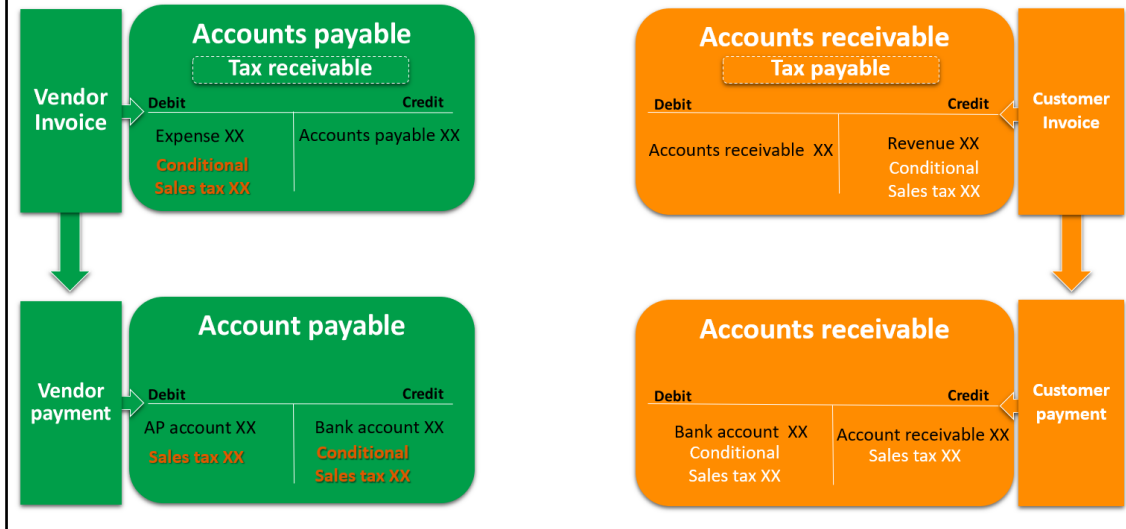
CONDITIONAL SALES TAX

Payment sales tax code: AV_CAST

PACKING DUTY

Sort code

Conditional sales tax – financial entries



Withholding tax - calculation

Price include sales tax	
Amount 1000 USD	
Expense/Revenue	Sales tax 10%
909.09 USD	90.91 USD
Posted amount to vendor/customer=1000 USD	
Payment	WHT-Tax 1%
1000 USD	-9.09 USD

Description	Calculation	Amount
Amount		1000
Taxable amount	$1000/110 \times 100$	909.09
Withholding tax	$909.09 \times 1/100$	9.09
Payment	$1000 - 9.09$	990.91

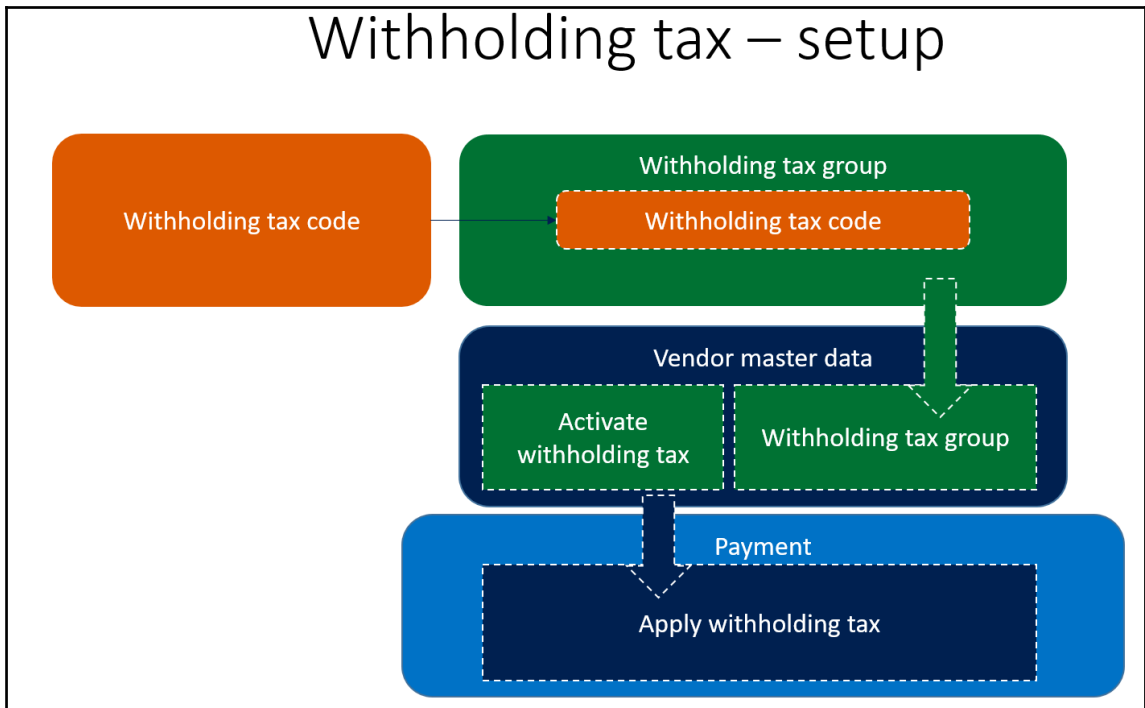
Withholding tax - calculation

Price **exclude** sales tax

Amount 1000 USD		
Expense/Revenue	Sales tax 10%	
1000 USD	100 USD	
Posted amount to vendor/customer=1100 USD		
Payment	WHT-Tax 1%	
1000 USD	10 USD	

Description	Calculation	Amount
Amount		1000
Taxable amount	$1000 * 10 / 100$	100
Withholding tax	$1000 * 1 / 100$	10
Payment	$1000 - 10$	990

Withholding tax – setup



Dynamics 365 Finance and Operations Tax > Indirect taxes > Withholding tax > Withholding tax codes

Click the edit button to make changes.

Filter

Withholding...	Withholding tax name
WHT	Withholding tax

Withholding tax codes

Withholding tax code: WHT Withholding tax name: Withholding tax

General

CURRENCY	REFERENCE
Currency: USD	Main account: 200180

Dynamics 365 Finance and Operations Tax > Indirect taxes > Withholding tax > Withholding tax groups

Click the edit button to make changes.

Filter

Withholding...	Description
WHT	Backup withholding

Withholding tax groups

Withholding tax group: WHT Description: Backup withholding

Setup

+ Add - Remove

Withholding tax code	Withholding tax name	Value	Non deductible...
WHT	Withholding tax	1.00	0.00

Dynamics 365 Finance and Operations Accounts payable > Vendors > All vendors

Save + New Delete VENDOR PROCUREMENT INVOICE GENERAL OPTIONS

ALL VENDORS
1001 : Acme Office Supplies

Invoice and delivery

INVOICE
 Invoice account
 Number sequence group
 Vendor price tolerance group
 Vendor exception group

OFFSET ACCOUNT
 Account type
 Ledger
 Offset account
 606300

DELIVERY
 UPS zone

Delivery terms
 Mode of delivery
 Destination code

SALES TAX
 Sales tax group

Prices include sales tax
 No

Tax exempt number

WITHHOLDING TAX
 Calculate withholding tax
 Yes
 Withholding tax group
 WHT

Dynamics 365

Info: Invoice: INV, Invoice currency: USD, Settled amount in invoice currency: 1,100.00, Withholding tax code: WHT, Withholding tax in invoice currency: 10.00

Settle transactions for Acme Office Supplies

Overview General Payment Settlement Remittance Cash discount Financial dimensions Withholding tax

Mark selected Unmark all Apply payment schedule

	Mark	Fully settle	Invoice	Due date	Cash discount date	Amount
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	INV	11/28/2017		1,100.00

Settle and post sales tax

Parameters

Settlement period

Transaction date

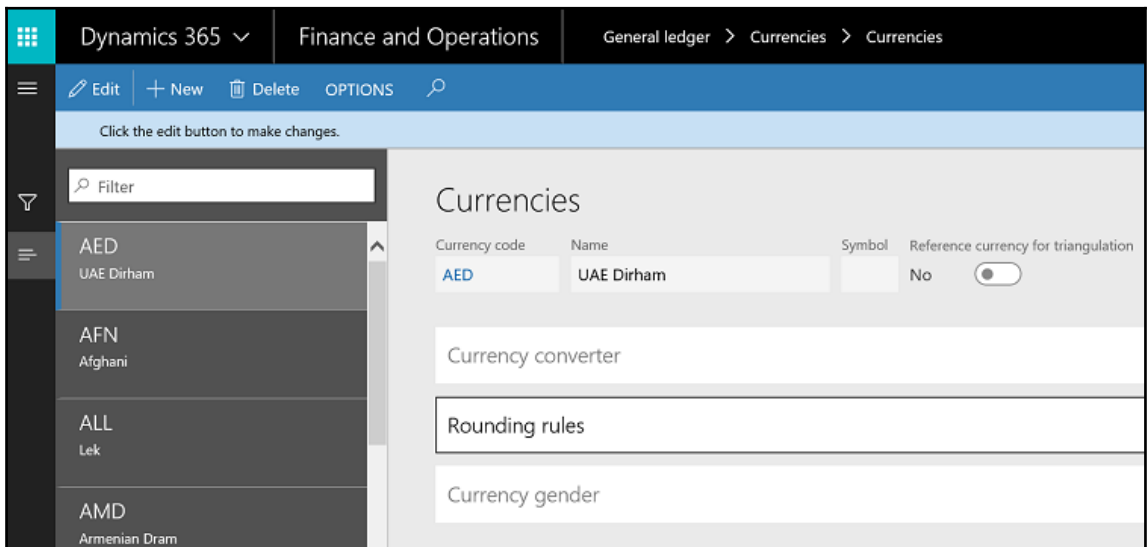
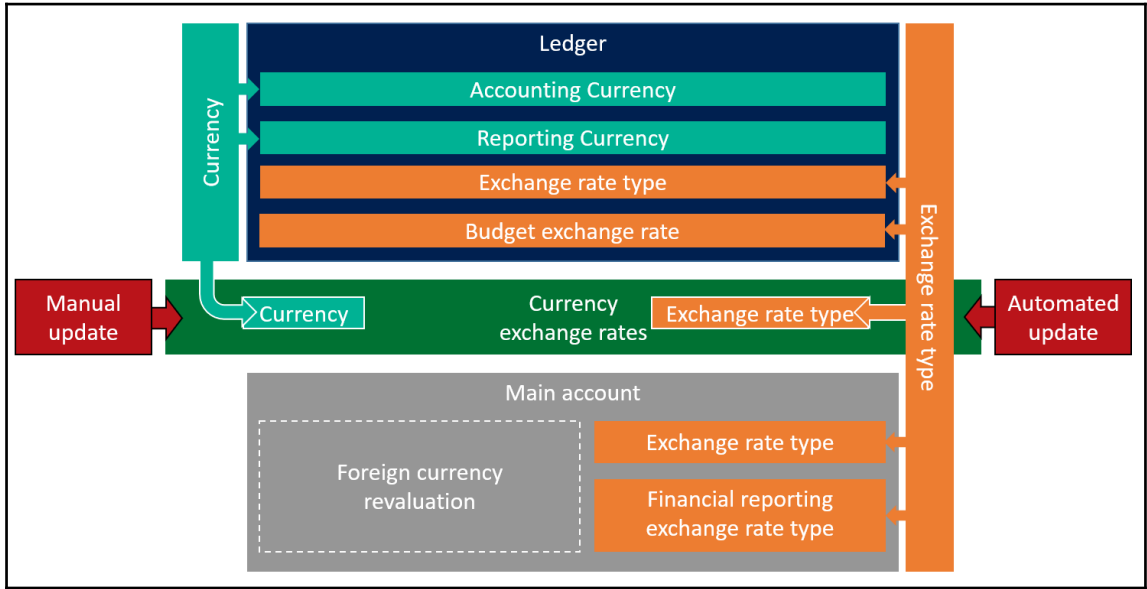
From date

Sales tax payment version

Chapter 5: Working with Currencies



Dynamics 365 Finance and Operations

General ledger > Currencies > Exchange rate types

Exchange rate types

Filter

Exchange rate type ↑	Name	Calendar
Average	Default average rate	
Budget	Default budget rate	
Closing	Default closing rate	
Constant	Constant currency rate	
Default	Default global rate	

Dynamics 365 Finance and Operations

General ledger > Ledger setup > Ledger

Ledger

Click the edit button to make changes.

Description: Contoso Entertainment System ...

Chart of accounts: Shared

Fiscal calendar: Fiscal

Balancing financial dimension:

Account structures

Currency

Accounting currency	Reporting currency	Exchange rate type	Budget exchange rate type
USD	USD	Default	Budget

Dynamics 365 Finance and Operations | General ledger > Currencies > Currency exchange rates | USMF

Save | + New | Delete | OPTIONS

Filter

Exchange rate type: Default

From currency: USD | To currency: EUR | Conversion factor: 1

+ Add | Remove

Display valid exchange rates for the date range

From date: 12/1/2017 | To date: 1/30/2018

Start date ↑	Exchange rate	Exchange value
12/1/2017	0.730000000000	0.73 EUR for 1 USD
1/1/2018	0.740000000000	0.74 EUR for 1 USD

Dynamics 365 Finance and Operations | General ledger > Journal entries > General journals | USMF

Save | Post | Validate | General journals | Period journal | Functions | Fixed assets | Inquiries | Print | OPTIONS

00619 : GENJRN | Journal voucher

Display journal lines: All

List | General | Invoice | Payment | Payment fee | Fixed assets | Remittance | History

+ New | Delete | Voucher | Financial dimensions | Sales tax | Functions

✓	Date	Voucher	Company	Account...	Account	Descripti...	Debit	Credit	Offset co...	Offset acco...	Offset acco...	Currency	Exchange rate
	12/31/2017	GNJL000840	USMF	Ledger	110180--		1.00		USMF	Ledger	112000--	EUR	1.369863013699
	1/1/2018	GNJL000841	USMF	Ledg...	110180--		1.00		USMF	Ledger	112000--	EUR	1.351351351351

Dynamics 365 Finance and Operations | General ledger > Journal entries > General journals | USMF

View subledger journal | Transaction origin | Transactions | Audit trail | Posted sales tax | Original document | Accounting source explorer

00619 : GNJL000841 | Voucher transactions

Overview | General

✓	Journal...	Voucher	Date ↑	Y...	Ledger account	Account name	Description	Currency	Amount in tr...	Amount	Amount in r...
	020930	GNJL000841	1/1/2018		112000--	Safe drop		EUR	-1.00	1.35	-1.35
	020930	GNJL000841	1/1/2018		110180--	Petty Cash		EUR	1.00	1.35	1.35

Dynamics 365 Finance and Operations | General ledger > Currencies > Denomination currencies

Save | + New | Delete | OPTIONS

Triangulation currencies

Filter

Currency ↑	Name	From date	Exchange rate	Exchange value
CYP	Cyprus Pound		0.017086000000	0.017086 CYP for 1 EUR
MTL	Maltese Lira		0.023293700000	0.0232937 MTL for 1 EUR
SKK	Slovak Koruna		0.000331939000	0.000331939 SKK for 1 EUR

Dynamics 365 Finance and Operations | General ledger > Journal entries > General journals

Save | Post | Validate | General journals | Period journal | Functions | Fixed assets | Inquiries | Print | OPTIONS

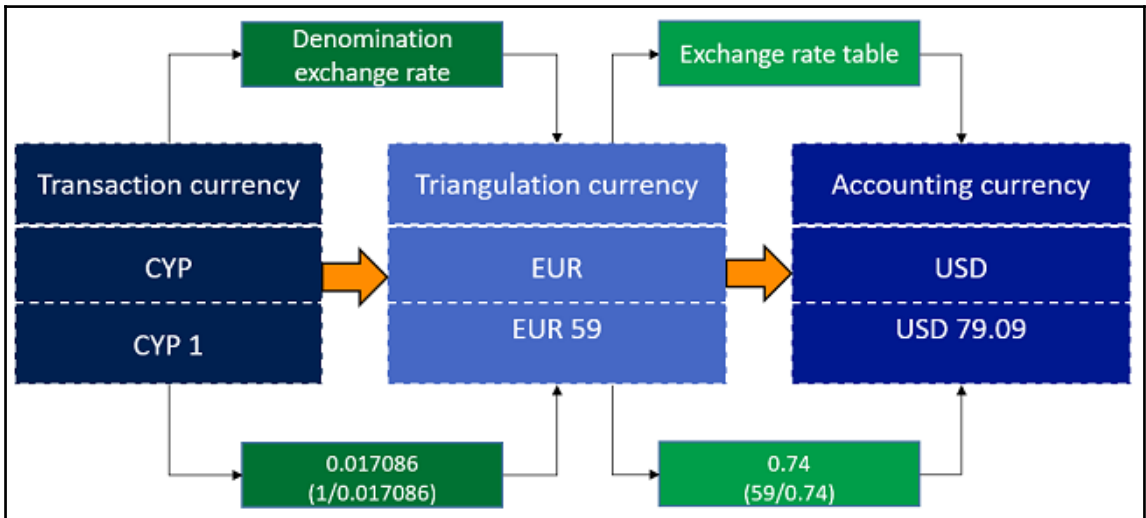
00619 : GENJRN
Journal voucher

Display journal lines: All

List: General | Invoice | Payment | Payment fee | Fixed assets | Remittance | History

+ New | Delete | Voucher | Financial dimensions | Sales tax | Functions

✓	Date	Voucher	Company	Account...	Account	Description	Debit	Credit	Offset company	Offset acco...	Offset account	Currency	Exchange rate
	1/1/2018	GNUL000814	usmf	Ledg...	110180--		1.00		usmf	Ledger	112000--	CYP	0.017086000000



Dynamics 365 Finance and Operations General ledger > Cl

Save + New Delete OPTIONS

Filter

Configure exchange rate

Name

Select exchange rate providers

Select exchange rate providers to use with the exchange rate import process.

✓	Name
	Central Bank of the Russian Fed...
	Central Bank of Europe
	Foreign Exchange Rates Powere...

Import currency exchange rates

Parameters

Exchange rate type
Average

Exchange rate provider
Central Bank of Europe

Import as of
Today's date

Create necessary currency pairs
No

Override existing exchange rates
Yes

Single rate for date range
No

Prevent import on national holiday
No

Run in the background

Dynamics 365 Finance and Operations

General ledger > Chart of accounts > Accounts > Main accounts

Save + New Delete New from template Name Translations Account statement Total accounts OPTIONS

110180

110180, Petty Cash

Main accounts - chart of accounts: Shared

Debit Suspended

DB/CR requirement

Foreign currency revaluation
Yes
Exchange rate type
Average

Legal entity overrides

Posting validation

Financial reporting

CURRENCY TRANSLATION
Financial reporting exchange rate type
Default
Currency translation type
Current

Dynamics 365 Finance and Operations General ledger > Ledger setup > Ledger

Edit Ledger calendar Recalculate ledger periods OPTIONS

Click the edit button to make changes.

Ledger

Description: Contoso Entertainment System ... Chart of accounts: Shared Fiscal calendar: Fiscal

Account structures

Currency

Accounts for currency revaluation

Posting	Main account	Name
Realized gain	801500	Currency Adjustment Profits - Realized
Realized loss	801300	Currency Adjustment Loss - Realized
Unrealized gain	801600	Currency Adjustment Profits - Unrealized
Unrealized loss	801400	Currency Adjustment Loss - Unrealized

Dynamics 365 Finance and Operations | General ledger > Currencies > Currency revaluation accounts

Click the edit button to make changes.

EGP Egyptian Pound

Currency revaluation accounts

Currency Name
EGP Egyptian Pound

Ledger
USMF

Posting ↑	Main account	Name
Realized gain	801501	Realized gain
Realized loss	801301	Realized loss
Unrealized gain	801601	Unrealized gain
Unrealized loss	801401	Unrealized loss

Dynamics 365 Finance and Operations | Accounts payable > Invoices > Invoice journal

00644 : APINVOICE

Vendor invoice journal

List | General | Invoice | Cash discount | Fixed assets | Remittance | History | 1099 | Foreign trade

+ New | Delete | Settle transactions | Financial dimensions | Sales tax | Functions | Voucher | View marked transactions

✓	Date	Voucher	Account type	Account	Account name	Invoice date	Invoice	Descrip...	Debit	Credit	Currency	Offset a...	Offset account
	1/1/2018	APIN00063	Vendor	Vend_004	Vend_EUR	1/1/2018	INV_001			1,000.00	EUR	Led...	600120----

INVOICE | SALES TAX | CASH DISCOUNT

Terms of payment: Net30 | Calculated sales tax amount: 0.00 | Cash discount: | Cash discount date: | Cash discount amount: 0.00

	DEBIT	CREDIT	BALANCE
VOUCHER	1,180.00	1,180.00	0.00
JOURNAL	1,180.00	1,180.00	0.00

BUDGET CHECK RESULTS
Budget check not performed

Dynamics 365 Finance and Operations Accounts payable > Periodic tasks > Foreign currency revaluation

Foreign currency revaluation **Simulation** Voucher Transactions Reviewed OPTIONS

Foreign currency revaluation

Simulation

Parameters

Method: Standard
Date of rate: 1/31/2018
Considered date: 1/31/2018

Destination

Records to include

Run in the background

OK Cancel

Dynamics 365 Finance and Operations Accounts payable > Periodic tasks > Foreign currency revaluation

OPTIONS

Go to | Find | Zoom | Export

Vendor - foreign currency revaluation simulation

Contoso Consulting USA

Page 1 of 1
1/1/2018
10:06 AM

Amount currency		Accounting currency			Reporting currency			
EUR		Exchange rate			Exchange rate			
		1.200000000000			1.000000000000			
Vendor account Name	Date	Currency	Last revalued accounting currency	New accounting currency	Foreign currency revaluation	Last revalued reporting currency	New reporting currency	Foreign currency revaluation
Vend_004 Vend_EUR	1/1/2018	-1,000.00	-1,180.00	-1,200.00	-20.00	-1,180.00	-1,200.00	-20.00
Total		-1,000.00	-1,180.00	-1,200.00	-20.00	-1,180.00	-1,200.00	-20.00
Grand total					-20.00			-20.00

Dynamics 365 Finance and Operations Accounts payable > Periodic tasks > Foreign currency revaluation

Foreign currency revaluation Simulation Voucher Transactions Reviewed OPTIONS

Foreign currency revaluation

Show: All

Executed date	Method	Considered date	Date of rate	Use p
We didn't find anything to show				

Foreign currency revaluation

Parameters

PARAMETERS

Method: Standard Use posting profile from: Posting

Considered date: 1/31/2018 Posting profile: GEN

Date of rate: 1/31/2018 Dimension: Posting

Print: No

TEXT

Description: Jan2018Reva

Notes:

OK Cancel

Dynamics 365 Finance and Operations Accounts payable > Periodic tasks > Foreign currency revaluation USMF

View subledger journal Transaction origin Transactions Audit trail Posted sales tax Original document Accounting source explorer Related vouchers

1/1/2018 : 1/31/2018
Voucher transactions

Overview General

✓	Journ...	Voucher	Date ↑	Y...	Ledger account	Account name	Description	Currency	Amount in...	Amount	Amount in r...	Posting type
	002789	130000000	1/31/2018		801400----	Currency Adjustment Loss - Unrealized	Jan2018Reva	EUR	0.00 0.00		20.00	Exchange rate loss
	002789	130000000	1/31/2018		801400----	Currency Adjustment Loss - Unrealized	Jan2018Reva	EUR	0.00 20.00		0.00	Exchange rate loss
	002789	130000000	1/31/2018		200100---	Accounts Payable - Domestic	Jan2018Reva	EUR	0.00 0.00		-20.00	Vendor balance
	002789	130000000	1/31/2018		200100---	Accounts Payable - Domestic	Jan2018Reva	EUR	0.00	20.00	0.00	Vendor balance

Dynamics 365 Finance and Operations Accounts payable > Payments > Payment journal USMF

View subledger journal Transaction origin Transactions Audit trail Posted sales tax Original document Accounting source explorer Related vouchers

002791 : 2/28/2018
Voucher transactions: **Realized transaction of the revaluation during payment** **Reversal transaction of the previous revaluation**

Overview General

✓	Journ...	Voucher	Date	Y...	Ledger account	Account name	Description	Currency	Amount in...	Amount	Amount in r...	Posting type
	002791	140000200	2/28/2018		801400----	Currency Adjustment Loss - Unrealized		EUR	0.00 0.00		-20.00	Exchange rate loss
	002791	140000200	2/28/2018		801400----	Currency Adjustment Loss - Unrealized		EUR	0.00	20.00	0.00	Exchange rate loss
	002791	140000200	2/28/2018		801300----	Currency Adjustment Loss - Realized		EUR	0.00 0.00		320.00	Exchange rate loss
	002791	140000200	2/28/2018		801300----	Currency Adjustment Loss - Realized		EUR	0.00 320.00		0.00	Exchange rate loss
	002791	140000200	2/28/2018		200100---	Accounts Payable - Domestic		EUR	0.00 0.00		20.00	Vendor balance
	002791	140000200	2/28/2018		200100---	Accounts Payable - Domestic		EUR	0.00 20.00		0.00	Vendor balance
	002791	140000200	2/28/2018		200100---	Accounts Payable - Domestic		EUR	0.00 0.00		-320.00	Vendor balance
	002791	140000200	2/28/2018		200100---	Accounts Payable - Domestic		EUR	0.00	320.00	0.00	Vendor balance

Foreign currency revaluation

Parameters

REVALUATION INFORMATION

From date: 1/31/2018 Date of rate: 1/31/2018

To date: 1/31/2018

Main accounts to revalue: All

Legal entity: USMF

Currencies to revalue: EUR

Preview before posting: Yes

Records to include

Run in the background

OK Cancel

Process date	Legal entity	From date	To date	Date of rate	Ma
11/23/2017	usmf	1/1/2018	1/31/2018	1/31/2018	All
11/23/2017	tst	1/1/2018	1/31/2018	1/31/2018	All
11/23/2017	usmf	1/1/2018	1/31/2018	1/31/2018	All
11/23/2017	usmf	1/1/2018	1/31/2018	1/31/2018	All
11/23/2017	usmf	1/1/2018	1/31/2018	1/31/2018	All
11/23/2017	usmf	1/1/2018	1/31/2018	1/31/2018	All
11/23/2017	usmf	1/1/2018	1/31/2018	1/31/2018	All
11/23/2017	usmf	1/1/2018	1/31/2018	1/31/2018	All

Foreign currency revaluation preview

Filter

Legal entity	Currency	Ledger account	Exchange rate type	Posting layer	Transaction am...	Exchange rate
USMF	EUR	110182--	Default	Current	0.00	120.0000

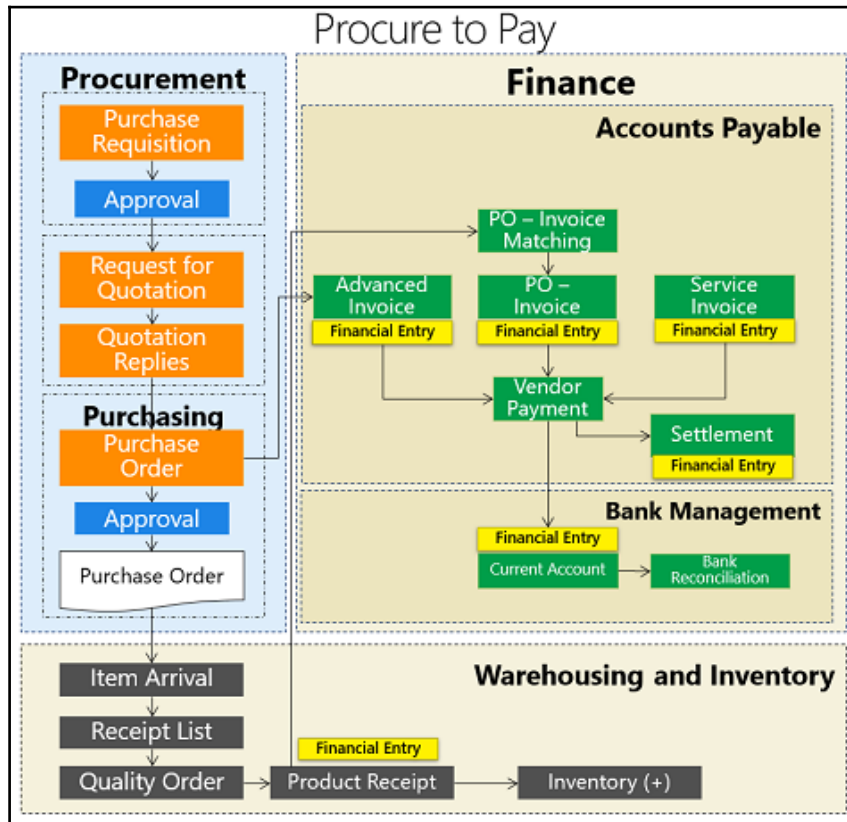
Post Select legal entities to post Export to Microsoft Excel Cancel

Voucher transactions

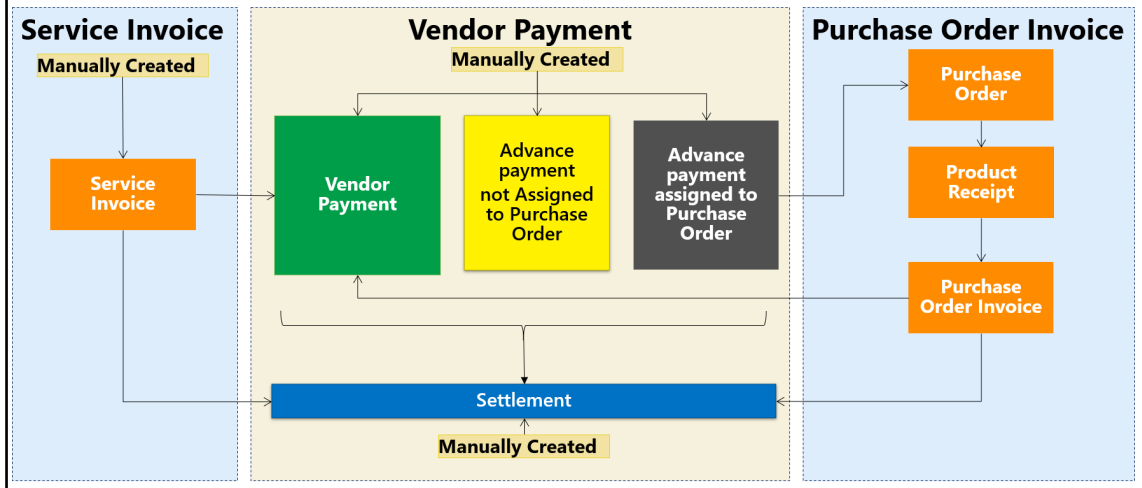
020882 : 1/31/2018

Journal...	Voucher	Date	Y...	Ledger account	Account name	Description	Currency	Amount in...	Amount	Amount in r...	Posting type
020882	2005	1/31/2018		110182--	Cash account		EUR	0.00	0.00	20.00	Exchange rate loss
020882	2005	1/31/2018		110182--	Cash account		EUR	0.00	20.00	0.00	Exchange rate loss
020882	2005	1/31/2018		801400----	Currency Adjustment Loss - Unrealized		EUR	0.00	0.00	-20.00	Exchange rate loss
020882	2005	1/31/2018		801400----	Currency Adjustment Loss - Unrealized		EUR	0.00	20.00	0.00	Exchange rate loss

Chapter 6: Understanding Accounts Payable Basics and Controls



Invoice, Payment, and Settlement Document Integration



- ▼ Vendors
 - All vendors
 - Vendors on hold
 - Vendors past due

Dynamics 365 ▾ Finance and Operations Accounts payable > Vendors > All vendors

Save + New Delete VENDOR PROCUREMENT INVOICE GENERAL OPTIONS 🔍

ALL VENDORS

New Record

General

[Change party association](#)

IDENTIFICATION

Vendor account: ▾

Type: ▾

Name: ▾

Search name:

Group: ▾

ORGANIZATION DETAILS

Number of employees:

Organization number:

ABC code: ▾

DUNS number:

Dynamics 365 ▾ Finance and Operations Accounts payable > Vendors > All vendors

Save + New Delete VENDOR PROCUREMENT INVOICE GENERAL OPTIONS 🔍

ALL VENDORS

New Record

Vendor profile

Purchasing demographics

Currency: ▾

Line of business:

Segment:

Primary contact:

Employee responsible:

Subsegment:

Dynamics 365 Finance and Operations Accounts payable > Vendors > All vendors

Save + New Delete VENDOR PROCUREMENT INVOICE GENERAL OPTIONS

ALL VENDORS

Vend001 : Mohamed Aamer

Purchasing demographics USD

Invoice and delivery Vend001

INVOICE

Invoice account: Vend001

Number sequence group: []

Vendor price tolerance group: []

Vendor exception group: []

OFFSET ACCOUNT

Account type: Ledger

Offset account: []

DELIVERY

UPS zone: []

Delivery terms: []

Mode of delivery: []

Destination code: []

SALES TAX

Sales tax group: 5Pct

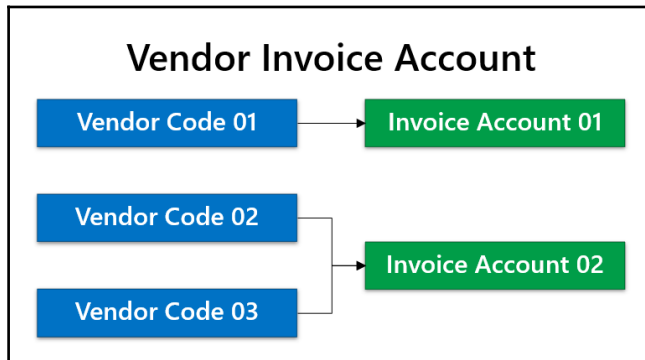
Prices include sales tax: Yes

Tax exempt number: []

WITHHOLDING TAX

Calculate withholding tax: Yes

Withholding tax group: WH1



Dynamics 365 Finance and Operations Accounts payable > Vendors > All vendors

Save + New Delete VENDOR PROCUREMENT INVOICE GENERAL OPTIONS

ALL VENDORS

Vend001 : Mohamed Aamer

Purchasing demographics

Invoice and delivery

Purchase order defaults

PURCHASE ORDER

Charges group [dropdown]

Site [dropdown]

Warehouse [dropdown]

Default inventory status ID [dropdown]

Item - vendor group [dropdown]

Purchase pool [dropdown]

Our account number [input]

Amount in transaction currency 0.00

Purchase order prices/amount Yes

Purchase calendar [dropdown]

DISCOUNT

Multiline discount [01 dropdown]

Total discount group [02 dropdown]

PRICE GROUP

Price group [Domestic dropdown]

Line discount group [03 dropdown]

SUPPLEMENTARY ITEM

Supplementary item group [dropdown]

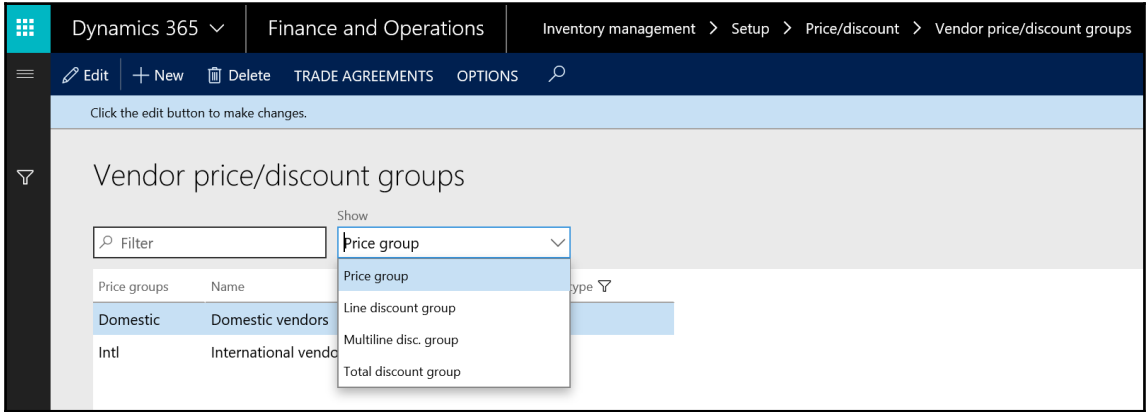
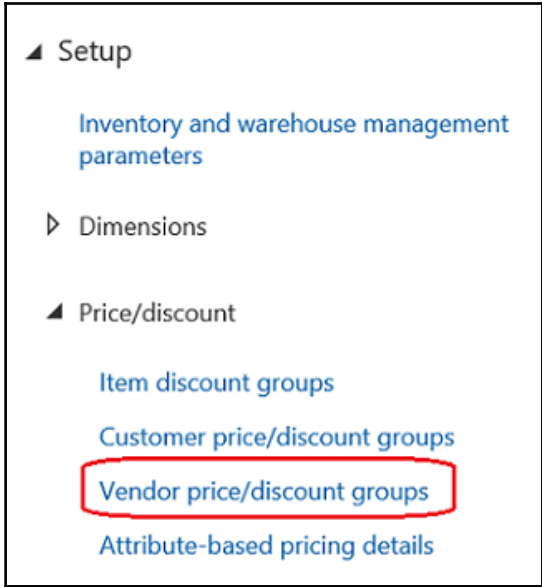
Vendor price/discount groups

Price group

Line discount group

Multi line discount group

Total discount group



Dynamics 365 Finance and Operations

Inventory management > Setup > Price/discount > Vendor price/discount groups

TRADE AGREEMENTS

SALES: View trade agreements (sales)

PURCHASE: View trade agreements (purchase), View purchase prices, View line discount

CREATE: Create trade agreements

Vendor price/discount groups

Filter: [] Show: Price group

Price groups	Name	Price/Discount group type
Domestic	Domestic vendors	Price group
Intl	International vendors	Price group

Dynamics 365 Finance and Operations

Inventory management > Setup > Price/discount > Vendor price/discount groups

Lines

DOMESTIC : DOMESTIC VENDORS

Trade agreement journals

Filter: [] Show: Not posted

Name	Price/discou...	Description	Posted	Posted on	Default relation	Export current p...
S_Price	PDJ-00022	Sales price adjustment			Price (sales)	

Dynamics 365 Finance and Operations

Inventory management > Setup > Price/discount > Vendor price/discount groups

Journal lines, trade agreement

S_PRICE : SALES PRICE ADJUSTMENT

Overview

Filter: []

Select Copy and revise Copy line Clear journal Add products Inventory Select all agreements to be deleted

C...	Relation	Account code	Account selection	Item code	Item relation	Site	Warehouse	From	To	Unit	Amount in curre...	Currency
✓	Price (purch)	Table	Vend001	Table	1000	1	11	1.00		ea	1,000.00	USD

Dynamics 365 | Finance and Operations | Accounts payable > Purchase orders > All purchase orders | USMF

Save + New Delete PURCHASE ORDER PURCHASE MANAGE RECEIVE INVOICE RETAIL WAREHOUSE TRANSPORTATION GENERAL OPTIONS

ALL PURCHASE ORDERS
00000126 : Vend001 - Mohamed Aamer Lines Header | Open order Approved

Purchase order header

Purchase order lines

+ Add line + Add lines Add products Remove Purchase order line Financials Inventory Product and supply Update line Work details

✓ T...	Budget check re...	Line number	Item number	Product name	Procurement category	Variant number	Site	Warehouse	CW quantity	CW unit	Quantity	Unit	Unit price
✓		1	1000	Surface Pro 128 GB			1	11			1.00	ea	1,000.00

Dynamics 365 | Finance and Operations | Accounts payable > Vendors > All vendors

Save + New Delete VENDOR PROCUREMENT INVOICE GENERAL OPTIONS

ALL VENDORS
Vend001 : Mohamed Aamer

Vendor profile

Purchasing demographics

Invoice and delivery

Purchase order defaults

Payment

PAYMENT

Terms of payment:

Method of payment:

Payment type:

Payment specification:

Payment schedule:

Cash discount:

Bank account:

Payment ID:

Payment day:

Dynamics 365 Finance and Operations Accounts payable > Payment setup > Terms of payment

