

# Chapter 1: Getting Started

Microsoft


[Partner Center](#) [Sign in](#)

Pinpoint

[Home](#) [Solution providers](#) [Applications](#) [Services](#) [Marketplaces](#) ▾

## Search Results (Microsoft Dynamics)

Find business applications, technology services, and solution providers

Search 

Solution providers  Services  Apps

Refine by:

95 results

Sort by: [Most relevant](#) [Highest rated](#) [Name](#) ▲

View as:   

Refine by:

City, state/province, zip/postal code

5 miles / 8 km

Add other countries results

Business needs

Industry focus

Competencies

Certifications

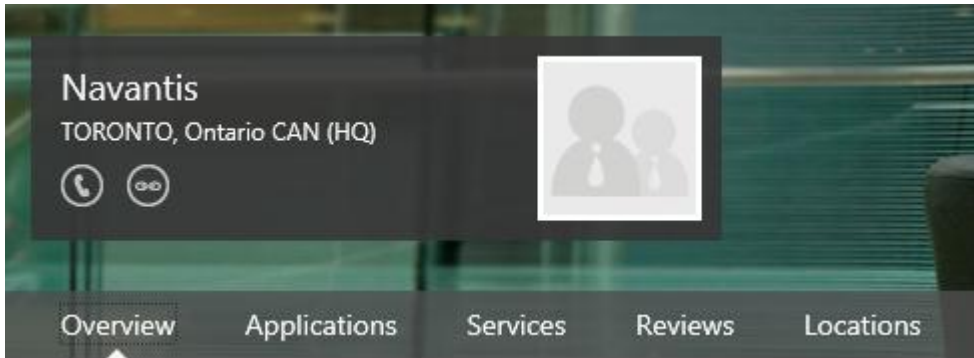


### Navantis

Navantis is the result of two great, historic Microsoft partners coming together: Navantis Inc. (Canada's leading application platform Microsoft partner) and LegendCorp (Canada's top

★★★★★ (2)  8  7

[Quick view](#) ▾



Microsoft Dynamics CRM Settings Dynamics Marketpl...

<b>Business</b>	<b>Customization</b>	<b>System</b>	<b>Process Center</b>
<ul style="list-style-type: none"> <li>Business Management</li> <li>Templates</li> <li>Product Catalog</li> <li>Service Management</li> </ul>	<ul style="list-style-type: none"> <li>Customizations</li> <li>Solutions</li> <li>Dynamics Marketplace</li> <li>Plug-In Trace Log</li> </ul>	<ul style="list-style-type: none"> <li>Administration</li> <li>Security</li> <li>Data Management</li> <li>System Jobs</li> <li>Document Manageme...</li> <li>Auditing</li> </ul>	<ul style="list-style-type: none"> <li>Email Configuration</li> <li>Activity Feeds Configu...</li> <li>Activity Feeds Rules</li> <li>Processes</li> </ul>

### Dynamics Marketplace

**Popular** **Newest** **Featured** **More Solutions**

	<p><b>proRM Controlling Manager for MS Dynamics CRM/CRM Online</b>  <b>proMX - proRM Business Solutions</b></p>	<p>5/5            ★★★★★            (6 reviews)</p>
	<p><b>eSign365: eSignature for Microsoft Dynamics CRM 2011</b>  <b>CompuSight Corporation</b></p>	<p>5/5            ★★★★★            (4 reviews)</p>

User name

[Get a new email address](#)

# Step 1

About you



# Step 2

Create an ID



# Step 3

You're in



Want to add this to an existing subscription?

**Sign in**

United States



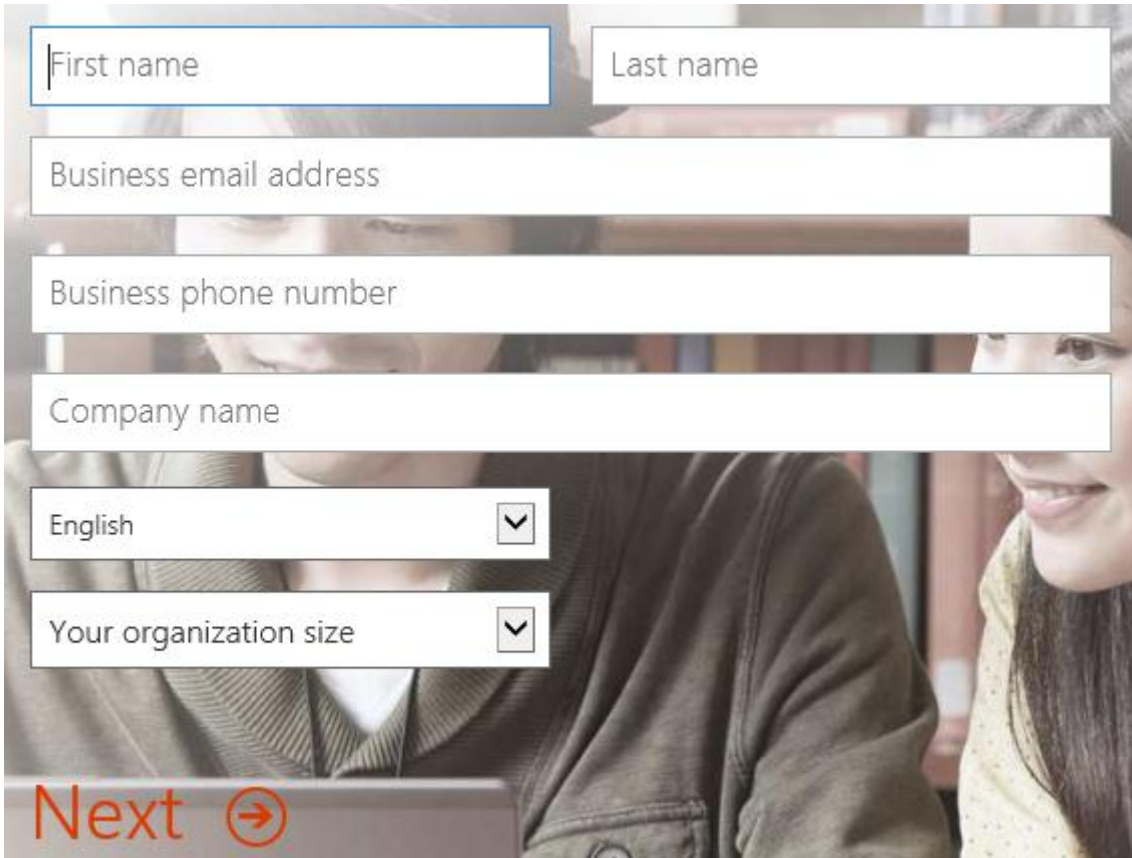
This can't be changed after sign-up. [Why not?](#)

First name

Business email address

We use your regional information to deliver the right services. This can't be changed because Office 365 services can vary by region.



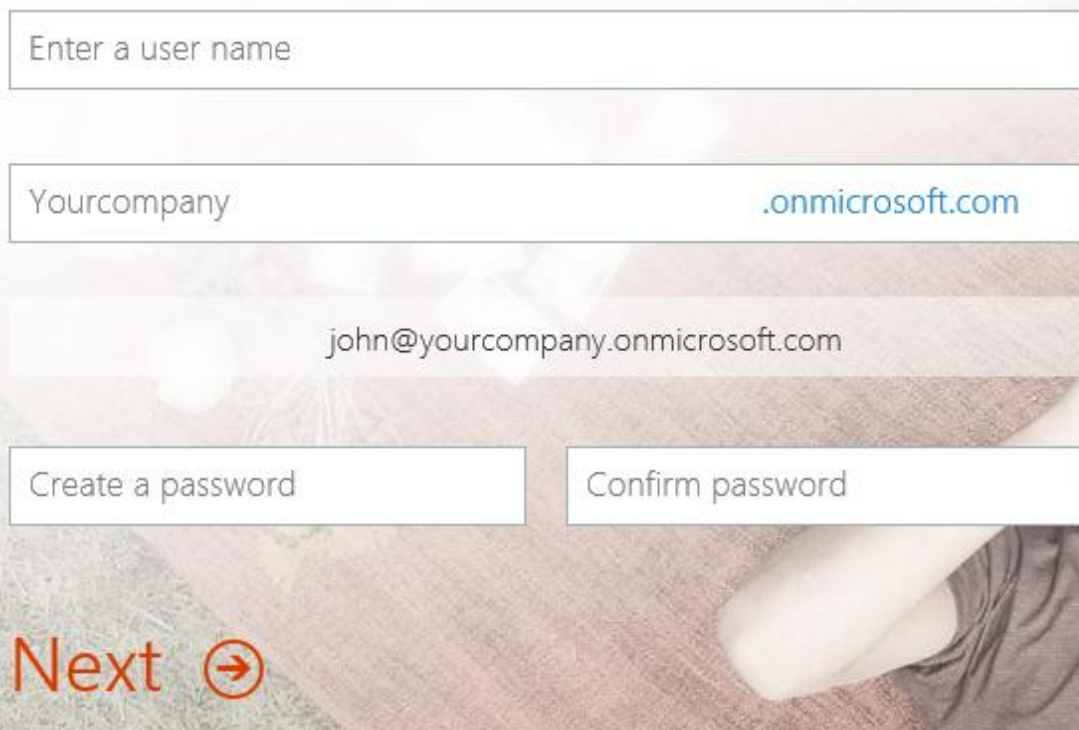


Registration form with the following fields:

- First name
- Last name
- Business email address
- Business phone number
- Company name
- English (dropdown menu)
- Your organization size (dropdown menu)

**Next** ➔

# Create your user ID

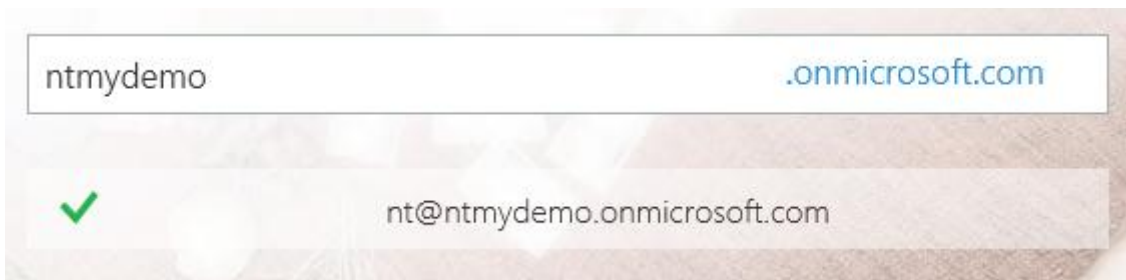
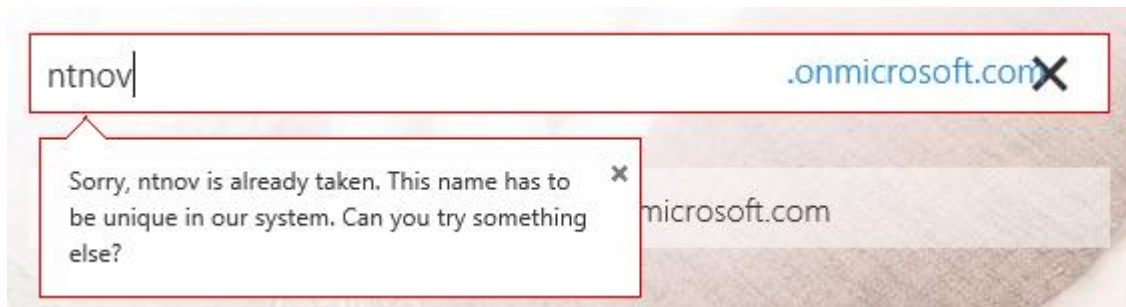


User ID creation form with the following fields:

- Enter a user name
- Your company [.onmicrosoft.com](#)
- john@yourcompany.onmicrosoft.com
- Create a password
- Confirm password

**Next** ➔





# Prove. You're. Not. A. Robot.

Text me     Call me

(+1)

**Text me** →

# Prove. You're. Not. A. Robot.

Didn't get it or need a new code? [Try again](#)

By clicking **Create my account**, you agree to our [terms and conditions](#).

**Create my account** →

# Save this info. You'll need it later.

Office 365 sign-in page  
<https://portal.office.com>

Your user ID  
[nt@ntmydemo.onmicrosoft.com](mailto:nt@ntmydemo.onmicrosoft.com)

🌟 **Creating your account...**

# Save this info. You'll need it later.

Office 365 sign-in page  
<https://portal.office.com>

Your user ID  
[nt@ntmydemo.onmicrosoft.com](mailto:nt@ntmydemo.onmicrosoft.com)

★ [Bookmark the sign-in page](#)

**You're ready to go... ➔**

# Confirm some details

Language

Select currency by country/region

The currency can't be changed later. All CRM reports will be based on the currency you select now.

Country/Region

Currency

Specify Custom Currency

**Finish** 



Getting set up...

# Microsoft Dynamics CRM



Hello!

Welcome to your Microsoft Dynamics CRM Online Trial.

[Sign-in](#) to the Microsoft Online Services Portal and learn about managing users, licenses, subscriptions, and support incidents

**Name:** Nicolae Tarla  
**User ID:** nt@ntmydemo.onmicrosoft.com  
[\(What is this?\)](#)

We'll be in touch with you throughout the trial to make sure you are getting the most out of your experience.

Our Microsoft Dynamics CRM Online partners can also help you find the path to success. [Find one now.](#)

Thank you for this opportunity,

The Microsoft Dynamics CRM Online Team

Login



## Account Information

**Organization:**  
ntbook

**Service:**  
Microsoft Dynamics CRM Online Trial

**Subscription Start Date:**  
2015-11-24

**Subscription End Date:**  
2015-12-24

.....

## Helpful Resources

[CRM Help & Training](#)

[Find a Partner](#)

[Contact Us](#)



This is a mandatory service communication.

This message was sent from an unmonitored e-mail address. Please do not reply to this message.

[Privacy](#) | [Legal](#)

Microsoft Office  
One Microsoft Way  
Redmond, WA  
98052-6399 USA

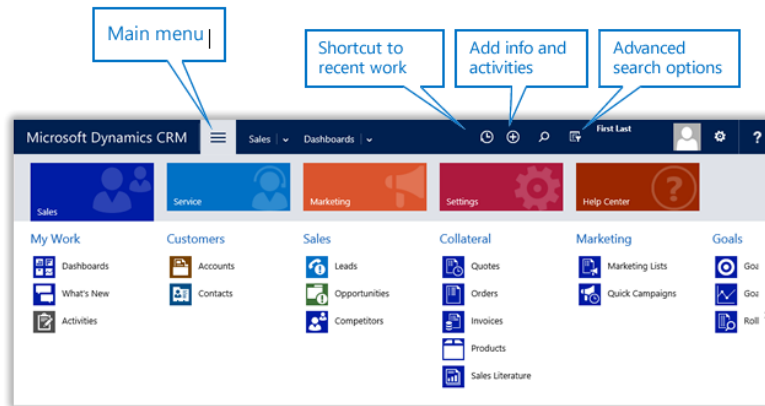


# You're in!

Sign in here: <https://ntmydemo.crm.dynamics.com/>

[Click here](#) to bookmark sign-in page

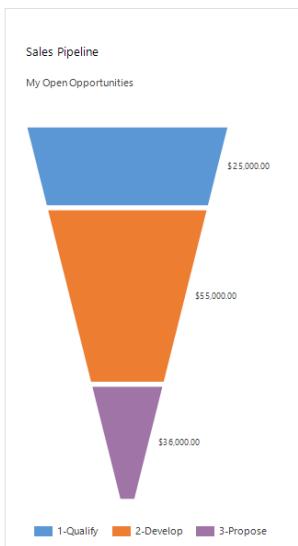
# Explore CRM



[eBooks, videos, and more...](#)

Don't show this again

## Sales Activity Social Dashboard



### what's new

- All records ▾ | Both Auto posts User posts
- Product information required (sample)**  
Case: Closed by Nicolae Tarla for Account Coho Winery (sample).  
On Product information required (sample)'s wall  
Today
  - Product question (sample)**  
Case: Closed by Nicolae Tarla for Contact Jim Glynn (sample).  
On Product question (sample)'s wall  
Today
  - Product service time (sample)**  
Case: Closed by Nicolae Tarla for Account Fabrikam, Inc. (sample).  
On Product service time (sample)'s wall  
Today
  - Required Service (sample)**  
Case: Closed by Nicolae Tarla for Account A. Datum Corporation (sample).  
On Required Service (sample)'s wall  
Today
  - Shipping time information (sample)**  
Case: Closed by Nicolae Tarla for Account Contoso Pharmaceuticals (sample).  
On Shipping time information (sample)'s wall  
Today
  - Delivery never arrived (sample)**  
Case: Closed by Nicolae Tarla for Account Alpine Ski House (sample).  
On Delivery never arrived (sample)'s wall  
Today

## CRM Online Administration Center

**INSTANCES** | [UPDATES](#)

Manage all CRM Online instances

NAME	STATE	TYPE
ntbook	ready	Production instance

**ntbook**  
PRODUCTION INSTANCE  
Microsoft Dynamics CRM Online 2015 Upda...

[EDIT](#) [NOTIFICATIONS](#) [OPEN](#)

**Purpose**  
Add purpose by editing instance

**Solutions** [↻](#)

### Quick Help

#### Did you know?

You can purchase more than one instance of Microsoft Dynamics CRM Online through your account. You can use these additional instances to create department-specific solutions or to develop and test customizations.

[Learn more](#)

#### Review your licenses

Switching instances doesn't change your licensing but might affect your compliance.

[Learn more](#)

**INSTANCES** | [UPDATES](#)

Manage your Dynamics CRM updates

NAME	TYPE	RELEASE	SCHEDULED	STATUS
ntbook	Prod...			No updat...

**ntbook**  
PRODUCTION INSTANCE

**Geographic area:**  
North America (NA)

**Current version:** Microsoft Dynamics CRM Online 2015 Update 1 (May 2015)

[OPEN](#)



# edit instance

PRODUCTION INSTANCE

## general settings

\* Name:

\* URL:

Purpose:

Instance type:

Production instance

## security settings

Security Group:

cancel



## Manage your solutions

Select a preferred solution to manage on selected instance: **ntbook**

SOLUTION NAME	VERSION	AVAILABLE UNTIL	STATUS
Insights for Microsoft Dyn...	3.4	1/1/2050	Not installed
FieldOne Sky	5.1.5031.0	1/1/2050	Not installed
Office 365 Groups Preview	1.1.0.0	1/1/2050	Not installed

### Insights for Microsof...

**INSTALL**

Insights, powered by InsideView, makes it easier than ever to find and engage with buyers. Win deals using accurate prospect data, real-time insights, and social connections delivered directly inside

Created by: InsideView  
[Learn more](#)

Microsoft Dynamics CRM Settings | Security

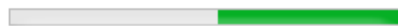
**Apps for CRM** View CRM information on the go with apps for your phone, tablet, Outlook, and more! [Get Apps for CRM](#)

NEW EMAIL A LINK RUN REPORT EXCEL TEMPLATES EXPORT TO EXCEL





Please wait while Setup prepares the necessary files



### License Agreement

You must accept the license agreement to proceed with installation.

**PLEASE NOTE:** Microsoft Corporation (or based on where you live, one of its affiliates) licenses this supplement to you. You may use it with each validly licensed copy of Microsoft Dynamics CRM 2015 software (for which this supplement is applicable) (the "software") or each validly licensed subscription of Microsoft Dynamics CRM Online services (the "online service"). You may not use the supplement if you do not have a license for the software or the online service. The license terms for the software or the services apply to your use of this supplement. Microsoft provides support services for the supplement as described at <http://support.microsoft.com/common/international.aspx>.

I accept the license agreement

Next



## Customize Installation

Please choose the access type and the installation location.

### Access Type

Offline Capability

This allows Microsoft Dynamics CRM for Outlook to be available both when offline or online.

### Installation Location

C:\Program Files (x86)\Microsoft Dynamics CRM

Browse...

Microsoft Dynamics CRM for Outlook will be installed on your computer. To install this product in a different location, click Browse and then select the location.

Install Now



The installation completed successfully. To start using Microsoft Dynamics CRM for Outlook, restart Outlook.

Close

# Microsoft Dynamics CRM for Microsoft Office Outlook

Sign in with your work or school account

[Can't access your account?](#)

---

Don't have an account assigned by your work or school?

[Sign in with a Microsoft account](#)



Your work or school account can be used anywhere you see this symbol.  
© 2015 Microsoft [Terms of use](#) [Privacy & Cookies](#)

---

Microsoft Dynamics CRM for Outlook

?

×

## Add a Microsoft Dynamics CRM Organization

To connect Microsoft Outlook to your Microsoft Dynamics CRM Online organization, click **Connect**.

If you want to connect Outlook to your company's Microsoft Dynamics CRM server, enter the CRM server web address (you can copy and paste it from your web browser).



Connect automatically with my current credentials

Office 365

Office 365 admin center

Search users, admin tasks and more

New Admin Center in the works – get a sneak peek

Watch the video

ntbook (Edit)

**DASHBOARD**

- SETUP
- USERS
- COMPANY PROFILE
- GROUPS
- DOMAINS
- PUBLIC WEBSITE
- BILLING
- EXTERNAL SHARING
- SERVICE SETTINGS
- SERVICE HEALTH
- SUPPORT
- PURCHASE SERVICES
- MESSAGE CENTER
- TOOLS
- ADMIN
  - CRM
  - Azure AD
  - Bing Places for Business

Welcome to Office 365!

Watch the video to get an overview

Set up your services

Download your software

Get information on Yammer

Watch the video to get started quickly

admin shortcuts

- Reset user passwords
- Add new users
- Assign user licenses
- Download software

Office 365 Admin on mobile

Text me the download link

Standard message rates may apply.

Service overview

**Service health**

No service issues

Service requests

No open service requests

Message center

2 new messages in the past 7 days

Current health

- CRM No issues
- Identity Service No issues
- Office 365 Portal No issues
- Social Engagement No issues

View details and history

Planned maintenance

No planned maintenance scheduled.

Need help?

DASHBOARD | **DOMAINS**

## Manage domains

Add a domain you already own to Office 365, or buy a new domain. [What is a domain?](#)

+ Add domain    Buy domain

DOMAIN NAME ▲	STATUS	ACTION
<input checked="" type="radio"/> ntmydemo.onmicrosoft.com (Default)	Setup complete	No action required

ntmydemo.onmic

Domain settings

## You can't buy a domain yet

You're using an Office 365 free trial. You must have a [paid subscription](#) before you can buy a domain.

Close

## Add a new domain in Office 365

# What you need to know about domains and DNS

Your domain name identifies your school or business on the internet. In the examples below, **yourcompany.com** is the domain name:

### Step 1

Verify domain



you@yourcompany.com  
http://www.yourcompany.com

### Step 2

Add users



DNS (domain name system) works like an address book on the internet. When someone sends you email, DNS directs it to your mailbox.

Up next, we'll help you set up your domain and update DNS records to work with Office 365.

### Step 3

Set up domain



▶ Watch the video to learn more about domains and DNS (3 minutes)

[Let's get started](#) →

## Add a new domain in Office 365

# Which domain do you want to use?

### Step 1

Verify domain



### Step 2

Add users



### Step 3

Set up domain



[Next](#) →

Don't have a domain? [Buy one](#)

< Back

## Add a new domain in Office 365

# We need to verify that you own thecrmwiz.info

Sign in to your GoDaddy account to verify that you own thecrmwiz.info.

### Step 1

Verify domain



### Step 2

Add users



### Step 3

Set up domain



[Sign in to GoDaddy](#) →

If you prefer, you can use a [TXT record to verify you own this domain](#)

< Back

### Log in to your GoDaddy.com account

Log in to allow Office 365 to verify that you own **thecrmwiz.info** and to automatically set up your services.

Username or Customer #:

Password: [Forgot Password](#)

Secure Login



### Confirm Access

Office 365 is requesting permission to make changes to your domain **thecrmwiz.info** at GoDaddy.

Click **Accept** to allow Office 365 to make these changes to **thecrmwiz.info**.

Accept

[Cancel](#)

Add a new domain  
in Office 365

# We've verified that you own thecrmwiz.info

Now, let's update user IDs for your current users in Office 365.

Step 1  
Verify domain



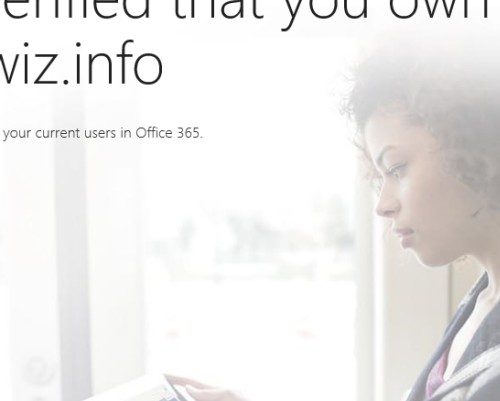
Step 2  
Add users



Step 3  
Set up domain



Next [→](#)



## Add a new domain in Office 365

# Let's update your current Office 365 users

Select the users you want to update to use **thecrmwiz.info** instead of **ntmydemo.onmicrosoft.com**. After the update, these users will need to sign in to Office 365 using their new user ID. Their passwords will stay the same. They'll also have a new email address, but the old one will still work and no email will be lost.

Step 1  
Verify domain



Step 2  
Add users



Step 3  
Set up domain



Name	Current user ID	User ID after update
<input type="checkbox"/> Nicolae Tarla (this is you)	nt@ntmydemo.onmicrosoft.com	nt@thecrmwiz.info

[Update selected users](#) →

If you don't want to update any users, [skip this step](#).

## Add a new domain in Office 365

# 1 user was updated successfully

Here's the user whose user ID was updated.

Name	User ID after update
Nicolae Tarla	nt@thecrmwiz.info

**Important:** Your user ID has been updated to nt@thecrmwiz.info, but your password is still the same. We need to sign you out to continue. Sign back in with your new user ID to continue with setup.

Step 1  
Verify domain



Step 2  
Add users



Step 3  
Set up domain



[Next](#) →

[← Back](#)

## Sign out to complete the change

Sign out, and then sign in using **nt@thecrmwiz.info**. Don't worry, we'll bring you right back here to continue setting up.

[Sign out](#)





Sign in with your work or school account

Keep me signed in

[Sign in](#) [Cancel](#)

[Can't access your account?](#)

### Add a new domain in Office 365

- Step 1  Verify domain
- Step 2  Add users
- Step 3  Set up domain

## Add new users

Now add other users who will use Office 365 services.

**Important:** Is anyone already receiving email addressed to thecrmwiz.info with another email service? Make sure you add those email addresses here before you update DNS records to switch email delivery to Office 365. [Why is this important?](#)

[Use a CSV file to bulk add users](#)

First Name	Last Name	Email address	User location ( change )	License ( change )
<input type="text"/>	<input type="text"/>	<input type="text"/> @thecrmwiz.info	United States	Microsoft Dynamics CR

[+ Add a row](#)

[Add these users](#) →

If you don't want to add any users, you can [skip this step](#)

### Add a new domain in Office 365

- Step 1  Verify domain
- Step 2  Add users
- Step 3  Set up domain

## Get ready to update DNS records to work with Office 365

Next, we'll determine which DNS records you need. You'll have to sign in to GoDaddy to update these DNS records.

[What are DNS records?](#)

[Next](#) →

Add a new domain  
in Office 365

# Do you want us to set up DNS records for Office 365 for you?

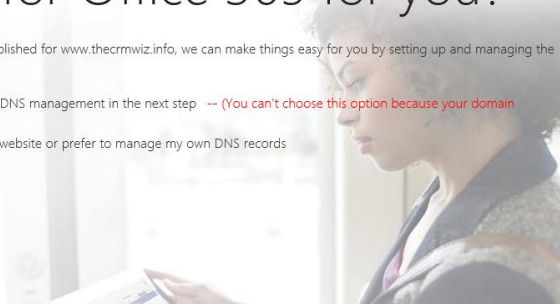
If you don't have a website published for [www.thecrmwiz.info](http://www.thecrmwiz.info), we can make things easy for you by setting up and managing the DNS records for Office 365.