Save + New Delete Translations OPTIONS

Net30

Net30
Net 30 days

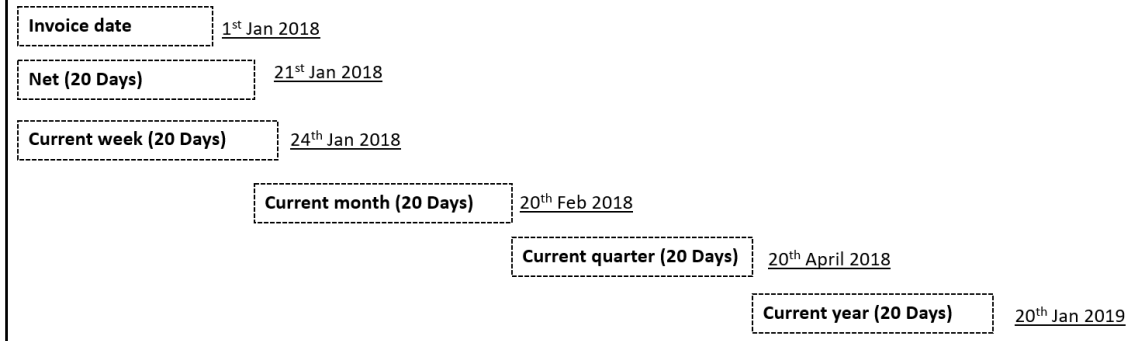
Terms of payment

Terms of payment	Description
Net30	Net 30 days

Setup

Payment method Net	Days 30	Cutoff day 0
Cash payment No	Payment schedule	Default terms of payment No
Months 0	Payment day	Due date update No update

Vendor Terms of payment



Dynamics 365 Finance and Operations Accounts payable > Payment setup > Methods of payment

Save + New Delete Payment specification Payment fee setup Remittance files for vendors File analyze OPTIONS

CHECK Invoice

Methods of payment - vendors

Method of payment: CHECK Period: Invoice Description: Check payment Grace period: 0 Payment status: None

Payment type: Check

Allow copies of payments: No

General

File formats

Payment control

Enabled	Description
<input checked="" type="checkbox"/>	Bank transaction type is mandatory
<input checked="" type="checkbox"/>	Offset account has the type bank
<input checked="" type="checkbox"/>	Check number is mandatory
<input type="checkbox"/>	Payment specification is mandatory
<input type="checkbox"/>	Payment ID is mandatory
<input type="checkbox"/>	Payment note is mandatory
<input type="checkbox"/>	Payment reference is mandatory

Dynamics 365 Finance and Operations Accounts payable > Payment setup > Payment schedules USMF

Edit + New Delete OPTIONS

5_Months Pay equally over 5 months

Payment schedules

Payment schedule: 5_Months Description: Pay equally over 5 months

General

PAYMENT SCHEDULE		INSTALLMENTS		Flexible plan	
Allocation	Fixed quantity	Number of payments	5	Charge allocation	Proportionally
Payment per	Months	Amount in transaction currency	0.00	Maximum amount	0.00
Change	1	Minimum	0.00	Minimum amount	0.00
		Sales tax allocation	Proportionally	Maximum number of installments for a...	0

Dynamics 365 Finance and Operations Accounts payable > Purchase orders > All purchase orders

Save + New Delete PURCHASE ORDER PURCHASE MANAGE RECEIVE INVOICE RETAIL WAREHOUSE TRANSPORTATION GENERAL

GENERATE Invoice **Payment schedule** Pro forma invoice Cash flow forecasts Prepayment invoice

BILL SETTLE JOURNALS

00000127 : MOHAMED AAMER
Payment schedule

Payment schedule

Payment lines

✓	Due date	Value	Cash discount date	Cash discount a...
	1/31/2018	1,000.00		10.00
	2/28/2018	1,000.00		10.00
	3/31/2018	1,000.00		10.00
	4/30/2018	1,000.00		10.00
	5/31/2018	1,000.00		10.00

CURRENCY
 Currency: JSD

PAYMENT
 Terms of payment: Net30
 Due date: []

Method of payment: CHECK
 Payment specification: []
Payment schedule: 5_Months

Cash discount: 1%D07
 Discount percentage: 1.00
 Bank document type: None

DISCOUNT OR CHARGES
 Price group: Domestic
 Line discount group: 03
 Multiline disc. group: 01

Dynamics 365 Finance and Operations Accounts payable > Payment setup > Cash discounts

4%D10
4% 10 days

Cash discounts

OVERVIEW

Cash discount
4%D10

Description
4% 10 days

Next discount code
2%D30

Setup

<p>DISCOUNT PRINCIPLE</p> <p>Net/Current Net</p> <p>Months 0</p> <p>Days 10</p> <p>Discount percentage 4.00</p>	<p>ACCOUNTS RECEIVABLE</p> <p>Main account for customer discounts 403300</p> <p>ACCOUNTS PAYABLE</p> <p>Discount offset accounts Use Main account for vendor di...</p> <p>Main account for vendor discounts 520200</p>
--	--

Dynamics 365 Finance and Operations Accounts payable > Invoices > Invoice journal USMF

00650 : APINVOICE
Vendor invoice journal

List General Invoice Cash discount Fixed assets Remittance History 1099 Foreign trade

+ New Delete Settle transactions Financial dimensions Sales tax Functions Voucher View marked transactions

Date	Voucher	Account type	Account	Account name	Invoice date	Invoice	Description	Debit	Credit	Currency	Offset account type	Offset account
1/1/2018	APIN000080	Vendor	vend001	Mohamed Aamer		INV01		1,000.00		USD	Ledger	600120----

INVOICE: Terms of payment: Net30, Due date: 1/31/2018

SALES TAX: Calculated sales tax amount: 0.00, Actual sales tax amount: 0.00

CASH DISCOUNT: Cash discount: 4%D10, Cash discount date: 1/11/2018, Cash discount amount: -40.00

Dynamics 365 Finance and Operations Accounts payable > Payments > Payment journal

00651 : VENDPAY
Vendor payments

List General Payment Payment fee Remittance Bank History Postdated checks

+ New Delete Settle transactions Financial dimensions Sales tax Payment status Voucher View marked transactions

Date	Voucher	Company	Account	Vendor name	Description	Debit	Credit
1/1/2018	APPM001220	usmf	vend001	Mohamed Aamer			

Settle transactions for Mohamed Aamer

Overview General Payment Settlement Remittance Cash discount Financial dimensions Withholding tax

Mark selected Unmark all Apply payment schedule

Mark	Fully settle	Invoice	Due date	Cash discount date	Amount	Currency	Amount to settle	Amount to settl...
<input type="checkbox"/>	<input type="checkbox"/>	INV01	1/31/2018	1/11/2018	1,000.00	USD	-960.00	-960.00

LINE DETAILS

CASH DISCOUNT	AMOUNT	TAKEN	TO TAKE	FULL SETTLEMENT	INVOICE DATE	COMPANY	VOUCHER	DESCRIPTION
TRANSACTION CURRENCY: USD	-40.00	0.00	-40.00	0.00	1/1/2018	usmf	APIN000080	
PAYMENT CURRENCY: USD	-40.00	0.00	-40.00	0.00				
USE CASH DISCOUNT	Normal							

Dynamics 365 Finance and Operations Accounts payable > Payments > Payment journal USMF

Vendor payments

Settle transactions

Date	Voucher	Company	Account	Vendor name	Description	Debit	Credit	Currency	Offset account type
1/19/2018	APPM001221	usmf	vend001	Mohamed Aamer				USD	Bank

Settle transactions for Mohamed Aamer

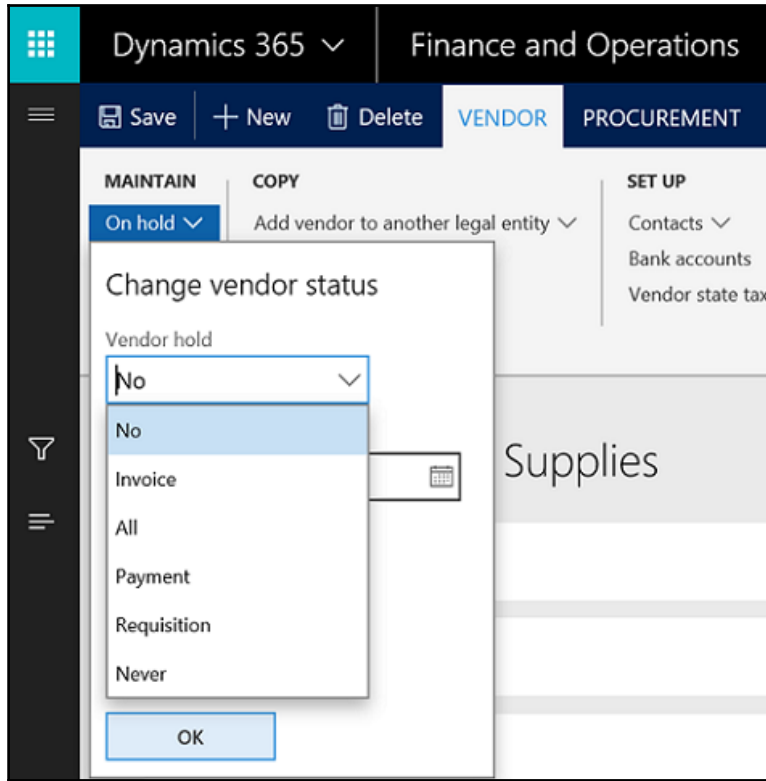
Overview General Payment Settlement Remittance Cash discount Financial dimensions Withholding tax

Mark selected Unmark all Apply payment schedule

Mark	Fully settle	Invoice	Due date	Cash discount date	Amount	Currency	Amount to settle	Amount to settl...
<input checked="" type="checkbox"/>	<input type="checkbox"/>	INV01	1/31/2018	1/31/2018	1,000.00	USD	-980.00	-980.00

LINE DETAILS

CASH DISCOUNT	AMOUNT	AKEN	TO TAKE	FULL SETTLEMENT	INVOICE DATE	COMPANY	VOUCHER	DESCRIPTION
TRANSACTION CURRENCY: USD	-20.00	0.00	-20.00	0.00	1/1/2018	usmf	APIN000080	
PAYMENT CURRENCY: USD	-20.00	0.00	-20.00	0.00				
USE CASH DISCOUNT	Normal							



Dynamics 365 Finance and Operations

Save | New | Delete | VENDOR | PROCUREMENT

MAINTAIN **COPY** **SET UP**

On hold ▾ Add vendor to another legal entity ▾ Contacts ▾
Bank accounts
Vendor state tax

Vendor hold set to All for Vendor account 1001.

⚠ Vendor "1001" has a hold for "All".

Create purchase order

Vendor

One-time supplier
No

Vendor account
1001 ⚠ ▾

Dynamics 365 Finance and Operations

Save + New Delete VENDOR PROCUREMENT

MAINTAIN COPY SET UP

On hold Add vendor to another legal entity Contacts Bank accounts Vendor state tax

Change vendor status

Vendor hold: All

Vendor hold release date: 3/31/2018 12:00 AM

Reason code:

Apply hold in all legal entities: No

OK

Supplies

⚠ Vendor "1001" has a hold for "All" until 3/31/2018.

Create purchase order

Vendor

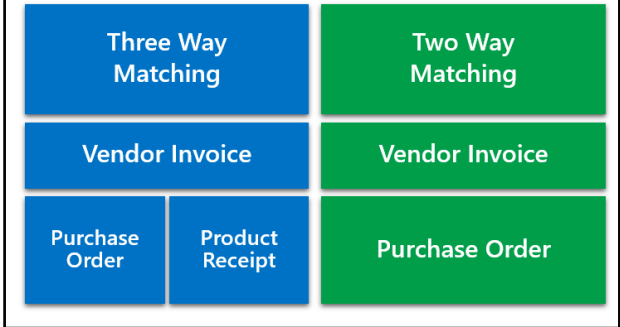
One-time supplier: No

Vendor account: 1001 ⚠

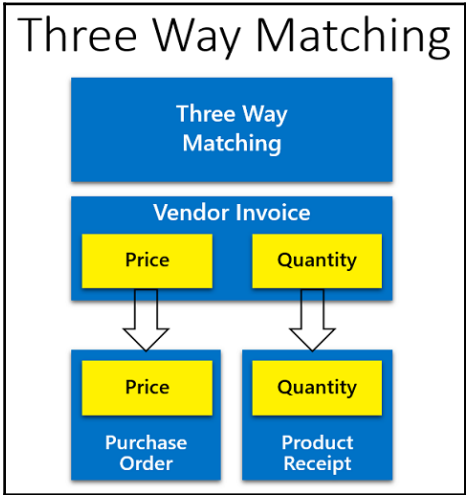
Invoice matching controls



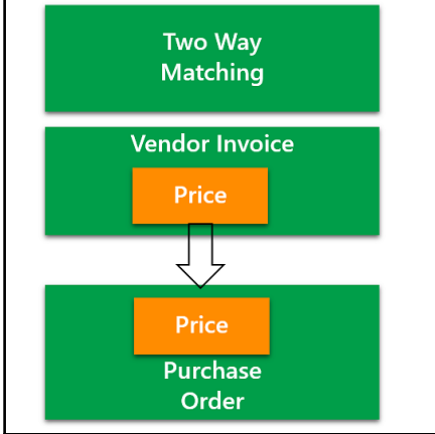
Vendor Invoice Matching



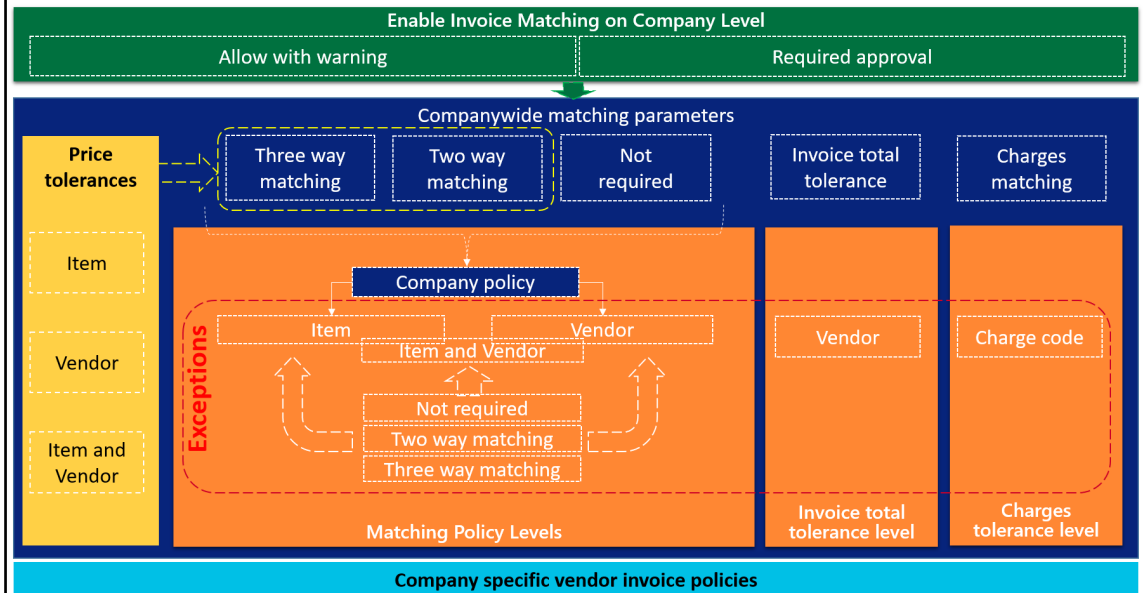
Three Way Matching



Two Way Matching



Microsoft Dynamics 365 for Finance and Operations – Vendor Invoice Matching



Dynamics 365 Finance and Operations Accounts payable > Setup > Accounts payable parameters

Save OPTIONS

Accounts payable parameters

General

Invoice

Invoice validation

Ledger and sales tax

Set up options to validate invoices

Invoice validation

Enable invoice matching validation
Yes

Post invoice with discrepancies
Allow with warning
Allow with warning
Require approval

Invoice totals matching

Dynamics 365 Finance and Operations Accounts payable > Setup > Accounts payable parameters USMF

Save OPTIONS

Accounts payable parameters

General

Invoice

Invoice validation

Ledger and sales tax

Credit rating

Set up options to validate invoices

Invoice validation

Invoice totals matching

Price and quantity matching

Line matching policy: Not required

Display unit price match icon: If greater than tolerance

Purchase price total tolerance percent: 15.00

Display price total match icon: If greater than tolerance

Allow matching policy override: Higher than company policy

Match price totals: Percentage

Purchase price total tolerance: 0.00

Dynamics 365 Finance and Operations Accounts payable > Invoice matching setup > Price tolerances

Edit + New Delete OPTIONS

Price tolerances

Filter

Item code ↑	Item relation	Account code	Account relation	Unit price tolera...
Table	D0004	All		3.00
All		Table	1001	1.00
All		Table	US-106	4.00
All		All		5.00

Matching policy

Specify the line matching policy for items, vendors and item/vendor combinations for vendor invoices

COMPANY

Line matching policy

Not required

Allow matching policy override

Lower or higher than company ...

Matching policy level

Item |

Item and vendor

Item

Vendor

		Item name	Line matching policy
	1000	Surface Pro 128 GB	Company policy
	4401	Proseware 50W Car Radio	Company policy
	4402	Northwind Traders 50W Car Rad...	Company policy
	4403	A. Datum 50W Car Radio	Company policy

Dynamics 365 Finance and Operations Accounts payable > Purchase orders > All purchase orders USMF

00000132 : 1002 - Lande Packaging Supplies Lines Header | Open order Approved

Purchase order header

Purchase order lines

+ Add line + Add lines Add products Remove Purchase order line Financials Inventory Product and supply Update line Work details

✓	T...	Budget check re...	Line number	Item number	Product name	Procurement category	Variant number	Site	Warehouse	CW quantity	CW unit	Quantity	Unit	Unit price
			1	1000	Surface Pro 128 GB			1	11			1.00	ea	1,000.00

Line details

General Setup Address Product Delivery Picking Price and discount Project Product packages Variants Foreign trade Fixed assets 1099 Financial dimensions Loads

INVENTORY
Lot ID: 12569

RETURNED ORDER
Return action: []
State/province: []
Scrap: No

1099 amount
1099 amount: 0.00
1099 state amount: 0.00
1099 box: []

POSTING
Ledger account: []
Quantity: 1.00

INVENTORY
Quantity: 1.00
Invoice remainder: []

DATE AND TIME
Created date and time: 11/1/2017 07:49:25 PM

DELIVERY
Confirmed delivery date: []

INVOICE MATCHING
Matching policy: Three-way matching

SALES TAX
Item sales tax group: []

Dynamics 365 Finance and Operations Accounts payable > Purchase orders > All purchase orders USMF

Save + New Delete Match product receipts Update match status Totals Post Default from: Ordered quantity VENDOR INVOICE FINANCIALS REVIEW

MATCHING Matching details Policy violations

VALIDATION Error text

HISTORY Invoice payment hold

VENDOR INVOICE Acme Office Supplies

Vendor invoice header

Lines

+ Add line Remove Invoice line Financials Inventory Update line

✓	Bu...	Item nu...	Item name	Procurem...	Quantity	Unit	Unit price	Line net amount	Site	Warehouse	Product receipt quantity m...	Price match	Product receipt
✓		1000	Surface Pro 128 GB		2.00	ea	1,050.01	2,100.02	1	11	Failed	Failed	Failed

Dynamics 365 Finance and Operations Accounts payable > Purchase orders > All purchase orders USMF

Save Policy violations Inventory OPTIONS

00000132 : LANDE PACKAGING SUPPLIES
Invoice matching details

Vendor: Lande Packaging Supplies Invoice: INV01
 Unit price matching errors exist: Yes
 Quantity matching errors exist: Yes
 Price totals matching errors exist: Yes

SHOW ALL LINES (FILTER MAY APPLY) SHOW ONLY LINES WITH MATCHING DISCREPANCIES

Match status	Line number	Item number	Procurement category	Text	Line matching policy	Site	Warehouse	CW qu...	Quantity	Invoice unit price	PO unit price	Invoice net amo...
Failed	1	1000		Surface Pro 128 GB	Three-way matching	1	11		2.00	1,050.01	1,000.00	2,100.02

Price Quantity Invoice totals

	INVOICE	PURCHASE ORDER	MATCH STATUS
	INV01	00000132	
UNIT PRICE	1,050.01	1,000.00	Failed
PRICE UNIT	1.00	1.00	Passed
CHARGES ON PURCHASES	0.00	0.00	Passed
DISCOUNT	0.00	0.00	Passed
DISCOUNT PERCENT	0.00	0.00	Passed
MULTILINE DISCOUNT	0.00	0.00	Passed
MULTILINE DISCOUNT PERCENTAGE	0.00	0.00	Passed
NET AMOUNT	2,100.02	1,000.00	Failed
NET UNIT PRICE	1,050.0100	1,000.0000	Failed

Dynamics 365 Finance and Operations Accounts payable > Purchase orders > All purchase orders

Save Policy violations Inventory OPTIONS

00000132 : LANDE PACKAGING SUPPLIES
Invoice matching details

Vendor: Lande Packaging Supplies Invoice: INV01
 Unit price matching errors exist: Yes
 Quantity matching errors exist: Yes
 Price totals matching errors exist: Yes

SHOW ALL LINES (FILTER MAY APPLY) SHOW ONLY LINES WITH MATCHING DISCREPANCIES

Match status	Line number	Item number	Procurement category	Text	Line matching policy	Site	Warehouse	CW qu...	Quantity
Failed	1	1000		Surface Pro 128 GB	Three-way matching	1	11		2.00

Price **Quantity** Invoice totals

Match product receipts

	INVOICE	MATCH STATUS
INVOICE QUANTITY	2.00	
TOTAL PRODUCT RECEIPTS MATCHED	1.00	Failed

Dynamics 365 Finance and Operations Accounts payable > Purchase orders > All purchase orders

Save Policy violations Inventory OPTIONS

00000133 : ADE SUPPLY COMPANY
Invoice matching details

Vendor: Ade Supply Company Invoice: INV02 Unit price matching errors exist: No Price totals matching errors exist: Yes

SHOW ALL LINES (FILTER MAY APPLY) SHOW ONLY LINES WITH MATCHING DISCREPANCIES

Match status	Line number	Item number	Procurement category	Text	Line matching policy	Site	Warehouse	CW qu...	Quantity	Invoice unit pr
Failed	1	1000		Surface Pro 128 GB	Two-way matching	1	11		2.00	1,000.

Price	Quantity	Invoice totals	UNIT PRICE	UNIT PRICE	
UNIT PRICE			1,000.00	1,000.00	Passed
PRICE UNIT			1.00	1.00	Passed
CHARGES ON PURCHASES			0.00	0.00	Passed
DISCOUNT			0.00	0.00	Passed
DISCOUNT PERCENT			0.00	0.00	Passed
MULTILINE DISCOUNT			0.00	0.00	Passed
MULTILINE DISCOUNT PERCENTAGE			0.00	0.00	Passed
NET AMOUNT			2,000.00	1,000.00	Passed
NET UNIT PRICE			1,000.0000	1,000.0000	Passed
UNMATCHED PURCHASE ORDER TOTAL				-1,000.00	Failed

Dynamics 365 Finance and Operations Accounts payable > Purchase orders > All purchase orders

Save Policy violations Inventory OPTIONS

00000136 - ADE SUPPLY COMPANY
Invoice matching details

Vendor: Ade Supply Company Invoice: [redacted]

SHOW ALL LINES (FILTER MAY APPLY) SHOW ONLY LINES WITH MATCHING DISCREPANCIES

Match status	Line number	Item number	Procurement category	Text	Line matching policy	Site	Warehouse	Quantity	Invoice unit price
Not perform...		C0001	Computers	Microsoft Natural	Not required	1	11	1.00	100.01
Passed	1	1000		Surface Pro 128 GB	Two-way matching	1	11	1.00	1,000.00

Price Quantity Invoice totals

Invoice totals matching details

	INVOICE	MATCH STATUS
BALANCE	1,100.01	
TOTAL DISCOUNT	0.00	
CHARGES	0.00	
SALES TAX	0.00	
ROUND-OFF	0.00	
INVOICE AMOUNT	1,100.01	Failed
TOTAL PRICE VARIANCE AMOUNT	0.00	

Dynamics 365 Finance and Operations Accounts payable > Purchase orders > A

Save Policy violations Inventory OPTIONS

00000136 - ADE SUPPLY COMPANY
Invoice matching details

Vendor: Ade Supply Company Invoice: [redacted]

SHOW ALL LINES (FILTER MAY APPLY) SHOW ONLY LINES WITH MATCHING DISCREPANCIES

Match status	Line number	Item number	Procurement category	Text	Line matching policy
Not perform...		C0001	Computers	Microsoft Natural	Not required
Passed	1	1000		Surface Pro 128 GB	Two-way match

Price Quantity Invoice totals

Invoice totals matching details

	INVOICE	MATCH STATUS
BALANCE	1,100.01	
TOTAL DISCOUNT	0.00	
CHARGES	0.00	
SALES TAX	0.00	
ROUND-OFF	0.00	
INVOICE AMOUNT	1,100.01	Failed

Invoice totals matching details

	INVOICE	PURCHASE ORDER	TOLERANCE PERCENTAGE	MATCH VARIANCE
Tolerance percentage	0.00	00000136		
ACTUAL INVOICE TOTALS	1,100.01	EXPECTED INVOICE TOTALS	1,000.00	10.00 Failed
SUBTOTAL AMOUNT	1,100.01	1,000.00	10.00	Failed
TOTAL DISCOUNT	0.00	0.00	0.00	Passed
CHARGES	0.00	0.00	0.00	Passed
SALES TAX	0.00	0.00	0.00	Passed
ROUND-OFF	0.00	0.00		
INVOICE AMOUNT	1,100.01	1,000.00	10.00	Failed

Dynamics 365 Finance and Operations Accounts payable > Charges setup > Charges code

Save + New Delete Translations External codes OPTIONS

Fee

Charges code	Description
FEE	Vendor Fee

Charges codes

Charges code	Description	Item sales tax group	Maximum amount
FEE	Vendor Fee		0.00

Posting

DEBIT	CREDIT	ACCOUNTS PAYABLE
Type <input type="text" value="Item"/>	Type <input type="text" value="Customer/Vendor"/>	Compare purchase order and invoice... Yes <input checked="" type="checkbox"/>
Posting <input type="text"/>	Posting <input type="text"/>	
Account <input type="text"/>	Account <input type="text"/>	

Dynamics 365 Finance and Operations Accounts payable > Purchase orders > All purchase orders

Save Policy violations Inventory OPTIONS

00000137 : ADE SUPPLY COMPANY

Invoice matching details

Vendor: Ade Supply Company Invoice: Unit price matching errors exist: No Price totals matching errors exist: No

SHOW ALL LINES (FILTER MAY APPLY) SHOW ONLY LINES WITH MATCHING DISCREPANCIES

Match status	Line number	Item number	Procurement category	Text	Line matching policy	Site
Passed	1	1000		Surface Pro 128 GB	Two-way matching	1

Price Quantity Invoice totals

Invoice totals matching details Compare charges values

	INVOICE	MATCH STATUS
BALANCE	1,000.00	
TOTAL DISCOUNT	0.00	
CHARGES	125.01	
SALES TAX	0.00	
ROUND-OFF	0.00	
INVOICE AMOUNT	1,125.01	Failed
TOTAL PRICE VARIANCE AMOUNT	0.00	
COMPARED CHARGES	125.01	Failed

Dynamics 365 Finance and Operations Accounts payable > Purchase orders > All purchase orders

Save OPTIONS

00000137 : ADE SUPPLY COMPANY

Compare charges values - Invoice: New

Totals Details

Charges match	Invoice charges code	Description	Actual total calc...	Expected total c...	Variance amount	Variance percen...	Tolerance perce...
Failed	FEE	Vendor Fee	125.01	100.00	25.01	25.01	25.00

Dynamics 365 Finance and Operations Accounts payable > Setup > Accounts payable parameters

Save OPTIONS

Accounts payable parameters

General

Invoice

Invoice validation

Ledger and sales tax

Credit rating

Settlement

Set up options for invoices and invoice groups

Invoice

Default settlement type for credit notes:

Require document date on vendor invoice:

Check the invoice number used:

- Reject duplicate
- Reject duplicates within fiscal year
- Accept duplicates
- Warn in case of duplicates

Credit note as correction: No

Check for W-9 form: No

Dynamics 365 Finance and Operations Accounts payable > Setup > Accounts payable parameters

Save OPTIONS

Accounts payable parameters

- General
- Invoice
- Invoice validation
- Ledger and sales tax**
- Credit rating
- Settlement
- Broker and royalty
- Number sequences

Set up tax options

Enter or view parameters for posting, promissory notes, payment proposals, prepayments, advances, and cash flow

Posting

Posting profile: GEN Primary receipt posting: Item Primary discount posting: Item

Promissory notes

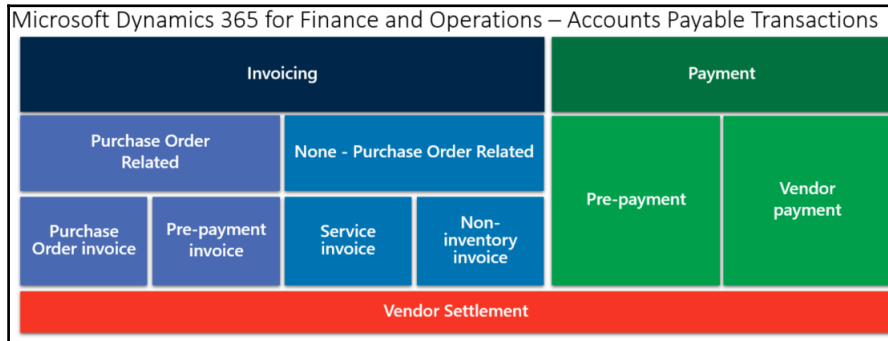
Payment

Sales tax on prepayment in payment j...: Yes (checked) Posting profile for payment journal with...: PRE Warn if payment proposal uses multi...: No (checked)

Prepayment invoice

Posting profile with prepayment vendor...: Prepayment application policy: Notification

Chapter 7: Exploring Accounts Payable Transactions



Dynamics 365 Finance and Operations Accounts payable > Purchase orders > All purchase orders USMF

[Edit](#) [+ New](#) [Delete](#)
[PURCHASE ORDER](#) [PURCHASE](#) [MANAGE](#) [RECEIVE](#) **[INVOICE](#)** [RETAIL](#) [WAREHOUSE](#) [TRANSPORTATION](#) [GENERAL](#) [OPTIONS](#)

GENERATE **BILL** **SETTLE** **JOURNALS**
[Invoice](#) [Payment schedule](#) [Open transactions](#) [Invoice](#)
[Pro forma invoice](#) [Cash flow forecasts](#) [Pending invoices](#)
[Prepayment invoice](#)

ALL PURCHASE ORDERS

00000127 : 1001 - Acme Office Supplies [Lines](#) [Header](#) | [Received](#) [Confirmed](#)

Purchase order header

Purchase order lines

[+ Add line](#) [+ Add lines](#) [Add products](#) [Remove](#) [Purchase order line](#) [Financials](#) [Inventory](#) [Product and supply](#) [Update line](#) [Work details](#)

✓	T...	Bu...	Line...	Item number	Product name	Procurement category	Variant num...	Site	Warehouse	Quantity	Unit	Unit price	Adjusted unit pr...	Discount	Dis...
			1	ACCRN	ACCRN			1	11	1.00	ea	1,000.00	0.00000		

Dynamics 365 Finance and Operations Accounts payable > Purchase orders > All purchase orders USMF

Save + New Delete Match product receipts Update match status Totals Post Default from: Ordered quantity VENDOR INVOICE FINANCIALS REVIEW

VENDOR INVOICE
INV001 : Acme Office Supplies

Vendor invoice header

VENDOR
Company: USMF
Invoice account: 1001
Acme Office Supplies

INVOICE IDENTIFICATION
Number: INV001
Invoice description: Purchase Order Invoice

Product receipt
REC3

Posting date: 1/1/2018 Match status: Passed
Due date: 1/31/2018 Header budget check results: Budget check not performed

RELATED DOCUMENTS
Purchase order: 0000127

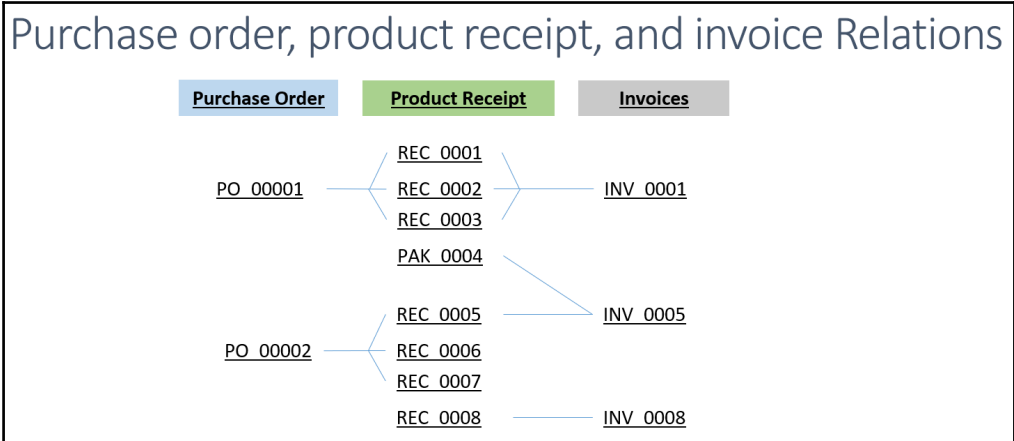
INVOICE DATES
Invoice date:

INVOICE STATUS DETAILS
On hold: No

Lines

+ Add line Remove Invoice line Financials Inventory Update line

✓	Bu...	Item nu...	Item name	Procurem...	Quantity	Unit	Unit price	Line net amount	Site	Warehouse	Product receipt quantity m...	Price match	Product receipt
		ACCRN	ACCRN	▼	1.00	ea	1,000.00	1,000.00	1	11	Not performed	Not perfo...	REC3



Dynamics 365 Finance and Operations Accounts payable > Invoices > Pending vendor invoices

+ New Delete Edit Totals Post **VENDOR INVOICE** FINANCIALS REVIEW PROCESS OPTIONS

NEW
 From purchase order
 From product receipt
 One-time vendor and invoice

ACTIONS
 Update from NF-e XML
 Open lines in Excel

DELIVERY
 Transportation details

ATTACHMENTS
 Fiscal document texts

Purchase update

Select query
 Query used Modify...

Range Sorting Joins

+ Add Remove

✓	Table	Derived table	Field	Criteria
	Purchase orders	Purchase orders	Purchase order	
✓	Purchase orders	Purchase orders	Invoice account	VEND001
	Purchase orders	Purchase orders	Pool	
	Purchase orders	Purchase orders	Purchase order status	Open order .. Received
	Purchase order lines	Purchase order lines	Stopped	No
	Vendor invoices	Vendor invoices	Status	

OK Reset Cancel

Dynamics 365 Finance and Operations Accounts payable > Invoices > Pending vendor invoices USMF

Save + New Delete Match product receipts Totals Post Default from: Product receipt quantity VENDOR INVOICE FINANCIALS REVIEW

VENDOR INVOICE Filter

✓	Invoice nu...	Invoice account	Account name	Purchase order	Purchase agreement	Date	Product receipt	On hold	Status
	✓	VEND001	Mohamed Aamer	00000229		1/1/2018	PK-01	<input type="checkbox"/>	New
	✓	VEND001	Mohamed Aamer	00000230		1/1/2018	PK-02	<input type="checkbox"/>	New

Dynamics 365 Finance and Operations Accounts payable > Invoices > Pending vendor invoices

Save + New Delete Match product receipts Update match status Totals Post Default from: Product receipt quantity **VENDOR INVOICE**

MAINTAIN NEW ACTIONS
 Consolidate invoices From purchase order Apply prepayment

Select the settings for consolidating invoices

Summary update
 Invoice account

Include pending invoices
 Yes

Consolidate

Account name	Purchase order	Purchase agreement	Date
Mohamed Aamer	00000126		1/1/2018
Mohamed Aamer	00000127		1/1/2018

Select product receipt

Overview General All

Include	Invoice account	Purchase order	Product receipt	Date	Terms	Mode of delivery
<input checked="" type="checkbox"/>	Vend001	00000127	PK-01	11/2/2017		
<input checked="" type="checkbox"/>	Vend001	00000126	PK-02	11/2/2017		

Inventory

Overview General Financial dimensions Dimension

Line nu...	Item	External	Product name	Procure...	Description	Site	Warehouse	Invoice remainder	Inventory invoic...
1	1000		Surface Pro 128 GB		Surface Pro 128 GB	1	11	1.00	1.00

OK Cancel

Dynamics 365 Finance and Operations Accounts payable > Invoices > Open vendor invoices

Save + New Delete Match product receipts Update match status Totals Post Default from: Product receipt quantity VENDOR INVOICE

VENDOR INVOICE
INV03 : Mohamed Aamer

Vendor invoice header

VENDOR	INVOICE IDENTIFICATION	RELATED DOCUMENTS	INVOICE DATES
Company usmf	Number INV03	Purchase order [dropdown] +	Invoice date [calendar]
Invoice account Vend001	Invoice description [text box]	Product receipt [text box]	Posting date 11/2/2017 [calendar]
Mohamed Aamer	Shipment number [text box]	Purchase agreement [dropdown]	Due date 12/2/2017

Retrieve purchase orders

Include all Exclude all

Filter [text box]

Include	Purchase order ↑	Invoice account ∇	Vendor name	Balance
<input checked="" type="checkbox"/>	00000125	Vend001	Mohamed Aamer	899.00
<input checked="" type="checkbox"/>	00000126	Vend001	Mohamed Aamer	1,000.00
<input type="checkbox"/>	00000127	Vend001	Mohamed Aamer	1,000.00

Lines Line details

Include	Line number	Item number	Product name	Invoice remainder	Line net amount
<input checked="" type="checkbox"/>	1	1000	Surface Pro 128 GB	1.00	1,000.00

OK Cancel

Dynamics 365 Finance and Operations Accounts payable > Invoices > Pending vendor invoices USMF

Save + New Delete Match product receipts Totals Post Default from: Product receipt quantity VENDOR INVOICE FINANCIALS REVIEW

VENDOR INVOICE
INV03 : Mohamed Aamer

Vendor invoice header

VENDOR
Company: ussi
Invoice account: VEND001
Mohamed Aamer

INVOICE IDENTIFICATION
Number: INV03
Invoice description: [Empty]

Product receipt: <multiple>

Purchase agreement: [Empty]

INVOICE DATES
Invoice date: [Empty]

Posting date: 1/1/2018
Due date: 1/31/2018

RELATED DOCUMENTS
Purchase order: <multiple> +

INVOICE STATUS DETAILS
On hold: No
Header budget check results: Budget check not performed

Lines

+ Add line Remove Invoice line Financials Inventory Update line

✓	Bu...	Item nu...	Item name	Procure...	Quantity	Unit	Unit price	Line net amount	Product receipt
✓		S0001	Installation services	▼	1.00	hr	150.00	150.00	PK-01
		S0001	Installation services		1.00	hr	150.00	150.00	PK-02

Dynamics 365 Finance and Operations Accounts payable > Vendors > All vendors

Edit + New Delete VENDOR PROCUREMENT INVOICE GENERAL OPTIONS

MAINTAIN
On hold ▼

COPY
Add vendor to another legal entity ▼

SET UP
Contacts ▼
Bank accounts
Vendor state tax IDs

Summary update
Certifications

Purchase orders with retention
Product filters

TRANSACTIONS
Transactions
Invoices
Balance

Dynamics 365 Finance and Operations Accounts payable > Vendors > All vendors

+ New Delete Open transactions Open transactions for currency Aging period definitions OPTIONS