- Step 1  
Verify domain ✓
- Step 2  
Add users ✓
- Step 3  
Set up domain ●

- Yes, I want to transfer DNS management in the next step -- (You can't choose this option because your domain registrar isn't supported)
- No, I have an existing website or prefer to manage my own DNS records

Next →

< Back



Add a new domain  
in Office 365

# Which services do you want to use with thecrmwiz.info?

- Outlook on the web for email, calendar, and contacts
- Skype for Business for instant messaging and online meetings
- Mobile Device Management for Office 365

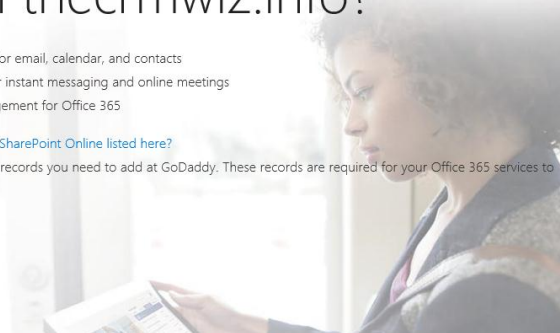
Why aren't other services like SharePoint Online listed here?

Next, we'll show you the DNS records you need to add at GoDaddy. These records are required for your Office 365 services to work on thecrmwiz.info.

- Step 1  
Verify domain ✓
- Step 2  
Add users ✓
- Step 3  
Set up domain ●

Next →

< Back



Add a new domain  
in Office 365

# Now we'll add your DNS records at GoDaddy

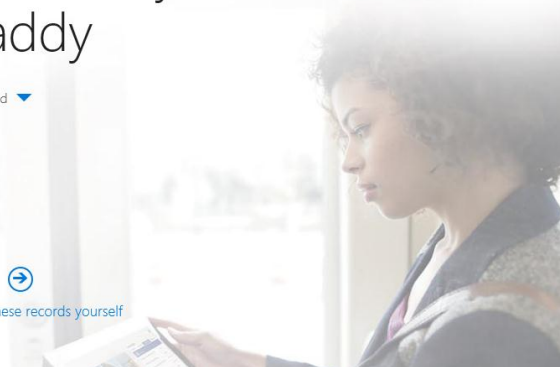
View the DNS records we'll add ▼

- Step 1  
Verify domain ✓
- Step 2  
Add users ✓
- Step 3  
Set up domain ●

Add records →

If you prefer, you can [add these records yourself](#)

< Back



## Add a new domain in Office 365

# You're all set up

Rate your experience with Office 365 setup.



### Step 1

Verify domain



### Step 2

Add users



### Step 3

Set up domain



Finish →

< Back

## Manage domains

Add a domain you already own to Office 365, or buy a new domain. [What is a domain?](#)

+ Add domain    🛒 Buy domain

DOMAIN NAME ▲	STATUS	ACTION
<input checked="" type="radio"/> ntmydemo.onmicrosoft.com	Setup complete	No action required
<input type="radio"/> thecrmwiz.info (Default)	Setup complete	No action required

ntmydemo.onmic

- ⚙️ Domain settings
- ✓ Set as default

Office 365 admin center <<

Search users, admin tasks and...

- DASHBOARD
- SETUP
- ▲ USERS
  - Active Users
  - Deleted Users
  - Partner Relationships
- COMPANY PROFILE

DASHBOARD | ACTIVE USERS

Active Directory synchronization: [Set up](#) | [Learn more](#)  
Change the password expiration policy for your users: [Change now](#)  
Set Multi-factor authentication requirements: [Set up](#) | [Learn more](#)

Select a view: All users



<input type="checkbox"/>	Display name	User name	Status
<input type="checkbox"/>	Nicolae Tarla	nt@thecrmwiz.info	In cloud

Office 365 admin center <<

Search users, admin tasks and...

- Active Users
- Deleted Users
- Partner Relationships
- COMPANY PROFILE
- GROUPS
- DOMAINS
- PUBLIC WEBSITE
- BILLING
  - Subscriptions
  - Licenses
  - Notifications
- EXTERNAL SHARING
- SERVICE SETTINGS
- SERVICE HEALTH
- SUPPORT
- PURCHASE SERVICES

Microsoft Dynamics CRM Online Trial Active

Trial

Expires December 25, 2015

\$65.00 user/month

Buy now

Users	Description
Available: 25	30 day free trial for businesses that want to try sales, service, and marketing capabilities of Microsoft Dynamics CRM Online. The subscription includes up to 25 user licenses and 5 gigabytes (GB) of storage.
Assigned: 1	

Learn more

More actions

Optional privacy and security contractual supplements

Enterprise Suite (unlimited users) ^

Most popular

Office 365 Enterprise E3

\$20.00 user/month

The best plan for businesses that need full productivity, communication and collaboration tools with the familiar Office suite, including Office Online.

Subscription includes:

Office 365 ProPlus

\$12.00 user/month

The premium Office suite for business - including Word, Excel, PowerPoint, Outlook, OneNote, Access, and Skype for Business - plus online file storage and sharing. Connected to the cloud, ...

Subscription includes:

Office 365 Enterprise E1

\$8.00 user/month

For businesses that need communication and collaboration tools and the ability to read and do lightweight editing of documents with Office Online.

Subscription includes:

Office 365 Enterprise E4

Most popular

Office 365 Enterprise E3

\$20.00 user/month

The best plan for businesses that need full productivity, communication and collaboration tools with the familiar Office suite, including Office Online.

Subscription includes:

Start free trial

Buy now

Learn more

Check out

# confirm your order

Office 365 Enterprise E3 Trial | 30 day subscription  
25 users

try now

Cancel



Office 365

Admin

## order receipt

Your confirmation number is: 6477256d-b809-4fd7-89bd-a09bd01eba6b  
Important: To use your new licenses, make sure to assign them by editing users on the [Users](#) page.

continue

Order details



---

Office 365 Enterprise E3 Trial | 30 day subscription  
25 users

Search users, admin tasks and...

New Admin Center in the works – get a sneak peek Watch the video

- DASHBOARD
- SETUP
- ▶ USERS
- COMPANY PROFILE
- GROUPS
- DOMAINS
- PUBLIC WEBSITE
- ▶ BILLING
- ▶ EXTERNAL SHARING
- MOBILE MANAGEMENT
- ▶ SERVICE SETTINGS
- ▶ SERVICE HEALTH
- SUPPORT
- PURCHASE SERVICES
- MESSAGE CENTER
- TOOLS
- ▲ ADMIN
  - Skype for Business
  - CRM
  - Compliance
  - Azure AD
  - Bing Places for Business

Welcome to Office 365!  
[Watch the video to get an overview](#)  
[Set up your services](#)  
[Download your software](#)  
[Get information on Yammer](#)

[Watch the video to get started quickly](#)

### Service overview

**Service health**  
No service issues

Service requests  
No open service requests

Message center  
2 new messages in the past 7 days

Included services

Current health	
CRM	No issues
Identity Service	No issues
Office 365 Portal	No issues
Rights Management Service	No issues
Skype for Business	No issues
Social Engagement	No issues
Sway	No issues
Yammer Enterprise	No issues

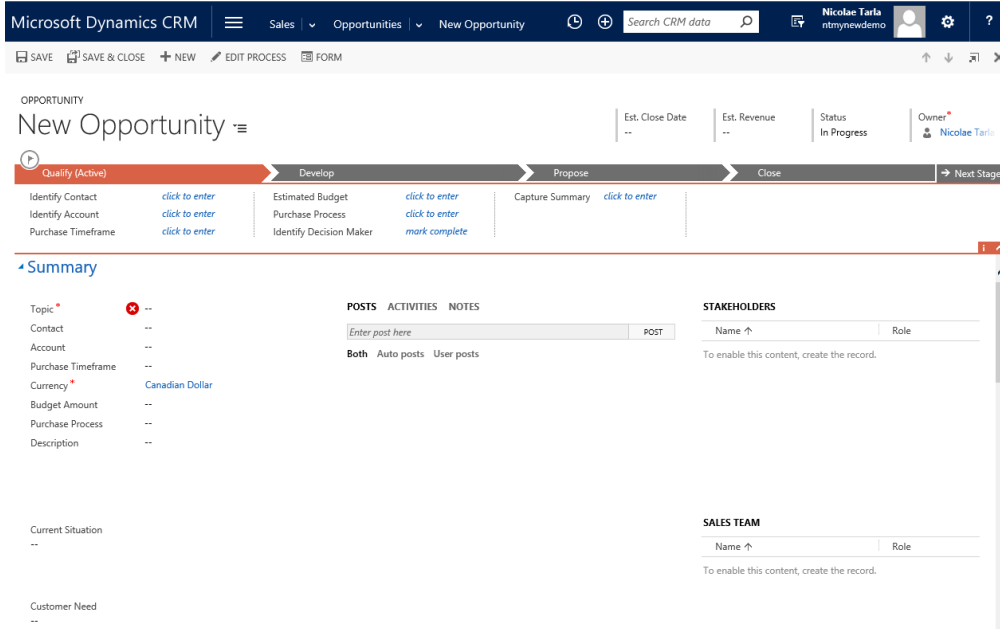
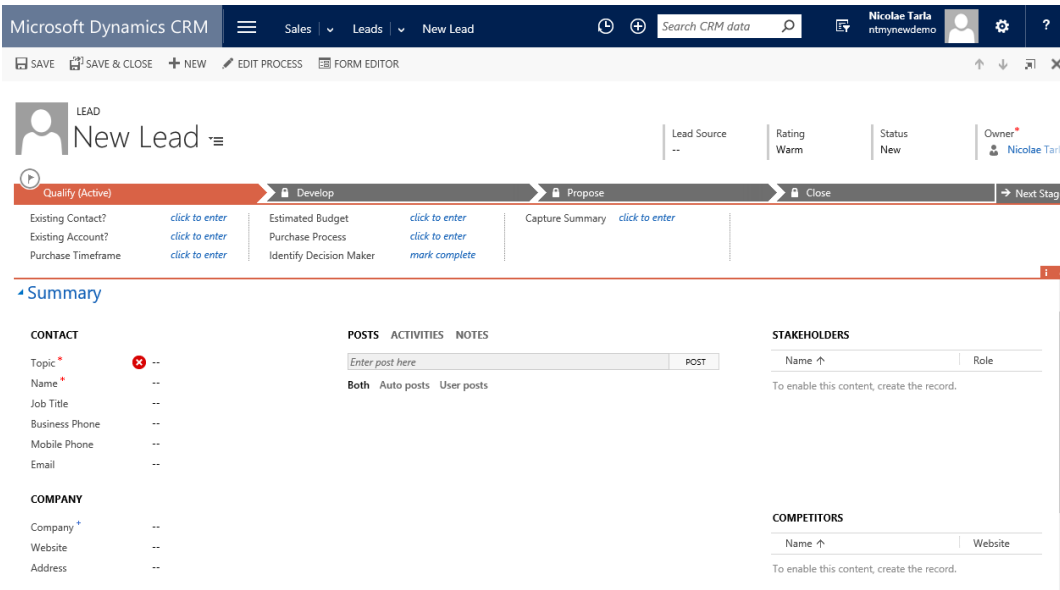
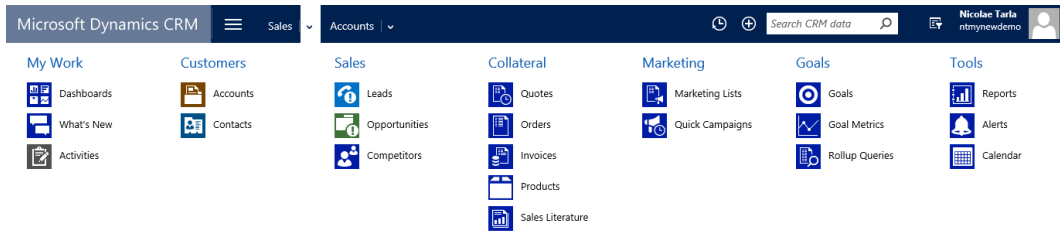
[View details and history](#)

admin shortcuts  
[Reset user passwords](#)  
[Add new users](#)  
[Assign user licenses](#)  
[Download software](#)

Office 365 Admin on mobile  
[Text me the download link](#) >  
Standard message rates may apply.



# Chapter 2: The Dynamics CRM Application Structure





QUOTE

# New Quote

Total Amount: -- | Effective From: -- | Effective To: -- | Owner: Nicolae Tarla

## Summary

Quote ID: --  
 Revision ID: --  
 Name: --  
 Currency: Canadian Dollar  
 Price List: --

### PRODUCTS

Product Name	Properties	Unit	Price Per Unit	Quantity	Discount	Extended Amount	Sug
To enable this content, create the record.							

### SALES INFORMATION

Opportunity: --  
 Potential Customer: --

### DESCRIPTION

--

### SHIPPING INFORMATION

Shipping Method: --  
 Payment Terms: --  
 Freight Terms: --

### ADDRESSES

Bill To Address	--	Detail Amount	--
Ship To	Address	(-) Discount (%)	{--}
Ship To Address	--	(-) Discount	--
		Pre-Freight Amount	--
		(+) Freight Amount	--
		(+) Total Tax	--
		Total Amount	--

ORDER

# New Order

Total Amount: -- | Status: Active | Status Reason: New | Owner: Nicolae Tarla

## Summary

Order ID: --  
 Name: --  
 Currency: Canadian Dollar  
 Price List: --  
 Prices Locked: No

### PRODUCTS

Product Name	Properties	Unit	Price Per Unit	Quantity	Discount	Extended Amount	Sug
To enable this content, create the record.							

### SALES INFORMATION

Opportunity: --  
 Quote: --  
 Potential Customer: --

### DESCRIPTION

--

### SHIPPING DATES

Requested Delivery: --  
 Date Fulfilled: --

### SHIPPING INFORMATION

Shipping Method: --  
 Payment Terms: --  
 Freight Terms: --

### ADDRESSES

Bill To Address	--	Detail Amount	--
Ship To	Address	(-) Discount (%)	{--}
Ship To Address	--	(-) Discount	--
		Pre-Freight Amount	--
		(+) Freight Amount	--
		(+) Total Tax	--
		Total Amount	--

Active

INVOICE | New Invoice | Total Amount: -- | Status: Active | Status Reason: New | Owner: Nicolae Tarla

Summary

<p>Invoice ID: --</p> <p>Name: --</p> <p>Currency: Canadian Dollar</p> <p>Price List: --</p> <p>Prices Locked: No</p>	<p><b>PRODUCTS</b></p> <table border="1"> <thead> <tr> <th>Product Name</th> <th>Properties</th> <th>Unit</th> <th>Price Per Unit</th> <th>Quantity</th> <th>Discount</th> <th>Extended Amount</th> <th>Sug</th> </tr> </thead> <tbody> <tr> <td colspan="8">To enable this content, create the record.</td> </tr> </tbody> </table>	Product Name	Properties	Unit	Price Per Unit	Quantity	Discount	Extended Amount	Sug	To enable this content, create the record.								<p><b>SALES INFORMATION</b></p> <p>Opportunity: --</p> <p>Order: --</p> <p>Customer: --</p> <p>Description: --</p>
Product Name	Properties	Unit	Price Per Unit	Quantity	Discount	Extended Amount	Sug											
To enable this content, create the record.																		
<p><b>SHIPPING DATES</b></p> <p>Date Delivered: --</p> <p>Due Date: --</p>																		
<p><b>SHIPPING INFORMATION</b></p> <p>Shipping Method: --</p> <p>Payment Terms: --</p>	<table border="1"> <tr> <td>Detail Amount</td> <td>--</td> </tr> <tr> <td>(-) Discount (%)</td> <td>[--]</td> </tr> <tr> <td>(-) Discount</td> <td>--</td> </tr> <tr> <td>Pre-Freight Amount</td> <td>--</td> </tr> <tr> <td>(+) Freight Amount</td> <td>--</td> </tr> <tr> <td>(+) Total Tax</td> <td>--</td> </tr> </table>		Detail Amount	--	(-) Discount (%)	[--]	(-) Discount	--	Pre-Freight Amount	--	(+) Freight Amount	--	(+) Total Tax	--				
Detail Amount	--																	
(-) Discount (%)	[--]																	
(-) Discount	--																	
Pre-Freight Amount	--																	
(+) Freight Amount	--																	
(+) Total Tax	--																	
<p><b>ADDRESSES</b></p> <p>Bill To Address: --</p> <p>Ship To: Address</p>																		

COMPETITOR | New Competitor | Ticker Symbol: -- | Reported Revenue: --

COMPETITOR

<p>Name: <input type="text" value=""/></p> <p>You must provide a value for Name.</p> <p>Currency: Canadian Dollar</p> <p>Address: --</p>	<p><b>POSTS NOTES</b></p> <p>Enter post here   POST</p> <p>Both   Auto posts   User posts</p>	<p><b>STRENGTH</b></p> <p>--</p> <p><b>WEAKNESS</b></p> <p>--</p>
--	---	---

OPPORTUNITIES

Topic	Potential Cust...	Status	Est. Revenue	Est. Close Dat...	Actual Revenu...	Owner
To enable this content, create the record.						

PRODUCT  
Product: [Menu Icon]

Status  
Draft

SUMMARY

Name *	--	Unit Group *	--
Product ID *	--	Default Unit *	--
Parent	--	Default Price List *	--
Valid From	--	Decimals Supported *	--
Valid To	--	Subject	--
Description	--		

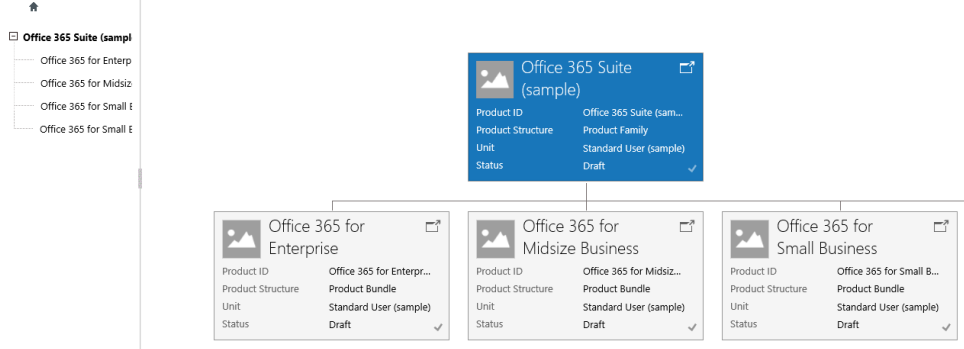
PRODUCT PROPERTIES

Name ↑	Base Property	Data Type	Read-Only	Required	Hidden	Default Value
To enable this content, create the record.						

ADDITIONAL DETAILS

Draft

PRODUCT  
Office 365 Suite (sample)



PRODUCT  
Bundle: Office 365 and CRM Online...

Status  
Draft

Warning: A default price list has not been set.








SUMMARY

Name *	Office 365 and CRM Online: Enterprise (sample)	Unit Group *	Business User (sample)
Product ID *	Office 365 and CRM Online: Enterprise (sample)	Default Unit *	Standard User (sample)
Family Hierarchy	--	Default Price List *	--
Valid From	--	Decimals Supported *	0
Valid To	--	Subject	--
Description	--		

BUNDLE PRODUCTS

Associated Product	Properties	Quantity	Unit	Required
Exchange Online (sample)	Customize	1.00000	Standard User (sample)	Required
SharePoint Online (sample)	Customize	1.00000	Standard User (sample)	Required
Lync Online (sample)	Customize	1.00000	Standard User (sample)	Required
CRM Online: Enterprise (sample)	Customize	1.00000	Standard User (sample)	Required
Office Desktop for Midsize & Enter...	Customize	1.00000	Standard User (sample)	Required

Draft

-  [Office 365 and CRM Online: Midsize \(...\)](#) Office 365 and C...
-  [Office 365 and CRM Online: Enterpris...](#) Office 365 and C...
-  [Office 365 Service \(sample\)](#) Office 365 Servic...
-  [Office Desktop \(sample\)](#) Office Desktop (...)
-  [CRM Service \(sample\)](#) CRM Service (sa...
-  [Exchange Online \(sample\)](#) Exchange Online...
-  [SharePoint Online \(sample\)](#) SharePoint Onli...


Goal : Information
Goals ▼

**General**

- General
- Time Period
- Targets
- Child Goals
- Actuals
- Goal Criteria
- Notes

**Related**

- Common**
- Connections
- Audit History
- Process Sessions**
- Background Processes
- Real-time Processes

 **Goal**
**New Goal**

**General**

Name \*

Parent Goal  Goal Metric \*

Goal Owner \*  Manager \* Nicolae Tarla

**Time Period**

Goal Period Type  Custom Period  Fiscal Period

Fiscal Period Quarter 4 Fiscal Year FY2015

From 10/1/2015 To 12/31/2015

**Targets**

Target (Money) \$  Stretch Target (Money) \$

Target (Integer)  Stretch Target (Integer)

Target (Decimal)  Stretch Target (Decimal)


**Child Goals**

	Name	Goal Owner	Target	Percentage Achieved	Actual
0 - 0 of 0 (0 selected)					

**Actuals**

Actual (Money) \$  Percentage Achieved

Status **Active**



LEAD

## New Lead

Lead Source: --

Rating: Warm

Status: New

Owner: Nicolae Tarla

Quality (Active)
Develop
Propose
Close
Next Stage

Existing Contact? [click to enter](#)

Existing Account? [click to enter](#)

Purchase Timeframe [click to enter](#)

Estimated Budget [click to enter](#)


Purchase Process [click to enter](#)

Identify Decision Maker [mark complete](#)


Capture Summary [click to enter](#)

# Lead to Opportunity Sales Process

Details 

Stage Name *	Step Name	Value	Required
<b>Qualify</b>	Existing Contact?	Existing Contact?	<input type="checkbox"/>
	Existing Account?	Existing Account?	<input type="checkbox"/>
	Purchase Timeframe	Purchase Timeframe	<input type="checkbox"/>
	Estimated Budget	Budget Amount	<input type="checkbox"/>
	Purchase Process	Purchase Process	<input type="checkbox"/>
	Identify Decision Maker	Decision Maker?	<input type="checkbox"/>
	Capture Summary	Description	<input type="checkbox"/>
			

+ Insert stage  Add branch

Stage Name *	Step Name	Value	Required
<b>Develop</b>	Customer Need	Customer Need	<input type="checkbox"/>
	Proposed Solution	Proposed Solution	<input type="checkbox"/>
	Identify Stakeholders	Identify Customer Contacts	<input type="checkbox"/>
	Identify Competitors	Identify Competitors	<input type="checkbox"/>
			

+ Insert stage  Add branch

Stage Name *	Step Name	Value	Required
<b>Propose</b>	Identify Sales Team	Identify Sales Team	<input type="checkbox"/>
	Develop Proposal	Develop Proposal	<input type="checkbox"/>

  MOVE

# Opportunity Sales Process

[Details](#) ▾

Stage Name*	Step Name	Value	Required
<b>Qualify</b>	<b>Identify Contact</b>	<b>Contact</b>	<input type="checkbox"/>
	<b>Identify Account</b>	<b>Account</b>	<input type="checkbox"/>
	<b>Purchase Timeframe</b>	<b>Purchase Timeframe</b>	<input type="checkbox"/>
	<b>Estimated Budget</b>	<b>Budget Amount</b>	<input type="checkbox"/>
	<b>Purchase Process</b>	<b>Purchase Process</b>	<input type="checkbox"/>
	<b>Identify Decision Maker</b>	<b>Decision Maker?</b>	<input type="checkbox"/>
	<b>Capture Summary</b>	<b>Description</b>	<input type="checkbox"/>
		<a href="#">+</a>	

+ Insert stage    ↻ Add branch

Stage Name*	Step Name	Value	Required
<b>Develop</b>	<b>Customer Need</b>	<b>Customer Need</b>	<input type="checkbox"/>
	<b>Proposed Solution</b>	<b>Proposed Solution</b>	<input type="checkbox"/>
	<b>Identify Stakeholders</b>	<b>Identify Customer Contacts</b>	<input type="checkbox"/>
	<b>Identify Competitors</b>	<b>Identify Competitors</b>	<input type="checkbox"/>
		<a href="#">+</a>	

+ Insert stage    ↻ Add branch

Stage Name*	Step Name	Value	Required
<b>Propose</b>	<b>Identify Sales Team</b>	<b>Identify Sales Team</b>	<input type="checkbox"/>
	<b>Develop Proposal</b>	<b>Develop Proposal</b>	<input type="checkbox"/>

↑ ↓ MOVE

Microsoft Dynamics CRM    Sales ▾    Sales Literature ▾    New Sales Literature    [Clock] [Plus] [Search] [Profile] **Nicolae Tarla** ntmynewdemo [Settings] [Help]

SAVE    SAVE & CLOSE    + NEW    FORM EDITOR    [Up] [Down] [Print] [Close]

## SALES LITERATURE

### New Sales Literature ≡

Expiration Date    Employee Contact  
 ..    ..

#### INFORMATION

Title\*  ✖

You must provide a value for Title.

Type    Policies And Procedure

Description    ..

#### SALES ATTACHMENTS

Title ↑    Modified On    File Name

To enable this content, create the record.

#### PRODUCTS

Name ↑    Pr

To enable this content, create the record.

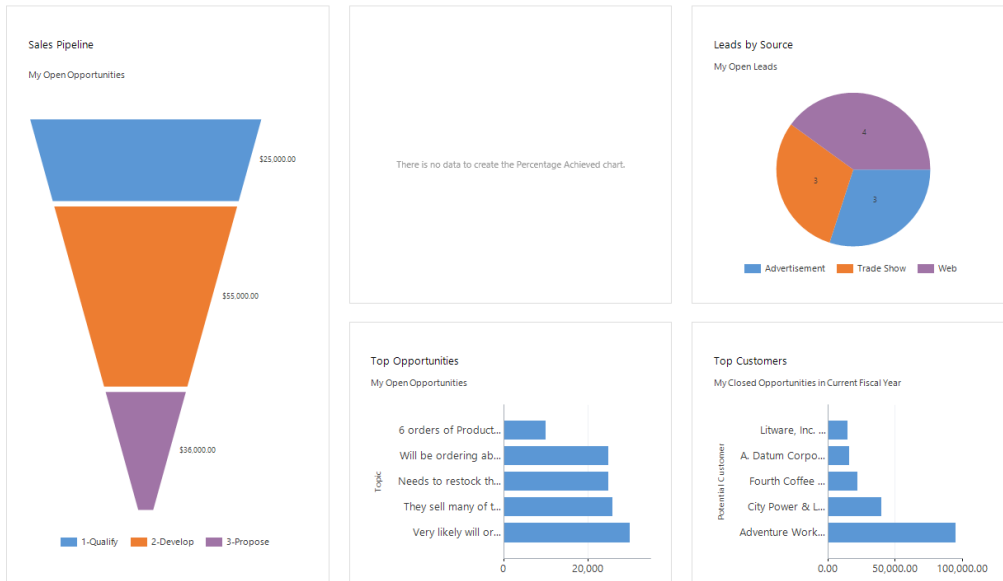
#### COMPETITORS

Name ↑

To enable this content, create the record.