VEND001 : MOHAMED AAMER
Vendor balance

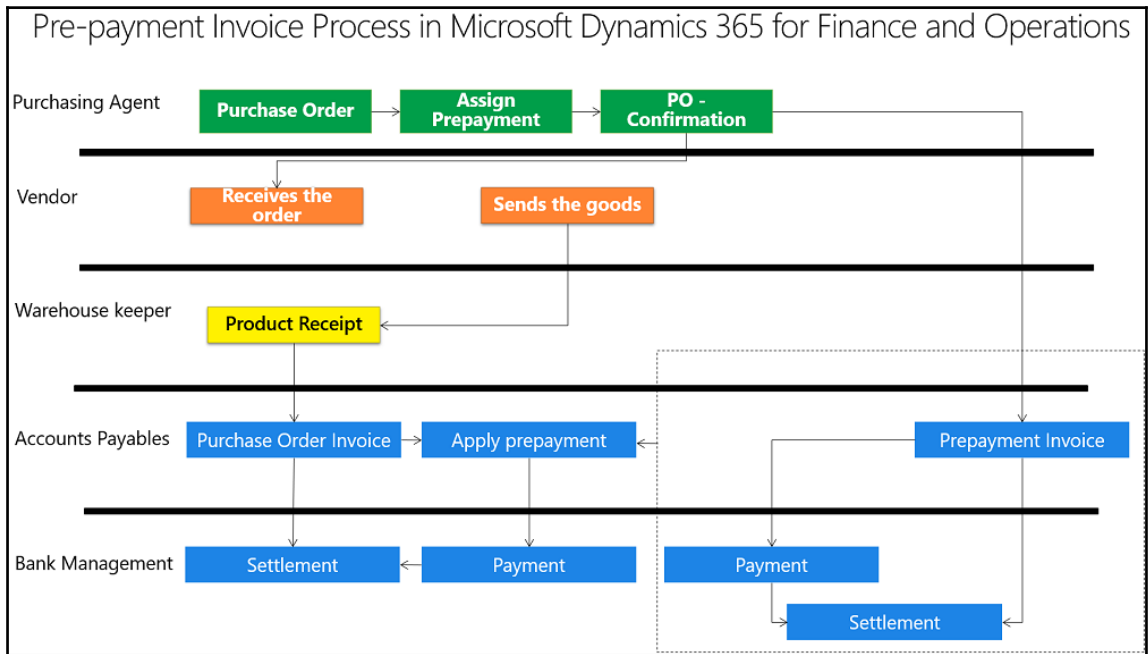
VENDOR
Account: Vend001
Name: Mohamed Aamer
Currency: USD

VENDOR BALANCE
Currency: USD
Balance: -2,000.00
Show: All

CUSTOMER BALANCE
Currency: USD
Balance: 0.00

Currencies

Description	Currency	Balance currency	Balance
Balance in currency	USD	-2,000.00	-2,000.00
Accounting currency b...			-2,000.00



Dynamics 365 Finance and Operations Accounts payable > Purchase orders > All purchase orders

Save + New Delete PURCHASE ORDER PURCHASE MANAGE RECEIVE INVOICE RETAIL WAREHOUSE TRANSPORTATION GENERAL OPTIONS

CREATE CHARGES TAX CALCULATE PREPAY GENERATE ACTIONS ACCOUNTING JOURNALS

Credit note Maintain charges Sales tax Multiline discount Total discount Supplementary items Prepayment Remove prepayment Purchase inquiry Confirmation Pro forma confirmation Confirm Finalize Distribute amounts View distributions Purchase inquiry Purchase order confirmations

ALL PURCHASE ORDERS

00000151 : Vend001 - Mohamed Aamer Lines Header

Purchase order header

Purchase order lines

+ Add line + Add lines Add products Remove Purchase order line Financials Inventory Product and supply Update line Work details

✓	T...	Budget check re...	Line number	Item number	Product name	Procurement category	Site	Warehouse	Quantity	Unit	Unit price
			1	1000	Surface Pro 128 GB		1	11	1.00	ea	1,000.00

Create or edit a prepayment

Description

Prepayment amount

Type

Fixed

Percent

Value

30.00

Limit

300.00

Prepayment remaining

300.00

Prepayment application remaining

0.00

Currency

USD

Prepayment category ID

ADVERTISING



Dynamics 365 Finance and Operations Accounts payable > Purchase orders > All purchase orders

Save + New Delete PURCHASE ORDER PURCHASE MANAGE RECEIVE **INVOICE** RETAIL WAREHOUSE

GENERATE **BILL** **SETTLE** **JOURNALS**

- Invoice
- Pro forma invoice
- Prepayment invoice**

Payment schedule
Cash flow forecasts

Open transactions

Invoice
Pending invoices

Dynamics 365 Finance and Operations Accounts payable > Purchase orders > All purchase orders USMF

Save + New Delete Match product receipts Update match status Totals Post Default from: Ordered quantity VENDOR INVOICE FINANCIALS

VENDOR INVOICE

Pre-INV01 : Acme Office Supplies

Vendor invoice header

VENDOR
Company: USMF
Invoice account: 1001
Acme Office Supplies

Invoice description: Prepayment Invoice

RELATED DOCUMENTS
Purchase order: 00000129
Product receipt
Purchase agreement

INVOICE DATES
Invoice date
Posting date: 1/1/2018
Due date: 1/1/2018

INVOICE STATUS DETAILS
On hold: No
Match status: Passed
Header budget check results: Budget check not performed

INVOICE IDENTIFICATION
Number: Pre-INV01

Lines

+ Add line Remove Invoice line Financials Inventory Update line

✓	Bu...	Item nu...	Item name	Procurem...	Quantity	Unit	Unit price	Line net amount	Site	Warehouse	Product receipt quantity m...	Price match	Product receipt
				ADVERT	1.00		300.00	300.00			Not performed	Passed	

Dynamics 365 Finance and Operations Accounts payable > Vendors > All vendors

INVOICE

SETTLE: Settle transactions

Settle transactions for Mohamed Aamer

SETTLEMENT POSTING DATE: Latest date

DATE USED FOR CALCULATING DISCOUNTS: Transaction date

Overview | General | Payment | Settlement | Remittance | Cash discount | Financial dimensions

Mark selected | Unmark all | Apply payment schedule | Inquiry | Mark as primary payment

✓	Pr...	Mark	Invoice	Due date	Cash discount date	Amount	Currency
		<input type="checkbox"/>	Pre-INV01	1/1/2018		300.00	USD

Dynamics 365 Finance and Operations Accounts payable > Payments > Payment journal

Vendor payments

Settle transactions

✓	Date	Voucher	Company	Account	Vendor name	Description	Debit	Credit	Currency	Offset account...	Offset account
	1/1/2018	APPM001226	USMF	vend_001	Vendor_Demo				USD	Bank	USMF OPER

Settle transactions for Mohamed Aamer

Overview | General | Payment | Settlement | Remittance | Cash discount | Financial dimensions | Withholding tax

Mark selected | Unmark all | Apply payment schedule

✓	Mark	Fully settle	Invoice	Due date	Cash discount date	Amount	Currency	Amount to settle
✓	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Pre-INV01	1/1/2018		300.00	USD	-300.00

Dynamics 365 Finance and Operations Accounts payable > Payments > Payment journal

Save Post Validate Payment proposal Generate payments Functions Inquiries Print OPTIONS

00667 : VENDPAY
Vendor payments

List General Payment Payment fee Remittance Bank History Postdated checks

+ New Delete Settle transactions Financial dimensions Sales tax Payment status Voucher View marked transactions

✓	Date	Voucher	Company	Account	Vendor name	Description	Debit	Credit	Currency	Offset account...	Offset account
	1/1/2018	APPM001226	USMF	vend_001	Vendor_Demo		300.00		USD	Bank	USMF OPER

Dynamics 365 Finance and Operations Accounts payable > Vendors > All vendors

Edit + New Delete VENDOR PROCUREMENT INVOICE GENERAL OPTIONS

NEW SET UP SETTLE RELATED INFORMATION

Invoice Payment journal Posting Default account Invoice totals tolerance Matching policy Price tolerances Settle transactions Undo settlement Invoice Pending vendor invoice Payment history Invoice history and matching details Approval journal history and matching details Promissory note statistics Pay when paid related invoices

Undo settlement

Voucher History

SETTLEMENT REVERSAL POSTING DATE Show Latest date All

Overview General Payment Settlement Remittance Financial dimensions

Is...	Mark	Voucher	Account	Company acc...	Date	Due date	Cash discount date	Invoice	Description	Amount	Currency
	<input type="checkbox"/>	PPP-140000	Vend001	usmf	1/1/2018	1/1/2018	1/1/2018	Pre-INV01		-300.00	USD
	<input type="checkbox"/>	APPM001230	vend001	usmf	1/1/2018	1/1/2018				300.00	USD

Dynamics 365 Finance and Operations Accounts payable > Purchase orders > All purchase orders

Edit + New Delete PURCHASE ORDER PURCHASE MANAGE RECEIVE INVOICE RETAIL WAREHOUSE

GENERATE BILL SETTLE JOURNALS

Invoice Pro forma invoice Prepayment invoice Payment schedule Cash flow forecasts Open transactions Invoice Pending invoices

Dynamics 365 Finance and Operations Accounts payable > Purchase orders > All purchase orders USMF

Save **Apply prepayment** Cancel OPTIONS

Filter

00000151

00000151: MOHAMED AAMER
Apply prepayment

Purchase order	Invoice number	Invoice date	Invoice amount	Available application amount	Voucher number	Total application amount
00000151		11/3/2017	1,000.00	300.00		300.00

Select prepayments to apply

Select	Purchase order	Invoice	Invoice date	Voucher	Prepayment amount	Prepayment application remaining	Amount to apply	Applied to unposted
<input checked="" type="checkbox"/>	00000151	Pre-INV01	1/1/2018	PPP-140000	300.00	0.00	300.00	300.00

Dynamics 365 Finance and Operations Accounts payable > Purchase orders > All purchase orders

Save + New Delete Match product receipts Update match status Totals Post Default from: Ordered quantity

VENDOR INVOICE

PO-INV01 : Mohamed Aamer

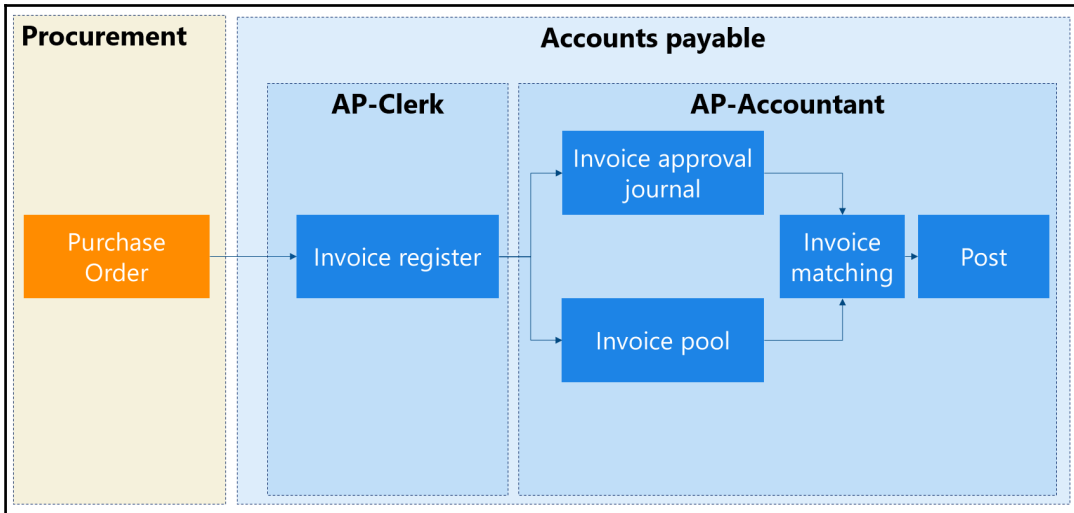
Vendor invoice header

VENDOR	INVOICE IDENTIFICATION	RELATED DOCUMENTS
Company usmf	Number PO-INV01	Purchase order 00000151 +
Invoice account Vend001	Invoice description Purchase Order Invoice	Product receipt
Mohamed Aamer	Shipment number	Purchase agreement

Lines

+ Add line Remove Invoice line Financials Inventory Update line

✓	Budget...	Item number	Item name	Procureme...	Quantity	U...	Unit price	Line net amou...	Site
		1000	Surface Pro 128 GB	ADVERTI...	1.00	ea	1,000.00	-300.00	1
					1.00		1,000.00	1,000.00	1



Dynamics 365 Finance and Operations Accounts payable > Invoices > Invoice register

00659 : APINVREG Vendor invoice register

List General Cash discount Remittance History 1099 Foreign trade

+ New Delete Financial dimensions Sales tax Breakdown of voucher Voucher

✓	Date	Voucher	Vendor	Account name	Invoice date	Invoice	Description	Debit	Credit	Currency	Purchase order
✓	1/1/2018	APIR000030	vend001	Mohamed Aamer		INV-001			1,000.00	USD	00000155

Dynamics 365 Finance and Operations Accounts payable > Invoices > Invoice approval

00656 : APINVAPP Vendor invoice approval

Save Post Validate Find vouchers Remove vouchers Functions Inquiries Print OPTIONS

✓	Date	Voucher	Vendor	Name	Invoice

Find vouchers


List of vouchers

[Select](#) [Select all](#)

<input checked="" type="checkbox"/>	Account	Invoice	Voucher	Description	Approved by	Currency	Debit	Credit
	vend001	INV-001	APIR000030		000001	USD		1,000.00

List of selected vouchers


[Remove](#) [Remove all](#)

<input checked="" type="checkbox"/>	Account	Invoice	Voucher	Description	Approved by	Currency	Debit	Credit
 We didn't find anything to show here.								

Find vouchers

List of vouchers

[Select](#) [Select all](#)

<input checked="" type="checkbox"/>	Account	Invoice	Voucher	Description	Approved by	Currency	Debit	Credit
 We didn't find anything to show here.								

List of selected vouchers

[Remove](#) [Remove all](#)

<input checked="" type="checkbox"/>	Account	Invoice	Voucher	Description	Approved by	Currency	Debit	Credit
	vend001	INV-001	APIR000030		000001	USD		1,000.00

Dynamics 365 Finance and Operations Accounts payable > Invoices > Invoice approval

00656 : APINVAPP
Vendor invoice approval

✓	Date	Voucher	Vendor	Name	Invoice	Approved by	Description	Currency	Amount in transaction curr...
	1/1/2018	APIR000030	vend001	Mohamed Aamer	INV-001	000001		USD	1,000.00

List General Invoice Bank Fixed assets Remittance History 1099 Foreign trade

+ New Delete Financial dimensions Sales tax Breakdown of voucher Voucher

Date	Voucher	Account type	Account	Description	Debit	Credit	Currency
1/1/2018	APIR000030	Ledger	618900---		1,000.00		USD
1/1/2018	APIR000030	Ledger	200125---			1,000.00	USD
1/1/2018	APIR000030	Ledger	200100---			1,000.00	USD
1/1/2018	APIR000030	Ledger	200130---		1,000.00		USD

Dynamics 365 Finance and Operations Accounts payable > Invoices > Invoice approval

Save + New Delete Match product receipts Update match status Totals Post Default from: Ordered quantity VENDOR INVOICE FINANCIALS REVIEW

VENDOR INVOICE Filter

✓	Invoice number	Invoice account	Account name	Purchase order	Purchase agreement	Date	Product receipt	On hold	Status	Match status
	INV-001	Vend001	Mohamed Aamer	00000155		1/1/2018		<input type="checkbox"/>	New	Passed

Dynamics 365 Finance and Operations Accounts payable > Invoices > Invoice pool

Save + New Delete Match product receipts Update match status Totals Post Default from: Ordered quantity VENDOR INVOICE FINANCIALS REVIEW

VENDOR INVOICE Filter

✓	Invoice number	Invoice account	Account name	Purchase order	Purchase agreement	Date	Product receipt	On hold	Status	Match status
	INV05	Vend001	Mohamed Aamer	00000156		1/1/2018		<input type="checkbox"/>	New	Passed

Dynamics 365 Finance and Operations Accounts payable > Invoices > Invoice journal

Save Post Validate Period journal Functions Inquiries Print OPTIONS

00661 - APIINVOICE
Vendor invoice journal

List General Invoice Cash discount Fixed assets Remittance History 1099 Foreign trade

+ New Delete Settle transactions Financial dimensions Sales tax Functions Voucher View marked transactions

✓	Date	Voucher	Account type	Account	Account name	Invoice date	Invoice	Debit	Credit	Currency	Offset account type	Offset account
✓	1/1/2018	APIN00090	Vendor	vend001	Mohamed Amer		INV6		1,000.00	USD	Ledger	600120

Dynamics 365 Finance and Operations Accounts payable > Invoices > Open vendor invoices

New Vouchers Transactions INVOICE OPTIONS

Vendor invoice
Invoice register
Invoice approval journal
Invoice journal
One-time vendor and invoice

DETAILS
Charges
Adjustments
Posted sales tax

DOCUMENT
View
Print management

Dynamics 365 Finance and Operations Accounts payable > Invoices > Global invoice journal

Save Delete + New journal Lines Open lines in Excel Validate Post Approval Inquiries

Global invoice journal

Show Not posted

List General Invoice Cash discount Fixed assets Remittance History

New journal
Company DEMF
Name APIInvoice
OK

✓	Company	Account	Account name	Description	Posted	Posted
	usmf	00460	WFAPINV	WF AP Invoice	<input type="checkbox"/>	
	usmf	00583	APIInvoice	AP Invoice	<input type="checkbox"/>	
	usmf	00661	APIInvoice	AP Invoice	<input type="checkbox"/>	
	inmf	INMF-00164	InvJ	Invoice journal	<input type="checkbox"/>	

Dynamics 365 Finance and Operations

Save Post Validate **Payment proposal** Generate payments Functions Inquiries Print OPTIONS

00663 : VENDPAY **Create payment proposal**
Edit invoices for selected payment

Vendor payment

List General Payment Payment fee Remittance Bank History Postdated checks

+ New Delete Settle transactions Financial dimensions Sales tax Payment status Voucher View marked transactions

✓	Date	Voucher	Company	Account	Vendor name	Description	Debit	Credit	Currency
✓	1/1/2018	APPM001232	usmf	vend001	Mohamed Aa...				USD

Vendor payment proposal

Parameters

INVOICE SELECTION CRITERIA

Select invoices by

Due date

From date

To date

Payment date

Minimum payment date

Amount limit

Create payments without invoice pre...
No

Vendor payment proposal

Invoices Cash discount

Remove Multiple change Payment distribution Balance control Show payment overview

✓	Vendor name ↑ ▾	Invoice	Company accou...	Date to pay	Due date	Cash discount date	Cash discount a...	Amount to pay i...	Currency
	Mohamed Aamer	INV001	usmf	1/31/2018	1/31/2018		0.00	-1,000.00	USD



Voucher	Date	Invoice remainder	Cash discount amount	Remittance location
APIN000071	1/1/2018	1,000.00	0.00	

Payment specification

Payment ID

Create payments Cancel

Dynamics 365 Finance and Operations Accounts payable > Payments > Payment journal

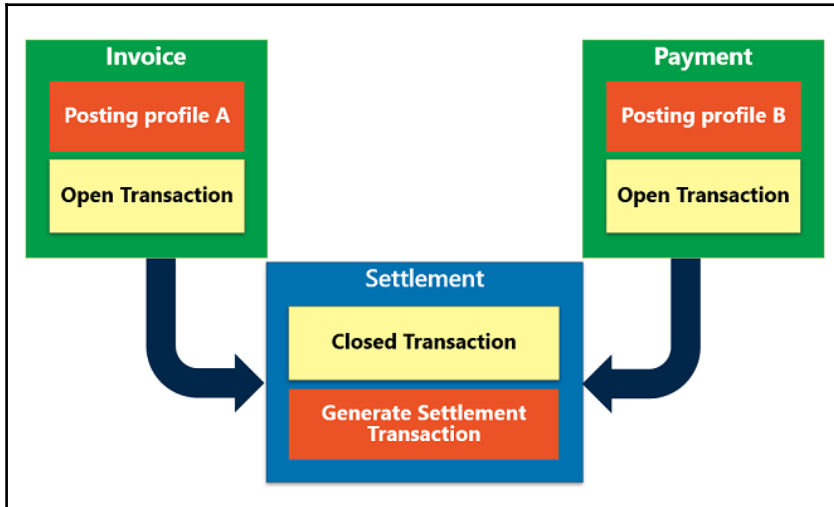
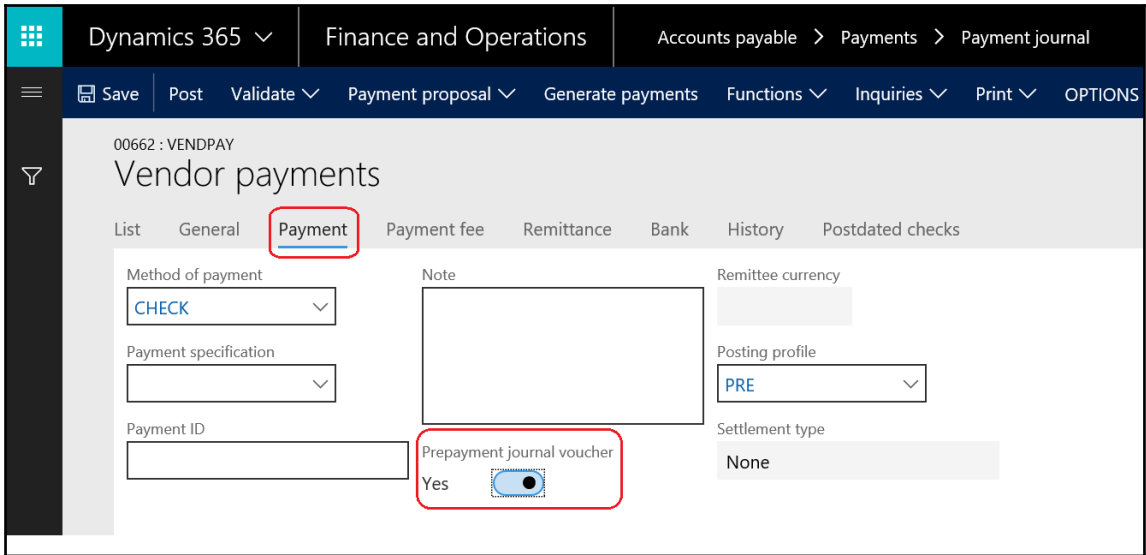
Save Post Validate ▾ Payment proposal ▾ Generate payments Functions ▾ Inquiries ▾ Print ▾ OPTIONS

00663 : VENDPAY Vendor payments

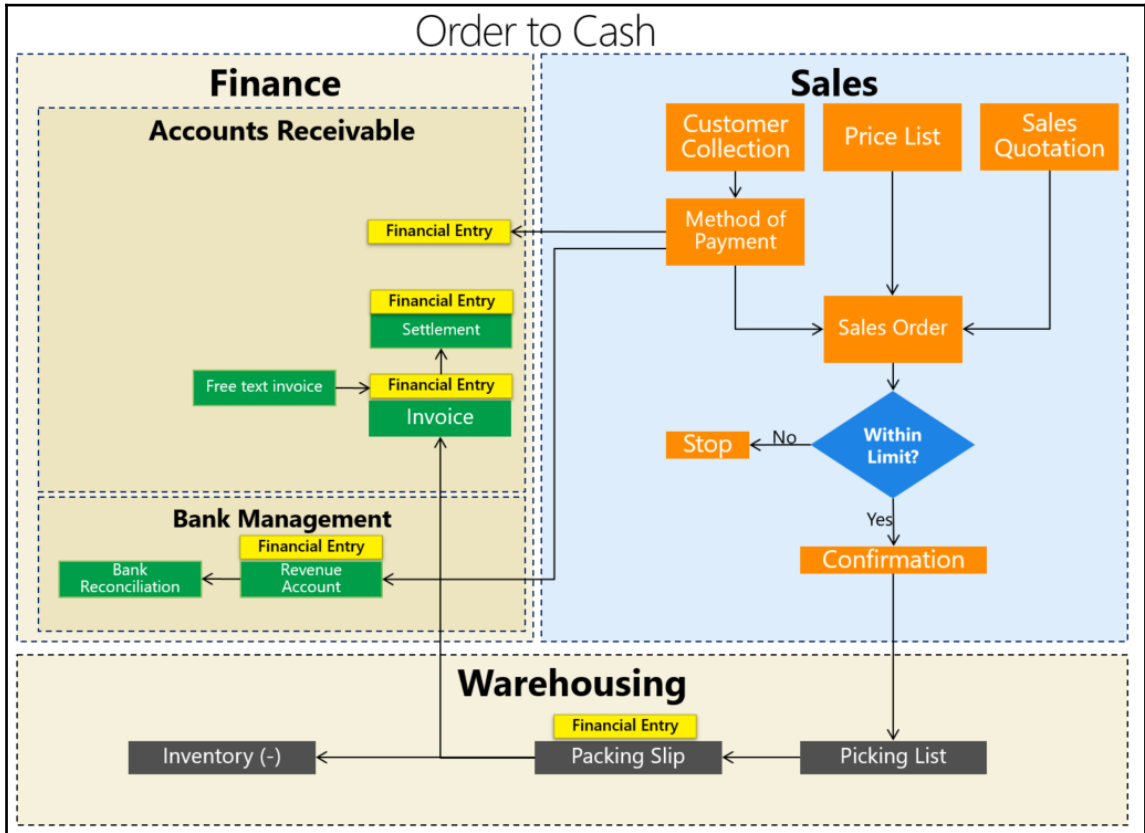
List General Payment Payment fee Remittance Bank History Postdated checks

+ New Delete Settle transactions Financial dimensions ▾ Sales tax Payment status ▾ Voucher View marked transactions

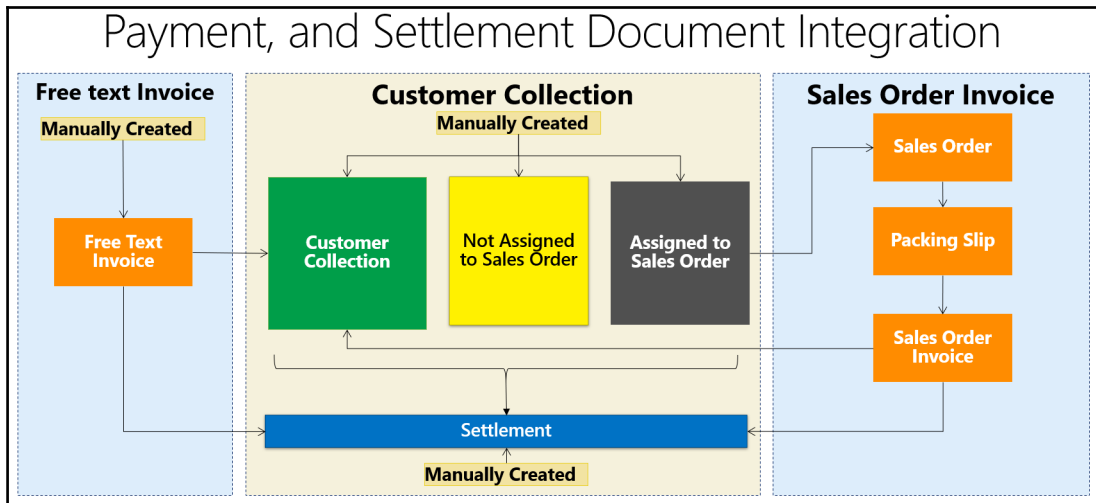
✓	Date	Voucher	Company	Account	Vendor name	Description	Debit	Credit	Currency	Offset account...	Offset account
	1/31/2018	APPM001232	usmf	vend001	Mohamed A...		1,000.00		USD	Bank	USMF OPER



Chapter 8: Understanding Accounts Receivable



Payment, and Settlement Document Integration



Customer account CUST001	Delivery terms
Type Organization	Mode of delivery
Name Customer Name	Sales tax group
Customer group 10	Tax exempt number
Currency USD	Source code
Terms of payment Net30	
Address	
Contact information	

Sales quotation
Project quotation
Sales order

Save Save and open Cancel

Dynamics 365 Finance and Operations

Save + New Delete CUSTOMER SELL INVOICE COLLECT PROJECTS SERVICE MARKET RETAIL GENERAL OPTIONS

ALL CUSTOMERS
CUST001 : Customer Name

Sales order defaults

SALES ORDER	Commission group	Intercompany	Price
Charges group	Sales group	Order entry deadline	Line discount
Site	Sales order pool	DISCOUNT	Customer rebate group
Warehouse	Account number		Customer TMA group
Item - customer group		Multiline discount	
		Total discount	



Dynamics 365 | Finance and Operations | Inventory management > Setup > Price/discount > Customer price/discount groups

TRADE AGREEMENTS | OPTIONS

Customer price/discount groups

Filter

Price groups	Name	Type
01	Major accounts	Price group
02	Wholesale accounts	Price group
03	Retail accounts	Price group
04	Internet accounts	Price group
09	Intercompany accounts	Price group

Show

- Price group
- Line discount group
- Multiline disc. group
- Total discount group

Dynamics 365 | Finance and Operations | Inventory management > Setup > Price/discount > Customer price/discount groups

TRADE AGREEMENTS | OPTIONS

SALES	PROJECT	PURCHASE	CREATE
View trade agreements (sales)	Sales price (hour)	View trade agreements (purchase)	Create trade agreements
View sales prices	Sales price (expense)		
View line discount	Sales price (fee)		
View multiline discount	Sales price (subscription)		
View total discount			

Dynamics 365 Finance and Operations | Inventory management > Setup > Price/discount > Customer price/discount groups

Trade agreement journals

01 : MAJOR ACCOUNTS

Filter: Not posted

Name	Price/discou...	Description	Posted	Posted on	Default relation	Export current p...
S_Discount	PDJ-00024	Sales discount adjustment			Line discount (Sales)	

Journal lines, trade agreement

Overview

Filter

Select Copy and revise Copy line Clear journal Add products Inventory Select all agreements to be deleted

✓	C...	Relation	Account code	Account selection	Item code	Item relation	Site	Warehouse	From	To	Unit	Amount in curre...	Currency
✓	⊙	Price (sales)	Table	CUST001	Table	1000	1	11	1.00		ea	1,500.00	USD

Dynamics 365 Finance and Operations | Accounts receivable > Orders > All sales orders

000810 : Customer Name

Sales order header

Sales order lines

✓	Type	Variant number	Item number	Product name	Site	Warehouse	Quantity	Unit	Unit price	Net amount
✓			1000	Surface Pro 128 GB	1	11	1.00	ea	1,500.00	1,500.00

Dynamics 365 Finance and Operations Accounts receivable > Orders > All sales orders

Save + New Delete CUSTOMER SELL INVOICE COLLECT PROJECTS SERVICE MARKET RETAIL

CUSTOMERS

CUST001 : Customer Name

Credit and collections

Sales order defaults

Payment defaults

PAYMENT

Terms of payment: Net30

Method of payment: CASH

Payment specification: [Empty]

Payment schedule: 5_Months

Payment day: [Empty]

Cash discount: 1%D07

Payment terms base days: [Empty]

Bank account: [Empty]

Allow on account: No

Installment eligible: No

Dynamics 365 Finance and Operations Accounts receivable > Payments setup > Terms of payment

Save + New Delete Translations OPTIONS

Net30

Net30
Net 30 days

Terms of payment

Terms of payment: Net30 Description: Net 30 days

Setup

Payment method: Net

Days: 30

Cutoff day: 0

Cash payment: No

Payment schedule: [Empty]

Default terms of payment: No

Months: 0

Payment day: [Empty]

Due date update: No update

Customer Terms of payment

Invoice date 1st Jan 2018

Net (20 Days) 21st Jan 2018

Current week (20 Days) 24th Jan 2018

Current month (20 Days) 20th Feb 2018

Current quarter (20 Days) 20th April 2018

Current year (20 Days) 20th Jan 2019

Dynamics 365 Finance and Operations Accounts receivable > Payments setup > Methods of payment

Payment specification Payment fee setup Remittance files for customers File analyze OPTIONS

CASH

Methods of payment - customers

Method of payment	Period	Description	Grace period	Payment status
CASH	Invoice	Cash	0	None

Payment type: Other

General

FILE	POSTING	Bridging posting	SEPA
Last file No. 0	Account type Bank	No <input type="checkbox"/>	Require mandate No <input type="checkbox"/>
Today 0	Payment account USMF OPER	Postdated check clearing posting No <input type="checkbox"/>	BILL OF EXCHANGE
Date	Bank transaction type 01	Bridging account	Type of draft No draft

File formats

Payment control

Enabled	Description
<input type="checkbox"/>	Bank transaction type is m...
<input type="checkbox"/>	Offset account has the typ...
<input type="checkbox"/>	Deposit slip is mandatory
<input type="checkbox"/>	Payment reference is man...
<input type="checkbox"/>	Check number is mandatory

Dynamics 365 Finance and Operations Accounts receivable > Payments setup > Payment schedules USMF

Payment schedules

Payment schedule Description

5_Months Pay equally over 5 months

General

PAYMENT SCHEDULE	Number of payments	INSTALLMENTS	Flexible plan
Allocation	5	Charge allocation	No <input type="radio"/>
Fixed quantity	Amount in transaction currency	Proportionally	Minimum number of installments for a f...
Payment per	0.00	Maximum amount	0
Months	Minimum	0.00	Maximum number of installments for a...
Change	0.00	Minimum amount	0
1	Sales tax allocation	0.00	
	Proportionally		

Dynamics 365 Finance and Operations Accounts receivable > Orders > All sales orders USMF

SALES ORDER 000811 : Customer Name Lines Header

Price and discount USD | Net30

CURRENCY	Method of payment	Discount percentage	DISCOUNT OR CHARGES	Customer TMA group
Currency: JSD		0.00	Total discount group	
Fixed exchange rate	Payment specification	Payment terms base date	Line discount group	Multiline disc. group
	Payment schedule: 5_Months	Bank document type: None	Charges group	Price group
PAYMENT	Credit card number	Direct debit mandate ID	Customer rebate group	Total discount %
Payment: Net30	Cash discount			0.00
Due date				Total discount override
				No <input type="radio"/>

Dynamics 365 Finance and Operations Accounts receivable > Orders > All sales orders

Save + New Delete SALES ORDER SELL MANAGE PICK AND PACK **INVOICES** RETAIL GENERAL

GENERATE BILL SETTLE JOURNALS
 Invoice Invoice Invoice Invoice
 Pro forma invoice Payment schedule Open transactions Cash flow forecasts Invoice

Dynamics 365 Finance and Operations Accounts receivable > Orders > All sales orders

Save + New Delete Calculate OPTIONS

000811 : CUSTOMER NAME
Payment schedule

Payment schedule

Payment lines

+ Add Remove

✓	Due date	Invoice amount	Cash discount date	Cash discount a...		Shipping
	1/31/2018	1,000.00		0.00	<input type="checkbox"/>	<input type="checkbox"/>
	2/28/2018	1,000.00		0.00	<input type="checkbox"/>	<input type="checkbox"/>
	3/31/2018	1,000.00		0.00	<input type="checkbox"/>	<input type="checkbox"/>
	4/30/2018	1,000.00		0.00	<input type="checkbox"/>	<input type="checkbox"/>
	5/31/2018	1,000.00		0.00	<input type="checkbox"/>	<input type="checkbox"/>

Dynamics 365 | Finance and Operations | Accounts receivable > Payments setup > Cash discounts

Click the edit button to make changes.

4%D10

Cash discounts

OVERVIEW

Cash discount: 4%D10

Description: 4% 10 days

Next discount code: 2%D30

Setup

DISCOUNT PRINCIPLE	ACCOUNTS RECEIVABLE
Net/Current	Main account for customer discounts
Net	403300
Months	ACCOUNTS PAYABLE
0	Discount offset accounts
Days	Use Main account for vendor di...
10	Main account for vendor discounts
Discount percentage	520200
4.00	

Dynamics 365 Finance and Operations Accounts receivable > Payments > Payment journal

00664 : CUSTPAY
Customer payments

List General Payment fee Bank History Payment Postdated checks

+ New Delete **Settle transactions** Settle invoice lines Financial dimensions Sales tax Payment status Voucher Deductions View marked transactions

Date	Voucher	Company	Account	Account name	Invoice	Description
1/11/2018	ARPM000910	usmf	cust001	Customer Name		

Settle transactions for Customer Name

Overview General Payment Settlement Cash discount Collections Financial dimensions

Mark selected Unmark all Apply payment schedule Settle invoice lines Functions

Mark	Fully settle	Invoice	Due date	Cash discount date	Amount in trans...	Currency	Amount to settle	Amount to settl...
<input checked="" type="checkbox"/>	<input type="checkbox"/>	FTI-00000031	1/31/2018	1/11/2018	1,060.00	USD	1,020.00	1,020.00

LINE DETAILS

CASH DISCOUNT

AMOUNT	TAKEN	TO TAKE	FULL SETTLEMENT	INVOICE DATE	COMPANY	VOUCHER
40.00	0.00	40.00	0.00	1/1/2018	usmf	FTV-30000030
40.00	0.00	40.00	0.00			
Normal						

TOTALS

	PAYMENT AMOUNT	SETTLEMENT BALANCE	ESTIMATED CASH DISCOUNT	CUSTOMER BALANCE
ACCOUNTING CURRENCY: USD	0.00	1,020.00	-40.00	1,060.00
PAYMENT CURRENCY: USD	0.00	1,020.00	-40.00	

Show All

OK

Settle transactions for Customer Name

Overview General Payment Settlement Cash discount Collections Financial dimensions

Mark selected Unmark all Apply payment schedule Settle invoice lines Functions ▾

✓	Mark	Fully settle	Invoice	Due date	Cash discount date	Amount in trans...	Currency	Amount to settle	Amount to settl...
	<input type="checkbox"/>	<input type="checkbox"/>	FTI-00000031	1/31/2018	1/31/2018	1,060.00	USD	1,040.00	1,040.00

LINE DETAILS

CASH DISCOUNT

AMOUNT	AMOUNT TAKEN	TO TAKE	FULL SETTLEMENT	INVOICE DATE	COMPANY	VOUCHER	DESCRIPTION
20.00	0.00	20.00	0.00	1/1/2018	usmf	FTV-30000030	
20.00	0.00	20.00	0.00				
Normal							

USE CASH DISCOUNT: Normal

TOTALS

	PAYMENT AMOUNT	SETTLEMENT BALANCE	ESTIMATED CASH DISCOUNT	CUSTOMER BALANCE
ACCOUNTING CURRENCY: USD	0.00	0.00	0.00	1,060.00
PAYMENT CURRENCY: USD	0.00	0.00	0.00	

Show: All

OK

Dynamics 365 ▾ Finance and Operations Accounts receivable > Payments > Payment journal

Save + New Delete CUSTOMER SELL INVOICE COLLECT PROJECTS SERVICE MARKET RETAIL GENERAL OPTIONS 🔍

CUSTOMERS

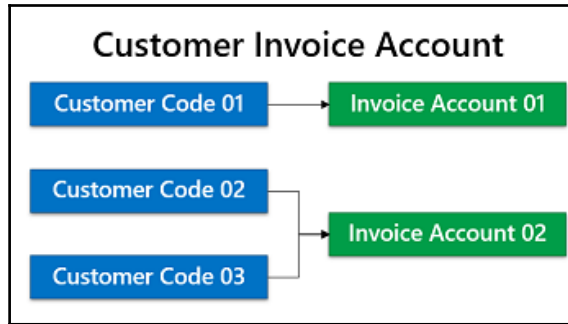
CUST001 : Customer Name

Financial dimensions

Warehouse

Invoice and delivery

INVOICE Invoice amount: CUST001 Invoice address: Invoice account Number sequence group: Invoice template: PSAProjInvoice.Report	FULFILLMENT RATE Fulfillment rate: 0.00 Value type: None Fulfillment violation messages: Use company policy	DELIVERY UPS zone:	Delivery terms: Mode of delivery: Delivery reason: Destination code: Receipt calendar:	SALES TAX Sales tax group: 5Pct Tax exempt number: Prices include sales tax: Yes
--	---	------------------------------	--	--



Dynamics 365 Finance and Operations Accounts receivable > Customers > All customers

Save + New Delete CUSTOMER SELL INVOICE COLLECT PROJECTS SERVICE MARKET RETAIL

ALL CUSTOMERS

CUST001 : Customer Name

Credit and collections

Invoicing and delivery on hold: No (dropdown menu open showing No, Invoice, All, Payment, Requisition, Never)

Credit rating: []

Credit limit: 0.00

COLLECTIONS

Collections contact: []

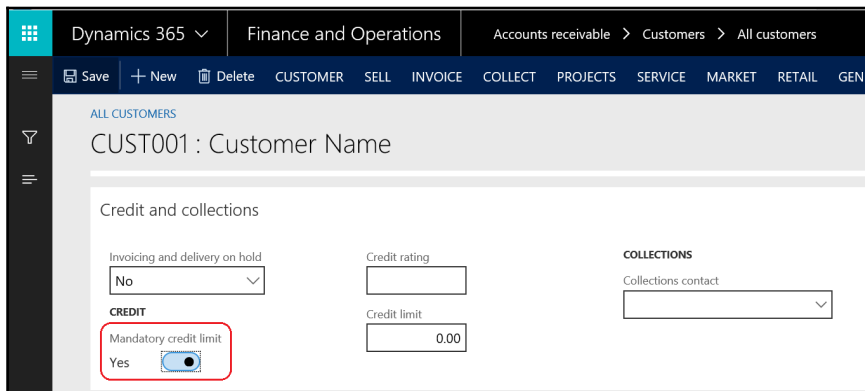
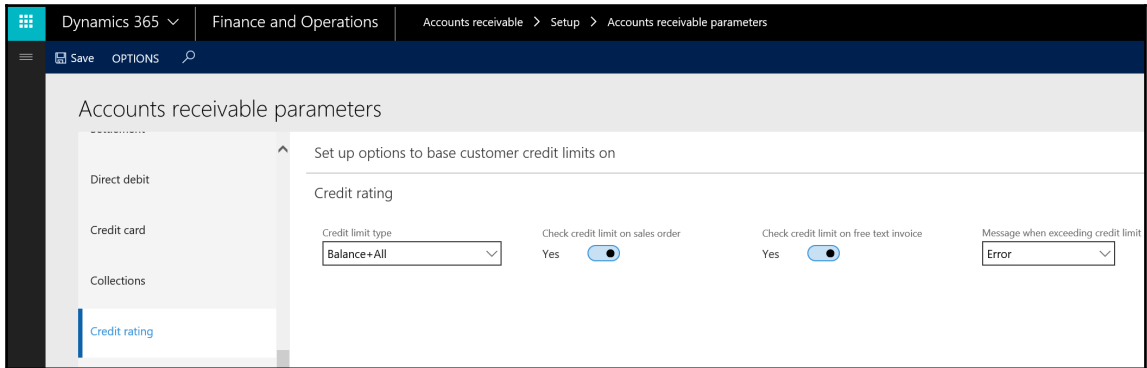
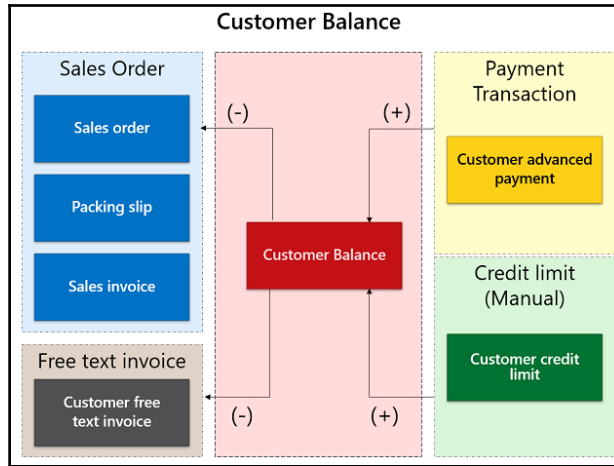
Customer CUST001 is stopped for All.