## Sales Activity Dashboard

### Sales KPIs



### Activities

My Activities

Search for records

Activity Type	Subject	Regarding	Priority	Start Date	Due Date
Task	Schedule an appointment with customer (sample)	Maintenanc...	High	11/29/2015 5:00 AM	11/29/2015 5:00 AM
Task	Evaluation Plan agreed upon (sample)		Normal	11/30/2015 5:00 AM	11/30/2015 5:00 AM
Phone Call	Likes some of our new products (sample)		High	11/30/2015 7:00 AM	11/30/2015 7:00 AM
Phone Call	availability of Product catalogs (sample)		High	12/2/2015 5:00 AM	12/2/2015 5:00 AM
Phone Call	Call the customer with relevant information (sample)	Average or...	High	12/2/2015 5:00 AM	12/2/2015 5:00 AM
Phone Call	Call back to understand the problem (sample)	Complete o...	High	12/2/2015 5:00 AM	12/2/2015 5:00 AM
Task	Ask Regional Manager to Call Back (sample)	Maintenanc...	High	12/2/2015 9:00 PM	12/2/2015 9:00 PM

1 - 7 of 34

## Sales Activity Social Dashboard

**Sales Pipeline**  
My Open Opportunities

Stage	Value
1-Qualify	\$25,000.00
2-Develop	\$55,000.00
3-Propose	\$36,000.00

**what's new**

Enter post here

All records | Both | Auto posts | User posts

- Upgrade Instructions**  
Delegated Admin created Upgrade Instructions  
On Upgrade Instructions's wall  
Yesterday
- Return Authorization**  
Delegated Admin created Return Authorization  
On Return Authorization's wall  
Yesterday
- Order Shipping Time**  
Delegated Admin created Order Shipping Time  
On Order Shipping Time's wall  
Yesterday
- Shipping time information (sample)**  
Case: Closed by Delegated Admin for Account Contoso Pharmaceuticals (sample).  
On Shipping time information (sample)'s wall  
Yesterday
- Delivery never arrived (sample)**  
Case: Closed by Delegated Admin for Account Alpine Ski House (sample).  
On Delivery never arrived (sample)'s wall  
Yesterday
- Operating manual required (sample)**  
Case: Closed by Delegated Admin for Account A. Datum Corporation (sample).  
On Operating manual required (sample)'s wall  
Yesterday
- Product catalog requested (sample)**  
Case: Closed by Delegated Admin for Account Fourth Coffee (sample).

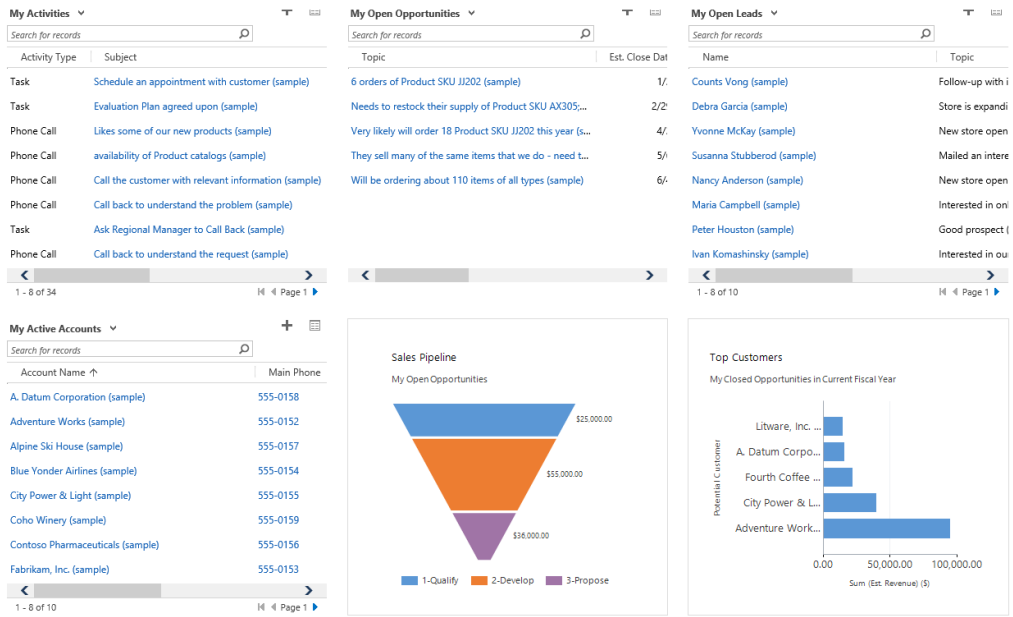
**Leads by Source**

**Top Opportunities**

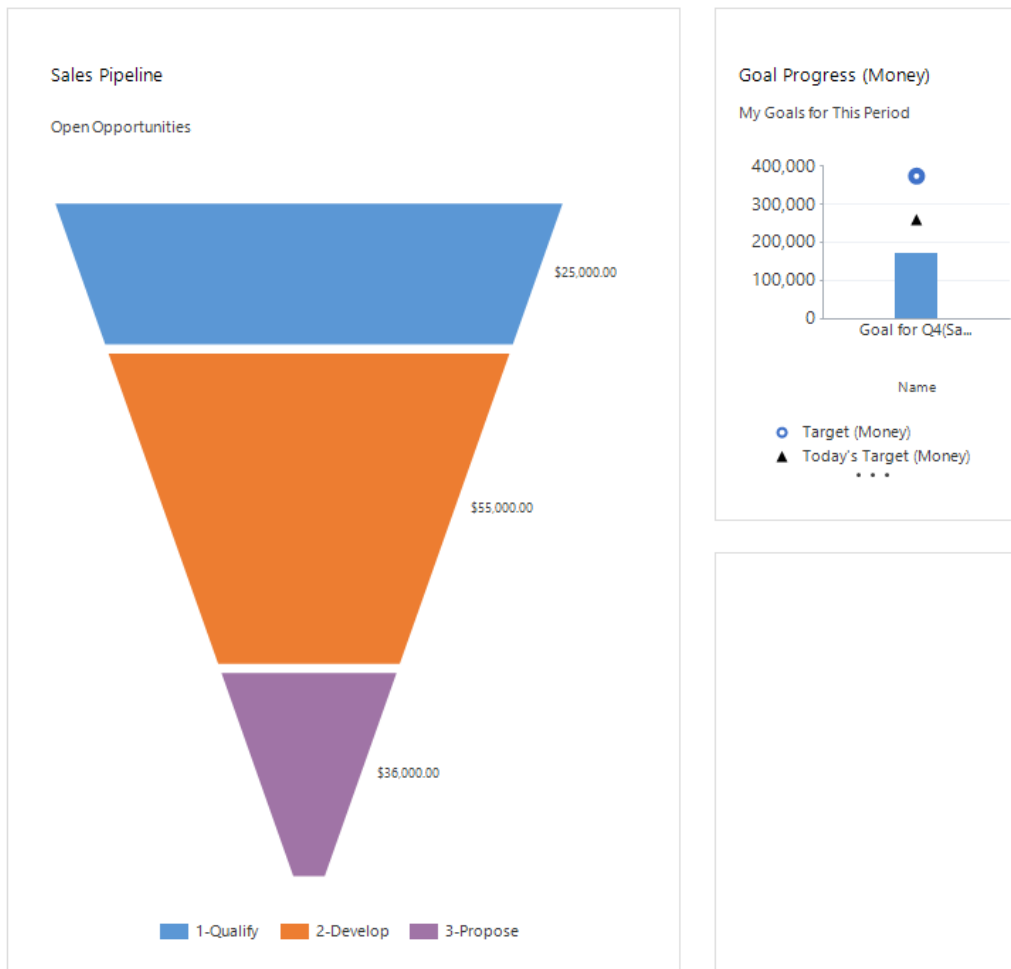
**Top Customers**



## Sales Dashboard



## Sales Performance Dashboard



Service

Help Center

### My Work



Dashboards



Activities

### Customers



Accounts



Contacts



Social Profiles

### Service



Cases



Queues



Knowledge Articles

#### My Active Cases



14

Modified On



DELETE

APPLY RO...

ASSIGN



Normal In Progress Nicolae Tarla

**Average order shipment time (sample)**

Litware, In... 12/1/2015...



High In Progress Nicolae Tarla

**Complete overhaul required (sample)**

Paul Cann... 12/1/2015...



Tier 1 Dashboard This Week 11/30/2015 - 12/6/2015

View 0

14

My Active Cases

View 0

14

My Tasks

View 0

3

My Resolved Cases

Queue Me

0

View 0

0

My Draft Emails

View 0

0

My Received Emails

Microsoft Dynamics CRM Service Cases Average order shi... Nicolae Tarla ntmynewdemo

## Average order shipment time (sample)

SUMMARY | DETAILS | CASE RELATIONSHIPS | SLA

1/23(23) IDENTIFY RESEARCH RESOLVE

**GENERAL INFORMATION**

**Litware, Inc. (sample)**  
someone2@example.c...  
555-0151

Priority: **Normal** Created On: 12/1/2015 11:...

Status: **In Progress** Owner: Nicolae Tarla

Case Title: **Average order...**

ID: CAS-0000-R7...

Subject: **Information**

**TIMELINE**

**Call the customer with relevant information (sample)**  
Schedule an appointment with the customer. Capture preliminary customer and product information. Generate letter or email using the relevant template. Assign to the relevant team.

State Open  
Created By Nicolae Tarla . 12/1/2015 7:55:21 PM

**Average order shipment time (sample)**  
Case: Created by Delegated Admin for Account Litware. On **Average order shipment time (sample)**'s Wall

12/1/2015 7:55:15 PM

**Resolve**

Make "Active" ▾

STATUS	CASE TITLE
Resolved	Product damag...
Active	Average order...

1 - 2/2 < Page 1 >

**ENTITLEMENTS**

ENTITLEMENT NAME	REMAINING
No Entitlement records found	

## Upgrade Instructions

CONTENT | SUMMARY | ANALYTICS

1/3(3)

Major Version Number *	Minor Version Number *
1	0
Language *	Status Reason
English - United States	Proposed

**ARTICLE CONTENT**

Title *	Upgrade Instructions
Keywords +	Upgrade Instructions
Description	---

**CONTENT**

Font Size B U abc A- A+ [Rich Text Editor Icons]

**TIMELINE**

**Upgrade Instructions**  
Delegated Admin created **Upgrade Instructions** On **Upgrade Instructions**'s Wall

12/1/2015 7:55:37 PM

CASE

# New Case

Priority  
Normal

Created On  
--

Status  
In Progress

Owner  
Nicolae Tarla

Identify (Active) | Research | Resolve | Next Stage

Find Customer\* [click to enter](#)  
 Find Contact [click to enter](#)  
 Find Case [click to enter](#)

## Summary

### CASE DETAILS

Case Title\*

You must provide a value for Case Title.

Subject --  
 Customer\* --  
 Origin --  
 Contact --  
 Entitlement --  
 Product --

### POSTS ACTIVITIES KB RECORDS NOTES

All Entities | Add Phone Call | Add Task | ...

We didn't find any activity records.

### DESCRIPTION

--

CONTRACT

# New Contract

Created On  
--

Status Reason  
Draft

Owner  
Nicolae Tarla

## General

### Header

Contract ID --  
 Contract Name\*

You must provide a value for Contract Name.

Contract Address --  
 Contract Start Date\* --  
 Contract End Date\* --  
 Duration In Days --

### ACTIVITIES NOTES

All Entities | Add Phone Call | Add Task | ...

We didn't find any activity records.

### Contract Lines

Title ↑	Product
To enable this content, create the record.	

### Contract Type

Discount	Amount
Service Level	Gold

### Billing Information

Bill To Customer\* --  
 Bill To Address --  
 Billing Start Date --  
 Billing End Date --

Service: Information

Service: Information

General Required Resources

Related

Common

- Audit History

Process Sessions

- Background Processes
- Real-time Processes

Service: Information

Service: Information

New Service

Required resources have not been selected for one or more selection rules. To complete the rules, click Required Resources.

General

Name \*  Initial Status Reason

Description

Scheduling

Default Duration \*

Start Activities Every \*

Beginning At

Required Resources

Common Tasks

- Add a Selection Rule  
Define the resources required to schedule this service.
- Add Resources

Choose 1 From The same site From <! Click to select Quantity>  
Click to add Resources, Resource Groups or a Selection Rule

BUSINESS PROCESS FLOW

# Phone to Case Process

Details

Stage Name *	Step Name	Value	Required
<b>Identify</b>	Find Customer	Find Customer	<input type="checkbox"/>
	Find Contact	Existing Contact?	<input type="checkbox"/>
	Find Case	Find Case	<input type="checkbox"/>
Entity *			
Case			
Stage Category			
Identify			

+ Insert stage Add branch

Stage Name *	Step Name	Value	Required
<b>Research</b>	Similar Cases	Similar Cases	<input type="checkbox"/>
	Assign to Others	Owner	<input type="checkbox"/>
Entity *			
Case			
Relationship			
Select relationships			
Stage Category			
Research			

+ Insert stage Add branch

MOVE

Status: Active

CASE

## New Case

Priority  
Normal

Created On  
--

Status  
In Progress

Owner \*  
Nicolae Taru

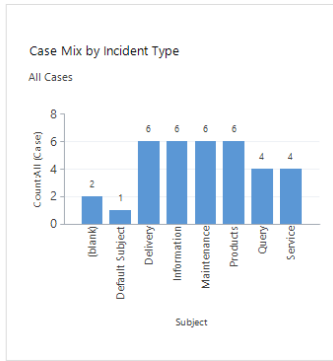
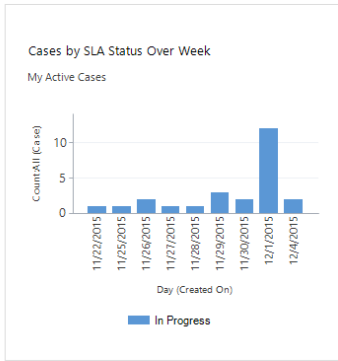


### General

CASE DETAILS

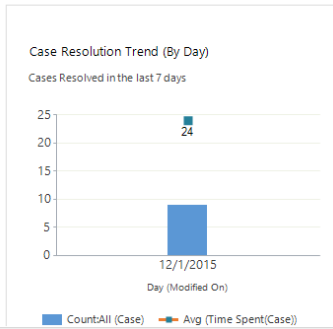
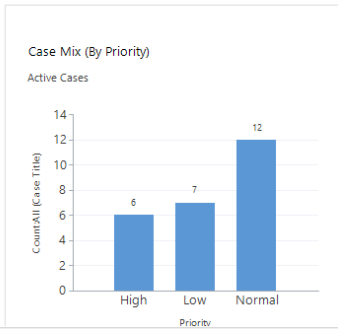
POSTS ACTIVITIES KB RECORDS NOTES