Create sales order

Customer

CUSTOMER

Customer account: cust001 []



Dynamics 365 Finance and Operations Accounts receivable > Orders > All sales orders

MANAGE

CUSTOMER: Check credit limit, Statistics, Prices, Rebate, Credit card

BANK DOCUMENT: Letter of credit, Letter of guarantee

INTERCOMPANY TRACING: Intercompany sales order, Purchase order, Original sales order, Intercompany purchase order

COUPONS: Coupons

⊗ Credit limit exceeded Open balance: 0.00 Current order: 1,000.00 New balance: 1,000.00 Credit limit: 0.00 Credit excess: 1,000.00

Dynamics 365 Finance and Operations Accounts receivable > Payments > Payment journal USMF

Customer payments

Date	Voucher	Company	Account	Account name	Invoice	Description	Debit	Credit	Currency	Offset account type	Offset account
1/1/2018	ARPM000911	usmf	cust001	Customer Name				250.00	USD	Bank	USMF OPER

Dynamics 365 Finance and Operations Accounts receivable > Payments > Payment journal

Customer payments

Payment

Method of payment: [Dropdown]

Payment specification: [Dropdown]

Prepayment journal voucher: Yes

Payment ID: [Text Box]

Note: [Text Area]

DUE: Due date: 1/1/2018

POSTING: Posting profile: PRE, Settlement type: None

DOCUMENT: Document: [Text Box], Document date: [Text Box]

NOTIFICATION TO THE CENTRAL: Central bank purpose code: [Dropdown]

Dynamics 365 Finance and Operations Accounts receivable > Orders > All sales orders

+ New Delete SALES ORDER SELL **MANAGE** PICK AND PACK INVOICE RETAIL GENERAL WAREHOUSE

CUSTOMER	BANK DOCUMENT	INTERCOMPANY TRACING	COUPONS
Check credit limit Statistics Prices Rebate Credit card ▾	Letter of credit Letter of guarantee	Intercompany sales order Purchase order Original sales order Intercompany purchase order	Coupons

⊗ Credit limit exceeded Open balance: -250.00 Current order: 1,000.00 New balance: 750.00 Credit limit: 0.00 Credit excess: 750.00

Dynamics 365 Finance and Operations Accounts receivable > Customers > All customers

Save + New Delete **CUSTOMER** SELL INVOICE COLLECT PROJECTS SERVICE MARKET RETAIL

ACCOUNTS	TRANSACTIONS	BALANCE	FORECAST	SET UP	ATTACHMENTS
Contacts ▾ Change party association	Transactions	Balance	Forecast	Bank accounts Credit cards Summary update Product filters	Attachments

Dynamics 365 Finance and Operations Accounts receivable > Customers > All customers

Open transactions Details Aging periods OPTIONS 🔍

CUSTOMER NAME
Customer balance

CUSTOMER	CUSTOMER BALANCE	VENDOR BALANCE
Account number CUST001	Currency USD	Currency USD
Name Customer Name	Balance -250.00	Balance 0.00
Currency USD	Show <input type="text" value="All"/>	

Currencies

Description	Currency	Balance currency	Balance
✓ Balance in currency	USD	-250.00	-250.00
Accounting currency b...			-250.00
Ordered			1,000.00
Credit limit			150.00
Credit remaining			-600.00

Dynamics 365 Finance and Operations Accounts receivable > Orders > All sales orders

+ New Delete SALES ORDER SELL **MANAGE** PICK AND PACK INVOICE RETAIL GENERAL WAREHOUSE

CUSTOMER	BANK DOCUMENT	INTERCOMPANY TRACING	COUPONS
Check credit limit Statistics Prices Rebate Credit card ▾	Letter of credit Letter of guarantee	Intercompany sales order Purchase order Original sales order Intercompany purchase order	Coupons

✘ Credit limit exceeded Open balance: -250.00 Current order: 1,000.00 New balance: 750.00 Credit limit: 150.00 Credit excess: 600.00

Dynamics 365 Finance and Operations Accounts receivable > Orders > All sales orders

Save + New Delete SALES ORDER SELL **MANAGE** PICK AND PACK INVOICE RETAIL GENERAL

CUSTOMER	BANK DOCUMENT	INTERCOMPANY TRACING	COUPONS
Check credit limit Statistics Credit card ▾ Rebates Find prices	Letter of credit Letter of guarantee	Intercompany sales order Purchase order Original sales order Intercompany purchase order	Coupons

✘ Credit limit exceeded Open balance: 750.00 Current order: 1,000.00 New balance: 1,750.00 Credit limit: 150.00 Credit excess: 1,600.00

Dynamics 365 Finance and Operations Accounts receivable > Setup > Accounts receivable parameters

Save OPTIONS

Accounts receivable parameters

Ledger and sales tax

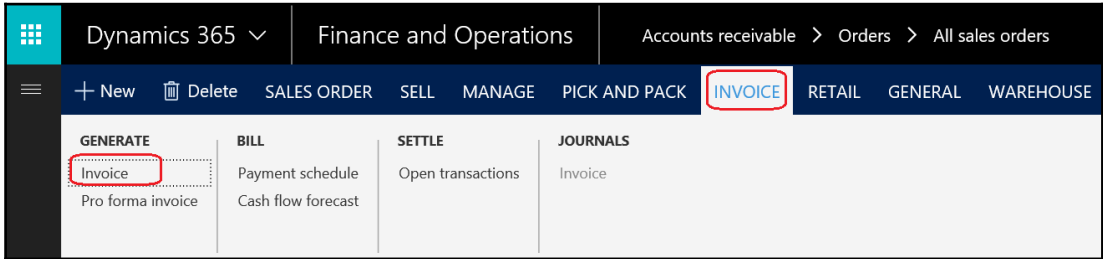
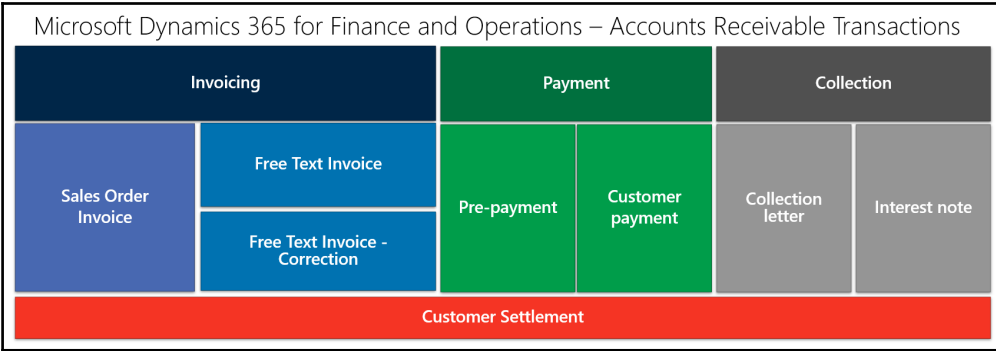
Set up tax options for posting

General

Posting profile GEN ▾	Primary consumption transaction Item ▾	Default dimension hierarchy Item, Customer, Catalog ▾
Primary sales posting Item ▾	Primary discount posting Item ▾	Enable date of VAT register changing No <input type="checkbox"/>

Payment

Number of characters for Giro account 0	Sales tax on prepayment journal vouc... Yes <input checked="" type="checkbox"/>	Posting profile with prepayment journal... PRE ▾
--	--	--



Posting invoice

Arrange [Select](#) [Printer setup](#) ▾

Parameters

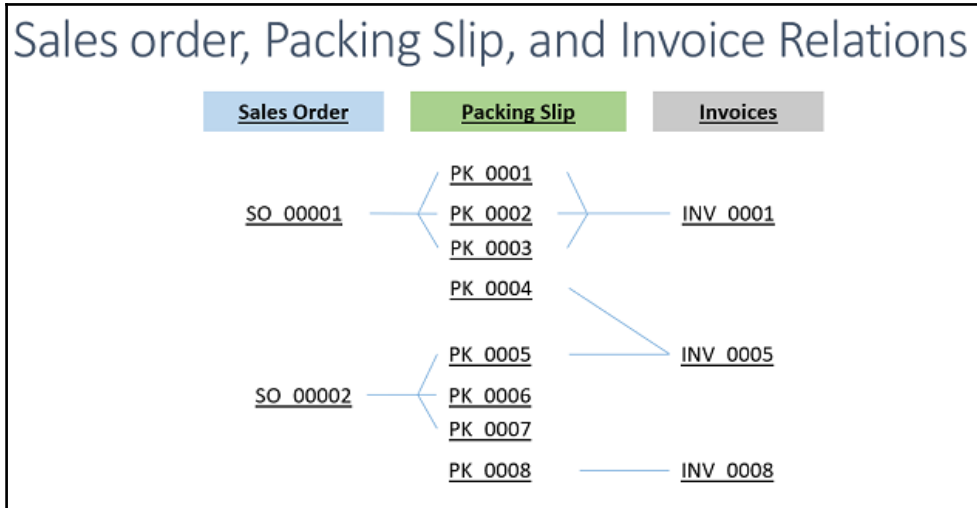
PARAMETER	COMPLIANCE DOCUMENTS	PRINT OPTIONS	SETUP	SUMMARY ORDER
Quantity Packing slip ▾	Prevent sales pack slip/invoice posting No <input type="radio"/>	Print Current ▾	Check credit limit Balance+All ▾	Summary update for None ▾
Posting Yes <input checked="" type="radio"/>	Print product safety data sheet No <input type="radio"/>	Print invoice No <input type="radio"/>	Credit correction No <input type="radio"/>	
Late selection No <input type="radio"/>		Use print management destination No <input type="radio"/>	Credit remaining quantity Yes <input checked="" type="radio"/>	
Reduce quantity No <input type="radio"/>		Print COD No <input type="radio"/>		
		Print shipping labels No <input type="radio"/>		
		Print charges Show details ▾		

Overview

[+ Add](#) [Remove](#) [Tracking information](#) [Select packing slip](#) [Totals](#) [Sales tax](#) [Payment schedule](#)

✓	Packing slip	Update	Customer packi...	Shipment number	Sales order	Name	Currency
	SPK-00001979	Invoice			000814	Customer Name	USD

[OK](#) [Cancel](#) [Batch](#)



Posting invoice

Arrange **Select** Printer setup ▾

Parameters

PARAMETER
 Quantity: Packing slip ▾
 Posting: Yes
 Late selection: No
 Reduce quantity: No

COMPLIANCE DOCUMENTS
 Prevent sales pack slip/invoice posting: No
 Print product safety data sheet: No

PRINT OPTIONS
 Print: Current ▾
 Print invoice: No
 Use print management destination: No
 Print COD: No
 Print shipping labels: No
 Print charges: Show details ▾

Sales update

Select query: Previously used query ▾ **Modify...** ▾

Range Sorting Joins

+ Add Remove

Table	Derived table	Field	Criteria
Sales orders	Sales orders	Sales order	
Sales orders	Sales orders	Customer account	cust001
Sales orders	Sales orders	Pool	
Sales orders	Sales orders	Status	Open order .. Delivered
Order lines	Order lines	Stopped	No
Order lines	Order lines	Ship date	

Posting invoice

Arrange **Select** Printer setup ▾

Parameters

PARAMETER
 Quantity: Packing slip ▾
 Posting: Yes
 Late selection: No
 Reduce quantity: No

COMPLIANCE DOCUMENTS
 Prevent sales pack slip/invoice posting: No
 Print product safety data sheet: No

PRINT OPTIONS
 Print: Current ▾
 Print invoice: No
 Use print management destination: No
 Print COD: No
 Print shipping labels: No
 Print charges: Show details ▾

SETUP
 Check credit limit: Balance+All ▾
 Credit correction: No
 Credit remaining quantity: No

Overview

+ Add Remove Tracking information **Select packing slip** Totals Sales tax Payment schedule

✓	Packing slip	Update	Customer packi...	Shipment number	Sales order	Name	Currency
	SPK-00001980	Invoice			000813	Customer Name	USD
	SPK-00001979	Invoice			000814	Customer Name	USD

Posting invoice

Arrange [Select](#) [Printer setup](#) ▼

Parameters

PARAMETER

Quantity

Posting
Yes

Late selection
No

Reduce quantity
No

COMPLIANCE DOCUMENTS

Prevent sales pack slip/invoice posting
No

Print product safety data sheet
No

PRINT OPTIONS

Print

Print invoice
No

Use print management destination
No

Print COD
No

Print shipping labels
No

Print charges

SETUP

Check credit limit

Credit correction
No

Credit remaining quantity
No

Overview

[+ Add](#) [Remove](#) [Tracking information](#) [Select packing slip](#) [Totals](#) [Sales tax](#) [Payment schedule](#)

	Packing slip	Update	Customer packi...	Shipment number	Sales order	Name	Currency
✓	<multiple>	Invoice			000813	Customer Name	USD

Dynamics 365 Finance and Operations Accounts receivable > Setup > Accounts receivable parameters

Save OPTIONS

Accounts receivable parameters

Summary update

Set up information for summary updates and split delivery documents

Summary update

Summary update parameters

Default values for summary update

- None
- None
- Invoice account
- Order
- Automatic summary

Order error tolerance: Accept

Shipments

Ledger and sales tax

Settlement

Direct debit

Credit card

Dynamics 365 Finance and Operations Accounts receivable > Invoices > All free text invoices

Save + New Delete Post Totals Charges Sales tax INVOICE ACCOUNTING OPTIONS

FREE TEXT INVOICE

CUST001 - Customer Name

Free text invoice header

CUSTOMER

Customer account: CUST001

Name: Customer Name

Invoice account: CUST001

Name: Customer Name

One-time customer: No

Address:

Due: 12/4/2017

Invoice:

Currency: USD

Accounting status: In process

PAYMENT

Terms of payment: Net30

Method of payment:

Payment specification:

Bank account:

Payment schedule: 5_Months

Cash discount:

Direct debit mandate ID:

INVOICE

Date: 11/4/2017

Invoice lines

+ Add line Remove Distribute amounts

Description	Main account	Sales tax group	Item sales tax group	Quantity	Unit price	Amount
✓	401300	5Pct	ALL	1.00	1,000.00	1,000.00

Dynamics 365 Finance and Operations Accounts receivable > Invoices > Open customer invoices

INVOICE ACCOUNTING OPTIONS

NEW DETAILS RELATED INFORMATION DOCUMENT CANCEL PRINT MANAGEMENT

Payment journal Payment schedule Settle open transactions View Correct invoice Print management

Payment format Invoice journal Send Cash flow Print

Click the edit button to make changes.

FREE TEXT INVOICE : FTI-00000032 : CUST001

Invoice number

Filter

Invoice	Customer account	Invoice
FTI-00000032	CUST001	CUST001

Reason code: ERROR

Comments: Correction of data entry error

Canceling invoice date: 11/4/2017

Create corrected invoice

Dynamics 365 Finance and Operations Accounts receivable > Invoices > All free text invoices

INVOICE ACCOUNTING OPTIONS

Correcting invoice FTI-00000032

FREE TEXT INVOICE

CUST001 - Customer Name

Message details

The free text invoice posting process is complete.

Invoice account: CUST001

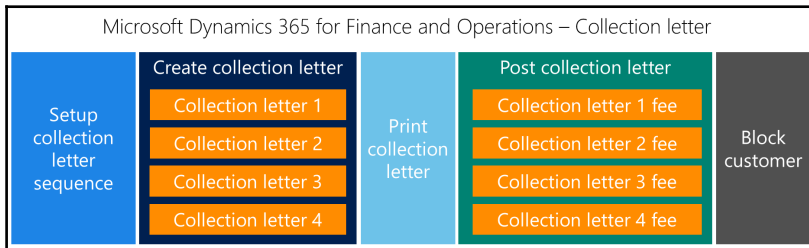
- The canceling invoice FTC-000001 has been posted. This invoice was automatically generated and posted by the system.
- The corrected invoice FTI-00000041 has been posted to correct invoice FTI-00000032.

Dynamics 365 Finance and Operations Accounts receivable > Invoices > All free text invoices USMF

FREE TEXT INVOICE

Invoice number

Invoice	Customer account	Invoice account	Name	A...	One-time custo...	Date	Currency	Accounting status	Posted	Correction
FTC-000001	CUST001	CUST001	Customer Name			11/4/2017	USD	Completed	✓	Canceling
FTI-0000032	CUST001	CUST001	Customer Name			11/4/2017	USD	Completed	✓	Original
FTI-0000041	CUST001	CUST001	Customer Name			11/4/2017	USD	Completed	✓	Corrected



Dynamics 365 Finance and Operations Credit and collections > Collection letter > Set up collection letter sequence USMF

Collection letters

Collection letter sequence: High Description: High priority Terms of payment:

Overview

Collection letter code	Description	Currency	Main account	Fee in currency	Item sales tax group	Minimum over...	Days	Block
Collection letter 1	First notification	USD		0.00		0.00	1	✓
Collection letter 2	Second notification with fee	USD	403150	20.00		10.00	3	✓
Collection letter 3	Third notification with fee	USD	403150	30.00		40.00	5	✓
Collection	Final notification with fee	USD	403150	50.00		100.00	10	✓

Creation of collection letter

Parameters

Invoice	<input checked="" type="checkbox"/>	Collection letter	Collection letter 1
Credit note	<input type="checkbox"/>	Collection letter date	1/3/2018
Payment	<input type="checkbox"/>	Use posting profile from	Account
Interest	<input type="checkbox"/>	Posting profile	GEN

Dynamics 365 Finance and Operations | Credit and collections > Collection letter > Review and process collection letters

Filter: [] Status: All Printed: All

Collection let...	Date	Collection letter code	Customer account	Name	Status	Printed
000035	1/3/2018	Collection letter 1	CUST003	Customer Name3	Created	No

Dynamics 365 Finance and Operations | Credit and collections > Collection letter > Review and process collection letters

Filter: [] Status: All Printed: All

Collection let...	Date	Collection letter code	Customer account	Name	Status	Printed
000035	1/3/2018	Collection letter 1	CUST003	Customer Name3	Posted	Yes

Settle transactions for Customer Name3

SETTLEMENT POSTING DATE

Latest date

DATE USED FOR CALCULATING DISCOUNTS

Transaction date

Overview General Payment Settlement Cash discount Collections Financial dimensions

Mark selected Unmark all Apply payment schedule Inquiry Mark as primary payment Settle invoice lines Functions

✓	Pr...	Mark	Invoice	Due date	Cash discount date	Amount in trans...	Currency	Amount to settle
		<input checked="" type="checkbox"/>	FTI-00000043	1/2/2018		1,000.00	USD	1,000.00
		<input type="checkbox"/>	000036	2/4/2018		20.00	USD	20.00

Dynamics 365 Finance and Operations Credit and collections > Interest > Set up interest codes

Save + New New version Delete Language text on interest Activate As of date OPTIONS

Filter

- 15D-2%
2% after 15 days
- 1M-2%
2% after 1 month
- 1M-3%
3% after 1 month
- 2M-5%
5% after 2 months

Interest

Interest code: 15D-2% Description: 2% after 15 days Interest type: Single rate Grace period: 0 Effective: Expiration: Never

Payment calendar options

Payment calendar: Include state/province holidays: No Include only business days in grace p...: No Start interest calculation: Due date

Earnings

Calculate interest every: 15 Ledger posting account: 700200 Interest by range: None Calculate interest based on: Percentage Monthly interest %: 2.00000

Interest calculation

Parameters

Invoice: Yes

To date: 1/3/2018

Credit note: No

Round-off: 0.00

Payment: No

Use posting profile from: Transaction

Interest: No

Posting profile: [Dropdown]

From date: 1/1/2018

Dynamics 365 Finance and Operations | Credit and collections > Interest > Review and process interest notes

Options: Edit, Voucher, Cancel, Post, Print, Fee notes, OPTIONS

INTEREST NOTE

Filter: [Text] | Status: All | Printed: All

Interest note	Start date	End date	Customer account	Name	Status
000002	1/1/2018	1/3/2018	CUST004	Customer Name4	Posted

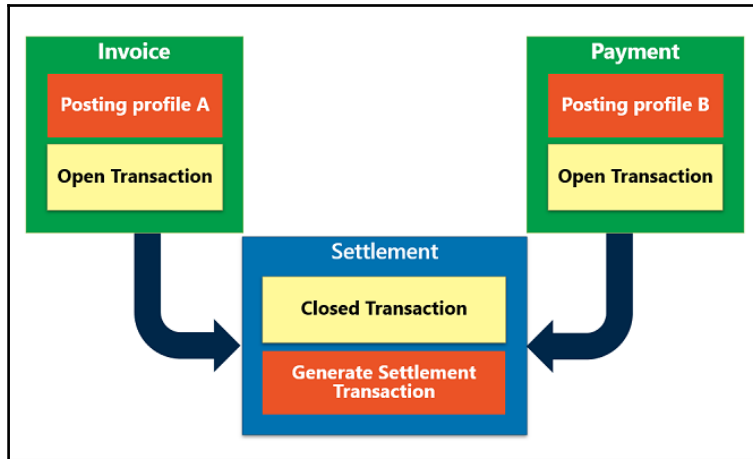
Dynamics 365 Finance and Operations | Credit and collections > Customers > All customers

Options: Edit, Voucher, Settlement, Original document, Open details, Collections, Bill of exchange, Reverse, Cash flow forecasts, OPTIONS

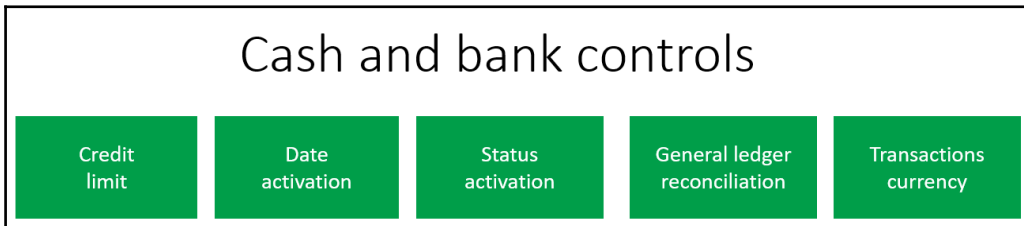
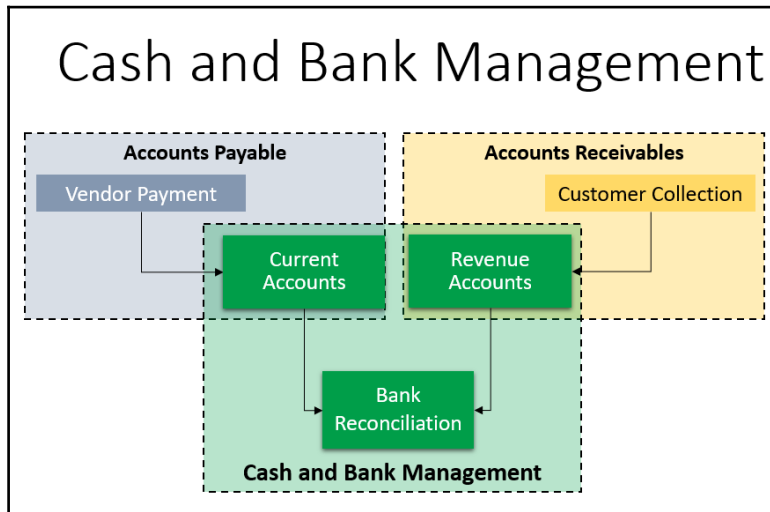
CUSTOMER TRANSACTIONS :: CUST004 : CUSTOMER NAME4

Filter: [Text] | Show open only: | Show: All

Voucher	Transaction type	Date	Invoice	Description	Amount in transaction curr...
FTV-30000043	Customer	1/1/2018	FTI-00000044		1,000.00
INT-60000002	Interest	1/3/2018	000002		20.00



Chapter 9: Understanding Cash and Bank Management



Dynamics 365 Finance and Operations Cash and bank management > Setup > Cash and bank management parameters

Save OPTIONS

Cash and bank management parameters

General Set up general information for banks

Bank reconciliation

Postdated checks

Number sequences

General

NOT SUFFICIENT FUNDS

NSF

CHECK SETUP

Allow checks for bank or ledger acco... No

Allow check reuse No

REVERSALS

Use review process for payment rever... Yes

Use review process for deposit slip p... Yes

REASON CODE REQUIREMENTS

Require reasons for payment reversals No

Require reasons for deposit slip pay... No

PRENOTES

Allow prenote creation on inactive t... No

NON-NEGOTIABLE PAYMENT COPIES

Allow copies of payments: No

CREDIT LIMIT TOLERANCE

Bank credit limit tolerance

None

Warning

Error

Bank document

Dynamics 365 Finance and Operations Cash and bank management > Bank accounts > Bank accounts USMF

Save + New Delete Transactions Balance Balance control RECONCILE MANAGE PAYMENTS SET UP OPTIONS

Warning Credit limit must be in negative

BANK ACCOUNTS

BNK

General None | -- | -- | USD

Routing number type

Bank account

Routing number

INTERNAL INFORMATION

Main account

Company statement name

Destination name

Bank groups

CURRENCY

Currency

Allow transactions in additional curre...

Active to

Bank account status

Credit limit **Warning**

Dynamics 365 Finance and Operations Accounts payable > Payments > Payment journal

Save Post Validate Payment proposal Generate payments Functions Inquiries Print OPTIONS

You cannot post the journal because the bank's credit limit has been exceeded.

00663 : VENDPAY
Vendor payments

List General Payment Payment fee Remittance Bank History Postdated checks

+ New Delete Settle transactions Financial dimensions Sales tax Payment status Voucher View marked transactions

Date	Voucher	Company	Account	Vendor name	Description	Debit	Credit	Currency	Offset account...	Offset account
1/1/2018	APPM001233	USMF	1001	Acme Office ...		1,000.00		USD	Bank	BNK

Dynamics 365 Finance and Operations Cash and bank management > Bank accounts > Bank accounts

Save + New Delete Transactions Balance Balance control RECONCILE MANAGE PAYMENTS SET UP OPTIONS

BANK ACCOUNTS
BNK

General None

Routing number type: None

Bank account: BNK

INTERNAL INFORMATION
Main account: 110110

Company statement name:

Bank groups:

CURRENCY
Currency: USD

ACCOUNT ACTIVE STATUS
Active from: 1/1/2017
Active to: 12/31/2017

Dynamics 365 Finance and Operations Accounts payable > Payments > Payment journal

Save Post Validate Payment proposal Generate payments Functions Inquiries Print OPTIONS

You cannot use the company bank account 'BNK' for this transaction because that bank account is not active.

00663 : VENDPAY
Vendor payments

List General Payment Payment fee Remittance Bank History Postdated checks

+ New Delete Settle transactions Financial dimensions Sales tax Payment status Voucher View marked transactions

Date	Voucher	Company	Account	Vendor name	Description	Debit	Credit	Currency	Offset account...	Offset account
1/1/2018	APPM001234	USMF	vend001	Mohamed A...		800.00		USD	Bank	BNK

Dynamics 365 Finance and Operations Cash and bank management > Bank accounts > Bank accounts

Save + New Delete Transactions Balance Balance control RECONCILE MANAGE PAYMENTS SET UP OPTIONS

BANK ACCOUNTS
BNK

General

Routing number type: None

Bank account: BNK

Routing number: []

Bank account number: []

INTERNAL INFORMATION

Main account: 110110

Company statement name: []

Destination name: []

Name: []

Bank groups: []

CURRENCY

Currency: USD

Allow transactions in additional curre...: No

ACCOUNT ACTIVE STATUS

Active from: []

Active to: []

Bank account status: Active for all transactions

- Active for all transactions
- Inactive for new transactions
- Inactive for all transactions

Dynamics 365 Finance and Operations Cash and bank management > Bank accounts > Bank accounts USMF

Save + New Delete Transactions Balance Balance control RECONCILE MANAGE PAYMENTS SET UP OPTIONS

Warning: Main account 110110 is already used by bank account BNK. If you associate multiple bank accounts with a main account, the General Ledger Bank Reconciliation report will contain information from multiple bank accounts.

BANK ACCOUNTS
New Record

General

Routing number type: None

INTERNAL INFORMATION

Main account: 110110

Bank groups: []

ACCOUNT ACTIVE STATUS

Active from: []

Credit limit: []

Dynamics 365 Finance and Operations Cash and bank management > Bank accounts > Bank accounts

Save + New Delete Transactions Balance Balance control RECONCILE MANAGE PAYMENTS SET UP OPTIONS

BANK ACCOUNTS

BNK

General

Routing number type: None

Bank account number: []

Company statement name: []

Bank groups: []

Bank account: BNK

INTERNAL INFORMATION

Main account: 110110

Destination name: []

Name: []

CURRENCY

Currency: USD

Allow transactions in additional curre... No

Dynamics 365 Finance and Operations Accounts payable > Payments > Payment journal

Save Post Validate Payment proposal Generate payments Functions Inquiries Print OPTIONS

Voucher APPM001236 Currency EUR not allowed for account BNK

00663 : VENDPAY

Vendor payments

List General Payment Payment fee Remittance Bank History Postdated checks

+ New Delete Settle transactions Financial dimensions Sales tax Payment status Voucher View marked transactions

✓	Date	Voucher	Company	Account	Vendor name	Description	Debit	Credit	Currency	Offset account...	Offset account
	1/1/2018	APPM001236	USMF	vend001	Mohamed A...		800.00		EUR	Bank	BNK

Dynamics 365 | Finance and Operations | Cash and bank management > Bank accounts > Bank accounts

RECONCILE

Account reconciliation

Reconciled transactions

Unreconciled transactions

Click the edit button to make changes.

BANK ACCOUNTS

Filter

Bank account ↑	Name	Bank groups	Routing number	Bank account number
BNK				

Dynamics 365 | Finance and Operations | Cash and bank management > Bank accounts > Bank accounts

Save | + New | Delete | Transactions | Print | OPTIONS

BNK

Bank statement

View

Unreconciled

Bank statement date	Bank statement	Currency	Ending balance	Reconciled
1/31/2018	1234	USD	-2,000.00	

Dynamics 365 | Finance and Operations | Cash and bank management > Bank accounts > Bank accounts

Save | Reconcile account | Mark check interval | Show cleared transaction summary | Deposit slips | Checks | Voucher | Print | OPTIONS

BNK: 1/31/2018

Account reconciliation

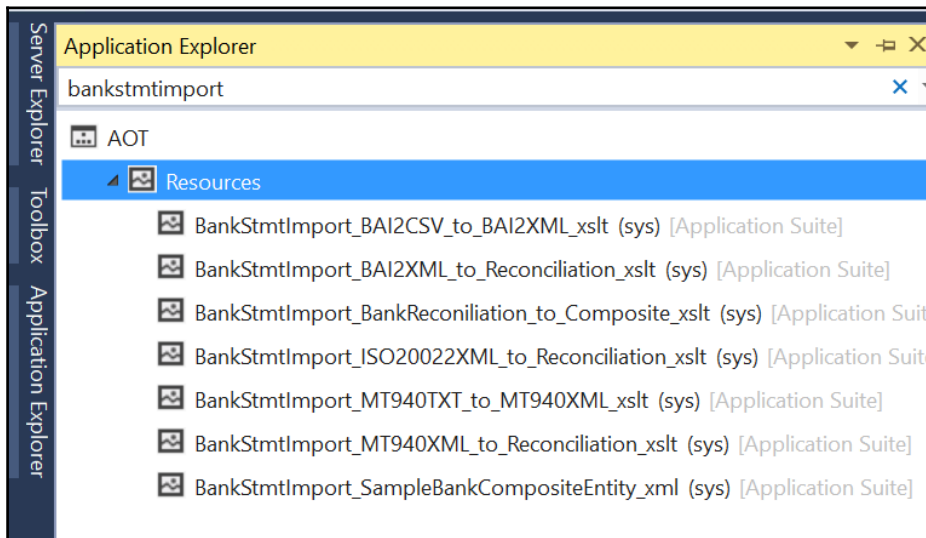
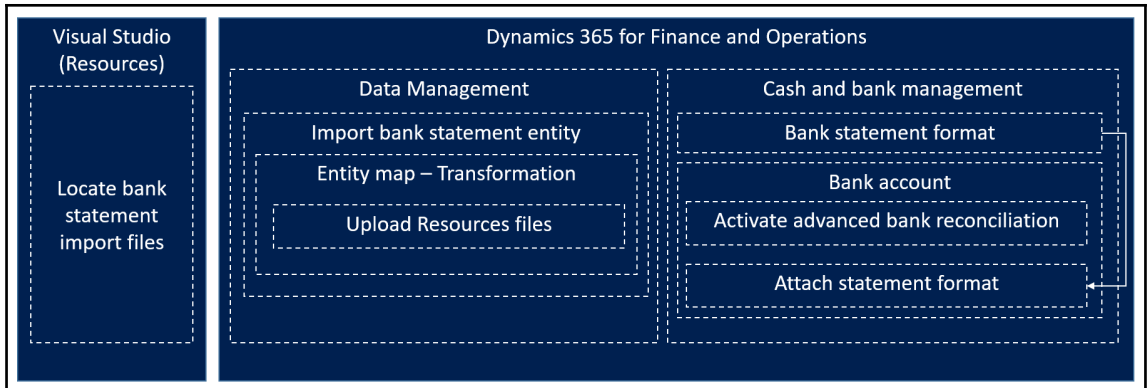
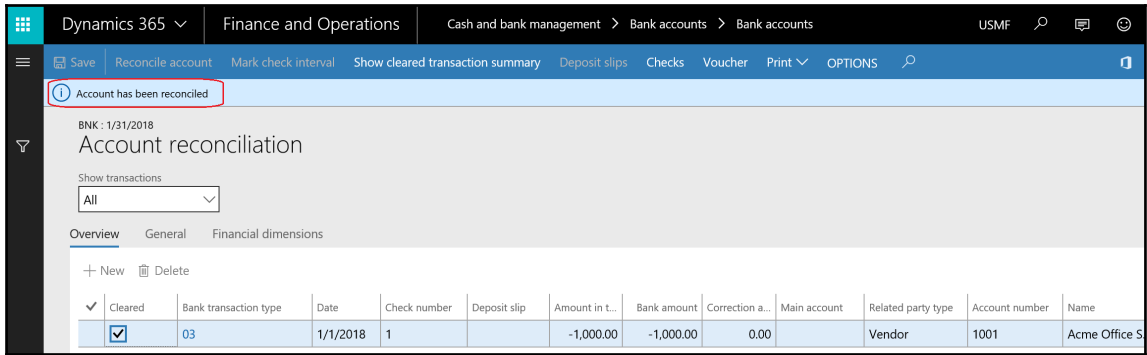
Show transactions

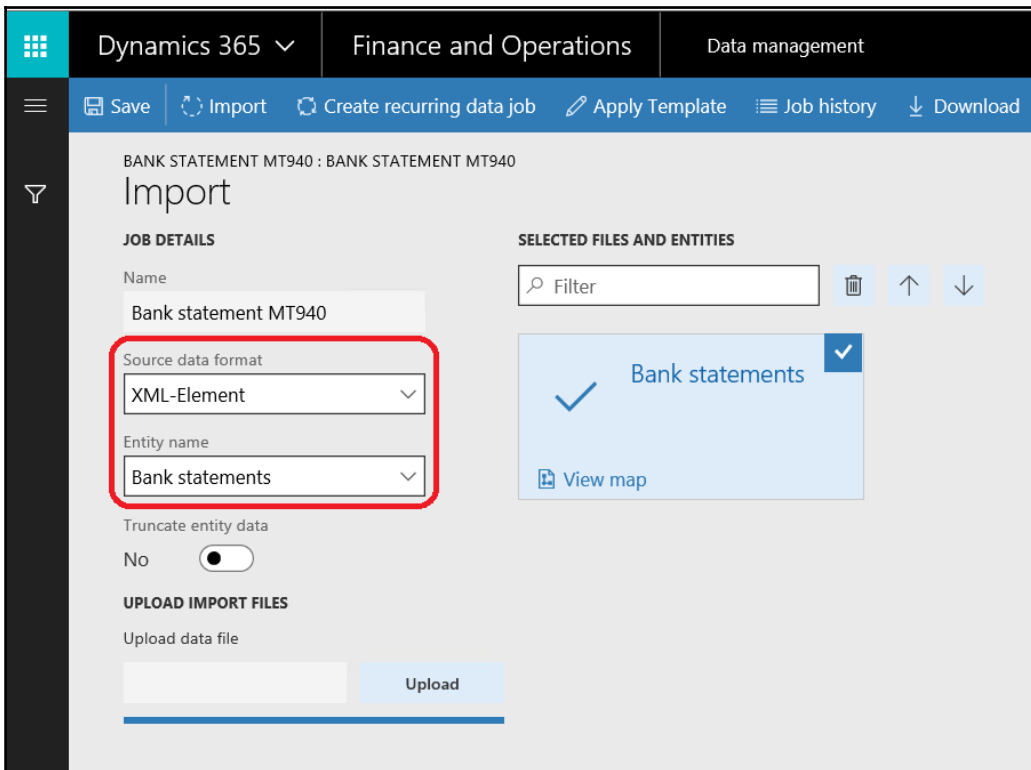
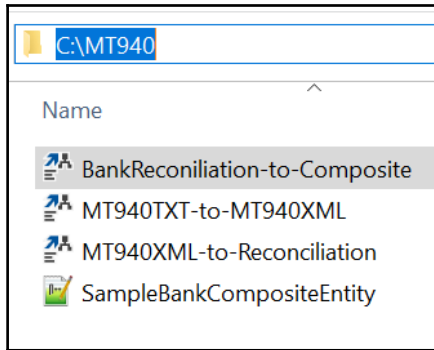
All

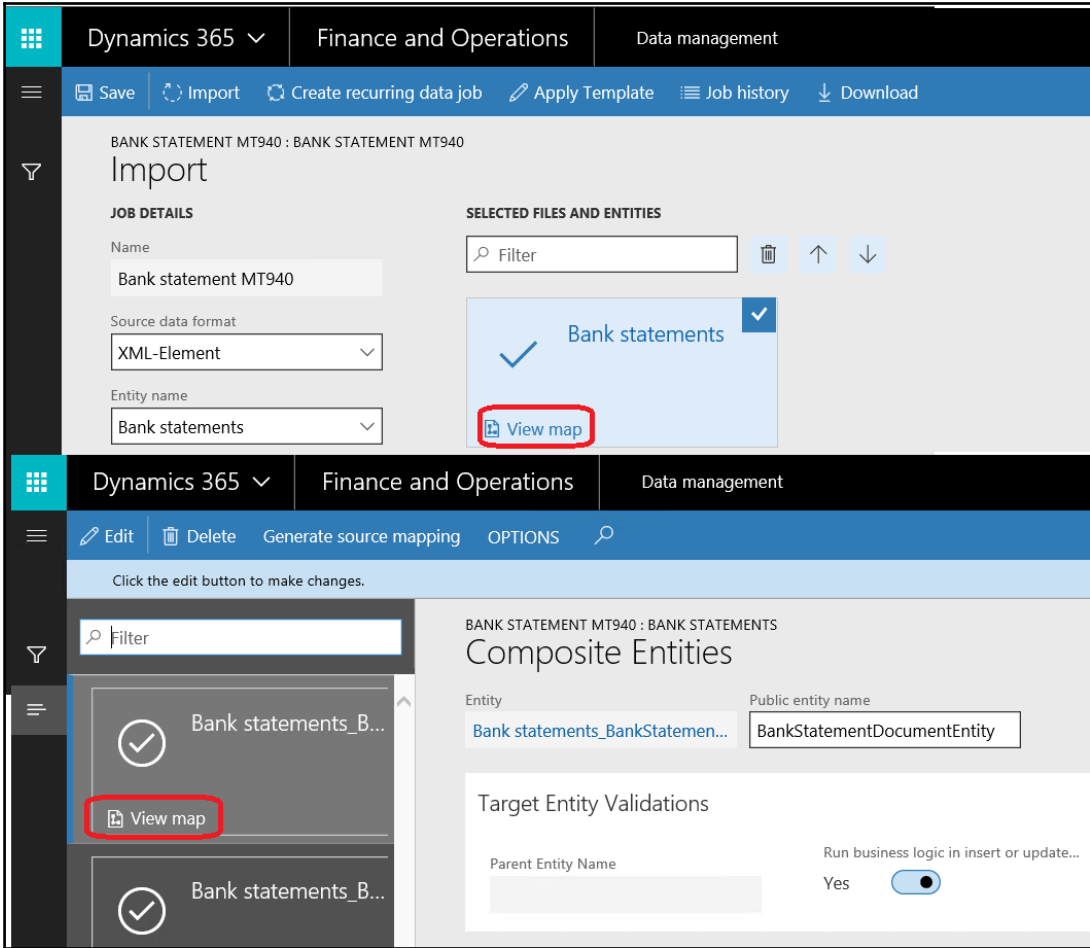
Overview | General | Financial dimensions

+ New | Delete

Cleared	Bank transaction type	Date	Check number	Deposit slip	Amount in t...	Bank amount	Correction a...	Main account	Related party type	Account number	Name
<input checked="" type="checkbox"/>	03	1/1/2018	1		-1,000.00	-1,000.00	0.00		Vendor	1001	Acme Office S...







Dynamics 365 Finance and Operations Data management

Generate source mapping OPTIONS

BANK STATEMENT MT940 : BANK STATEMENTS_BANKSTATEMENTDOCUMENT

Map source to staging

Filter

Mapping visualization Mapping details **Transformations**

+ New Delete Move up Move down Upload file Apply transforms

Sequence numb...	File name
1	MT940TXT-to-MT940XML.xslt
2	MT940XML-to-Reconciliation.xslt
3	BankReconciliation-to-Composite.xslt

Dynamics 365 Finance and Operations Data management

View execution log View historical runs Batch job Enhanced view OPTIONS

Execution summary

Execution summary Entity Status

JOB STATUS

Execution status

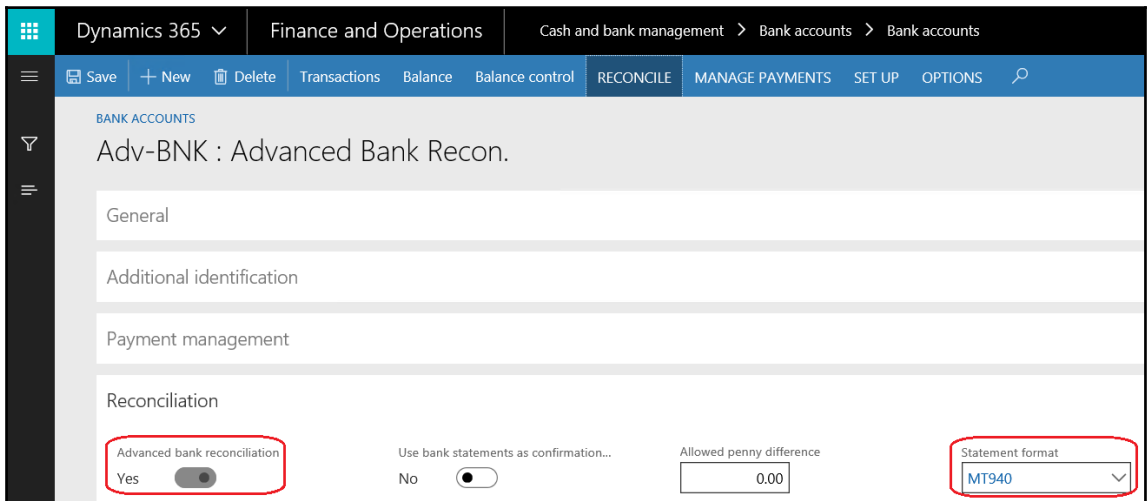
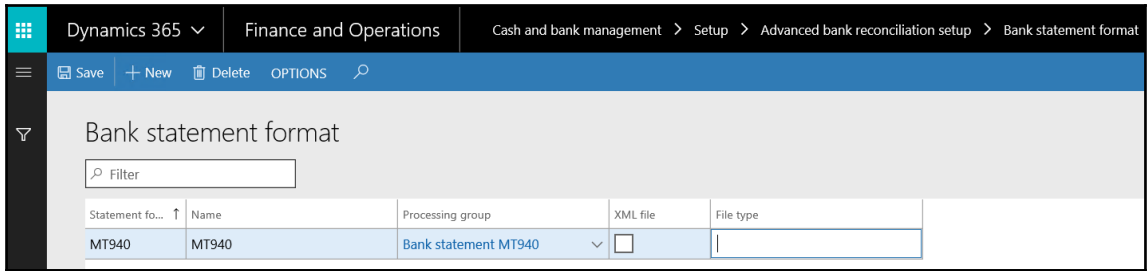
Filter

Show Composite Entity Details No

Bank statements
0 pending / 1 in target
USMF

View staging data

Succeeded



The advanced bank reconciliation allows you to import and reconcile bank statements with bank transactions. After it is activated, it cannot be turned off.

OK Cancel

Dynamics 365 Finance and Operations

Cash and bank management > Bank accounts > Bank accounts

RECONCILE

Bank statements Reconciled transactions
 Bank transactions Unreconciled transactions
 Bank reconciliation

BANK ACCOUNTS

Filter

Bank account ↑	Name	Bank groups	Routing number	Bank account number
Adv-BNK	Advanced Bank Recon.	BankUSA	123456780	

Dynamics 365 Finance and Operations

Cash and bank ma

Import statement Reopen Validate Post

Click the edit button to make changes.

BANK STATEMENT :: ADV-BNK : ADVANCED BANK RECON.

Filter

Status	Statement ID	Bank account

Import bank statements

Parameters

IMPORT

Import statement for multiple bank a...

No

Bank account: Adv-BNK

Statement format: MT940

Bank statement file import

Browse

Upload Cancel

AUTOMATION OPTIONS

Reconcile after import

No

OK Cancel

Dynamics 365 Finance and Operations

Cash and bank management > Bank accounts > Bank accounts USMF

Filter

Status	Statement ID	Bank account	Curre...	From date	To date	Opening balance	Ending balance
Open	1	Adv-BNK	USD	1/1/2018 04:00:00 PM	1/31/2018 04:00:00 PM	0.00	1,200.00

Dynamics 365 Finance and Operations

Cash and bank management > Bank accounts > Bank accounts USMF

Validate

BANK STATEMENT :: ADV-BNK : ADVANCED BANK RECON.

: 1

Bank statement

Bank account	PERIOD	BALANCES	NET
Adv-BNK	From date	Opening balance	Net amount
	1/1/2018 04:00:00 PM	0.00	1,200.00
Status	To date	Ending balance	Total lines
Open	1/31/2018 04:00:00 PM	1,200.00	2
Bank name			Currency
			USD

Bank statement lines

New	Booking date	Status	Entry reference	Bank sta...	Trading...	Amount	Document number	Reference No.
<input type="checkbox"/>	1/1/2018 04:00:00 PM	Booked		NTRF		1,000.00	97261/038	602290571271
<input type="checkbox"/>	1/2/2018 04:00:00 PM	Booked		NTRF		200.00	97262/039	602290571272

Message details

Validating

Bank statement: 1

- There is no bank statement from to 1/1/2018 04:00:00 pm.
- Statement passes validation.

Dynamics 365 Finance and Operations

Cash and bank man > Bank statement reco > Bank reconciliation USMF

Worksheet

Bank reconciliation

Show: All Bank account: Adv-BNK Show user-created only

Overview General Blocking History

Bank account	Reconcile ID	Description	Currency	Cut-off date	Statement ID	Ending balance	Net amount	Reconciled	In...	Status
Adv-BNK	00007	Advanced Bank Recon.	USD	1/31/2018	1	1,200.00	1,200.00	✓		Draft

Dynamics 365 Finance and Operations

Cash and bank man > Bank statement reco > Bank reconciliation USMF

Match

Bank reconciliation worksheet

00007: Cut off date: 1/31/2018 Bank: Advanced Bank Recon. Currency: USD

Unmatched transactions

Match Mark as new

BANK STATEMENT TRANSACTIONS							BANK TRANSACTIONS					
Total amount: 1,200.00 Matched amount: 0.00 Unmatched amount: 1,200.00							Total amount: 1,200.00 Matched amount: 0.00 Unmatched amount: 1,200.00					
✓	Booking date	Debit	Credit	Bank transaction code	Document number	Trading part	✓	Date	Debit	Credit	Bank transactio...	Document type
	1/1/2018	1,000.00		NTRF	97261/038			1/1/2018	1,000.00			Others
	1/2/2018	200.00		NTRF	97262/039			1/2/2018	200.00			Others

Dynamics 365 Finance and Operations

Cash and bank man > Bank statement reco > Bank reconciliation USMF

Save + New Delete Run matching rules Subtotal **Mark as reconciled** Print reconciliation statement OPTIONS

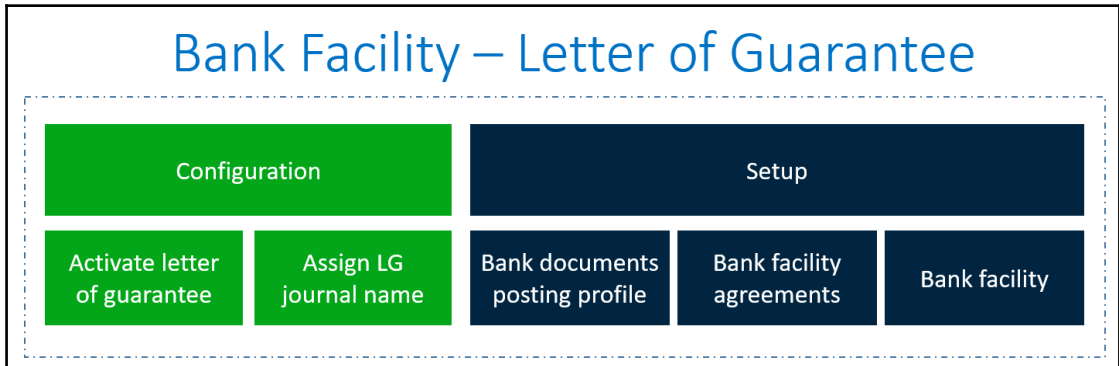
00017: ADV-BNK
Bank reconciliation worksheet
 00017: Cut off date: 2/7/2018 Bank: Advanced Bank Recon. Currency: USD

Unmatched transactions

Matched transactions

[Unmatch](#) [Change view of matched transactions](#)

BANK STATEMENT TRANSACTIONS						BANK TRANSACTIONS							
✓	New	Booking date	Debit	Credit	Bank transaction code	Document	✓	Date	Debit	Credit	Bank transa...	Docume...	Document num...
	No	1/1/2018	1,000.00		NTRF	97261/0		1/1/2018	1,000.00			Others	
	No	1/2/2018	200.00		NTRF	97262/0		1/2/2018	200.00			Others	



Dynamics 365 Finance and Operations Cash and bank management > Setup > Cash and bank management parameters

Save OPTIONS

Cash and bank management parameters

General Set up general information for banks

Bank reconciliation

Postdated checks

Number sequences

General

Bank document

LETTER OF CREDIT/IMPORT COLLECTION/CHARGES

Enable import letter of credit
Yes

Enable export letter of credit
Yes

LETTER OF GUARANTEE

Enable letter of guarantee
Yes

Transaction journal
LGJrn

Dynamics 365 Finance and Operations Cash and bank management > Setup > Bank facilities

Save OPTIONS

Bank facilities

Facility groups Define facility groups

Facility types

+ New Delete

Facility group ↑	Description
IC	Import collection
LC	Letter of credit
LG	Letter of guarantee

Dynamics 365 Finance and Operations Cash and bank management > Setup > Bank facilities

Bank facilities

Facility groups

Facility types

Define facility types

+ New Delete

Facility type ↑	Description	Facility group	Facility nature
AdvB	Advance payment bond	LG	Letter of guarantee
BBLC	Back to back letter of credit	LC	None
BidB	Bid bond	LG	Letter of credit
IrrLC	Irrevocable letter of credit	LC	Import collection
PerfB	Performance bond	LG	Letter of guarantee
RetM	Retention money	LG	Letter of guarantee
SLC	Sight letter of credit	LC	Letter of credit

Dynamics 365 Finance and Operations Cash and bank management > Letters of guarantee > Bank facility agreements

Bank facility agreements

Agreement number: USMF/2014/... Currency: USD End date: 12/31/2018 12:00:00 AM

Bank account: USMF OPER Start date: 12/31/2013 04:00:00 PM

General

+ Add line Remove

Facility type	Limit	Amount used
IrrLC	150,000,000.00	0.00
BidB	100,000,000.00	7,500.00

Dynamics 365 Finance and Operations Cash and bank management > Setup > Bank documents posting profile

Click the edit button to make changes.

Bank documents posting profile

Filter

Account code	Account/Group...	Settle account	Charges account	Margin account
All		200110	618190	132190

Create sales order

Order type: Sales order

Site: [Dropdown]

Name: Contoso Retail San Diego

Warehouse: [Dropdown]

REFERENCES

Customer requisition: [Text]

Customer reference: [Text]

Sales agreement ID: [Dropdown]

Project ID: [Dropdown]

INTERCOMPANY

Intercompany: No

Bank document type: Letter of guarantee

OK Cancel

Dynamics 365 Finance and Operations Accounts receivable > Orders > All sales orders USMF

MANAGE PICK AND PACK INVOICE RETAIL GENERAL WAREHOUSE

CUSTOMER
 Check credit limit Statistics
 Credit card Rebates
 Find prices

BANK DOCUMENT
 Letter of credit
 Letter of guarantee

INTERCOMPANY TRACING
 Intercompany sales order Purchase order
 Original sales order Intercompany purchase order

COUPONS
 Coupons

SALES ORDER DETAILS
 000786 : Contoso Retail San Diego Lines Header Open order

Sales order header

Sales order lines

Type	Item number	Product name	Quantity	Unit	Deliver...	CW deliver now	Adjusted unit pr...	Site	Warehouse	Unit price	Discount
✓	1000	Surface Pro 128 GB	1.00	ea	Stock		0.00000	1	11	7,500.00	

Dynamics 365 Finance and Operations Accounts receivable > Orders > All sales orders

LETTER OF GUARANTEE OPTIONS

ACTIONS
 Request Decrease value Cancel

Create letter of guarantee request

Type
 LG

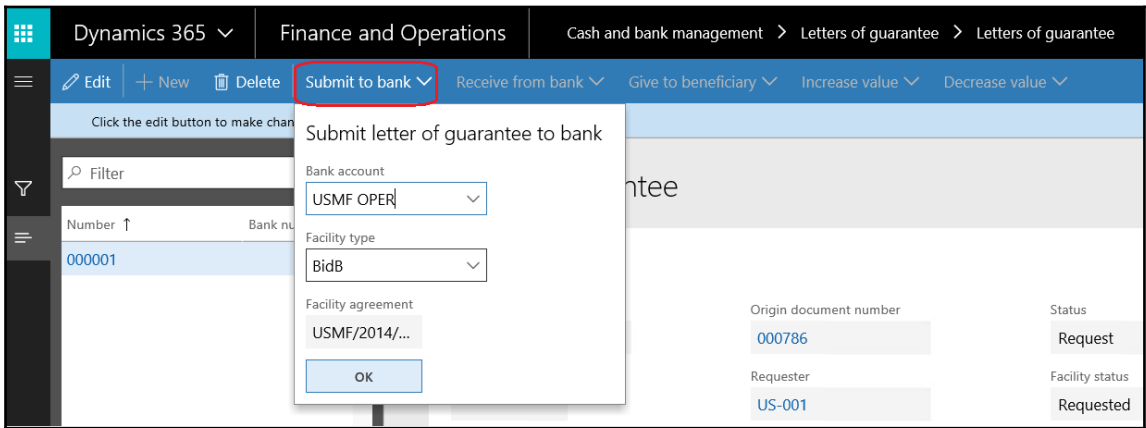
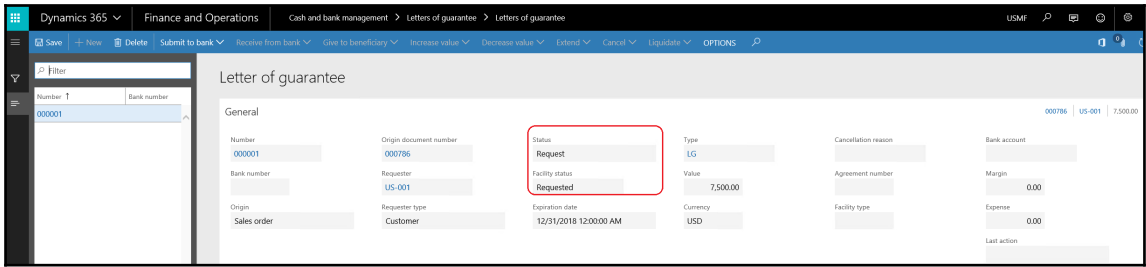
Value
 7,500.00

Currency
 USD

Expiration date
 12/31/2018 12:00:00 AM

OK

Origin Requester



Dynamics 365 Finance and Operations | Cash and bank management > Letters of guarantee > Letters of guarantee

[Edit](#) | [+ New](#) | [Delete](#) | [Submit to bank](#) | [Receive from bank](#) | [Give to beneficiary](#) | [Increase value](#) | [Decrease value](#)

Letter of guarantee

General

Number	000001	Status	Submitted to bank
Bank number	00001	Facility status	Requested
Origin	Sales order	Expiration date	12/31/2018 12:00:00 AM
Origin document number	000786	Type	LG
Requester	US-001	Value	7,500.00
Requester type	Customer	Currency	USD

Dynamics 365 Finance and Operations | Cash and bank management > Letters of guarantee > Letters of guarantee

[Edit](#) | [+ New](#) | [Delete](#) | [Submit to bank](#) | [Receive from bank](#) | [Give to beneficiary](#) | [Increase value](#) | [Decrease value](#) | [Extend](#) | [Cancel](#) | [Liquidate](#)

Click the edit button to make changes.

Receive letter of guarantee from bank

Bank number	00001
Value	7,500.00
Expiration date	12/31/2018 08:00:00 AM
Margin	1,500.00
Expense	187.50
OK	

Dynamics 365 Finance and Operations

Cash and bank management > Letters of guarantee > Letters of guarantee

[Edit](#) | [+ New](#) | [Delete](#) | [Submit to bank](#) | [Receive from bank](#) | [Give to beneficiary](#) | [Increase value](#) | [Decrease value](#) | [Extend](#)

Click the edit button to make changes.

Number of vouchers posted to the journal: 1

Dynamics 365 Finance and Operations

General ledger > Journal entries > General journals

USMF

View subledger journal | Transaction origin | Transactions | Audit trail | Posted sales tax | Original document | Accounting source explorer

00636 : LG_0001

Voucher transactions

Overview | General

Journal number	Voucher	Date ↑	Ledger account	Account name	Description	Currency	Amount in trans...
020889	LG_0001	10/28/2017	132190-001----	Prepaid Other Expenses	Margin	USD	1,500.00
020889	LG_0001	10/28/2017	618190-001----	Bank Fees Expense	Issuance commission	USD	187.50
020889	LG_0001	10/28/2017	110110-001----	Bank Account - USD	Margin	USD	-1,500.00
020889	LG_0001	10/28/2017	110110-001----	Bank Account - USD	Issuance commission	USD	-187.50

Dynamics 365 Finance and Operations

Cash and bank manage > Letters of guara > Letters of guarantee

[Edit](#) | [+ New](#) | [Delete](#) | [Submit to bank](#) | [Receive from bank](#) | [Give to beneficiary](#) | [Increase value](#) | [Decrease value](#)

Filter

Number ↑	Bank number
000001	00001

Letter of guarantee

General

Number: 000001

Bank number: 00001

Origin: Sales order

Expiration date: 12/31/2018 12:00:00 AM

Status: **Received from bank**

Facility status: Open

Dynamics 365 Finance and Operations Accounts receivable > Orders > All sales orders

LETTER OF GUARANTEE OPTIONS

ACTIONS

Request ▾ Decrease value ▾ Cancel ▾

Give to beneficiary ▾ Extend ▾ Liquidate ▾

Give letter of guarantee to beneficiary?

You are about to give the Letter of Guarantee to the customer. Do you wish to proceed?

OK

000001 : US-001 - Customer

Dynamics 365 Finance and Operations Accounts receivable > Orders > All sales orders

LETTER OF GUARANTEE OPTIONS

Click the edit button to make changes.

LETTER OF GUARANTEE : 000786 : CONTOSO RETAIL SAN DIEGO

000001 : US-001 - Customer

General

LETTER OF GUARANTEE		Origin	Requester	Status
Number	000001	Sales order	US-001	Request give to beneficiary
Bank number	00001	Origin document number	000786	Requester type
			Customer	Facility status
				Open

Dynamics 365 Finance and Operations Cash and bank management > Letters of guarantee > Letters of guarantee

Edit + New Delete Submit to bank Receive from bank Give to beneficiary Increase value Decrease value Extend Cancel

Click the edit button to make changes.

Filter

Number ↑	Bank number
000001	00001

Letter of guarantee

General

Number	000001	Origin document number	000786	Status	Request give to beneficiary
Bank number	00001	Requester	US-001	Facility status	Open
Origin	Sales order	Requester type	Customer	Expiration date	12/31/2018 12:00:00 AM

Give letter of guarantee to requester?
You are about to give the Letter of Guarantee to the requester. Do you wish to continue?
OK

Dynamics 365 Finance and Operations Cash and bank management > Letters of guarantee > Letters of guarantee

Edit + New Delete Submit to bank Receive from bank Give to beneficiary Increase value Decrease value Extend Cancel

Click the edit button to make changes.

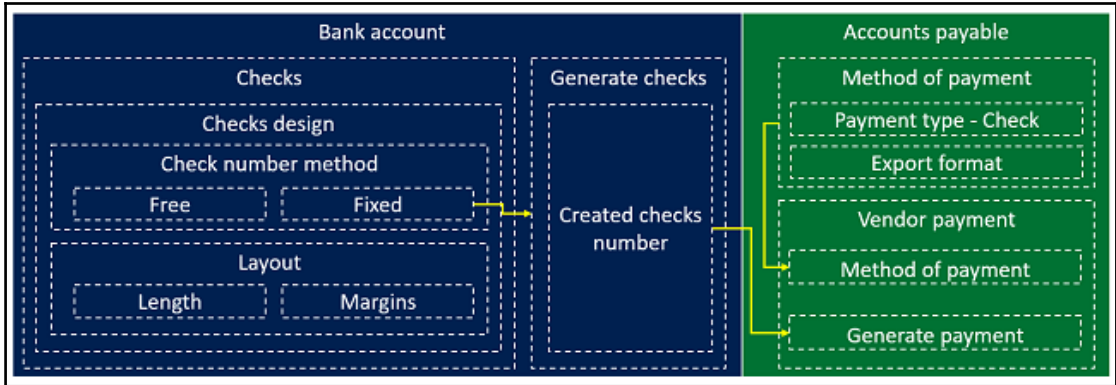
Filter

Number ↑	Bank number
000001	00001

Letter of guarantee

General

Number	000001	Origin document number	000786	Status	Given to beneficiary
Bank number	00001	Requester	US-001	Facility status	Open
Origin	Sales order	Requester type	Customer	Expiration date	12/31/2018 12:00:00 AM



Dynamics 365 | Finance and Operations | Cash and bank management > Bank accounts > Bank accounts

Save | Print test | Company logo | OPTIONS

BNK
Check layout

General

CHECK NUMBER METHOD
Check number method: Fixed

ELECTRONIC REPORTING
Generic electronic Export format: No
Export format configuration: [blurred]
Number of slip lines: 0

Check form: U.S. check format
Prefix: [empty]

Layout

Paper length: 92.89
Paper length unit: mm

Top unprintable margin: 0.00
Top unprintable margin unit: mm

Bottom unprintable margin: 0.00
Bottom unprintable margin unit: mm

Dynamics 365 Finance and Operations Accounts payable > Payment setup > Methods of payment

Payment specification Payment fee setup Remittance files for vendors File analyze OPTIONS

CHECK

CHECK Invoice

Methods of payment - vendors

Method of payment	Description	Payment status
CHECK	Check payment	None
Period	Grace period	Payment type
Invoice	0	Check

General

File formats

Setup

FILE FORMATS

Generic electronic Export format: No

Export format: Check

Generic electronic Return format: No

Return format: [Empty field]

Return format secondary configuration: [Empty field]

Export format configuration: [Empty field]

Dynamics 365 Finance and Operations Accounts payable > Payment setup > Methods of payment

Edit OPTIONS

Click the edit button to make changes.

File formats for methods of payment

Export Return Remittance

AVAILABLE

- Payment order in curre...
- NACHA IAT (US)
- Payment order in RUB
- RBC Payment Distribut...
- Currency transfer order

SELECTED

- Check
- NACHA (US)
- Payroll check payment
- Payroll electronic NAC...

Dynamics 365 Finance and Operations Accounts payable > Payments > Payment journal USMF

00664 - VENDPAY Vendor payments

List General Payment Payment fee Remittance Bank History Postdated checks

+ New Delete Settle transactions Financial dimensions Sales tax Payment status Voucher View marked transactions

✓	Date	Voucher	Company	Account	Vendor name	Description	Debit	Credit	Currency	Offset account...	Offset account...	Method of payment
	1/1/2018	APPM001225	USMF	1001	Acme Office Supplies		1,000.00		USD	Bank	BNK	CHECK

Generate payments

Parameters

PAYMENT METHOD

Method of payment
CHECK

SELECTION

Bank account
BNK

Payment by check

Parameters

Document Payment advice

Bank account
BNK

From
1

Number of blank checks
0

PRINT

Payment advice
No

Use print management
No

Dynamics 365 Finance and Operations Cash and bank management > Bank accounts > Bank accounts

Voucher Checks Deposit slips Original document Invoices Print Bank document list OPTIONS

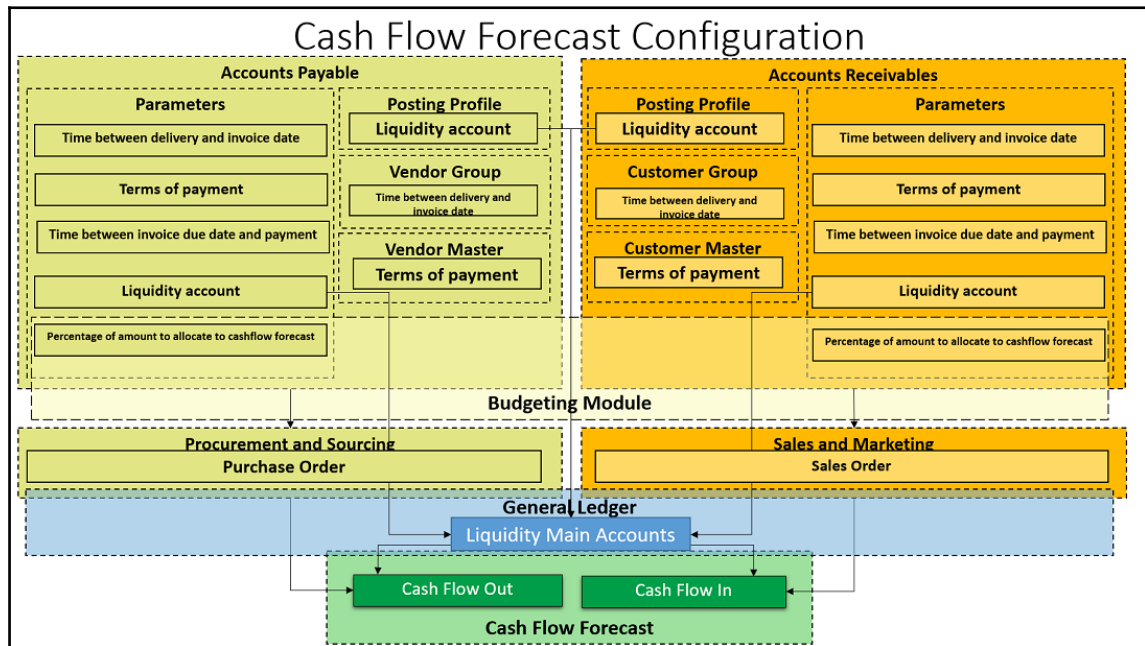
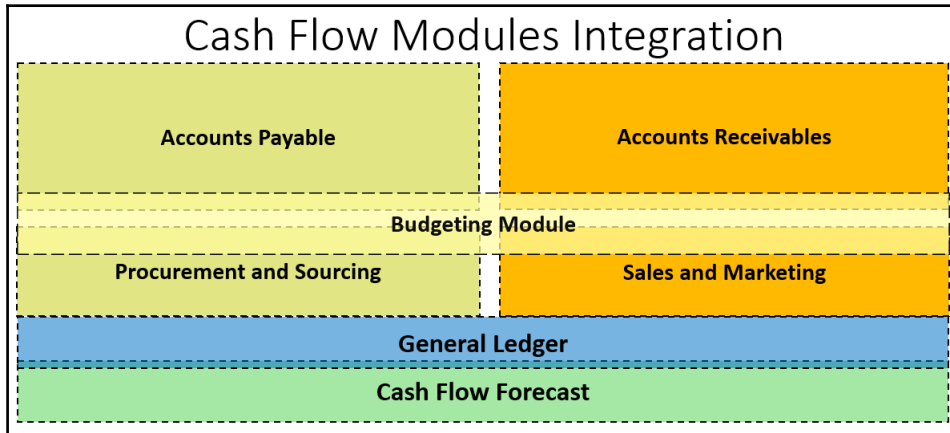
BNK Bank transactions

Show All transactions

Overview General Bank reconciliation Financial dimensions

✓ Date ↓	Voucher number	Bank transaction type	Payment reference	Deposit slip	Check number	Currency	Amount in trans...
1/1/2018	APPM001225	03	1		1	USD	-1,000.00

Chapter 10: Functioning of Cash Flow Management



Dynamics 365 Finance and Operations | Cash and bank management > Cash flow forecasting > Cash flow forecast setup | USMF

Save OPTIONS

Cash flow forecast setup

General ledger

- Accounts payable
- Accounts receivable
- Budgeting

Set up Accounts payable for cash flow forecasting

Purchasing forecast defaults

Select the typical purchasing behaviors to be used for cash flow forecasting.

Time between delivery date and invoice...: N005

Terms of payment: []

Time between invoice due date and pay...: N007

Liquidity account for payments: []

Percentage of amount to allocate to cas...: []

Dynamics 365 Finance and Operations | Accounts payable > Payment setup > Terms of payment

Save + New Delete Translations OPTIONS

Search: N005

N005
Net 5 Days

Terms of payment

Terms of payment: N005 | Description: Net 5 Days

Setup

Payment method: Net

Days: 5

Cutoff day: 0

Cash payment: No

Payment schedule: []

Default terms of payment: No

Months: 0

Payment day: []

Due date update: No update

Dynamics 365 Finance and Operations | Cash and bank management > Cash flow forecasting > Cash flow forecast setup

Save OPTIONS

Cash flow forecast setup

- General ledger
- Accounts payable**
- Accounts receivable
- Budgeting
- Inventory management
- Reporting

Set up Accounts payable for cash flow forecasting

Purchasing forecast defaults

Vendor groups

Vendor posting profiles

You can override the default liquidity account used for payments for existing vendor posting profiles.

[+ Add](#) [Remove](#)

<input checked="" type="checkbox"/>	Posting profile ↑	Account code	Account/Group number	Liquidity account for payments
	GEN	Group	40	110110
	GEN	Group	50	110110
	GEN	All		110110
	PRE	All		110180

Dynamics 365 Finance and Operations | Cash and bank management > Cash flow forecasting > Cash flow forecast setup

Save OPTIONS

Cash flow forecast setup

- General ledger
- Accounts payable**
- Accounts receivable
- Budgeting
- Inventory management
- Reporting

Set up Accounts payable for cash flow forecasting

Purchasing forecast defaults

Vendor groups

You can override the default time interval between invoice due date and payment date for existing vendor groups.

[+ Add](#) [Remove](#)

<input checked="" type="checkbox"/>	Vendor group ↑ ▾	Description	Time between invoice due...
	10	Parts vendors	Net10 ▾
	20	Services vendors	Net10
	30	Tax Authorities	Net10
	40	Other vendors	Net10
	50	Intercompany vendors	Net10

Dynamics 365 Finance and Operations Accounts payable > Vendors > All vendors

Save + New Delete VENDOR PROCUREMENT INVOICE GENERAL OPTIONS

NEW
 Invoice
 Payment journal

SET UP
 Posting
 Default account
 Invoice totals tolerance

MATCHING POLICY
 Matching policy
 Price tolerances

SETTLE
 Settle transactions
 Undo settlement

RELATED INFORMATION
 Invoice
 Pending vendor invoice
 Payment history

ALL VENDORS

Vend002 : Vendor Name

Purchase order defaults

Payment

PAYMENT

Terms of payment
 Net15

Method of payment

Payment type

Payment specification

Payment schedule

Cash discount

Bank account

Payment ID

Payment day

Dynamics 365 Finance and Operations Cash and bank management > Cash flow forecasting > Cash flow forecast setup USMF

Save OPTIONS

Cash flow forecast setup

General ledger

Accounts payable

Accounts receivable

Budgeting

Set up Accounts receivable for cash flow forecasting

Sales forecast defaults

Select the typical sales behaviors to be used for cash flow forecasting.

Time between shipping date and invoice...
 N005

Terms of payment

Time between invoice due date and pay...
 N003

Liquidity account for payments

Percentage of amount to allocate to cas...

Dynamics 365 Finance and Operations Accounts receivable > Payments setup > Terms of payment USMF

Save + New Delete Translations OPTIONS

Terms of payment

Terms of payment Description
N005 Net 5 Days

Setup

Payment method: Net Days: 5 Cutoff day: 0 Cash:

Cash payment: No Payment schedule: Default terms of payment: No

Months: 0 Payment day: Due date update: No update

Dynamics 365 Finance and Operations Cash and bank management > Cash flow forecasting > Cash flow forecast setup

Save OPTIONS

Cash flow forecast setup

General ledger

Accounts payable

Accounts receivable

Budgeting

Inventory management

Reporting

Set up Accounts receivable for cash flow forecasting

Sales forecast defaults

Customer groups

Customer posting profiles

You can override the default liquidity account used for payments for existing customer posting profiles.

+ Add Remove

Posting profile ↑	Account code	Account/Group number	Liquidity account for payments
GEN	All		110110
PRE	All		110110

Dynamics 365 Finance and Operations Cash and bank management > Cash flow forecasting > Cash flow forecast setup

Save OPTIONS

Cash flow forecast setup

General ledger

Accounts payable

Accounts receivable

Budgeting

Inventory management

Reporting

Set up Accounts receivable for cash flow forecasting

Sales forecast defaults

Customer groups

You can override the default time between the invoice due date and the payment date for existing customer groups.

+ Add Remove

Customer group ↑	Description	Time between invoice d...
10	Wholesales customers	Net30
100	Intercompany retail customers	Net10
20	Major customers	Net30
30	Retail customers	Net10
40	Internet customers	Net10
80	Other customers	Net10

Dynamics 365 Finance and Operations Accounts receivable > Customers > All customers

Save + New Delete CUSTOMER SELL INVOICE COLLECT PROJECTS SERVICE MARKET RETAIL GENERAL OPTIONS

ALL CUSTOMERS

CUST005 : Customer Name5

Payment defaults

PAYMENT

Terms of payment: Net30

Method of payment: [Dropdown]

Payment specification: [Dropdown]

Payment schedule: [Dropdown]

Payment day: [Dropdown]

Cash discount: [Dropdown]

Payment terms base days: [Input]

Bank account: [Dropdown]

Bank account number: [Input]

Allow on account: No

Installment eligible: No

Use cash discount: Normal

Dynamics 365 Finance and Operations

General ledger > Ledger setup > Period allocation categories

Click the edit button to make changes.

Period allocation categories

Filter

Period key ↑	Name	Fixed
20	Sales curve	
30	Weighted base on days/months	
40	No Change	
7.Day		

Dynamics 365 Finance and Operations

General ledger > Chart of accounts > Accounts > Main accounts

110110

110110, Bank Account - USD

Main accounts - chart of accounts: Shared

General

Legal entity overrides

+ Add Remove Default dimensions Allocation terms Sales tax **Cash flow forecast**

✓	Legal entity	Name	Suspended	Active from	Active to
	USMF	Contoso Entertainment System ...			

Dynamics 365 Finance and Operations
 General ledger > Chart of accounts > Accounts > Main accounts

110110 : BANK ACCOUNT - USD
 Set up cash flow forecasts

Filter

✓ Main account	Percent	Terms of payment	Posting type	Dependent account	Transactions/Budget
110110	100.00				Transactions

Dynamics 365 Finance and Operations
 Cash and bank management > Cash flow forecasting > Cash flow forecast setup

Cash flow forecast setup

General ledger

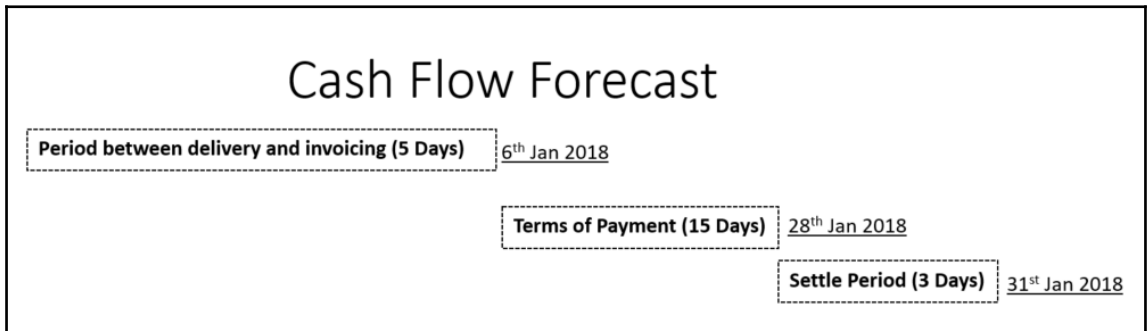
Set up General ledger for cash flow forecasting

Liquidity accounts

Select the liquidity accounts you want to track for cash flow forecasting.