Customer Service Representative... ▾



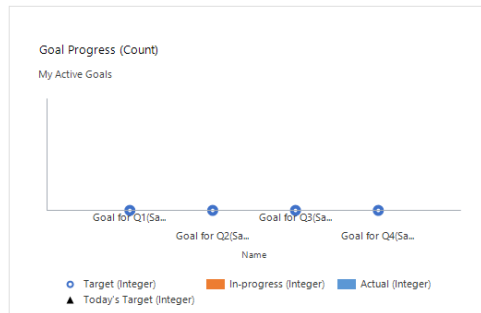
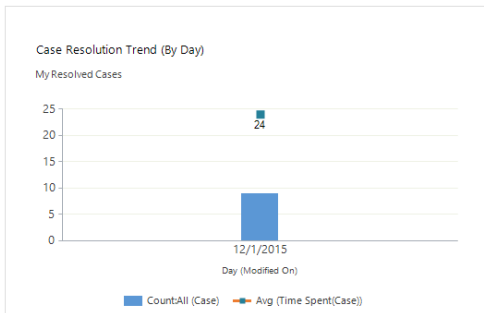
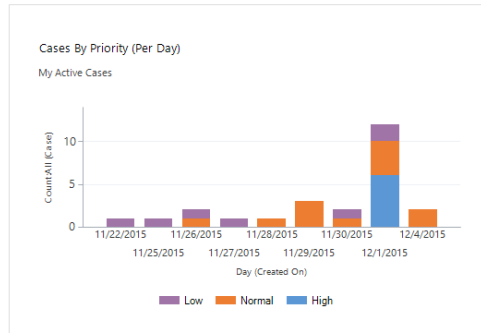
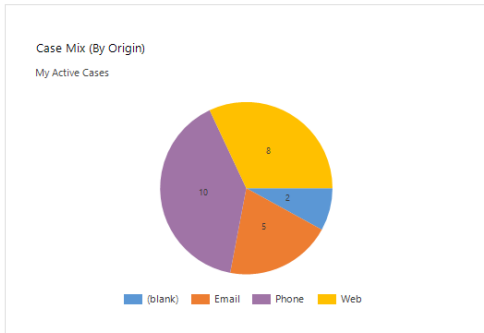
## what's new

- All records ▾ | Both Auto posts User posts
- Yammer in O365 Issue**  
Case: Associated as Child Case to O365 Subscription by Nicolae Tarla.  
On Yammer in O365 Issue's wall  
Today
  - Yammer in O365 Issue**  
Case: Created by Nicolae Tarla for Account A. Data (sample).  
On Yammer in O365 Issue's wall  
Today
  - O365 Subscription Service Issue**  
Case: Created by Nicolae Tarla for Account A. Data...



- ### My Activities
- Search for records
- | Activity Type | Subject                                      |
|---------------|--|
| Task          | Schedule an appointment with customer (sa... |
| Task          | Evaluation Plan agreed upon (sample)         |
| Phone Call    | Likes some of our new products (sample)      |
| Phone Call    | availability of Product catalogs (sample)    |
| Phone Call    | Call the customer with relevant information  |
| Phone Call    | Call back to understand the problem (sampl   |
| Task          | Ask Regional Manager to Call Back (sample)   |
| Phone Call    | Call back to understand the request (sample) |

Customer Service Representative... ▾



Customer Service Performance D...



MARKETING LIST New Marketing List

Summary

**Information**

Name \*

You must provide a value for Name.

Purpose --

Targeted At \* --

Source --

Currency Canadian Dollar

Modified On --

Cost --

Last Used On --

Locked No

Owner \* Nicolae Tarla

Description --

**Members**

Full Name ↑ Business Ph

To enable this content, create the record.

Account Name ↑ Primary Cor

To enable this content, create the record.

**Campaigns**

Name ↑

To enable this content, create the record.

**Quick Campaigns**

Subject

To enable this content, create the record.

# New Campaign

Template  
No

Estimated Revenue  
--

Status Details  
Proposed

Owner  
Nicolae Tarla

## Summary

### CAMPAIGN

Name\*

Campaign Code --

Currency\* Canadian Dollar

Campaign Type Advertisement

Expected Response% --

### SCHEDULES

Proposed Start --

Proposed End --

Actual Start --

Actual End --

### OFFER

--

### ACTIVITIES NOTES

All Entities - | Add Phone Call Add Task

We didn't find any activity records.

### MARKETING LISTS

Name Members Cou...

To enable this content, create the record.

### LEADS

Name Owner

To enable this content, create the record.

### CAMPAIGN ACTIVITIES

Subject Channel

To enable this content, create the record.

## Open Planning Activity Associate...

ADD NEW ACTIVITY

ADD EXISTING ACTIVITY

BULK DELETE

- Task
- Fax
- Phone Call
- Email
- Letter
- Appointment
- Service Activity
- Campaign Response
- Recurring Appointment

Activity Type | Activity



# New Campaign Resp...

Related Campaign\* [Ad campaign template \(sample\)](#) | Response Code [Interested](#) | Status\* [Open](#) | Owner\* [Nicolae Tarla](#)

## ← Campaign Response

### SUMMARY

Subject\*  ✖  
You must provide a value for Subject.

### DESCRIPTION

--

### RECEIVED FROM

Customer	--
Company Name	--
Last Name	--
First Name	--
Phone	--
Email	--

### DETAILS

Promotion Code	--
Related Campaign*	<a href="#">Ad campaign template (sample)</a>
Response Code	<a href="#">Interested</a>
Channel	--
Outsourced Vendor	--
Owner*	<a href="#">Nicolae Tarla</a>
Priority	<a href="#">Normal</a>
Received On	<a href="#">12/5/2015</a>
Close By	--

## MARKETING LIST

# Dynamics CRM Marketing List

Locked [No](#)

Last Use [No](#)

- Word Templates
- Run Report
- Create Quick Campaign**
- Create Opportunities
- Mail Merge on List Memb...
- Form Editor

## ← Summary

### Information

Name*	Dynamics CRM Ma...
List Type*	<a href="#">Static</a>
Purpose	--
Targeted At*	<a href="#">Account</a>
Source	--
Currency	<a href="#">Canadian Dollar</a>
Modified On	<a href="#">12/5/2015 10:06 F</a>
Cost	--
Last Used On	--
Locked	<a href="#">No</a>
Owner*	<a href="#">Nicolae Tarla</a>
Description	--

### Members

Account Name ↑	<a href="#">Primary</a>
No Account records found.	

### Campaigns

Name ↑
No Campaign records found.



### Quick Campaigns

Subject
No Quick Campaign records found.



# Create a Quick Campaign



Welcome to the Create Quick Campaign Wizard

This wizard helps you create an activity and distribute it to multiple records at one time.

You can use this wizard to communicate directly with your customers, such as by sending email, or to assign activities to others to complete, such as making phone calls. Then, you can track the responses to these activities.

You will be asked to:

- Specify the name of the quick campaign
- Select an activity and who to assign the activity to
- Specify the content for the activity
- To continue, click Next.

<Back

Next>

Cancel

QUICK CAMPAIGN

## Dynamics CRM Quick Campaign

Created On  
12/5/2015 10:12 PM

Members Type  
Account

Activity Type  
Email

Status Reason  
Completed

### Summary

#### INFORMATION

Subject \* Dynamics CRM Quick Campaign  
Owner \* Nicolae Tarla  
No. of Successes 0  
No. of Failures 0  
Error Details --

#### ACTIVITIES

All Entities | Add Phone Call \*\*\*  
We didn't find any activity records.

#### SELECTED MEMBERS

Account Name ↑  
No Account records found.

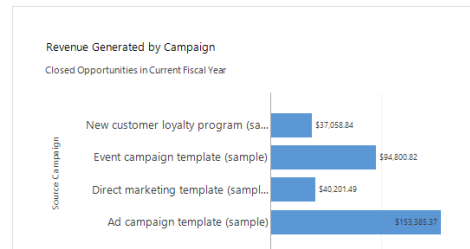
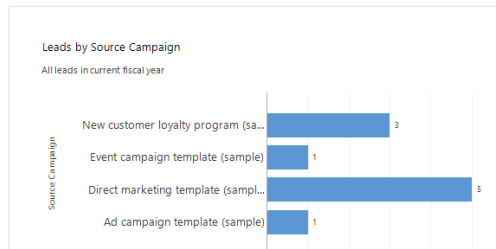
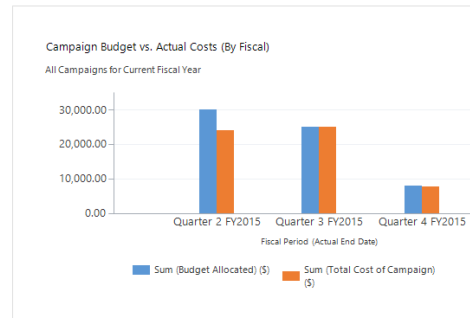
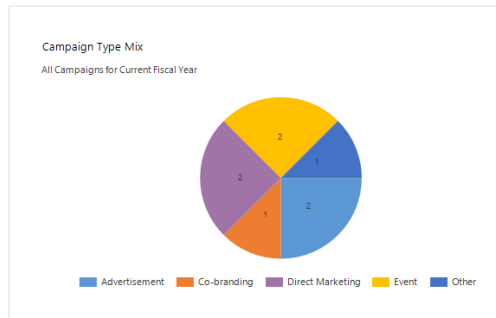


#### EXCLUDED MEMBERS

Customers Excluded ↑ Rea  
No records are available in this view.

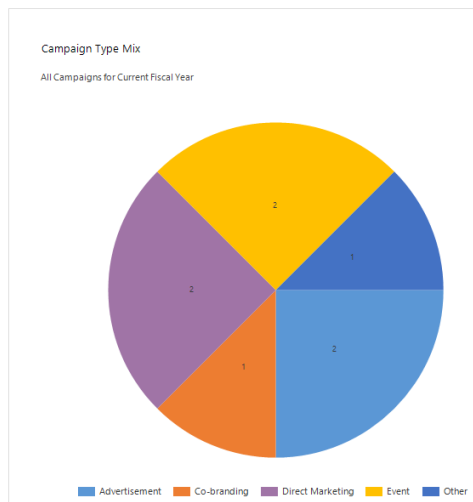
## Marketing Dashboard ▾

### Marketing KPIs



## Marketing Social Dashboard ▾

### Marketing KPIs



### what's new

All records • Both Auto posts User posts POST

- Yammer in O365 Issue**  
 Case: Associated as Child Case to O365 Subscription Service Issue by Nicolae Tarla.  
 On Yammer in O365 Issue's wall  
 Yesterday
- Yammer in O365 Issue**  
 Case: Created by Nicolae Tarla for Account A. Datum Corporation (sample).  
 On Yammer in O365 Issue's wall  
 Yesterday
- O365 Subscription Service Issue**  
 Case: Created by Nicolae Tarla for Account A. Datum Corporation (sample).  
 On O365 Subscription Service Issue's wall  
 Yesterday
- Upgrade Instructions**  
 Delegated Admin created Upgrade Instructions  
 On Upgrade Instructions's wall  
 12/1/2015 7:55 PM
- Return Authorization**  
 Delegated Admin created Return Authorization  
 On Return Authorization's wall  
 12/1/2015 7:55 PM
- Order Shipping Time**  
 Delegated Admin created Order Shipping Time  
 On Order Shipping Time's wall  
 12/1/2015 7:55 PM

Dialog sample - Dashboards: Sales Activity Social Dashboard - Microsoft ...

### Dialog sample

Collect Name

**Enter Account Name**

**Tip** >

Enter a name for the Account

Click to add comments

Help
Summary
Next
Cancel

100%



Stage Category

**Develop**

+ Insert stage    Add branch

Stage Name \*

**Propose**

Entity *	Step Name	Value	Required
Opportunity	Identify Sales Team	Identify Sales Team	<input type="checkbox"/>
	Develop Proposal	Develop Proposal	<input type="checkbox"/>
	Complete Internal Review	Complete Internal Review	<input type="checkbox"/>
Relationship	Present Proposal	Presented Proposal	<input type="checkbox"/>
+ Add			

Stage Category

**Propose**

+ Insert stage    Add branch

↑ ↓ MOVE

Status: Active

Sales Service Marketing Settings Help Center

My Work: Dashboards, What's New, Activities  
Customers: Accounts, Contacts  
Sales: Leads, Opportunities, Competitors  
Collateral: Quotes, Orders, Invoices, Products, Sales Literature  
Marketing: Marketing Lists, Quick Campaigns  
Goals: Goals, Goal Metrics, Rollup Queries  
Tools: Reports, Alerts, Calendar

+ NEW | DEACTIVATE | CONNECT | ADD TO MARKETING LIST | ASSIGN | EMAIL A LINK | DELETE | FORM | SHARE | ...

ACCOUNT  
A. Datum Corporation (sample)

Summary

Summary  
New Tab  
Details

# Chapter 3: Dynamic CRM Customization

> Core\_1\_0\_0\_0.zip

Name	Type
[Content_Types].xml	XML Document
customizations.xml	XML Document
solution.xml	XML Document

## Account - 1 of 1

Select Entity Assets to Include in the solution

Include entity metadata  Add All Assets

Forms Views Charts Fields Keys 1:N N:1 N:N Messages Business Rules Hierarchy Settings Dashboards

View: Customizable

✓	Name	Schema Name	Display Name ↑	Type	Field Type	State
	territoryid	TerritoryId	Territory	Lookup	Simple	Managed
	territorycode	TerritoryCode	Territory Code	Option Set	Simple	Managed
	tickersymbol	TickerSymbol	Ticker Symbol	Single Line of Text	Simple	Managed
	timezoneruleversionnumber	TimeZoneRuleVersionNum...	Time Zone Rule...	Whole Number	Simple	Managed
	traversedpath	TraversedPath	Traversed Path	Single Line of Text	Simple	Managed
✓	new_twitterhandle	new_TwitterHandle	Twitter Handle	Single Line of Text	Simple	Unmanaged
	utccconversiontimezonecode	UTCCConversionTimeZoneC...	UTC Conversion...	Whole Number	Simple	Managed
	websiteurl	WebSiteURL	Website	Single Line of Text	Simple	Managed
	yominame	YomiName	Yomi Account N...	Single Line of Text	Simple	Managed

1 - 139 of 139 (1 selected)

Finish Cancel

Account Fields

Solution Core

Information Components Entities Account Forms Views Charts Fields Keys 1:N Relationships N:1 Relationships N:N Relationships Messages Business Rules Hierarchy Setti Dashboards

View: All

New Edit Remove Component Add Subcomponents More Actions

✓	Name	Schema Name ↑	Display Name	Type	Field Type	State	Field S
	new_twitterhandle	new_TwitterHandle	Twitter Handle	Single Line of Text	Simple	Unmanaged	Disabled

File Show Dependencies Publish Managed Properties Add Subcomponents

Account Information

All Solutions

More Actions

## Clone To Solution



Create a solution version for the selected unmanaged solution. Any patches that have been created will be rolled up into the newly created solution.