+ Add - Remove

Main account	Account name	Bank account
110110	Bank Account - USD	USMF OPER
110115	Bank Account - CAD	
110120	Bank Account - CNY	
110130	Bank Account - EUR	USMF EUR
110140	Bank Account - DKK	
110150	Bank Account - GBP	



Dynamics 365 Finance and Operations Accounts payable > Purchase orders > All purchase orders

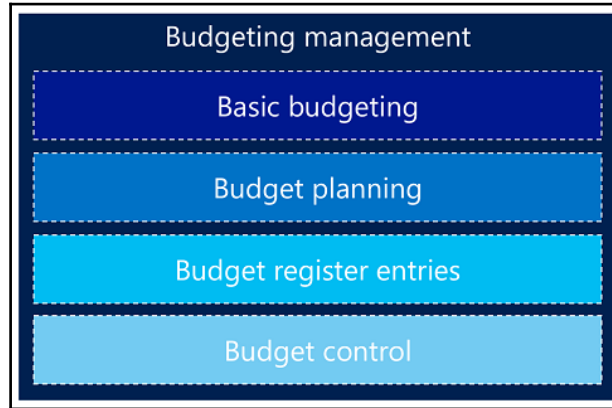
00000175 : VENDOR NAME

Cash flow forecasts

Filter

✓ Main account ↓	Date	Posting	Currency	Amount in trans...	Amount	Crediting
18900	1/6/2018	Cost of purchased materials inv...	USD	1,000.00	1,000.00	Invoice entry
200100	1/6/2018	Vendor balance	USD	-1,000.00	-1,000.00	✓
200100	1/31/2018	Vendor balance	USD	1,000.00	1,000.00	Payment entry
110110	1/31/2018	Vendor balance	USD	-1,000.00	-1,000.00	✓

Chapter 11: Exploring Budgeting



Dynamics 365 Finance and Operations Budgeting > Setup > Basic budgeting > Budget models

Save + New Delete OPTIONS

FY2018

FY2018 Fiscal year budget

Budget model

Budget model Name

FY2018 Fiscal year budget

Dynamics 365 Finance and Operations Budgeting > Setup > Basic budgeting > Budget codes

Save + New Delete OPTIONS

Budget codes

Filter

Budget code ↑	Description	Budget type	Set as default code	Reason code	Workflow
Adjustment	Budget adjustment	Revision	<input checked="" type="checkbox"/>		
ExpTransfer	Expense budget transfer	Transfer	<input checked="" type="checkbox"/>		
FixedAsset	Fixed assets budget	Fixed assets	<input checked="" type="checkbox"/>		
Original budget	Original budget	Original budget	<input checked="" type="checkbox"/>		
Project	Project-related	Project	<input checked="" type="checkbox"/>		
RevTransfer	Transfer of revenue forecast	Transfer	<input type="checkbox"/>		

Budgeting dimensions

Select the financial dimensions to use for budgeting. You can select from the financial dimensions that are available in the ledger.

CHART OF ACCOUNTS DIMENSION

Project	▲



BUDGET DIMENSION

MainAccount	
ItemGroup	
BusinessUnit	
Department	
CostCenter	



OK

Cancel

Dynamics 365 Finance and Operations Budgeting > Setup > Basic budgeting > Budget allocation terms

Save + New Delete Copy OPTIONS

Trv
Travel expense

Budget allocation terms

Budget allocation term Description
Trv Travel expense

Budget allocation term percentages

+ Add Remove

40.00
20.00
10.00
30.00
Total percent 100.00

Percent 20.00

FINANCIAL DIMENSIONS

BusinessUnit
CostCenter
Department 025 IT Department
ItemGroup
MainAccount
Project

Dynamics 365 Finance and Operations Budgeting > Budget register entries USMF

Save + New Delete Open in Excel Workflow Update budget balances Transfer balances Set up OPTIONS

BUDGET REGISTER ENTRY
USMF000012 Lines Header Draft

Budget register entry Original bu

TRANSACTION
Default date 12/1/2017
Source document

SELECT
Budget model FY2018
Budget code Original budget

Budget type Original budget
Reason code
Reason comment

STATUS
In use Yes
In use by user Admin
Budget register entry status Draft

Budget account entries

+ Add line Remove Workflow Enter recurrence Allocate across periods Allocate to dimensions Related information

✓ Budget check re...	Date	Account structure	Dimension values	Amount	Amount type	Currency	Comment
	1/1/2018	Manufacturing P&L	601500----	1,000.00	Expense	USD	

Dynamics 365 Finance and Operations Budgeting > Budget register entries USMF

Save + New Delete Open in Excel Workflow Update budget balances Transfer balances Set up OPTIONS

BUDGET REGISTER ENTRY USMF000012 Lines Header Draft

Budget register entry Original budget

Budget account entries

+ Add line Remove Workflow Enter recurrence Allocate across periods Allocate to dimensions Related information

✓ Budget check re...	Date	Account structure	Dimension values	Amount	Amount type	Currency	Comment
	1/1/2018	Manufacturing P&L	601500----	1,000.00	Expense	USD	
	1/1/2018	Manufacturing P&L	601500----	-1,000.00	Expense	USD	Note: Allocation from Trv
	1/1/2018	Manufacturing P&L	601500--022--	400.00	Expense	USD	Note: Allocation from Trv
	1/1/2018	Manufacturing P&L	601500--025--	200.00	Expense	USD	Note: Allocation from Trv
	1/1/2018	Manufacturing P&L	601500--028--	100.00	Expense	USD	Note: Allocation from Trv
	1/1/2018	Manufacturing P&L	601500--023--	300.00	Expense	USD	Note: Allocation from Trv

Dynamics 365 Finance and Operations General ledger > Ledger setup > Period allocation categories

Edit + New Delete Lines Copy Balances Wizard OPTIONS

Click the edit button to make changes.

Period allocation categories

10

Period key ↑	Name	Fixed
10	Travel expense	

Dynamics 365 Finance and Operations | General ledger > Ledger setup > Period allocation categories

10 : TRAVEL EXPENSE
Period allocation lines

Overview | Financial dimensions

Interval of time	Unit of time	Allocation percentage
1	Months	20.00
2	Months	35.00
3	Months	45.00

ALLOCATION
 Remaining percentage: 0.00

Dynamics 365 Finance and Operations | Budgeting > Budget register entries | USMF

BUDGET REGISTER ENTRY
 USMF000012 | Lines | Header | Draft

Budget register entry

Budget account entries

+ Add line | Remove | Workflow | Enter recurrence | **Allocate across periods** | Allocate to dimensions | Related information

Budget check re...	Date	Account structure	Dimension values	Amount	Amount type	Currency	Comment
✓	1/1/2018	Manufacturing P&L	601500----	1,000.00	Expense	USD	

Dynamics 365 Finance and Operations Budgeting > Budget register entries USMF

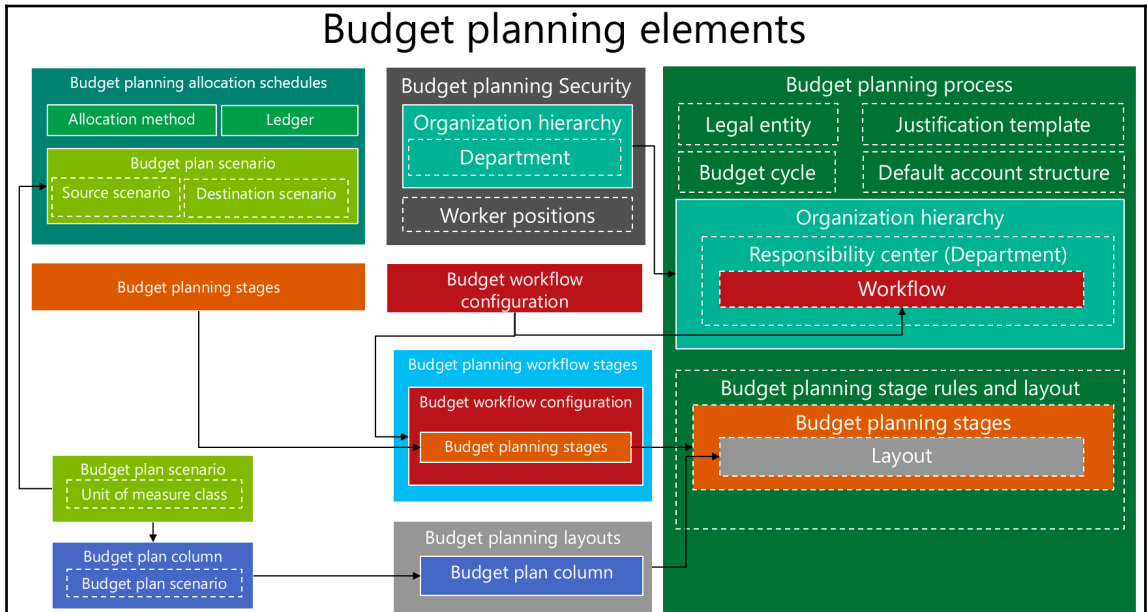
BUDGET REGISTER ENTRY
USMF000012

Budget register entry Original budget

Budget account entries

+ Add line Remove Workflow Enter recurrence Allocate across periods Allocate to dimensions Related information

Budget check re...	Date	Account structure	Dimension values	Amount	Amount type	Currency	Comment
✓	1/1/2018	Manufacturing P&L	601500----	1,000.00	Expense	USD	
	1/1/2018	Manufacturing P&L	601500----	-1,000.00	Expense	USD	Note: period allocation
	2/1/2018	Manufacturing P&L	601500----	200.00	Expense	USD	Note: period allocation
	3/1/2018	Manufacturing P&L	601500----	350.00	Expense	USD	Note: period allocation
	4/1/2018	Manufacturing P&L	601500----	450.00	Expense	USD	Note: period allocation



Dynamics 365 Finance and Operations Budgeting > Setup > Budget planning > Budget planning configuration USMF

Save OPTIONS

Budget planning configuration

Parameters

Scenarios

Stages

Workflow stages

Allocation schedules

Stage allocations

Priorities

Columns

Budget plan scenarios

Maintain the budget plan scenarios for budget plan estimates, such as requested, actual, and approved estimates.

+ Add Remove Translations

✓ Budget plan scenario ↑	Description	Unit of measure class	Unit of measure
2 year actuals	Actual amounts from the year bef	Monetary	▼
Actuals	Current year actuals	Monetary	
Baseline	Initial scenario for budgeting	Monetary	
Budgeted	Current year budgeted	Monetary	
Department approved	Approved department budget r...	Monetary	
Department requested	Initial department budget request	Monetary	
Forecasted	Current year forecasted	Monetary	
FTE count	FTE count	Quantity	ea
Previous year actuals	Actual amounts from previous y...	Monetary	
Previous year budgeted	Budget amounts from previous ...	Monetary	

Dynamics 365 Finance and Operations Budgeting > Setup > Budget planning > Budget planning configuration

Budget planning configuration

- Parameters
- Scenarios
- Stages
- Workflow stages
- Allocation schedules**
- Stage allocations
- Priorities
- Columns
- Layouts

Budget planning allocation schedules

Define the allocation schedules that will be used during workflow processing. The allocation schedules will populate the budget planning scenarios based on the estimates from other scenarios.

[+ Add](#) [Remove](#)

travel expense allocation

Travel expense allocation
USMF
Allocate across periods

Allocation schedule: Travel expense allocation

Ledger: USMF

ALLOCATION

Allocation method: Allocate across periods

Period key: 10

SOURCE

Source scenario: Department requested

DESTINATION

Destination scenario: Department approved

Dynamics 365 Finance and Operations Budgeting > Setup > Budget planning > Budget planning configuration

Save OPTIONS

Budget planning configuration

- Parameters
- Scenarios
- Stages
- Workflow stages
- Allocation schedules
- Stage allocations
- Priorities
- Columns**

Budget plan columns

Set up columns to be used in the budget plan layout.

+ Add Remove Copy Translations

Name	Description
Jan	Jan

PARAMETERS

Budget plan scenario	Month number
Budgeted	1
Column time period	+/- year
Month	0

Filters

Dynamics 365 Finance and Operations Budgeting > Setup > Budget planning > Budget planning configuration

Save OPTIONS

Budget planning configuration

- Parameters
- Scenarios
- Stages
- Workflow stages
- Allocation schedules
- Stage allocations
- Priorities
- Columns
- Layouts**

Budget plan layouts

Select the elements and ledger dimension set to view budget plan document. You can create separate layouts per budget planning process and stage.

travel expense - Q1Budget

Modify + Add Remove Descriptions Translations Template Reapply layout

Travel expense - Q1Budget

Main Account

Template exists

Layout

Name: Travel expense - Q1Budget Ledger dimension set: Main Account

Description: Travel expense - Q1Budget

Layout elements

+ Add Remove Move up Move down

Element	Editable	Available in wor...
Jan	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Feb	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
March	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

Dynamics 365 Finance and Operations Budgeting > Setup > Budget planning > Budget planning configuration

Save OPTIONS

Budget planning configuration

Parameters

Scenarios

Stages

Workflow stages

Allocation schedules

Stage allocations

Budget planning stages

Set up budget planning stages for the budget plan. A budget planning stage defines the activities for a budget plan in a budget organization structure.

+ Add Remove Translations

✓	Budget planning stage ↑	Description
	Aggregate	Budget amounts aggregated from
	Approved	Approved budget plan
	CFO review	Budget plan under CFO review
	Department review	Budget plan under department ...
	Distribute	Budget plan amounts distribute...
	Initial	Initial budget plan created
	Submitted	Budget plan submitted for CFO ...

Dynamics 365 Finance and Operations Budgeting > Setup > Budget planning > Budget planning configuration USMF

Save OPTIONS

Budget planning configuration

Parameters

Scenarios

Stages

Workflow stages

Allocation schedules

Stage allocations

Priorities

Columns

Budget planning workflow stages

Select the stages for each of the budget planning workflows.

+ Add Remove Translations

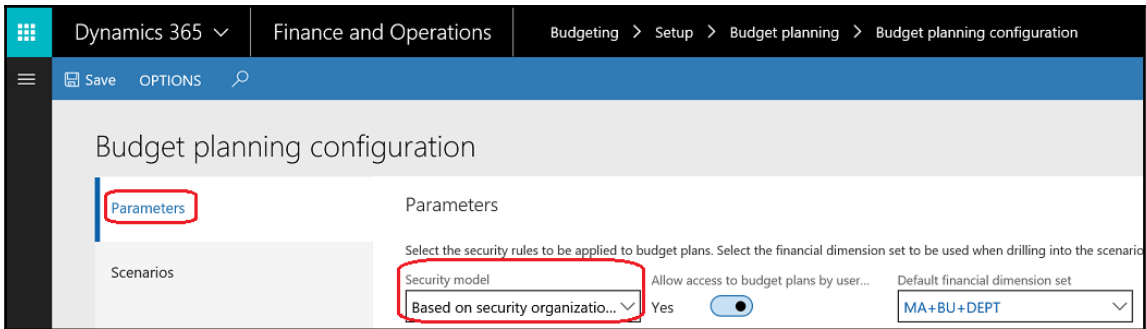
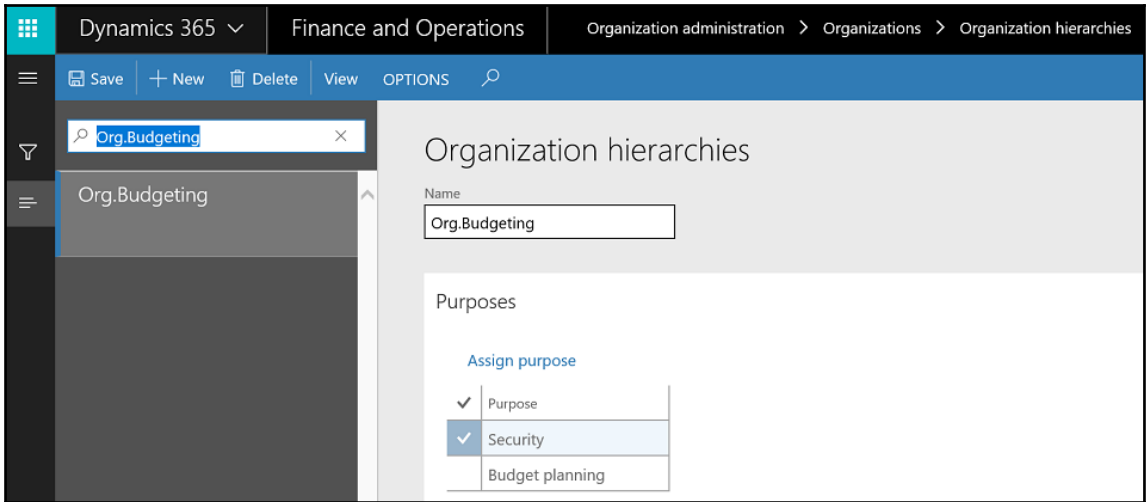
✓	Budget planning workflow ↑	Description	Workflow ID	Require parent budget plan	Prevent budget plans from being del...	Prevent budget plans from being reset
	Auto-Approve	Auto approve budget request	000154	No <input type="radio"/>	No <input type="radio"/>	No <input type="radio"/>
	Forecasting					
	Opex department level					
	Opex top-level					
	Planning					
	Workforce budgeting					

REMAINING PLANNING STAGES

- Aggregate
- Approved
- CFO review
- Department review
- Distribute

SELECTED PLANNING STAGES

- Initial
- Submitted



Dynamics 365 Finance and Operations Budgeting > Setup > Budget planning > Budget cycles

Search: Fiscal

Budget cycle time spans

Budget cycle time span: Fiscal | Fiscal calendar: Fiscal | Length of budget cycle: Map to fiscal year | Number of fiscal periods: 0

Budget cycle

+ Add - Remove

Name	Starting period	Ending period
FY2015	1/1/2015	12/31/2015
FY2016	1/1/2016	12/31/2016
FY2017	1/1/2017	12/31/2017
FY2018	1/1/2018	12/31/2018
FY2019	1/1/2019	12/31/2019
FY2020	1/1/2020	12/31/2020
FY2021	1/1/2021	12/31/2021

Dynamics 365 Finance and Operations Budgeting > Setup > Budget planning > Budget planning process USMF

Search: 2018-Q1 Budget

Budget planning process

Budget planning process: 2018-Q1 Budget | Budget cycle: FY2018 | State: In process | Justification document template: Justification document template

Description: 2018-Q1 Budget | Ledger: USMF | Default account structure: Manufacturing P&L

Budget planning process administration

Organization hierarchy: Org.Budgeting

Assign workflow

Filter

Responsibility center	Responsibility center type	Budget planning workflow	Workflow ID
Finance	Department	Auto-Approve	000154

Dynamics 365 Finance and Operations Budgeting > Setup > Budget control > Budget control configuration

Save Create draft Restore active version OPTIONS

Budget control configuration - Active

Define parameters

Over budget permissions

Budget funds available

Documents and journals

Assign budget models

Define budget control parameters

Select the financial dimensions to use with the budget control rules. You can select from the financial dimensions that are available for budgeting.

DEFINE FINANCIAL DIMENSIONS FOR BUDGET CONTROL

Account structure

BUDGET DIMENSIONS

<input type="checkbox"/>	BusinessUnit
<input type="checkbox"/>	CostCenter
<input type="checkbox"/>	Department
<input type="checkbox"/>	ItemGroup

BUDGET CONTROL DIMENSIONS

<input type="checkbox"/>	MainAccount
--------------------------	-------------

Dynamics 365 Finance and Operations Budgeting > Setup > Budget control > Budget control configuration USMF

Save Create draft Restore active version OPTIONS

Budget control configuration - Active

Define parameters

Over budget permissions

Budget funds available

Documents and journals

Assign budget models

Define budget control rules

Select main accounts

Define budget groups

Define message levels

Activate budget control

Define the calculation that determines the budget funds that are available

Select the amounts for the calculation that determines the budget funds that are available.

AMOUNTS TO SUM

- Original budget
- Preliminary budget
- Budget revisions
- Draft budget revisions
- Budget transfers
- Draft budget transfers in
- Draft budget transfers out

AMOUNTS TO SUBTRACT

- Actual expenditures
- Unposted actual expenditures
- Budget reservations for encumbrances
- Budget reservations for unconfirmed encumbrances
- Reduction to budget reservations for unconfirmed encumbrances
- Budget reservations for pre-encumbrances
- Budget reservations for unconfirmed pre-encumbrances

CARRY-FORWARD AMOUNTS

- Include carry-forward amounts
- Maintain carry-forward status for documents

BUDGET APPORTIONMENTS

- Use only apportioned amount

Budget funds available = (Original budget + Preliminary budget + Budget revisions + Draft budget revisions + Budget transfers + Draft budget transfers in + Draft budget transfers out) - (Actual expenditures + Unposted actual expenditures + Budget reservations for encumbrances + Budget reservations for unconfirmed encumbrances + Reduction to budget reservations for unconfirmed encumbrances + Budget reservations for pre-encumbrances + Budget reservations for unconfirmed pre-encumbrances)

Dynamics 365 Finance and Operations Budgeting > Setup > Budget control > Budget control configuration

Save Create draft Restore active version OPTIONS

Budget control configuration - Draft

Define parameters

Over budget permissions

Budget funds available

Documents and journals

Assign budget models

Select the source documents and accounting journals for budget control

Select the source documents and accounting journals that are subject to budget control. You can also select specific entered. If you select a Relieved document, you must also select the corresponding Relieving documents.

Document/ journal ↑	Selected	Check at line en...
Advanced ledger entries	<input type="checkbox"/>	<input type="checkbox"/>
Allocation journals	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Daily journals	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Expense reports	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Fixed asset journals	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Dynamics 365 Finance and Operations Budgeting > Setup > Budget control > Budget control configuration

Save Create draft Restore active version OPTIONS

Budget control configuration - Draft

Define parameters

Over budget permissions

Budget funds available

Documents and journals

Assign budget models

Assign budget models to budget cycles

Assign a budget model to a budget cycle to perform budget checking for the budget cycle. Only one budget model can be in use for a budget cycle.

+ Add Remove

Budget cycle time span	Budget cycle	Starting period	Ending period	Budget model
Fiscal	FY2016	1/1/2016	12/31/2016	FY2016
Fiscal	FY2017	1/1/2017	12/31/2017	FY2017
Fiscal	FY2018	1/1/2018	12/31/2018	FY2018
Fiscal	FY2015	1/1/2015	12/31/2015	FY2015
Fiscal	FY2019	1/1/2019	12/31/2019	FY2019

Dynamics 365 Finance and Operations Budgeting > Setup > Budget control > Budget control configuration

Save Create draft Restore active version OPTIONS

Budget control configuration - Active

- Define parameters
- Over budget permissions
- Budget funds available
- Documents and journals
- Assign budget models
- Define budget control rules
- Select main accounts
- Define budget groups

Define budget control rules

Define the financial dimension combinations for budget control. When budget control is turned on, the financial dimension combinations specified in the range criteria are monitored. If no criteria are specified, then the rule applies to all dimension values.

[+ New](#)
[Delete](#)
[User group budget permissions](#)

Budget control rule	Description
ALL	ALL

Criteria

[+ Add new criteria](#)

Budget control properties

Budget control interval	Budget manager
Fiscal year	
Budget cycle time span	Budget threshold
Fiscal	90.00

Dynamics 365 | Finance and Operations | Budgeting > Setup > Budget control > Budget control configuration

Save | Create draft | Restore active version | OPTIONS

Budget control configuration - Active

- Define parameters
- Over budget permissions
- Budget funds available
- Documents and journals
- Assign budget models
- Define budget control rules
- Select main accounts
- Define budget groups
- Define message levels
- Activate budget control

ACTIVATE BUDGET CONTROL CONFIGURATION

The budget control configuration draft will become active. When you turn on budget control, the active configuration takes effect.

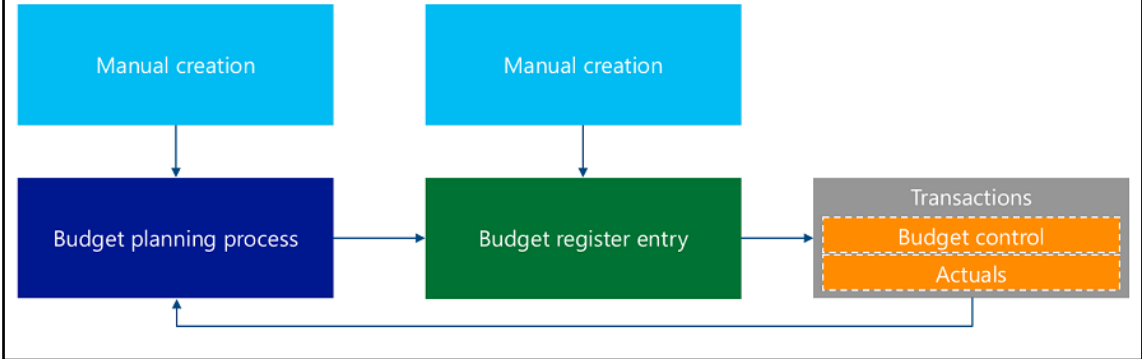
Activate	Date when last activated	Activated by
12/3/2017	Admin	

TURN ON OR TURN OFF BUDGET CONTROL

When you turn on budget control, the active budget control configuration takes effect.

Turn off | Budget control is turned on

Budget management in action



Create budget plan

Budget planning process

2018-Q1 Budget

Responsibility center

Finance

Parent budget plan

Budget plan preparer

Julia Funderburk

Budget planning user group

Currency

USD

Document number

USMF000060

Budget plan name

2018-Q1 Budget

Budget plan priority

Create

Cancel

Dynamics 365 Finance and Operations Budgeting > Budget plans

Save + New Delete Budget plan hierarchy Worksheet Justification Workflow BUDGET PLAN

BUDGET PLAN

USMF000047 : 2018-Q1 Budget Lines Header | 2018-Q1 Budget Finance

Budget plan header Not submitted

Budget plan lines

+ Add line Remove Allocate budget Layouts Add from Add to budget register entries

MainAccount	Description	Jan	Feb	March
601512	Expense account	1,000.00	1,500.00	2,000.00

Dynamics 365 Finance and Operations Budgeting > Budget plans

+ New Delete Budget plan hierarchy Worksheet Justification Workflow BUDGET PLAN OPTIONS

BUDGET PLAN

USMF000047 : 2018-Q1 Budget Lines Header | 2018-Q1 Budget Finance

Budget plan header Approved

Budget plan lines

+ Add line Remove Allocate budget Layouts Add from Add to budget register entries

MainAccount	Description	Jan	Feb	March
601512	Expense account	1,000.00	1,500.00	2,000.00

Generate budget register entry

In this form, you can select the budget plan and scenario to use in the budget register entry generation task. Select the budget planning process, responsibility center, preparer, budget plan and scenario from which budget register account entries are generated. Or use the Filter button to define other specific criteria for the data.

Source

 Filter

Ledger

USMF

Budget plan scenario

Budgeted

SELECTION CRITERIA

BUDGET PLAN LINES

Budget class

Target

Default date

12/2/2017

Budget code

Original budget

Reason code

Aggregate lines

No

Budget model

FY2018

Budget type

Original budget

Reason comment

GENERATION RULES

Factor

1.00

Rounding rule

0.00

Run in the background

Generate

Cancel

Dynamics 365 Finance and Operations Budgeting > Budget register entries

+ New Delete Open in Excel Workflow Update budget balances Transfer balances Set up OPTIONS

BUDGET REGISTER ENTRY

USMF000014 Lines Header Completed

Budget register entry

Budget account entries

+ Add line Remove Workflow Enter recurrence Allocate across periods Allocate to dimensions

✓ Budget check re...	Date ↑	Account structure	Dimension values	Amount	Amount type	Currency
	1/1/2018	Manufacturing P&L	601512----	1,000.00	Expense	USD
	2/1/2018	Manufacturing P&L	601512----	1,500.00	Expense	USD
	3/1/2018	Manufacturing P&L	601512----	2,000.00	Expense	USD

Dynamics 365 Finance and Operations General ledger > Journal entries > General journals

Save Post Validate General journals Period journal Functions Fixed assets Inquiries Print OPTIONS

Transaction GNJL000844 exceeds the budget funds available for dimension value 601512 by 0.01 USD.

00665 : GENJRN

Journal voucher

Display journal lines All

List General Invoice Payment Payment fee Fixed assets Remittance History

+ New Delete Voucher Financial dimensions Sales tax Functions

✓	Date	Voucher	Company	Account...	Account	Descripti...	Debit	Credit	Offset co...	Offset acco...	Offset acco...	Currency
✓	1/1/2018	GNJL000844	USMF	Ledg...	601512-~		4,500.01		USMF	Ledger		USD

Account name Expense account Offset account name Calculated sales tax amount 0.00 Actual sales tax amount 0.00

	DEBIT	CREDIT	BALANCE	BUDGET CHECK RESULTS
VOUCHER	4,500.01	0.00	4,500.01	✗ Budget check failed
JOURNAL	4,500.01	0.00	4,500.01	

Dynamics 365 Finance and Operations

General ledger > Journal entries > General journals

Save Post Validate General journals Period journal Functions Fixed assets Inquiries Print OPTIONS

00665 : GENJRN

Journal voucher

Display journal lines

All

List General Invoice Payment Payment fee Fixed assets Remittance History

+ New Delete Voucher Financial dimensions Sales tax Functions

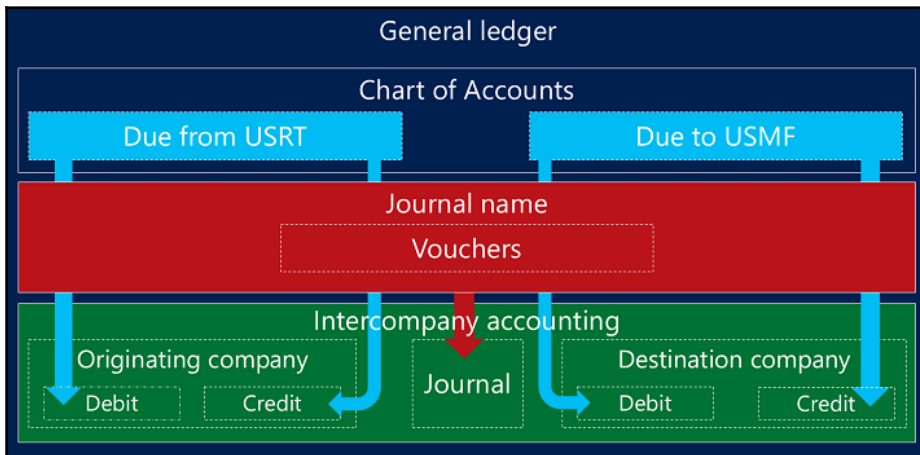
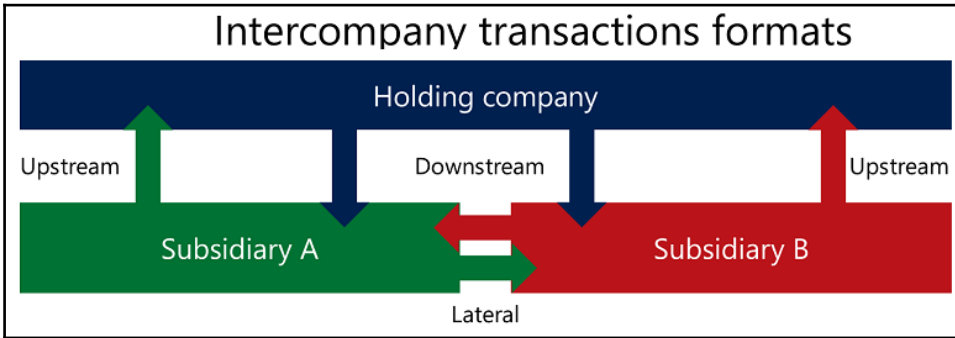
Date	Voucher	Company	Account...	Account	Descripti...	Debit	Credit	Offset co...	Offset acco...	Offset acco...	Currency
1/1/2018	GNJL000844	USMF	Ledg...	601512-		500.00		USMF	Ledger		USD

Account name Offset account name Calculated sales tax amount Actual sales tax amount

Expense account 0.00 0.00

	DEBIT	CREDIT	BALANCE	BUDGET CHECK RESULTS
VOUCHER	500.00	0.00	500.00	✔ Budget check passed
JOURNAL	500.00	0.00	500.00	

Chapter 12: Working with Intercompany Accounting



Dynamics 365 Finance and Operations | General ledger > Posting setup > Intercompany accounting | USMF

Save | + New | Delete | Create reciprocal relationship | OPTIONS

Intercompany accounting

usmf

Originating company: usmf | Destination company: USRT

ORIGINATING COMPANY

Originating company: usmf | Company name: Contoso Entertainment System ...

Debit account: 231366 | Credit account: 133331

DESTINATION COMPANY

Destination company: USRT | Company name: Contoso Retail USA

Debit account: 231366 | Credit account: 133331

Journal: IntJrn

Dynamics 365 Finance and Operations | General journal processing

+ New journal | OPTIONS

General journal processing

Summary

New journal: + | My not posted: 0

General journals

My not posted | Filter

All not posted | Post | Lines | Validate | Delete | Open lines in Excel

Journal batch... | Name | Description

Dynamics 365 Finance and Operations | General journal processing

Save | + New | Delete | Lines | Open lines in Excel | Validate | Post | Approval | Inquiries

General journals

Show: Not posted | Show user-created only

List | General | Setup | Blocking | Financial dimensions | History

Journal batch...	Name	Description	Posted	Posted on
00629	IntJrn	Intercompany Journal	<input type="checkbox"/>	

Dynamics 365 | Finance and Operations | General journal processing

00629 : INTJRN
Journal voucher

Display journal lines
All

List General Invoice Payment Payment fee Fixed assets Remittance History

+ New Delete Voucher Financial dimensions Sales tax Functions

✓	Date	Voucher	Company	Account...	Account	Description	Debit	Credit
	1/1/2018	ICJL000005	USRT	Ledger	601300-----		300.00	
	1/1/2018	ICJL000005	usmf	Ledger	601300----		700.00	
	1/1/2018	ICJL000005	usmf	Bank	USMF OPER			1,000.00

Dynamics 365 | Finance and Operations | General journal processing

00629 : ICJL000005
Voucher transactions

Overview General

✓	Journal nu...	Voucher	Date ↑	Year closed	Ledger acc...	Account name	Description	Currency	Amount in tr...	Amount	Amount in r...	Posting type
	020897	ICJL000005	1/1/2018		231366--	Due from USRT		USD	300.00	300.00	300.00	Intercompany accounting
	020897	ICJL000005	1/1/2018		601300----	Advertising Expense		USD	700.00	700.00	700.00	Ledger journal
	020897	ICJL000005	1/1/2018		110110-0...	Bank Account - USD		USD	-1,000.00	1,000.00	-1,000.00	Bank

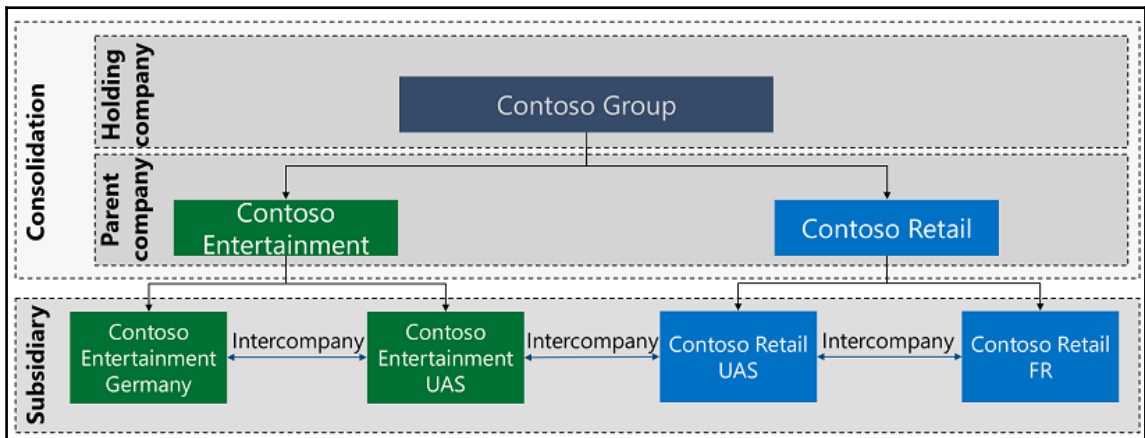
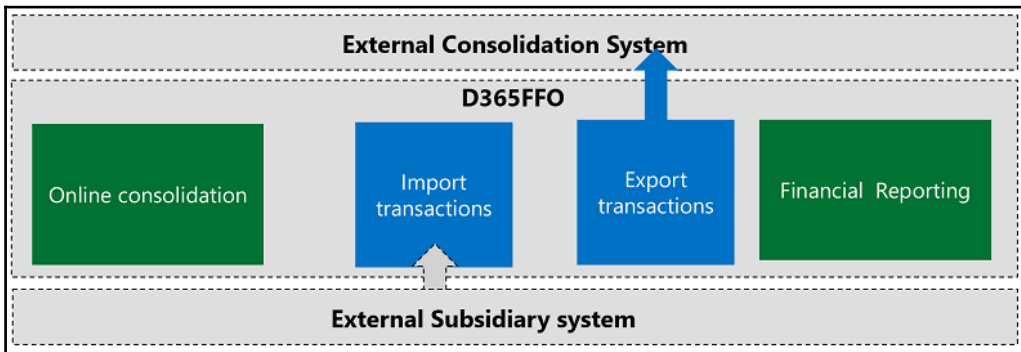
Dynamics 365 | Finance and Operations | General ledger > Inquiries and reports > Audit trail

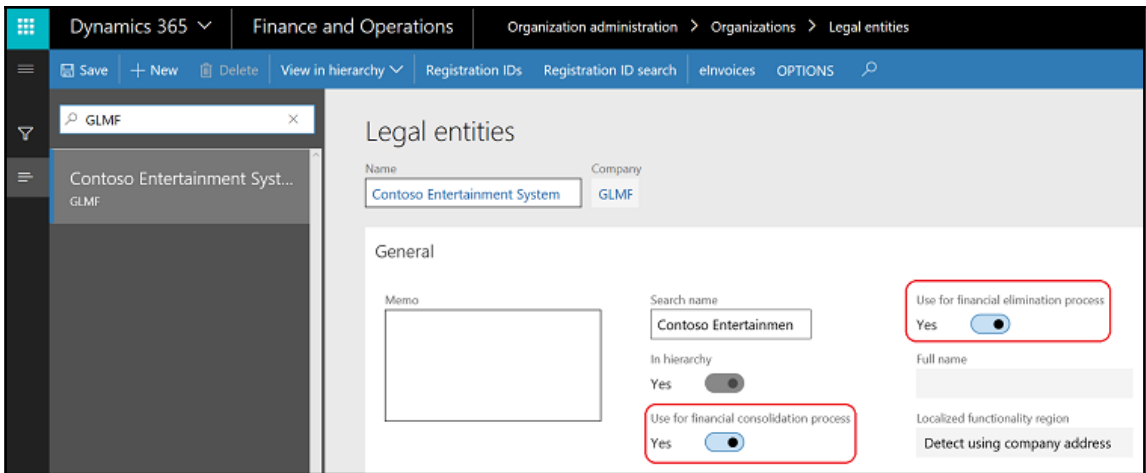
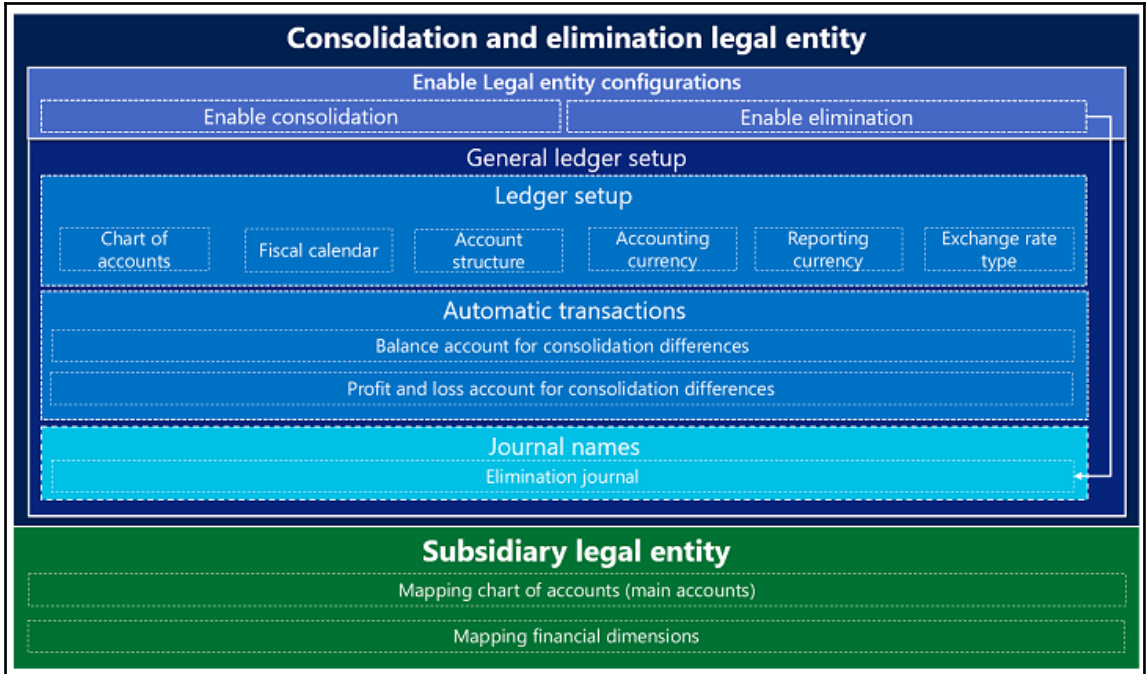
35637260541 : 25137 INTERCOMPANY JOURNAL
Voucher transactions