Base Solution Name Core

Display Name

Version Number

Save

Cancel

## All Solutions ▾



## Clone To Patch



Create a patch for the selected unmanaged solution. A patch contains changes to the existing solution.

Base Solution Name Core

Display Name

Version Number 1.0

Save

Cancel

General Primary Field

**Entity Definition**

Display Name\*  Ownership\*

Plural Name\*   Define as an activity entity.

Name\*   Display in Activity Menus

Primary Image

Description

**Areas that display this entity**

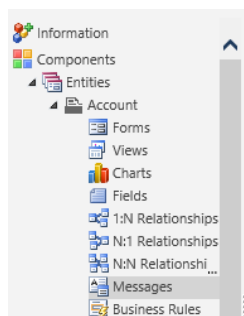
Sales  Service  Marketing  Settings

Help

**Options for Entity**

**Process**

Business process flows (fields will be created) +



Default Display String ↑  Custom Display String

(0) Accounts

A parent account or parent contact is present.

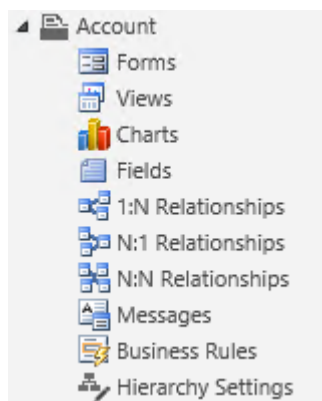
A parent account represents the main company, and sub-acco...

A product is an item in the product catalog that you want to s...

Access accounts, contacts, and other business records

Account

Account Manager





## Summary

### ACCOUNT INFORMATION

Account Name *	Microsoft
Phone	--
Fax	--
Website	--
Parent Account	--
Ticker Symbol	--

## Edit Image



Change or remove image



**Upload a picture from your computer**

(under 5 MB)

C:\Users\nicol\OneDrive\Private\@ My Books \ Browse...

**Use default image**

OK

Cancel

### Mobile Entity: Accounts

Select the attributes from the Available Attributes list that you would like displayed on the form. Set the order in which they are displayed by moving them up and down in the selected list.

Available Attributes		Selected Attributes
Account Number	<input type="button" value="Add &gt;"/> <input type="button" value="Add All &gt;&gt;"/> <input type="button" value="&lt; Remove"/> <input type="button" value="&lt;&lt; Remove All"/> <input type="button" value="Move Up"/> <input type="button" value="Move Down"/> <input type="button" value="Read Only"/>	Account Name *
Account Rating		Primary Contact
Address 1		Main Phone
Address 1: Address Type		Email
Address 1: County		Website
Address 1: Fax		Address 1: Street 1
Address 1: Freight Terms		Address 1: Street 2
Address 1: Latitude		Address 1: City
Address 1: Longitude		Address 1: State/Province
Address 1: Name		Address 1: ZIP/Postal Code
Address 1: Post Office Box		Address 1: Country/Region
Address 1: Primary Contact Name		Industry
Address 1: Shipping Method		Owner *
Address 1: Street 3		Status *
Address 1: Telephone 2		
Address 1: Telephone 3		
Address 1: UPS Zone		
Address 2		
Address 2: Address Type		
Address 2: City		
Address 2: Country/Region		

**Account**

- Summary
- Details

Solution: CRM Book

Form: **Account**

---

**Common**

- Activities
- Contacts
- Documents
- Connections
- Documents
- Audit History

**Sales**

- Opportunities

**Service**

- Cases

**Marketing**

- Marketing Lists

**Process Sessions**

**Summary**

ACCOUNT INFORMATION	SOCIAL PANE	Section
Account Name * <input type="text" value="Account Name"/>		Primary Contact
Phone <input type="text" value="Main Phone"/>		Primary Contact
Fax <input type="text" value="Fax"/>		
Website <input type="text" value="Website"/>		
Parent Account <input type="text" value="Parent Account"/>		
Ticker Symbol <input type="text" value="Ticker Symbol"/>		
<b>ADDRESS</b>		
<input type="text" value="Address 1"/>		

**CONTACTS**

CONTACTS



Solution: CRM Book

Form: **Account**







**Tab**

Details	Description	Address
Account Name* <input type="text" value="Account Name"/>	Spacer	Street 1 <input type="text" value="Address 1: Street 1"/>
Main Phone <input type="text" value="Main Phone"/>	Annual Revenue <input type="text" value="Annual Revenue"/>	Street 2 <input type="text" value="Address 1: Street 2"/>
Primary Contact <input type="text" value="Primary Contact"/>	No. of Employees <input type="text" value="No. of Employees"/>	City <input type="text" value="Address 1: City"/>
	Description <input type="text" value="Description"/>	ZIP/Postal Code <input type="text" value="Address 1: ZIP/Postal C"/>

**This is a Tab**

Section	Section	Section
<input type="text"/>	<input type="text"/>	<input type="text"/>

HOME INSERT

 Three Columns 3 Tabs	 Three Columns 3 Tabs	 Two Columns 2 Tabs	 Two Columns 2 Tabs	 Two Columns 2 Tabs	 One Column 1 Tab
--	--	--	--	--	---

Tab Properties -- Webpage Dialog

# Tab Properties

Modify this tab's properties.

Display   Formatting   Events

Layout

Select tab layout.


One column



Two columns



Three columns



Column 1 Width  
34 %

Column 2 Width  
33 %

Column 3 Width  
33 %

OK   Cancel

http://crm20... Local intranet | Protected Mode: Off

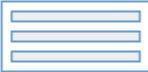
# Section Properties


Modify this section's properties.


Display   Formatting


### Layout

Select the number of columns in section.

One column 


Two columns 

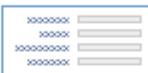
Three columns 

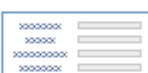
Four columns 

### Field Label Alignment

Select field label alignment

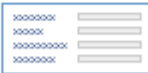
Left 


Right 

Center 

### Field Label Position

Select field label position

Side 

Top 

Bing



### CONTACTS



Full Name ↑


Email


No Contact records found.


Display   Formatting


**Layout**

Select the number of columns the control occupies:

One column 

Two columns 

Three columns 

Four columns 

**Row Layout**

Select the maximum number of rows per page

Number of Rows

Automatically expand to use available space.

Set Properties -- Webpage Dialog

## Set Properties

Set the List or Chart properties.

Display **Formatting**

Name  
Specify a unique name.  
Name \*

Name  
Label \*   
 Display label on the Form

Data Source  
Specify the primary data source for this list or chart.  
Records   
Entity   
Default View

Additional Options  
 Display Search Box  
 Display Index **i**  
View Selector   
System Views  
Active Contacts  
Active Contacts Subgrid View  
Contacts Being Followed

http://crm20... Local intranet | Protected Mode: Off

**Type**

- Type \*
- Format \*
- Maximum Length \*
- IME Mode \*

- Single Line of Text
- Option Set
- Two Options
- Image
- Whole Number
- Floating Point Number
- Decimal Number
- Currency
- Multiple Lines of Text
- Date and Time
- Lookup



Information  
Components

- Entities
  - Account
    - Forms
    - Views
    - Charts
    - Fields
    - 1:N Relationships
    - N:1 Relationships
    - N:N Relationships...
    - Messages
    - Business Rules
    - Option Sets

New | X | More Actions

Name ↑	Type	State	Cr ↻
Account List Member View	Associated View	Managed	True
Account Lookup View	Lookup View	Managed	True
Accounts Being Followed	Public View	Unmanaged	True
Accounts I Follow	Public View	Unmanaged	True
Accounts: Influenced Deals That We...	Public View	Managed	True
Accounts: No Campaign Activities in...	Public View	Managed	True
Accounts: No Orders in Last 6 Months	Public View	Managed	True

### Account Custom View

Working on solution: CRM Book

Account Name ▲

View results are displayed here.

**Common Tasks**

← →

- View Properties
- Edit Filter Criteria
- Configure Sorting
- Add Columns
- Change Properties
- Remove



## Change Column Properties



The properties of the selected column are listed below. You can change the width in pixels of the column.

Entity Name:	Account
Column Title:	Account Name
Data Type:	Single Line of Text
Name:	name

**Select a width for this column:**

25px    50px    75px    100px    125px    150px    200px    300px

OK

Cancel

**Solution CRM Book**

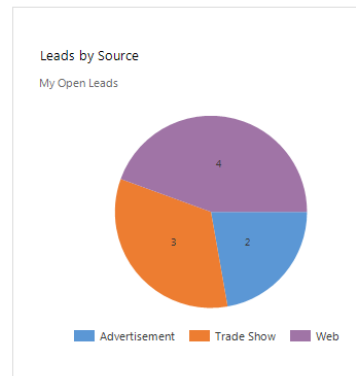
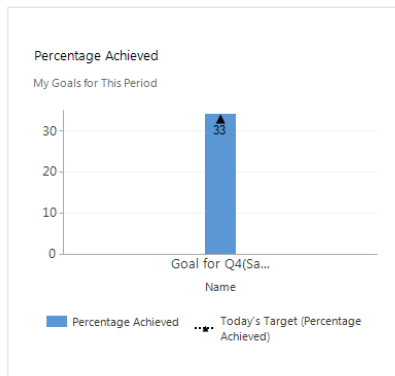
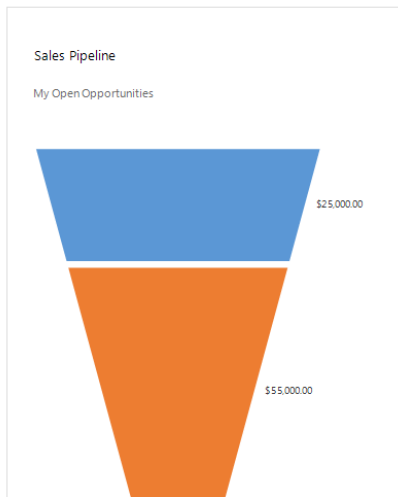
- Information
- Components
  - Entities
    - Account
      - Forms
      - Views
      - Charts
      - Fields
      - 1:N Relationships
      - N:1 Relationships
      - N:N Relationships
      - Messages
      - Business Rules

Column Bar Area Line Pie Funnel

Charts

Sales Activity Dashboard ▾

Sales KPIs



**Top Opportunities**  
My Open Opportunities

**Top Customers**  
My Closed Opportunities in Current Fiscal Year



Relationship

### Account to Activity Party

Working on solution: Default Solution

Common

Information

General

#### Relationship Definition

Primary Entity \*  Related Entity \*

Name \*

Searchable

Hierarchical

#### Lookup Field

Display Name \*  Name \*

Field Requirement \*

Description

#### Navigation Pane Item for Primary Entity

Display Option \*  Custom Label \*

Display Area \*  Display Order \*

#### Relationship Behavior

Type of Behavior \*

Assign \*  Reparent \*

Share \*  Delete \*

Unshare \*  Merge \*



Relationship

### New

Working on solution: CRM Book

Common

Information

General

#### Current Entity

Entity Name \*

Display Option \*  Custom Label \*

Display Area \*  Display Order \*

#### Other Entity

Entity Name \*

Display Option \*  Custom Label \*

Display Area \*  Display Order \*

#### Relationship Definition

Name \*

Relationship Entity Name \*

Searchable

Account Messages

Solution CRM Book

- Entities
  - Account
    - Forms
    - Views
    - Charts
    - Fields
    - 1:N Relationships
    - N:1 Relationships
    - N:N Relationships
    - Messages
    - Business Rules
  - Option Sets
  - Client Extensions

More Actions

Default Display String	Custom Display String	Published Display String
{0} Accounts		
A parent account or parent contact is present.		
A parent account represents the main company...		
A product is an item in the product catalog tha...		
Access accounts, contacts, and other business r...		

1 - 50 of 85 (0 selected) Page 1

For information about how to interact with entities and fields programmatically, see the [Microsoft Dynamics CRM SDK](#)

**Type**

Data Type \*

Field Type \*

Format \*

Minimum Value \*

Maximum Value \*

IME Mode \*

SAVE SAVE AND CLOSE



CALCULATED FIELD

## Set Calculated Field Demo

IF...THEN

CONDITION (OPTIONAL)

	Entity	Field	Operator	Type	Value
If	Current Entity (Accc)	Account Name	Equals	Value	<input type="text"/>

✓ ✕

+ Add condition

ACTION

+ Add action

**CONTACT INFORMATION**

Full Name \*

Job Title

Account Name

Email

Business Phone

First Name +

Last Name \*

Calculated Field --

## Type

Data Type *	Decimal Number	▼
Field Type *	Rollup	▼ <span>Edit</span>
Precision *	2	
Minimum Value *	-100,000,000,000.00	
Maximum Value *	100,000,000,000.00	
IME Mode *	auto	

SAVE SAVE AND CLOSE

ROLLUP FIELD

# Rollup Field

## ▲ SOURCE ENTITY

Source: **Account**

Use Hierarchy: **YES**    Relationship: **account\_parent\_account**

### ▲ FILTERS (OPTIONAL)

+ Add condition

## ▲ RELATED ENTITY (OPTIONAL)

Related: **Opportunities (Account)**

### ▲ FILTERS (OPTIONAL)

+ Add condition

## ▲ AGGREGATION

**COUNT of Opportunity**

The "Mass calculate the account.new\_rollupfield rollup field" mass calculation job will automatically be scheduled to run approximately 12 hours from the time that the rollup field is saved. If you need to change the time when its run, a system administrator can access this job from the Recurring System Jobs view and change the time.