Overview General

✓	Journal nu...	Voucher	Date ↑	Year closed	Ledger acc...	Account name	Description	Currency	Amount in tr...	Amount	Amount in r...	Posting type
	033290	ICJL000004	1/1/2018		601300----	Advertising Expense		USD	300.00	300.00	0.00	Ledger journal
	033290	ICJL000004	1/1/2018		133331--	Due to USMF		USD	-300.00	300.00	0.00	Intercompany accounting

Chapter 13: Working with Consolidation and Elimination





Dynamics 365 Finance and Operations

Consolidations > Setup > Consolidation account groups

Consolidation account groups

Filter

Consolidation a...	Name
German	German Shared Accounts
SAT	Codigo de agrupación SAT

Dynamics 365 Finance and Operations

Consolidations > Setup > Additional consolidation accounts

Additional consolidation accounts

Chart of accounts: Shared

Filter

Main account	Main account name	Consolidation account group	Consolidation account	Consolidation account name
110110	Bank Account - USD	German	110110	USD Bankkonto
110115	Bank Account - CAD	German	110115	CAD Bankkonto

Dynamics 365 Finance and Operations

General ledger > Chart of accounts > Accounts > Main accounts

Main accounts - chart of accounts: Shared

110180, Petty Cash

General

Totals Assign template Additional consolidation accounts Currency code validation

IDENTIFICATION

Main account: 110180

DB/CR default: Debit

ADMINISTRATION

Do not allow manual entry

Active from

CONSOLIDATION

Default consolidation account

Dynamics 365 Finance and Operations

General ledger > Chart of accounts > Dimensions > Financial dimensions

Save + New Delete Translations External codes OPTIONS

Filter

001 Home

002 Auto

003 Management Consulting Practice

004 IT Consulting Practice

BUSINESSUNIT
Financial dimension values

Dimension value	Description
001	Home

General

Σ Totals

Active from:

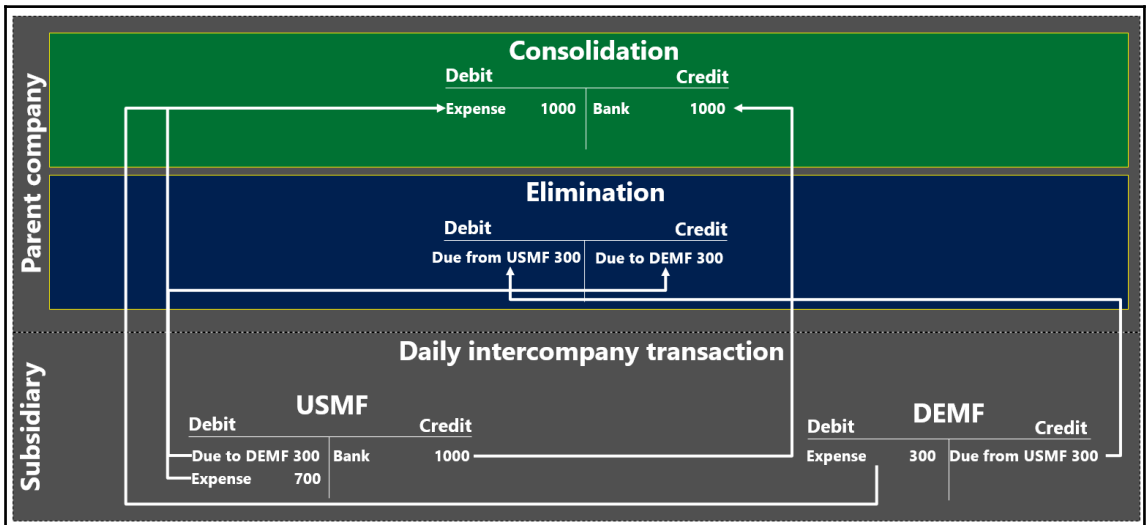
Active to:

Suspended: No

Calculate total from: No

Do not allow manual entry: No

Group dimension:



Consolidate [Online]

Criteria Financial dimensions Legal entities Elimination Currency translation

Description: 2018Consolidation

MAIN ACCOUNT
 From:
 To:

Use consolidation account: Yes

Select consolidation account from: Main account

Consolidation account group:

CONSOLIDATION PERIOD
 From: 2/1/2018
 To: 2/28/2018

Include actual amounts: Yes
 Include budget amounts: No
 Rebuild balances during consolidation...: Yes

OK Cancel Batch

Consolidate [Online]

Criteria **Financial dimensions** Legal entities Elimination Currency translation

✓	Financial dimension	Specification	Segment order ↓
	LegalEntity	Company accounts	4
	CostCenter	Dimension	3
	Department	Dimension	2
	BusinessUnit	Dimension	1

Consolidate [Online]

Criteria Financial dimensions **Legal entities** Elimination Currency translation

+ New Delete

✓	Source legal ent...	Share	Account type of conversion differences
	USMF	100.00	Balance
✓	DEMF	100.00	Balance

Consolidate [Online]

Criteria Financial dimensions Legal entities **Elimination** Currency translation

+ New Delete

Proposal options

Proposal only

GL posting date

2/28/2018

Release date

✓	Rule	Description	Journal name	Date last run
✓	00001	USMF/DEMF Eliminations	ElimJrn	12/16/2017

Consolidate [Online]

Criteria Financial dimensions Legal entities Elimination **Currency translation**

+ New Delete

✓	Source legal ent...	Source accounti...	From account	To account
	DEMF	EUR	110110	169999
	DEMF	EUR	170150	199999
	DEMF	EUR	200100	399999
✓	DEMF	EUR	401100	803200

Exchange rate type

Default

Apply exchange rate from

Transaction date

Exchange rate

Dynamics 365 Finance and Operations Consolidations > Elimination journal

Save + New Delete Post Validate Functions Proposals Inquiries Print OPTIONS

00010 : ELIMJRN
Journal voucher

Overview General History

✓	Date	Voucher	Account type	Account	Description	Debit	Credit
	2/28/2018	ELIM000003	Ledger	133332--		250.00	
	2/28/2018	ELIM000003	Ledger	231367--			300.00

Dynamics 365 Finance and Operations Consolidations > Consolidation transactions

Remove transactions Transactions OPTIONS

Consolidations

Filter

Created date and time ↓	Company accounts	Description ▾	Created by
12/23/2017 10:56:07 PM	DEMF	2018Consolidation	Admin
12/23/2017 10:56:07 PM	USMF	2018Consolidation	Admin

Dynamics 365 Finance and Operations

General ledger > Inquiries and reports > Trial balance

Accounting source explorer All transactions Fiscal year transactions By currency Period Cash flow forecasts Columns to display OPTIONS

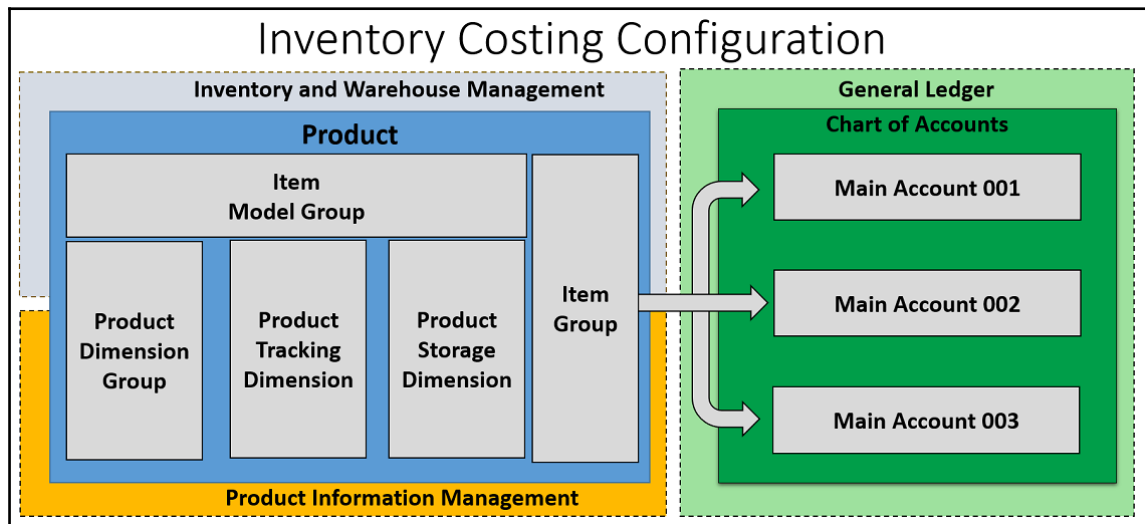
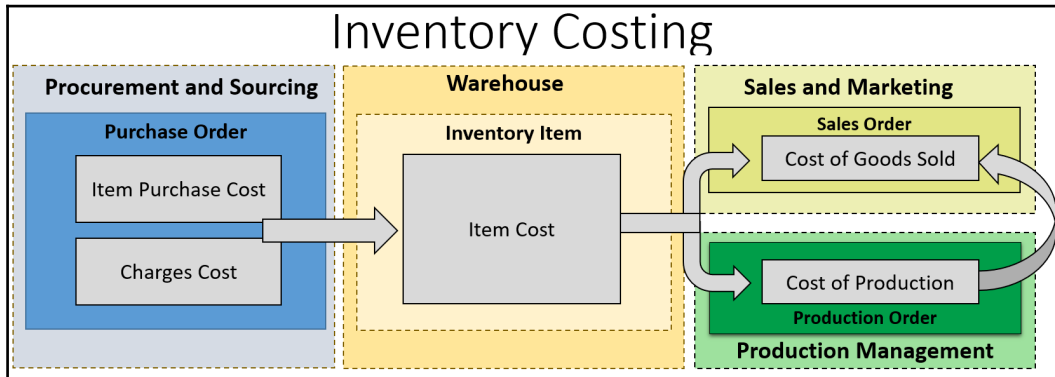
TRIAL BALANCE

Parameters

Filter

✓ MainAccount	Name	Opening balance	Debit	Credit	Closing balance
110110	Bank Account - USD	0.00	0.00	2,500.40	-2,500.40
✓ 110180	Petty Cash	0.00	0.00	1,000.00	-1,000.00
112000	Safe drop	0.00	1,000.00	0.00	1,000.00
✓ 133332	Due to USMF	0.00	300.00	300.00	0.00
180200	Accumulated Depreciation - Ta...	0.00	0.00	200.00	-200.00
200100	Accounts Payable - Domestic	0.00	1,520.62	320.02	1,200.60
✓ 231367	Due from DEMF	0.00	300.00	300.00	0.00
✓ 601302	Expense	0.00	1,000.00	0.00	1,000.00
607200	Depreciation Expense - Tangibl...	0.00	200.00	0.00	200.00

Chapter 14: Working with Cost Management



Dynamics 365 Finance and Operations Inventory management > Setup > Inventory > Item model groups

Save + New Delete Related items OPTIONS

MWA

MWA Moving average

Item model groups

Item model group Name
MWA Moving average

Costing method & cost recognition

INVENTORY POLICY <input checked="" type="checkbox"/> Stocked product	COST PRICE <input type="checkbox"/> Include physical value <input type="checkbox"/> Fixed receipt price	LEDGER INTEGRATION <input checked="" type="checkbox"/> Post physical inventory <input checked="" type="checkbox"/> Post financial inventory
--	--	--

INVENTORY MODEL

Inventory model

- Moving average
- FIFO
- LIFO
- LIFO date
- Weighted avg.
- Weighted avg. date
- Standard cost
- Moving average

Dynamics 365 Finance and Operations > Inventory management > Setup > Inventory > Item model groups

Item model groups

Item model group Name: MWA Moving average

Click the edit button to make changes.

Costing method & cost recognition

INVENTORY POLICY
 Stocked product

COST PRICE
 Include physical value
 Fixed receipt price

LEDGER INTEGRATION
 Post physical inventory
 Post financial inventory

RECOGNITION OF COST
 Post to Deferred Revenue Account on Sales Delivery
 Accrue liability on product receipt

INVENTORY MODEL
 Inventory model: Moving average

Inventory policies

NEGATIVE INVENTORY
 Physical negative inventory
 Financial negative inventory

WAREHOUSE MANAGEMENT
 Quarantine management

PHYSICAL UPDATE

Receiving requirements
 Picking requirements
 Deduction requirements

RESERVATION
 FIFO date-controlled
 Backward from ship date

Item sales reservation: Default

Same batch selection
 Consolidate requirement
 FEFO date-controlled

Pick criteria: Expiration date

BATCH DISPOSITION CODE
 Batch disposition code

VENDOR BATCH
 Purchase registration

APPROVED VENDOR LIST

Dynamics 365 Finance and Operations > Product information management > Setup > Dimension and variant groups > Product dimension groups

Product dimension groups

Name: PD Description: product dimensions Use number nomenclature: No Product variant number nomenclature: []

Product dimensions

Name	Active	For purchase pri...	For sales prices
Configuration	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Size	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Color	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Style	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

Dynamics 365 Finance and Operations

Product information management > Setup > Dimension and variant groups > Storage dimension groups

Save + New Delete Related items OPTIONS

PSD
Product storage dimensions

Storage dimension groups

Name: PSD Description: Product storage dimensions

Storage dimensions

Name	Active	Blank receipt all...	Blank issue allo...	Physical inventory	Financial invent...	Coverage plan...	For purchase pri...	For sales prices
Site	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Warehouse	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Location	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Inventory sta...	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
License plate	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Dynamics 365 Finance and Operations

Product information man: > Set > Dimension and variant > Tracking dimension groups USSI

Save + New Delete Related items OPTIONS

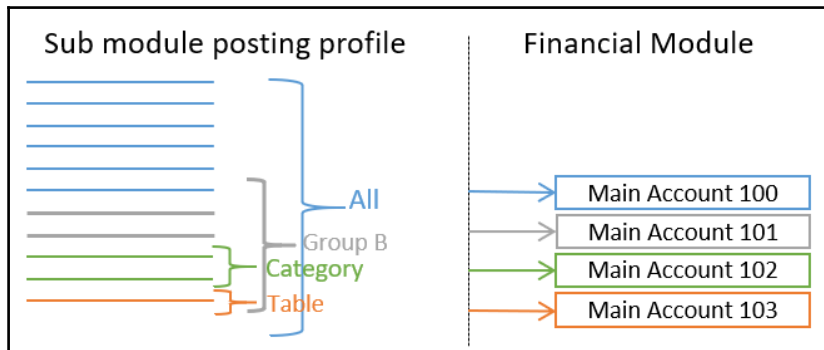
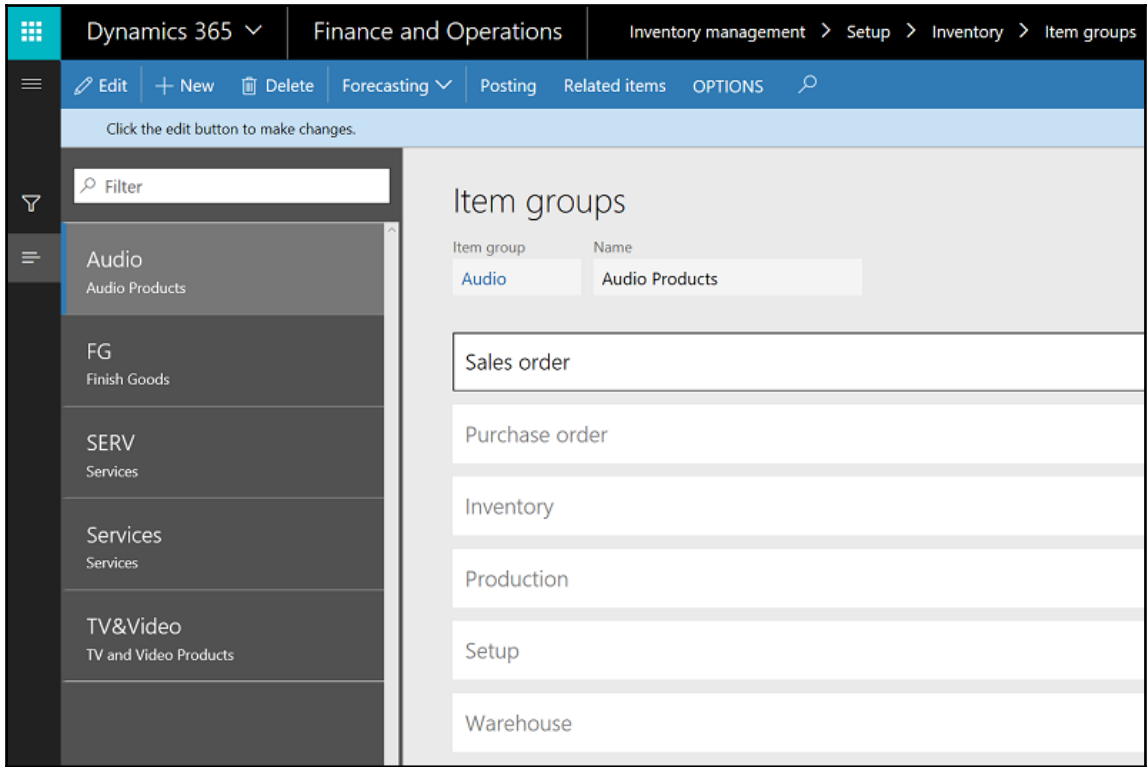
none
None

Tracking dimension groups

Name: None Description: None

Tracking dimensions

Name	Active	Active in sales p...	Primary stocking	Blank receipt all...	Blank issue allo...	Physical inventory	Financial invent...	Coverage plan...	For p...
Batch number	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Serial number	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Owner	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>



Dynamics 365 Finance and Operations

Inventory management > Setup > Posting > Posting

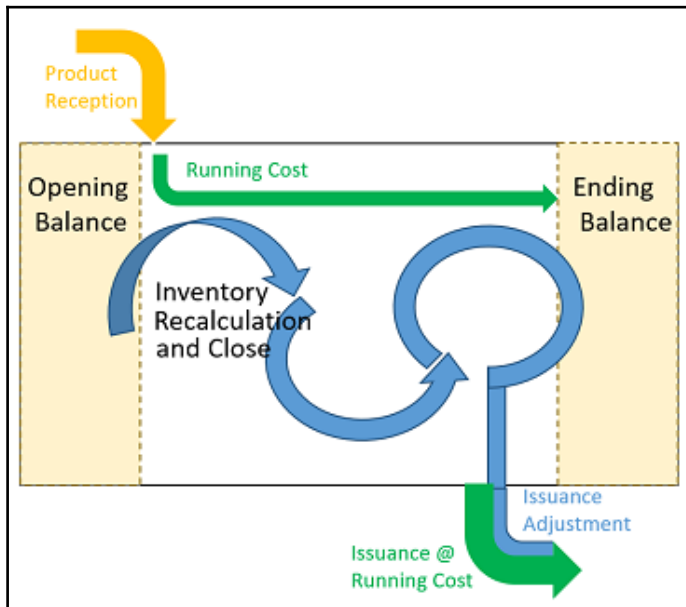
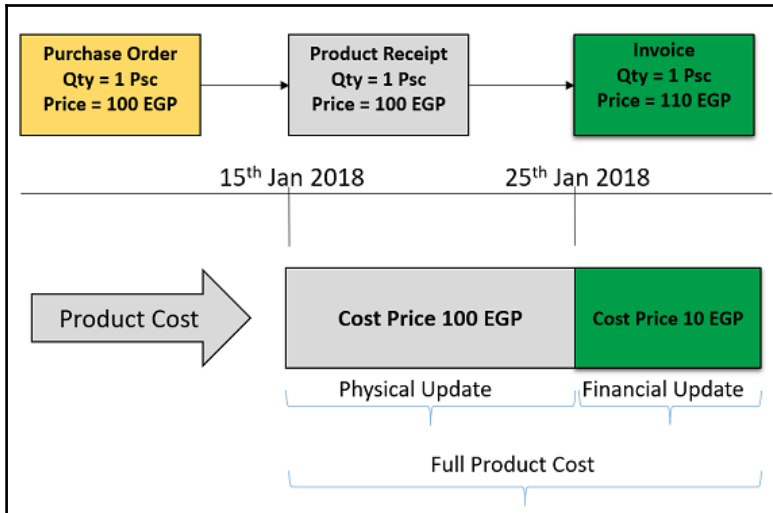
Edit + New Delete OPTIONS

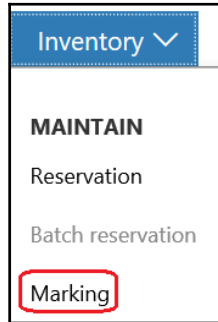
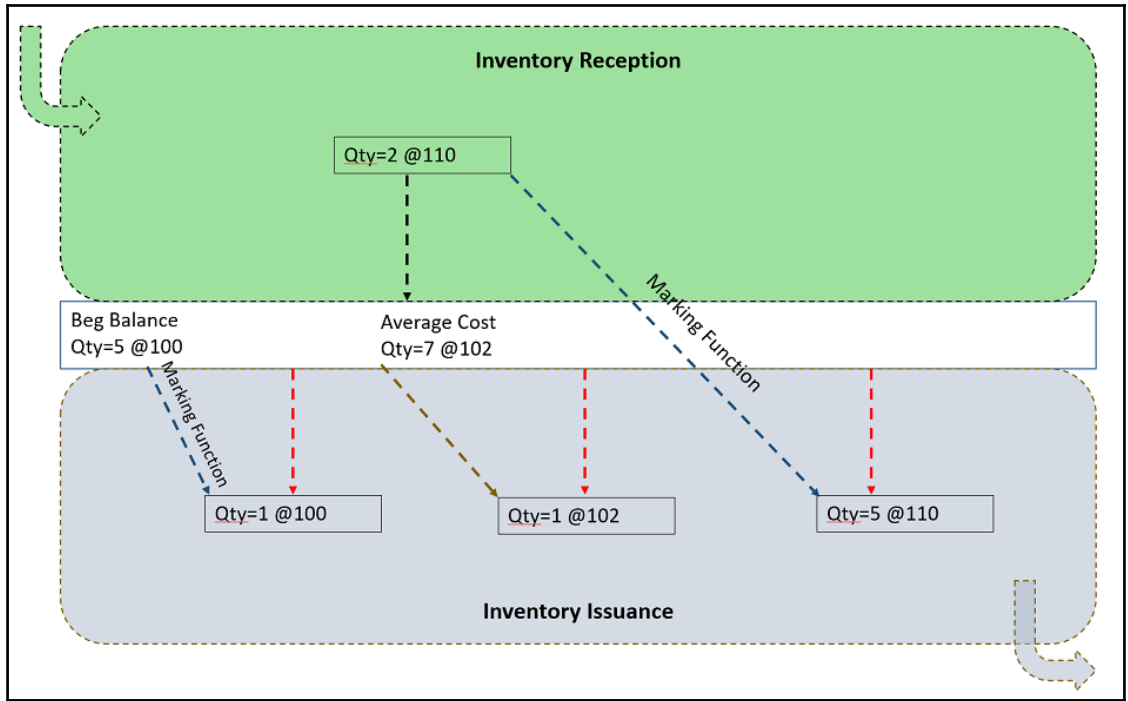
Click the edit button to make changes.

Posting

Sales order Purchase order **Inventory** Production Standard cost variance

Select	Item code	Item relation	Main account
<input type="radio"/> Fixed receipt price profit	Group	Audio	140200
<input type="radio"/> Fixed receipt price loss	Group	AudioRM	140100
<input checked="" type="radio"/> <u>Inventory issue</u>	Group	CarAudio	140200
<input type="radio"/> Inventory expenditure, loss	Group	CarAudioRM	140100
<input type="radio"/> Inventory receipt	Group	TV&Video	140200
<input type="radio"/> Inventory expenditure, profit			
<input type="radio"/> Inter-unit payable			
<input type="radio"/> Inter-unit receivable			
<input type="radio"/> Catch weight loss account			
<input type="radio"/> Catch weight profit account			
<input type="radio"/> Fixed asset issue			
<input type="radio"/> Price difference for moving average			
<input type="radio"/> Cost revaluation for moving average			





Pre-reserve and match
No

Marking transaction

Reference	Number	Lot ID	Quantity	Remainder	Marked	Mark now
Sales order	000812	012596	1.00			1.00

Marked transactions

Auto mark Reference

Reference	Number	Lot ID	Quantity	Remainder	Marked	Mark now	Set mark now
Purchase order	000027	011971	180.00	180.00			<input type="checkbox"/>
Purchase order	000033	012002	200.00	199.00		1.00	<input checked="" type="checkbox"/>
Purchase order	000034	012003	210.00	210.00			<input type="checkbox"/>
Transaction	00076	012543	1,000.00	1,000.00			<input type="checkbox"/>
Purchase order	00000100	012566	1.00	1.00			<input type="checkbox"/>

Account number 1001 Inventory dimensions Site=1, Warehouse=13 Cost price 899.00 Name Acme Office Supplies Expected date 12/10/2016 Physical date 12/10/2016 Product receipt/Packing slip receipt 21228 Financial date 12/12/2016 Invoice inv62811

OK Apply Cancel

Dynamics 365 Finance and Operations Cost management > Inventory accounting policies setup > Inventory value reports

Save + New Delete Copy OPTIONS

Filter

RECON Reconciliation

10 Inventory (Site/Item/ItemGroup)

20 Inventory +WIP + GL

Inventory value reports

ID: RECON Name: Reconciliation

General

Date interval: CP Range: Posting date Dimension set: Main Account Main Account

Dynamics 365 Finance and Operations | Cost management > Inventory accounting policies setup > Inventory value reports

Save + New Delete Copy OPTIONS

Filter

RECON Reconciliation

10 Inventory (Site/Item/ItemGroup)

20 Inventory +WIP + GL

30 Moving average

40 Inventory movement

Inventory value reports

ID: RECON Name: Reconciliation

Columns

FINANCIAL POSITION

Inventory: Yes

WIP: No

Deferred COGS: No

COGS: No

Profit and loss: No

COMPARE ON-HAND INVENTORY VALUE TO CUMULATIVE ACCOUNTING VALUES

Print cumulative account values for c...: Yes

Inventory account: 140200

INVENTORY DIMENSIONS

Name	View	Total
Configuration	<input type="checkbox"/>	<input type="checkbox"/>
Size	<input type="checkbox"/>	<input type="checkbox"/>
Color	<input type="checkbox"/>	<input type="checkbox"/>
Style	<input type="checkbox"/>	<input type="checkbox"/>
Site	<input type="checkbox"/>	<input type="checkbox"/>
Warehouse	<input type="checkbox"/>	<input type="checkbox"/>
Batch number	<input type="checkbox"/>	<input type="checkbox"/>

RESOURCE ID

View: No Total: No

RESOURCE GROUP

View: No Total: No

Dynamics 365 Finance and Operations | Cost management > Inventory accounting policies setup > Inventory value reports

Save + New Delete Copy OPTIONS

RECON

RECON Reconciliation

Inventory value reports

ID: RECON Name: Reconciliation

General

Columns

Rows

RESOURCE TYPE

Material: Yes Labor: No

Indirect cost: No Direct outsourcing: No

DETAIL LEVEL

Level: Totals

Include beginning balance: No

Inventory value report

Parameters

IDENTIFICATION

ID

From date

To date

DATE INTERVAL

Date interval code

Inventory value

Contoso Entertainment System USA

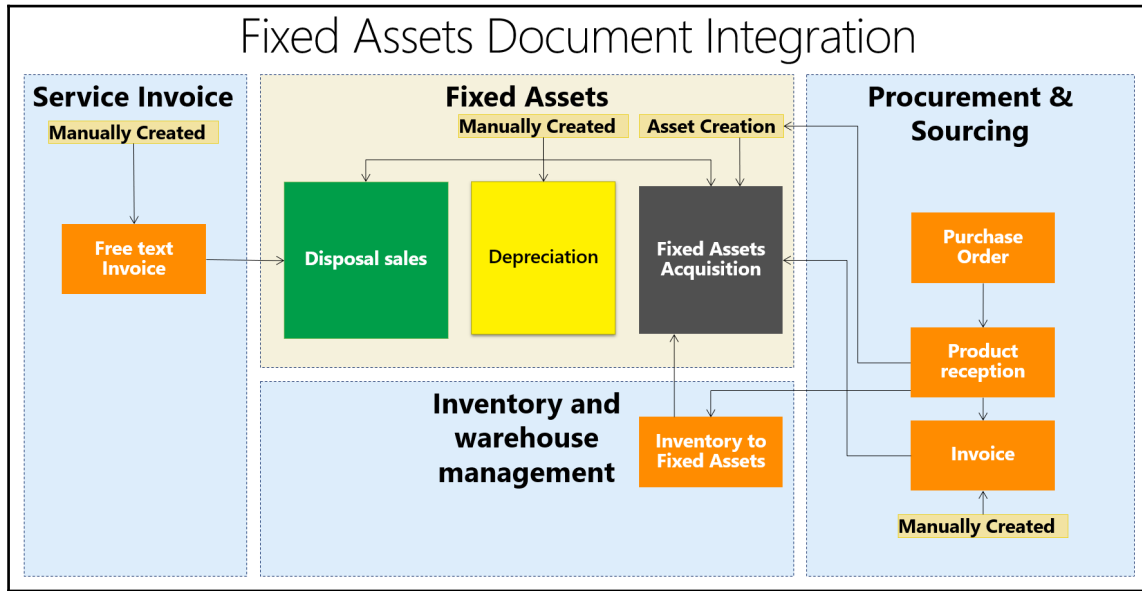
From 12/1/2017
 To 12/31/2017

	Reference	Inventory: Financial quantity	Inventory: Financial amount	Inventory: Physical quantity posted	Inventory: Physical amount posted
Material	Ending balance	1,410.00	468,590.00	0.00	0.00
Material Totals		1,410.00	468,590.00	0.00	0.00
Report summary		Sum Inventory: Financial quantity	Sum Inventory: Financial amount	Sum Inventory: Physical quantity posted	Sum Inventory: Physical amount posted
		1,410.00	468,590.00	0.00	0.00

Inventory

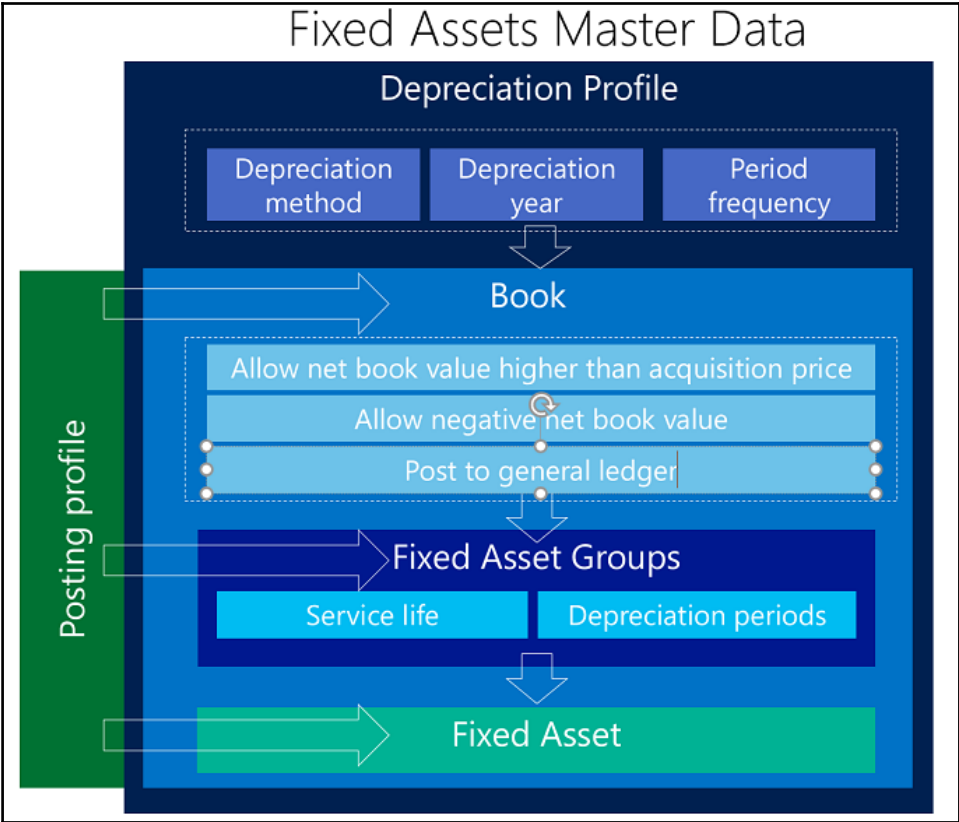
Ledger account	Account name	Amount	Percent
	Total	0.00	
	Discrepancy	468,590.00	100.00

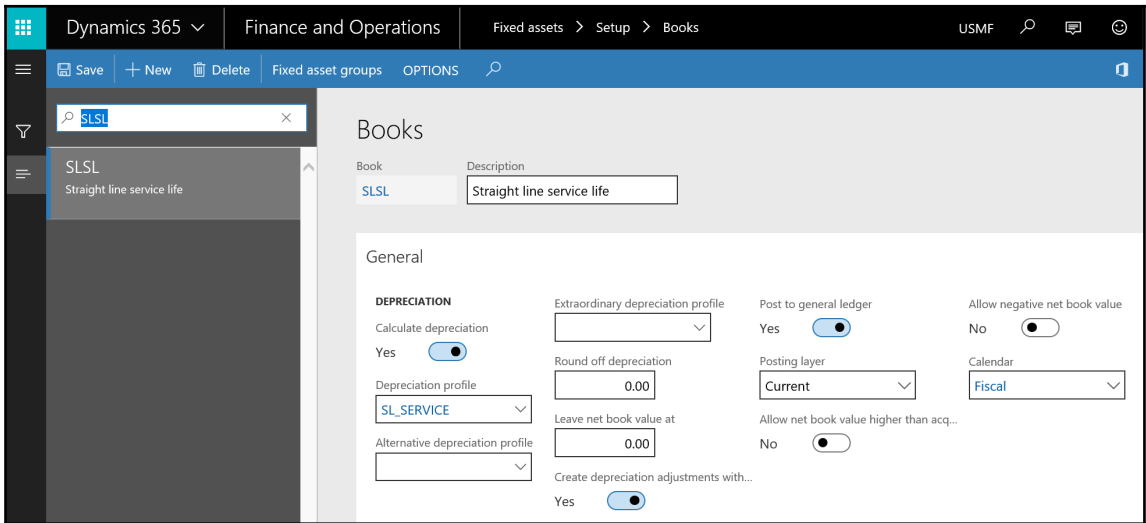
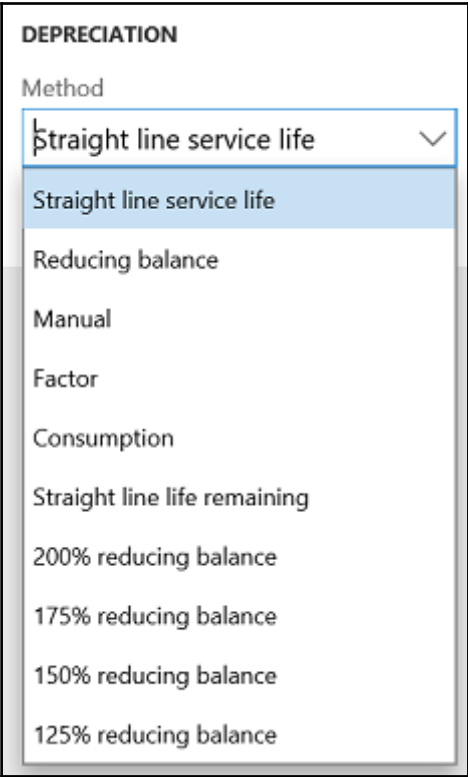
Chapter 15: Exploring Fixed Assets



Acquisition

- Acquisition
- Acquisition adjustment
- Depreciation
- Depreciation adjustment
- Revaluation
- Write up adjustment
- Write down adjustment
- Disposal - sale
- Disposal - scrap
- Provision for reserve
- Transfer from reserve
- Extraordinary depreciation
- Special depreciation allowance





Dynamics 365 ▾ Finance and Operations Fixed assets > Journal entries > Fixed assets journal

Save Post Validate ▾ Functions ▾ Proposals ▾ Inquiries ▾ Print ▾ OPTIONS 🔍

⚠ Posting results for journal batch number 00666 This transaction would lead to a net book value higher than acquisition costs. This is not allowed for asset COMP-000009, book SLSL.

Dynamics 365 ▾ Finance and Operations Fixed assets > Journal entries > Fixed assets journal

Save Post Validate ▾ Functions ▾ Proposals ▾ Inquiries ▾ Print ▾ OPTIONS 🔍

⚠ Posting results for journal batch number 00668 Posted net value of fixed asset COMP-000008, book SLSL, will be negative.

Dynamics 365 ▾ Finance and Operations Fixed assets > Setup > Fixed asset groups USMF 🔍

Save + New Delete Books OPTIONS 🔍

COMP

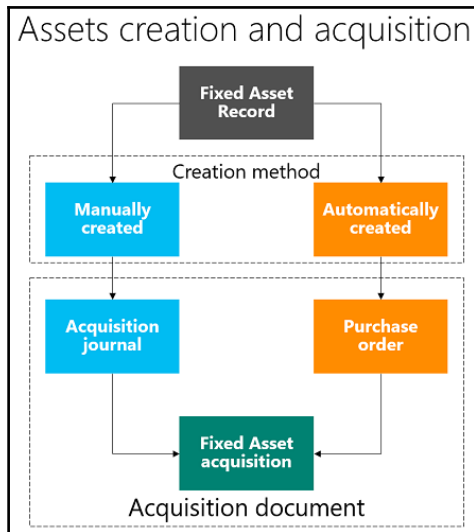
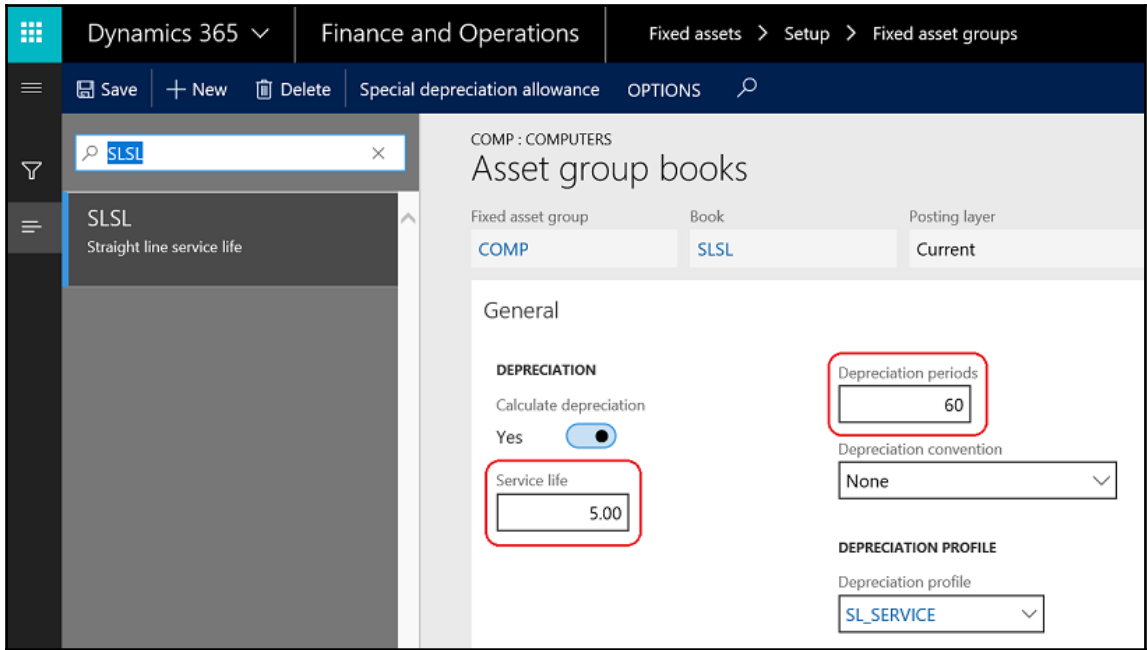
COMP Computers

Fixed asset groups

Fixed asset group Name Posting layers
 COMP Computers Current; Tax; None

General

Type Tangible ▾	Number sequence code FA_COMP ▾	Property type Fixed asset ▾	Replacement cost factor 0.00
Major type COMP ▾	Autonumber bar codes No <input type="radio"/>	Location ▾	Insured value factor 0.00
Autonumber fixed assets Yes <input checked="" type="radio"/>	Bar code number sequence ▾	GIS layer ID ▾	Capitalization threshold 1,000.00



Dynamics 365 Finance and Operations

Fixed assets > Fixed assets > Fixed assets

Save + New Delete Books Valuations FIXED ASSET OPTIONS

FIXED ASSETS

COMP-000009 : Server

General

IDENTIFICATION	DESCRIPTION	TYPE
Fixed asset group COMP	Name Server	Type Tangible
Number COMP-000009	Search name Server	Major type COMP

Dynamics 365 Finance and Operations

Fixed assets > Fixed assets > Fixed assets

Save + New Delete Transactions Inquiry Balances Profile Functions Budget OPTIONS

Filter

COMP-000009 : SLSL
Open
Current

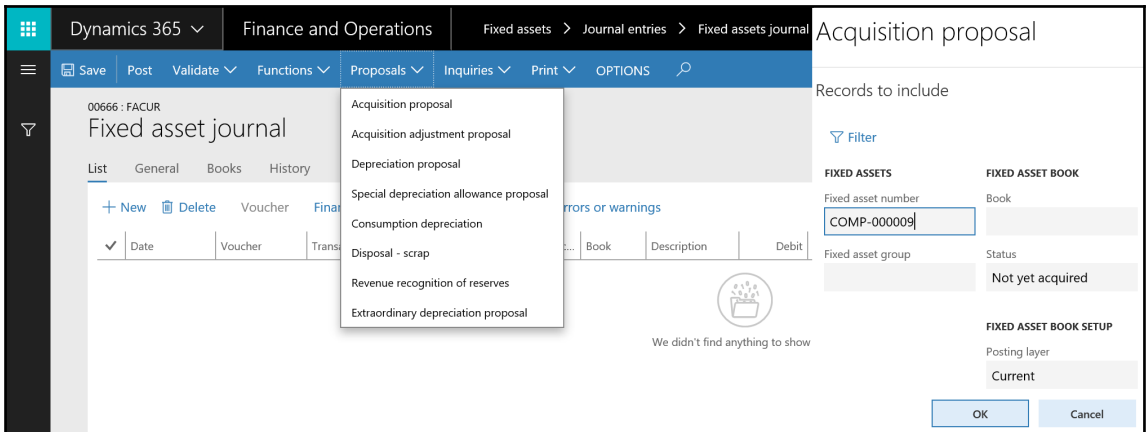
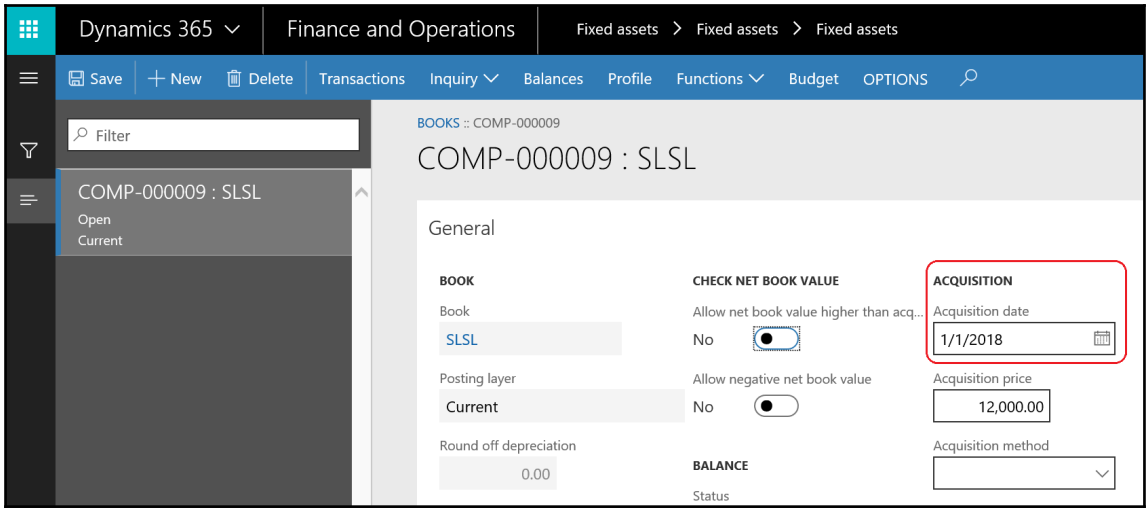
BOOKS :: COMP-000009

COMP-000009 : SLSL

General

Depreciation

DEPRECIATION PROFILE	ALTERNATIVE DEPRECIATION PROFILE	EXTRAORDINARY DEPRECIATION PROFILE	DEPRECIATION
Depreciation profile SL_SERVICE	Depreciation profile	Extraordinary depreciation profile	Calculate depreciation Yes
Method Straight line service life			Placed in service 1/1/2018
Depreciation year Calendar			Depreciation run date 1/1/2018
Period frequency Monthly			Date when depreciation was last run 3/31/2018
			Service life 5.00
			Depreciation periods 60
			Depreciation periods remaining 57.00



Dynamics 365 Finance and Operations Fixed assets Setup Fixed assets parameters USMF

Save OPTIONS

Fixed assets parameters

Fixed assets

Number sequences

Set up fixed asset information

General

Fixed asset proposals

Accounting rules

Barcode

Purchase orders

Allow asset acquisition from Purchasi... Yes

Restrict asset acquisition posting to use...

Create asset during product receipt o... Yes

Check for fixed assets creation during... Yes

Dynamics 365 Finance and Operations Procurement and sourcing Purchase orders All purchase orders

Save + New Delete PURCHASE ORDER PURCHASE MANAGE RECEIVE INVOICE RETAIL WAREHOUSE TRANSPORTATION GENERAL OPTIONS

ALL PURCHASE ORDERS

00000128 : 1003 - Ade Supply Company Lines Header | Open order

Purchase order lines

✓	T...	Bu...	Line...	Item number	Product name	Procurement category	Variant num...	Site	Warehouse	Quantity	Unit	Unit price
✓				S0001	Installation services			1	11	1.00	ea	2,500.00

Line details

< General Setup Address Product Delivery Picking Price and discount Project Product packages Variants Foreign trade **Fixed assets**

FIXED ASSETS

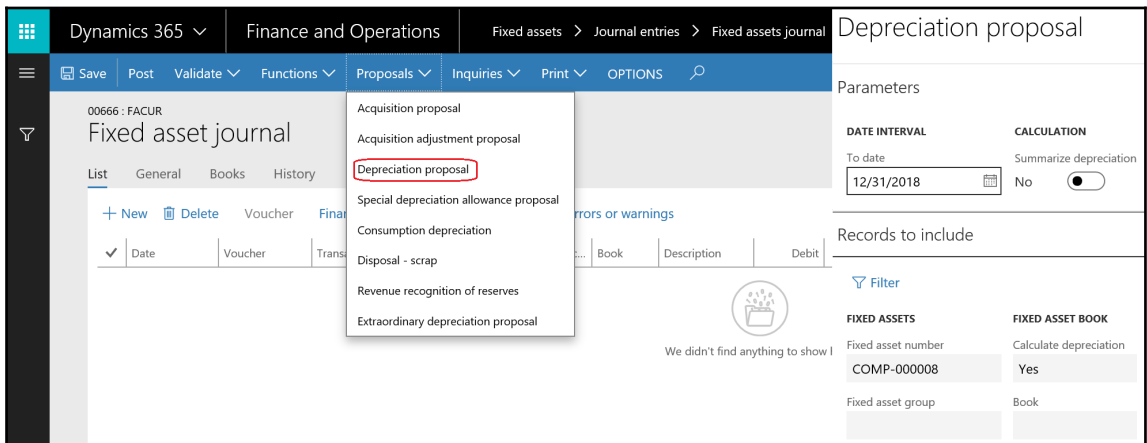
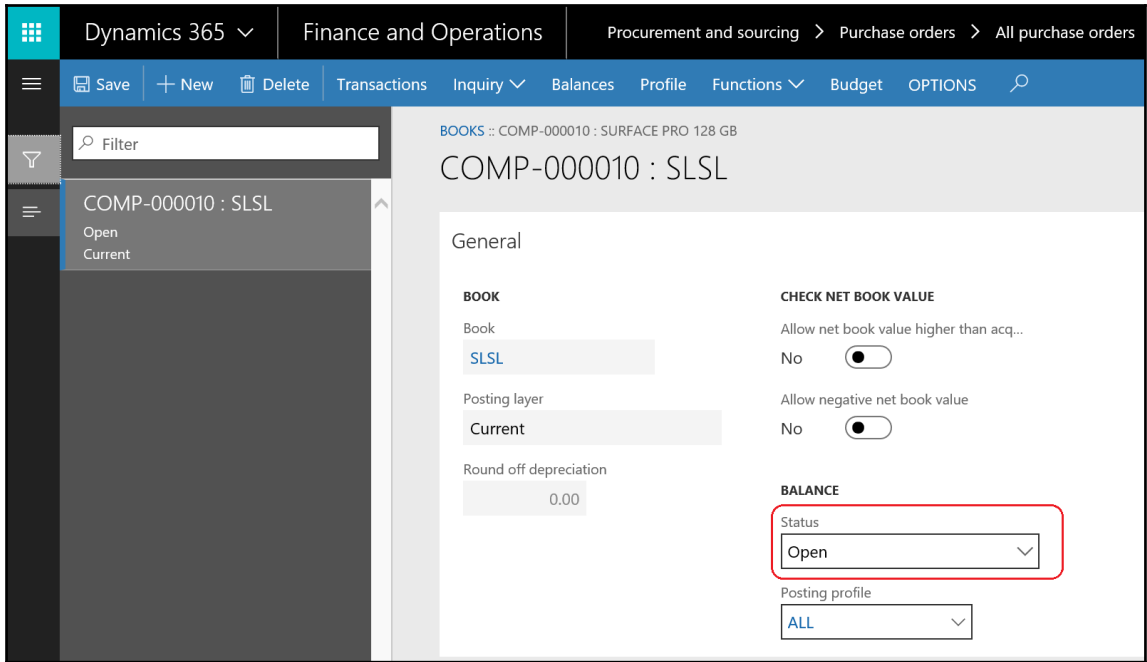
New fixed asset? Yes

Fixed asset group

Fixed asset number

Book

Transaction type



Dynamics 365 Finance and Operations Fixed assets > Journal entries > Fixed assets journal USMF

Save Post Validate Functions Proposals Inquiries Print OPTIONS

00000517 : FACUR
Fixed asset journal

List General Books History

+ New Delete Voucher Financial dimensions Budget check errors or warnings

✓	Date	Voucher	Transaction type	Account	Acc...	Book	Description	Debit	Credit	Currency	Offset account type	Offset account
✓	1/31/2018	FACR000005	Depreciation	COMP-000008		SLSL			100.00	USD	Ledger	607200----
✓	2/28/2018	FACR000006	Depreciation	COMP-000008		SLSL			100.00	USD	Ledger	607200----
	3/31/2018	FACR000007	Depreciation	COMP-000008		SLSL			100.00	USD	Ledger	607200----
	4/30/2018	FACR000008	Depreciation	COMP-000008		SLSL			100.00	USD	Ledger	607200----
	5/31/2018	FACR000009	Depreciation	COMP-000008		SLSL			100.00	USD	Ledger	607200----
	6/30/2018	FACR000010	Depreciation	COMP-000008		SLSL			100.00	USD	Ledger	607200----
	7/31/2018	FACR000011	Depreciation	COMP-000008		SLSL			100.00	USD	Ledger	607200----
	8/31/2018	FACR000012	Depreciation	COMP-000008		SLSL			100.00	USD	Ledger	607200----
	9/30/2018	FACR000013	Depreciation	COMP-000008		SLSL			100.00	USD	Ledger	607200----
	10/31/2018	FACR000014	Depreciation	COMP-000008		SLSL			100.00	USD	Ledger	607200----
	11/30/2018	FACR000015	Depreciation	COMP-000008		SLSL			100.00	USD	Ledger	607200----
	12/31/2018	FACR000016	Depreciation	COMP-000008		SLSL			100.00	USD	Ledger	607200----

Dynamics 365 Finance and Operations Fixed assets > Fixed assets > Fixed assets USMF

Edit + New Delete Transactions Inquiry Balances Profile Functions Budget OPTIONS

Click the edit button to make changes.

Filter

COMP-000008 : SLSL
Open Current

BOOKS :: COMP-000008
COMP-000008 : SLSL

Depreciation

DEPRECIATION PROFILE

Depreciation profile: SL-Service

Method: Straight line service life

Depreciation year: Calendar

Period frequency: Monthly

ALTERNATIVE DEPRECIATION PROFILE

Depreciation profile:

EXTRAORDINARY DEPRECIATION PROFILE

DEPRECIATION

Calculate depreciation: Yes

Placed in service: 1/1/2018

Depreciation run date: 1/1/2018

Date when depreciation was last run: 7/31/2018

Service life: 1.00

Depreciation periods: 12

Depreciation periods remaining: 5.00

Expected scrap value: 0.00

Depreciation convention: None

Allow depreciation when placed in se...: No

Create depreciation adjustments with...: Yes

EXTRAORDINARY DEPRECIATION

Date when depreciation was last run:

Dynamics 365 Finance and Operations Fixed assets > Fixed assets > Fixed assets

COMP-000008 : SLSL

Fixed asset transactions

Overview General Financial dimensions History

✓ Voucher	Transaction date	Fixed asset number ↑	Transaction type	Amount	Fixed asset group
FACR000770	1/1/2018	COMP-000008	Acquisition	1,200.00	COMP
FACR000772	1/31/2018	COMP-000008	Depreciation	-100.00	COMP
FACR000778	2/28/2018	COMP-000008	Depreciation	-100.00	COMP
FACR000779	3/31/2018	COMP-000008	Depreciation	-100.00	COMP
FACR000780	4/30/2018	COMP-000008	Depreciation	-100.00	COMP
FACR000781	5/31/2018	COMP-000008	Depreciation	-100.00	COMP
FACR000782	6/30/2018	COMP-000008	Depreciation	-100.00	COMP
FACR000783	7/31/2018	COMP-000008	Depreciation	-100.00	COMP

Dynamics 365 Finance and Operations Fixed assets > Fixed assets > Fixed assets

Fixed asset balances

BOOKS : COMP-000008

COMP-000008 : SLSL

Depreciation

DEPRECIATION PROFILE

Depreciation profile: SL-Service

Method: Straight line service life

Depreciation year: Calendar

Period frequency: Monthly

ALTERNATIVE DEPRECIATION PROFILE

DEPRECIATION

Calculate depreciation: Yes

Placed in service: 1/1/2018

Depreciation run date: 1/1/2018

Date when depreciation was: 7/31/2018

Service life: 1.00

Depreciation periods: 12

EXTRAORDINARY DEPRECIATION PROFILE

Reporting year: All years

Budget model: []

	REALIZED FINISH	BUDGET
ACQUISITION	1,200.00	0.00
ACQUISITION ADJUSTMENT	0.00	0.00
TRANSFER FROM RESERVE	0.00	0.00
SPECIAL DEPRECIATION ALLOWANCE	0.00	0.00
DEPRECIATION	-700.00	0.00
DEPRECIATION ADJUSTMENT	0.00	0.00
EXTRAORDINARY DEPRECIATION	0.00	0.00
DEROGATORY DEPRECIATION	0.00	0.00
REVALUATION	0.00	0.00
WRITE UP ADJUSTMENT	0.00	0.00
WRITE DOWN ADJUSTMENT	0.00	0.00
DISPOSAL - SCRAP	0.00	0.00
DISPOSAL - SALE	0.00	0.00
PROVISION FOR RESERVE	0.00	0.00
PROFIT/LOSS	0.00	0.00
NET BOOK VALUE	500.00	0.00

Dynamics 365 Finance and Operations | Fixed assets > Setup > Fixed asset posting profiles

Click the edit button to make changes.

Fixed asset posting profiles

Posting profile: ALL | Description: FA General Posting Profile

Ledger accounts

Disposal

+ Add | Remove

Sale

Book	Groupings	Account r...	Post value	Sales value type	Main account	Offset account
SLSL	All		Depreciation (prior years)	All	180200	801100
SLSL	All		Depreciation (this year)	All	180200	801100
SLSL	All		Acquisition value	All	180100	801100
SLSL	All		Net book value	All	801100	801100
SLSL	All		Depreciation adjustmen...	All	180200	801100
SLSL	All		Depreciation adjustmen...	All	180200	801100
SLSL	All		Write up adjustments (p...	All	180100	801100

Dynamics 365 Finance and Operations | Fixed assets > Journal entries > Fixed assets journal

00666 : FACUR | Fixed asset jou

Post and transfer | Delete journal lines | Retrieve fixed asset transactions

Parameters

Voucher: New voucher number per tra... | Unit: Days

Invert sign: Yes

Number of units: 0

Records to include

Filter

FIXED ASSETS
Fixed asset number: COMP-000008

FIXED ASSET BOOK
Book:

FIXED ASSET TRANSACTIONS
Transaction date:
Voucher:

FIXED ASSET BOOK SETUP DERIVED BOOK
Book:

OK | Cancel

Dynamics 365 Finance and Operations Fixed assets > Journal entries > Fixed assets journal USMF

00000518 : FACUR
Fixed asset journal

List General Books History

+ New Delete Voucher Financial dimensions Budget check errors or warnings

✓	Date	Voucher	Transaction type	Account	Acc...	Book	Descripti...	Debit	Credit	Currency	Offset account type	Offset account
	1/1/2018	FACR000025	Acquisition	COMP-000008		SLSL	Void of ...	-1,200.00		USD	Ledger	300160---
	1/31/2018	FACR000026	Depreciation	COMP-000008		SLSL	Void of ...		-100.00	USD	Ledger	607200----
	2/28/2018	FACR000027	Depreciation	COMP-000008		SLSL	Void of ...		-100.00	USD	Ledger	607200----
	3/31/2018	FACR000028	Depreciation	COMP-000008		SLSL	Void of ...		-100.00	USD	Ledger	607200----
	4/30/2018	FACR000029	Depreciation	COMP-000008		SLSL	Void of ...		-100.00	USD	Ledger	607200----
	5/31/2018	FACR000030	Depreciation	COMP-000008		SLSL	Void of ...		-100.00	USD	Ledger	607200----
	6/30/2018	FACR000031	Depreciation	COMP-000008		SLSL	Void of ...		-100.00	USD	Ledger	607200----
	7/31/2018	FACR000032	Depreciation	COMP-000008		SLSL	Void of ...		-100.00	USD	Ledger	607200----

Change fixed asset group

New group

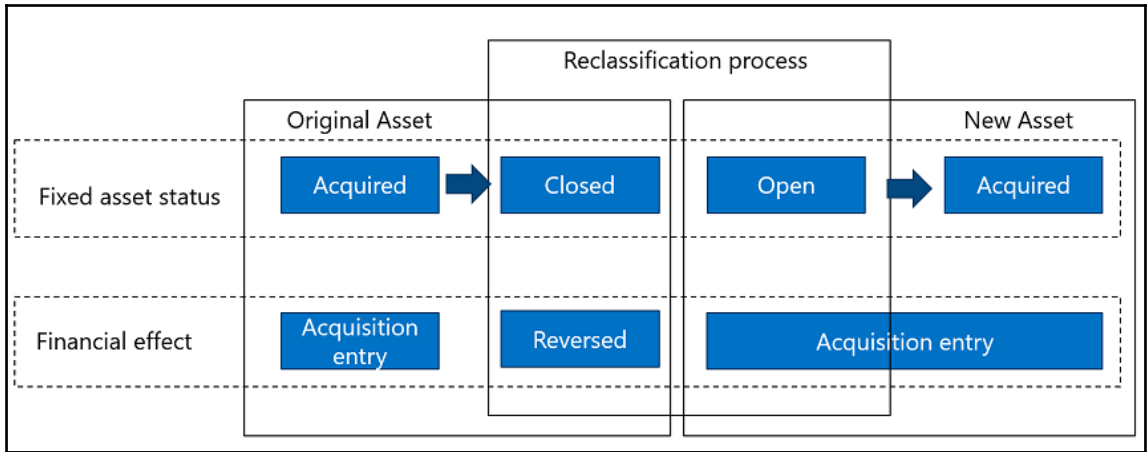
MACH

New fixed asset number

Yes

Fixed asset number

MACH-000008



Reclassification

Fixed asset group
 ▾

Fixed asset number
 ▾

New fixed asset group
 ▾

New fixed asset number

Reclassification date
 📅

Voucher series
 ▾

Dynamics 365 Finance and Operations

Fixed assets > Fixed assets > Fixed assets

[Edit](#)
[+ New](#)
[Delete](#)
[Books](#)
[Valuations](#)
[FIXED ASSET](#)
[OPTIONS](#)

FIXED ASSETS

Fixed asset number ↑	Name	Fixed asset group	Type
MACH-000009	Server	MACH	Tangible

Dynamics 365 Finance and Operations

Fixed assets > Fixed assets > Fixed assets

[Edit](#)
[+ New](#)
[Delete](#)
[Transactions](#)
[Inquiry](#)
[Balances](#)
[Profile](#)
[Functions](#)
[Budget](#)
[OPTIONS](#)

Filter

COMP-000009 : SLSL

Closed

Current

BOOKS :: COMP-000009 : SERVER

COMP-000009 : SLSL

General

BOOK

Book: SLSL

Posting layer: Current

Round off depreciation: 0.00

CHECK NET BOOK VALUE

Allow net book value higher than acq...: No

Allow negative net book value: No

BALANCE

Status: Closed

Posting profile: ALL

Dynamics 365 Finance and Operations

Fixed assets > Fixed assets > Fixed assets

BOOKS :: MACH-000009 : WIRELESS BRIDGE

MACH-000009 : SLSL

General

BOOK
Book: SLSL

Posting layer: Current

Round off depreciation: 0.00

CHECK NET BOOK VALUE
Allow net book value higher than acq...: No
Allow negative net book value: No

BALANCE
Status: Open
Posting profile: ALL

Dynamics 365 Finance and Operations

Fixed assets > Fixed assets > Fixed assets

MACH-000009 : SLSL

Fixed asset transactions

Overview | General | Financial dimensions | History

✓ Voucher	Transaction date	Fixed asset number ↑	Transaction type	Amount	Fixed asset group
FACR000801	1/1/2018	MACH-000009	Acquisition	2,500.00	MACH

Dynamics 365 Finance and Operations Fixed assets > Fixed assets > Fixed assets

View subledger journal Transaction origin Transactions Audit trail Posted sales tax Original document Accounting source explorer Related vouchers All related vouchers

FACR000801 : COMP-000009
Voucher transactions

Overview General

Journal number	Voucher	Date ↑	Y...	Ledger account	Account name	Description	Currency	Amount in trans...
020962	FACR000801	1/1/2018		180100---	Tangible Fixed Assets	Transferred to MACH-000009	USD	-2,500.00
020962	FACR000801	1/1/2018		180100---	Tangible Fixed Assets	Transferred from COMP-000009	USD	2,500.00

Dynamics 365 Finance and Operations Fixed assets > Fixed assets > Fixed assets

Edit + New Delete Transactions Inquiry Balances Profile Functions Budget OPTIONS

Filter

MACH-000009 : SLSL
Open
Current

BOOKS :: MACH-000009 : WIRELESS BRIDGE
MACH-000009 : SLSL

General

BOOK
Book: SLSL
Posting layer: Current
Round off depreciation: 0.00

CHECK NET BOOK VALUE
Allow net book value higher than acq...: No
Allow negative net book value: No

BALANCE
Status: Open
Posting profile: ALL

Dynamics 365 Finance and Operations | Fixed assets > Fixed assets > Fixed assets | USMF

COMP-000008 : SLSL

DEPRECIATION PROFILE

Depreciation profile: SL-Service

Method: Straight line service life

Depreciation year: Calendar

Period frequency: Monthly

ALTERNATIVE DEPRECIATION PROFILE

Depreciation profile:

DEPRECIATION

Calculate depreciation: Yes

Placed in service: 1/1/2018

Depreciation run date: 1/1/2018

Date when depreciation was last run: 7/31/2018

Service life: 1.00

Depreciation periods: 12

Depreciation periods remaining: 5.00

Expected scrap value: 1.00

Depreciation convention: None

Allow depreciation when placed in se...: No

Create depreciation adjustments with...: Yes

EXTRAORDINARY DEPRECIATION

Date when depreciation was last run:

Dynamics 365 Finance and Operations | Fixed assets > Journal entries > Fixed assets journal | USMF

00650 : FACUR

Fixed asset journal

List | General | Books | History

+ New | Delete | Voucher | Financial dimensions | Budget check errors or warnings

Date	Voucher	Transaction type	Account	Acc...	Book	Description	Debit	Credit	Currency	Offset account type	Offset account
8/31/2018	FACR000764	Disposal - scrap	COMP-000008		SLSL				USD	Ledger	801100----

Dynamics 365 Finance and Operations | Fixed assets > Setup > Fixed asset statement > Fixed asset statement rows | USMF

Fixed asset statement rows

COMP

Row name	Row type
COMP	Total

Dynamics 365 Finance and Operations

Fixed assets > Setup > Fixed asset statement > Fixed asset statement rows

Save + New Delete OPTIONS

COMP : TOTAL
Fixed asset interval

Filter

Account relation	From ↑	To
Fixed asset	COMP-000009	COMP-000009

Fixed asset statement

Parameters

PERIOD

Start date: 1/1/2018

End date: 3/31/2018

Destination

Records to include

Filter

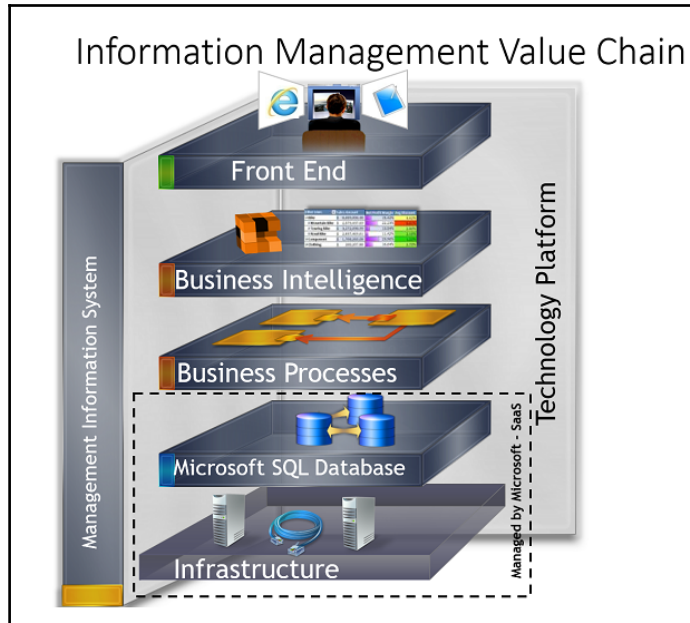
FIXED ASSET STATEMENT ROWS	FIXED ASSET BOOK SETUP
Row name: COMP	Book: [Empty]
	Posting layer: Current

Fixed asset statement Page 1 of 1
12/4/2017
5:00 PM

Row name	Acquisition costs prior years	Acquisition this year	Disposals at acquisition cost this year	Reclassification this year	Depreciation adjustment this year (appreciation this year)	Depreciation and value adjustment this year	Accumulated depreciation and value adjustment	Net book value end of this year	Net book value end of prior year
COMP		12,000.00				600.00	600.00	11,400.00	

Chapter 16: Exploring Financial Reporting and Analysis





Business Process Management	Daily Transactions Entries
GL – FA – Banks - Procure To Pay – Sell to Cash – Costing - Budgeting	
Transactions	

Measures (Operating Profit, Sales amount,...)	Dimensions (segmentations, destinations,...)
Comparative analysis – Aggregations	
Business Intelligence	

KPIs	Indicators	Analytic Views	Dashboard
Executive Decisions			

Select query

Previously used query Modify...

Range Sorting Joins

+ Add Remove

✓	Table	Derived table	Field	Criteria
	General journal entry	General journal entry	Journal number	
	General journal entry	General journal entry	Voucher	
	General journal entry	General journal entry	Date	1/1/2018
	Main account	Main account	Main account	

OK Reset Cancel

Dynamics 365 Finance and Operations General ledger > Inquiries and reports > Voucher transactions USMF

View subledger journal Transaction origin Transactions Audit trail Posted sales tax Original document Accounting source explorer Related vouchers All related vouchers

Filters

Journal number begins with

Voucher begins with

Date is exactly

1/1/2018

Main account begins with

Add a filter field

Apply Reset

Voucher transactions

Overview General

✓	Journal...	Voucher	Date	Y...	Ledger account	Account name	Description	Curren... ↓	Amount in...	Amount
✓	020929	APPM00...	1/1/2018		110110-001-	Bank Account - USD		USD	-1,000.00	1,000.00
	020929	APPM00...	1/1/2018		200110-001-	Accounts Payable - Other		USD	1,000.00	1,000.00
	020902	ICJL0000...	1/1/2018		601301----	Marketing expense		USD	700.00	700.00
	020902	ICJL0000...	1/1/2018		231366--	Due from USRT		USD	300.00	300.00
	020902	ICJL0000...	1/1/2018		110110-001-	Bank Account - USD		USD	-1,000.00	1,000.00
	020897	ICJL0000...	1/1/2018		231366--	Due from USRT		USD	300.00	300.00
	020897	ICJL0000...	1/1/2018		601300----	Advertising Expense		USD	700.00	700.00
	020897	ICJL0000...	1/1/2018		110110-001-	Bank Account - USD		USD	-1,000.00	1,000.00

Inquiry

Select query

Inquiry ▼ Modify... ▼

Range Sorting Joins

✓ Select ✕ Cancel

Show table names

No

✓	Join Mode	Relation
	1:n	Budget account entries (Record...
	1:n	Budget source (Record-ID)
	1:n	Dimension set unprocessed tra...

Inquiry

Select query

Previously used query

Modify...

Range Sorting Joins

+ Add Remove

✓	Table	Derived table	Field	Criteria
	General journal entry	General journal entry	Journal number	
	General journal entry	General journal entry	Voucher	
	General journal entry	General journal entry	Date	1/1/2018
✓	Main account	Main account	Main account	

Table

General journal entry

General journal accou...

Dimension code comb...

Main account

Inquiry

Select query

Previously used query

Modify...

Range Sorting Joins

+ Add Remove

✓	Table	Derived table	Field	Criteria
	General journal entry	General journal entry	Journal number	
	General journal entry	General journal entry	Voucher	
	General journal entry	General journal entry	Date	1/1/2018
✓	Main account	Main account	Main account	

Field

- Main account
- Main account for trans...
- Main account for trans...

Dynamics 365 Finance and Operations General ledger >

View subledger journal Transaction origin Transactions Audit trail Posted sales tax

Voucher transactions

Overview General

✓ J...	Voucher	Date ↑	Y...	Ledger account	Account name
0...				32--	Cash account
0...				31--	Loyalty
0...				00--	Tangible Fixed Assets
0...					Retained Earnings
0...					Due to USMF
0...					Advertising Expense
0...	ICJL0000...	1/1/2018		01-	Bank Account - USD
0...	ICJL0000...	1/1/2018			Due from USRT
0...	ICJL0000...	1/1/2018			Advertising Expense
0...	ICJL0000...	1/1/2018		01-	Bank Account - USD
0...	ICJL0000...	1/1/2018			Due from USRT
0...	ICJL0000...	1/1/2018			Advertising Expense

Filter dropdown menu options:

- Sort A to Z
- Sort Z to A
- Voucher
- begins with
- is exactly
- is not
- contains
- does not contain
- begins with
- is one of
- after
- before
- matches

Ledger transaction list

Parameters

DATE

Date interval

CP

From date

12/1/2017

To date

12/31/2017

PRINTOUT

Sales tax specification

No

Include reversed

No

Summary only

No

Destination

Records to include

Run in the background

Select query

Query used

Range **Sorting** Joins

+ Add ↑ Up ↓ Down

✓	Table	Derived table	Field	Search direction
	unt ledger dimension	Main account ledger c	Main account	Ascending

Ascending
Descending

Print destination settings

Print archive
Screen
Printer
File
Email

Save in print archive?
No

Name
Ledger transaction list.pdf

File format
PDF
CSV
Microsoft Excel
HTML4.0
Image
MHTML
PDF
XML

Dynamics 365 Finance and Operations USMF

OPTIONS

Go to | Find | Zoom | Export

Ledger transaction list

Contoso Entertainment System USA

Main account	Name						Amount in transaction currency		Amount in accounting currency		Amount in reporting currency	
	110110	Bank Account - USD					Debit	Credit	Debit	Credit	Debit	Credit
Date	Journal number	Voucher	Posting type	Ledger account	Description							
12/29/2017	020916	APPM001220	Bank	110110-001-		USD	0.00	120.00	0.00	120.00	0.00	120.00
12/29/2017	020917	APPM001221	Bank	110110-001-		USD	0.00	111.00	0.00	111.00	0.00	111.00
12/30/2017	020918	ARPM000920	Bank	110110-001-		USD	222.00	0.00	222.00	0.00	222.00	0.00
12/30/2017	020928	ARPM000924	Bank	110110-001-		USD	111.00	0.00	111.00	0.00	111.00	0.00
Totals									333.00	231.00	333.00	231.00
Net difference									102.00			

Dynamics 365 Finance and Operations USMF

OPTIONS

Go to | Find | Zoom | Export

Ledger transaction list

Contoso Entertainment System USA

Main account	Name						Amount in transaction currency		Amount in accounting currency		Amount in reporting currency	
	110110	Bank Account - USD					Debit	Credit	Debit	Credit	Debit	Credit
Date	Journal number	Voucher	Posting type	Ledger account	Description							
12/29/2017	020916	APPM001220	Bank	110110-001-		USD	0.00	120.00	0.00	120.00	0.00	120.00
12/29/2017	020917	APPM001221	Bank	110110-001-		USD	0.00	111.00	0.00	111.00	0.00	111.00
12/30/2017	020918	ARPM000920	Bank	110110-001-		USD	222.00	0.00	222.00	0.00	222.00	0.00
12/30/2017	020928	ARPM000924	Bank	110110-001-		USD	111.00	0.00	111.00	0.00	111.00	0.00
Totals									333.00	231.00	333.00	231.00
Net difference									102.00			

Dynamics 365 Finance and Operations Accounts payable > Payments > Payment journal

020879 : 2/28/2018

Transaction origin

Overview Financial dimensions

Account type	Voucher	Date	Account	Name	Descr...	Currency	Amount in trans...
Ledger	APPM001214	2/28/2018	110110-001-	Bank Account - USD		EUR	-1,000.00
Ledger	APPM001214	2/28/2018	200100--	Accounts Payable - Domestic		EUR	1,000.00
Vendor	APPM001214	2/28/2018	Vend_004	Vend_EUR		EUR	1,000.00
Bank	APPM001214	2/28/2018	USMF OPER	Operating account - USD		USD	-1,500.00

Dynamics 365 Finance and Operations | General ledger > Journal entries > General journals

+ New Delete View details Print preview OPTIONS

Original document

Filter

Original document	Document number	Description	Amount	Account type
Journal	GNJL000831		-1,180.00	Ledger

Dynamics 365 Finance and Operations | General ledger > Journal entries > General journals

Voucher transactions OPTIONS

EUR : -1000,00

Audit trail

Filter

Created ID	Type	Description	Created by	Created date and time
35637260393	Ledger journal	00648 General Journal	Admin	11/23/17 08:45:10 PM

Dynamics 365 Finance and Operations | General ledger > Ledger setup > Financial reporting setup

Save OPTIONS

Financial reporting setup

Dimensions

Attributes

Financial dimensions to use for financial reporting

Select the dimensions to use for financial reporting. The changes will apply to any new financial reports.

AVAILABLE		SELECTED	
Agreement		MainAccount	
BankAccount		BusinessUnit	
Campaign		Department	
Cargo		CostCenter	
Cashflow_CN		ItemGroup	
Center			
Condition			
Contract			
CostCenter_CN			

Dynamics 365 Finance and Operations

General ledger > Inquiries and reports > Financial reports

Generate New Edit Expand All Collapse All OPTIONS

Filter

Balance List - Default

Modified by: Financial reporting Modified date: 11/14/2017 07:29:27 PM

Reports

View Delete

Report date	Generated date ↓	Generated by
11/30/2017	11/16/2017 01:22:22 PM	Admin

Report Definition - Balance List - Default

File Edit View Format Company Go Tools Window Help

Generate

Report Definitions

Report Definitions

- 12 Month Rolling Single Column Income Statement - Default
- 12 Month Trend Income Statement - Default
- Actual vs Budget - Default
- Audit Details - Default
- Balance List - Default
- Balance Sheet - Default
- Balance Sheet and Income Statement Side by Side - Default

Report Output and Distribution Headers and Footers Settings

Company name: @ANY Detail level: Financial, Account, & Transaction Provisional: Posted activity only

Currency information

Values will be displayed in USD

Include all reporting currencies (GBP, EUR, INR, BRL, RUB, MXN, MYR)

Date information not saved with report definition Date information saved with report definition

Base period: 12 Base year: 2017 Period covered: For the Twelve Months Ending Report date: 12/31/2017 Default base period: S-1

Building blocks

Row: Trial Balance - Default

Use row definition from reporting tree

Column: Balance List - Default

Tree type: (none)

Dimension Set: (All)

Output and distribution summary

Output name: Balance List - Default

Report library location: Public

Report duplicate accounts: No

Dynamics 365 Finance and Operations - General ledger > Inquiries and reports > Financial reports

Generate financial report

Parameters

Report date: 12/31/2017

Balance List - Default

Modified by: Financial reporting | Modified date: 11/14/2017 07:29:27 PM

Reports

Report date	Generated date	Generated by
11/30/2017	11/16/2017 01:22:22 PM	Admin

Dynamics 365 Finance and Operations - General ledger > Inquiries and reports > Financial reports

Reporting Tree | Show | Zoom | Currency | Export | Report Options | Print

Search in report | Previous | Next

Balance List - Default
Contoso Entertainment System USA

Period: 11/1/2017 - 11/30/2017 | YTD through 11/30/2017

Main Account & Dimensions	Name	Opening balance	Debit	Credit	Period Balance	Debit	Credit	Closing Balance
*	All Accounts	\$0.00	\$123,454.87	(\$123,454.87)	\$0.00	\$178,277,890.20	(\$178,277,890.20)	\$0.00

Dynamics 365 Finance and Operations - General ledger > Inquiries and reports > Financial reports

Reporting Tree | Show | Zoom | Currency | Export | Report Options | Print

Search in report | Previous | Next

Balance List - Default
Contoso Entertainment System USA

Report Date: 11/30/2017

Main Account & Dimensions	Name	Opening balance	11/1/2017 - 11/30/2017		Period Balance	YTD through 11/30/2017		
			Debit	Credit		Debit	Credit	
All Accounts:								
110110	Bank Account - USD	(100.00)	0.00	0.00	(100.00)	0.00	(100.00)	
110110-001	Bank Account - USD-Home	(3,723,679.49)	0.00	0.00	(3,723,679.49)	6,717,031.70	(10,440,711.19)	
110110-001-022	Bank Account - USD-Home-Sales & Marketing	(692,950.58)	0.00	0.00	(692,950.58)	0.00	(692,950.58)	
110110-001-023	Bank Account - USD-Home-Operations				0.00	(1,187,996.70)	0.00	(1,187,996.70)
110110-001-024	Bank Account - USD-Home-Finance				0.00	(459,169.44)	0.00	(459,169.44)
110110-001-025	Bank Account - USD-Home-IT Department				0.00	(477,860.18)	0.00	(477,860.18)
110110-001-026	Bank Account - USD-Home-Human Resources				0.00	(815,848.74)	0.00	(815,848.74)
110110-001-027	Bank Account - USD-Home-Legal				0.00	(112,842.29)	0.00	(112,842.29)
	Drill to report transaction level							
	Open account transactions							
	Open budget account entries							

The screenshot displays the top navigation bar of Microsoft Dynamics 365 Finance and Operations. The bar is divided into several sections: a teal icon on the left, a dropdown menu for 'Dynamics 365', a section for 'Finance and Operations', and a breadcrumb trail: 'General ledger > Inquiries and reports > Financial reports'. Below this is a blue bar with the word 'OPTIONS' and a magnifying glass icon. A light gray bar below that contains the following menu items: 'Reporting Tree', 'Show', 'Zoom', 'Currency', 'Export', 'Report Options', and 'Print'. Each item has a small downward arrow indicating it is a dropdown menu.