Rollup Field --

Rollup Field --

### Service Terms



#### Service Level Agreements

Create and manage service level agreements (SLAs), and associate them to a customer service schedule. Define failure and warning violation time, and the actions associated with SLAs.



#### Entitlements

Create and manage entitlements, and associate them with a customer. Define and manage entitlement terms of service for multiple channels.



#### Holiday Schedule

Create and manage a list of holidays for the customer service schedule. Associating the holiday schedule with a service schedule determines SLA time calculations.



#### Service Configuration Settings

Set system-level service settings for your organization.



#### Customer Service Schedule

Create and manage customer service schedules for the organization.

SLA

# New SLA

Status Reason  
Draft

Owner  
Nicolae Tarla

## General

Name\*

Applicable | You must provide a value for Name.

Business Hours --

SLA Type\* Enhanced

Allow Pause and Resume\* Allow

Description --

## SLA Details

Name	Warn After	Failure After	SLA KPI Field	Created On	Modified
------	------------	---------------	---------------	------------	----------

To enable this content, create the record.

### FILE

#### SLA ITEM

Save Save & Close Delete Save & New Copy a Link Unfollow View Hierarchy Email a Link Collaborate Run Workflow Start Dialog Word Templates Run Report



## SLA Item New SLA Item

SLA Items

## General

Name\* Demo SLA Item SLA KPI Resolve By KPI

## Applicable When

Clear Group AND Group OR

Select

## Success Criteria

Clear Group AND Group OR

Select

## Success Actions

## SLA Item Failure

Failure after 1 hour


## Failure Actions

## SLA Item Warning

Warn after 30 minutes

## Warning Actions



Message from webpage ×


 No Success Criteria is selected. SLA will always fail. Do you want to continue?

**Success Actions**

 Add Step ▾ |  Delete this step.


- Send Email
- Create Record
- Update Record
- Assign Record
- Change Status

 Add Step ▾ |  Delete this step.


- Send email:  ▾
- Assign:  ▾ to  
- Change record status to:  ▾  ▾

**CASE DETAILS**

Case Title \* Contact information requested (sample)

ID  CAS-00002-M3C4D8

Subject [Information](#)

Customer \*  [Alpine Ski House \(sample\)](#)

Origin Phone

Contact --


Entitlement --


Product --

SLA

**DESCRIPTION**

--



 Demo SLA  
Active createdon

[Look Up More Records](#)

1 result + New

[Enhanced SLA Details](#)

Resolve in  Expired

Name ↑	Status	Failure Time	Warning Time	Succeeded On
Resolve By KPI	Noncompliant	12/16/2015 5:00 AM	12/16/2015 4:30 AM	

**Communication & Collaboration**

Notes (includes attachments) ↑

Which feature would you like to work with?

---



**Document Management Settings**

Select default document management settings for your organization.



**Install List Component**

Install List Component



**SharePoint Sites**

A SharePoint site is a record on a SharePoint server or in a site collection. SharePoint site records map to sites or records on a SharePoint server.



**SharePoint Document Locations**

A document location record maps to document libraries or folders on a SharePoint server. They are defined relative to a SharePoint document library record or a document location record. They can be associated with a Microsoft Dynamics CRM record.



**Enable Server-Based SharePoint Integration**

We recommend that you enable server-based SharePoint integration. Your current SharePoint integration relies on installing a list component on a sandbox solution in SharePoint. SharePoint will no longer be supporting the sandbox solution feature.



**Enable OneDrive for Business**

Enable users to manage files stored in OneDrive for Business directly in Dynamics CRM.



**Manage Office Graph Integration**

Enable Office Graph Integration and specify default settings for your organization.

## Enable Server-Based SharePoint Integration

**After you enable server-based SharePoint integration, you'll notice the following changes if you used the previous SharePoint integration:**

- You can perform SharePoint actions in the CRM command bar.
- SharePoint documents display in Microsoft Dynamics CRM lists.
- There's no list component installation required for the SharePoint site.

If you're already connected to SharePoint sites, all the sites must be valid for server-based SharePoint integration.



## Enable Server-Based SharePoint Integration

### **Congratulations!**

Server-based SharePoint integration is now complete!

You've added a new SharePoint site URL, but you'll need to go to the [Document Management Settings Wizard](#) and enable the automatic folder generation for the site before you can view your documents in CRM.

Open Document Management Settings Wizard

Finish

## Document Management Settings



### Select entities

Document management will be enabled on the selected entities.

<input type="checkbox"/>	Entities
<input checked="" type="checkbox"/>	Account
<input type="checkbox"/>	Address
<input type="checkbox"/>	Appointment
<input checked="" type="checkbox"/>	Article
<input type="checkbox"/>	Business Unit
<input type="checkbox"/>	Campaign
<input type="checkbox"/>	Campaign Activity
<input type="checkbox"/>	Campaign Response
<input type="checkbox"/>	Case
<input type="checkbox"/>	Case Resolution
<input type="checkbox"/>	Contract

### Set automatic folder creation settings

Folders will automatically be created on the SharePoint site if the SharePoint site is valid for server-based SharePoint integration.

Site  
URL:

## Document Management Settings

[Help](#)

### Document Library Creation Status

To be created:	8
Newly created:	8
Failed:	0
Already existing:	0

### Creation Details

Entities	Document Library	Status	Failure Reason
Account	https://me2co.sharepoint.com/account	Succeeded	
Article	https://me2co.sharepoint.com/kbarticle	Succeeded	
Knowledge Ar...	https://me2co.sharepoint.com/knowl...	Succeeded	
Lead	https://me2co.sharepoint.com/lead	Succeeded	
Opportunity	https://me2co.sharepoint.com/opport...	Succeeded	
Product	https://me2co.sharepoint.com/product	Succeeded	
Quote	https://me2co.sharepoint.com/quote	Succeeded	
Sales Literature	https://me2co.sharepoint.com/saleslit...	Succeeded	

## Create Folder

×


Would you like to create a folder at this location:

https://me2co.sharepoint.com/account/A- Datum Corporation (sample)  
\_2C5C898331A6E51180D69CB654958330

ACCOUNT : ACCOUNT DETAILS ▾  
A. Datum Corporation (sample) ≡

Annual Revenue \$10,000.00 | No. of Employees 6,200 | Owner  Nic

### Document Associated Grid ▾

✓	Name	Modified	Modified by	Document Location	Path ↑
	me2co.PNG	1/6/2016 8:46 PM	Nicolae Tarla	SharePoint	account/A- Datum Corporation (sample)_2C5C898331...



# SharePoint Error

OneDrive for Business can't be enabled. Make Sure that licenses are assigned to CRM users and OneDrive for Business is enabled in SharePoint.

Download Log File

OK



ACCOUNT: ACCOUNT DETAILS ▾

A. Datum Corporation (sample) ≡

Annual Revenue  
\$10,000.00

No. of Employees  
6,200

Owner

## Document Associated Grid ▾

+ NEW ▾ | ↑ UPLOAD | 📁 DOCUMENT LOCATION ▾ | ➡ ADD LOCATION | ↻ EDIT LOCATION ▾ | 📄 OPEN LOCATION ▾

✓	Name	Modified	Modified by	Document Location	Path ↑
	me2co.PNG	1/6/2016 8:46 PM	Nicolae Tarla	SharePoint	account/A- Datum Corporation (sample)_2C5C898331...
	IMG_0112.JPG	1/6/2016 9:08 PM	Nicolae Tarla	OneDrive	personal/nicolaet_me2co_onmicrosoft_com/Documen...

## Delve Dashboard ▾



### Trending Documents



#### Enable Bing Maps

By enabling this command, you consent to share your data with an external system. Data imported from external systems into Microsoft Dynamics CRM Online are subject to our privacy statement that can be accessed [here](#). Please consult the feature technical documentation for [more information](#).

Show Bing Maps on forms

Yes  No



# Chapter 4: Building Better Business Functionality

Solution: CRM Book

## Processes

Solution CRM Book

Component Type: Process View: Customizable

New Add Existing Delete Remove Activate Deactivate Show Dependencies  
 Add Required Components Managed Properties More Actions

Process Name	Category	Primary Entity	Status
No Process records are available			

Information Components Entities Option Sets Client Extensions Web Resources Processes Plug-In Assemblies Sdk Message Processing S... Service Endpoints Dashboards Reports Connection Roles Article Templates Contract Templates Email Templates Mail Merge Templates Security Roles Field Security Profiles

+ NEW DEACTIVATE CONNECT ADD TO MARKETING LIST ASSIGN EMAIL A LINK DELETE

ACCOUNT Blue Inc.

Summary

ACCOUNT INFORMATION

Account Name Blue Inc.

POSTS ACTIVITIES NOTES

Enter post here

- Form
- Share
- Follow
- Run Workflow
- Start Dialog
- Run Report
- Relationship

Start Dialog Start a dialog for this Account.

## Look Up Record

Enter your search criteria.

Look for: Process  Show Only My Records  
 Look in: On Demand Dialogs  
 Search: Search for records

	Process Name	Created On	Modified On	Statu
✓	Parent Dialog	10/11/2014 1:40...	10/11/2014 2:02...	Activated

1 - 1 of 1 (1 selected) Page 1

Add Cancel Remove Value

Solution: Core  
**Information**

- Solution Core**
- Information
  - Components
    - Entities
    - Option Sets
    - Client Extensions
    - Web Resources
    - Processes
    - Plug-in Assemblies
    - Sdk Message Processing S...
    - Service Endpoints
    - Dashboards
    - Reports
    - Connection Roles
    - Article Templates
    - Contract Templates
    - Email Templates
    - Mail Merge Templates
    - Security Roles
    - Field Security Profiles
    - Routing Rule Sets
    - Record Creation and Upda...
    - SLAs

### Create Process

Define a new process, or create one from an existing template. You can create four kinds of processes: business process flows, actions, dialogs, and workflows.

Process name: \* SALES - Account Validation Dialog

Category: \* Dialog Entity: \* Account

Type:  
 New blank process  
 New process from an existing template (select from list):

Template Name ↑	Primary Entity	Owner
No process template records are available in this view		

0 - 0 of 0 (0 selected) Page 1

Properties

OK Cancel

Information

Common

- Information
- Audit History

Process Sessions

- Process Sessions

General Administration Notes

**Hide Process Properties**

Process Name \* SALES - Account Validation Dialog Entity Account

Activate As Process Category Dialog

**Available to Run**

As an on-demand process

As a child process

Add Step | Insert | Delete this step.

**Input Arguments**

[Add](#)

**Variables**

[Add](#)

**Steps**

Select this row and click Add Step.

Status: Draft

Add Step | Insert | Delete this step.

Stage

- Page
- Prompt and Response
- Check Condition
- Conditional Branch
- Default Action
- Query CRM Data
- Assign Value
- Create Record
- Update Record
- Assign Record
- Send Email
- Start Child Workflow
- Perform Action
- Link Child Dialog
- Change Status
- Stop Dialog



⊞ Add Step ▾ | 
 ⊞ Insert ▾ | 
 ✕ Delete this step.

- ▾ Input Arguments
  - [Add](#)
- ▾ Variables
  - [Add](#)
- ▾ Steps
  - ✕ ▾ Page: Simple Yes/No prompt.
 

Select this row and click Add Step.

**General**

Statement Label \*

**Prompt Details**

Prompt Text \*

Tip Text

**Response Details**

Response Type  Log Response  Yes  No

Data Type  Default Value

Provide Values  Define Values  Query CRM data

Response Values

	Value *	Label *
	<input type="text"/>	<input type="text"/>

**Form Assistant**

Dynamic Values

Operator:

Look for:

✕ | ↑ | ↓

Default values:

**Response Details**

Response Type  Log Response  Yes  No

Data Type  Default Value

Provide Values  Define Values  Query CRM data

Response Values

	Value *	Label *
Yes	<input type="text" value="No"/>	<input type="text" value="No"/>
No		

📄 Add Step ▾ | 
 📄 Insert ▾ | 
 ✕ Delete this step.

- ▾ **Input Arguments**
  - [Add](#)
- ▾ **Variables**
  - [Add](#)
- ▾ **Steps**
  - ▾ **Page:** Simple Yes/No prompt.
 

- Question

Prompt and Response: Set Properties

Prompt: Are you an existing customer?

Response: Yes  
No

## Process Activate Confirmation ✕

Do you want to activate the selected 1 Process?

This action will attempt to activate the Process you have selected.

Activate
Cancel

+ NEW | 
 🔒 DEACTIVATE | 
 🔗 CONNECT ▾ | 
 📄 ADD TO MARKETING LIST | 
 👤 ASSIGN | 
 📧 EMAIL A LINK | 
 ✕ DELETE | 
 📄 FORM | 
 🔄 SHARE | 
 ⋮


ACCOUNT: ACCOUNT DETAILS ▾

A. Datum Corporation (sample) ≡

- 🔒 Share Secured Fields
- ☆ Follow
- ⚙️ Run Workflow
- 🗨️ Start Dialog

# Look Up Record



Enter your search criteria.

**Look for**    **Show Only My Records**

**Look in**

**Search**

	Process Name	Created On	Modified On	Statu	
✓	SALES - Account Validation Dialog	1/10/2016 10:02...	1/10/2016 10:35...	Activated	

1 - 1 of 1 (1 selected) Page 1

## SALES - Account Validation Dialog

Simple Yes/No prompt.

<p><b>Are you an existing customer?</b></p> <p><input checked="" type="radio"/> Yes</p> <p><input type="radio"/> No</p>	<p><b>Tip</b> &gt;</p>
---	------------------------

Click to add comments

[Help](#)

[Summary](#)

[Next](#)

[Cancel](#)

[+ NEW](#) [DEACTIVATE](#) [CONNECT](#) | [ADD TO MARKETING LIST](#) [ASSIGN](#) [EMAIL A LINK](#) [DELETE](#)

 ACCOUNT  
**Blue Inc.**

### Summary

#### ACCOUNT INFORMATION

Account Name \* **Blue Inc.**

Phone --

[POSTS](#) [ACTIVITIES](#) [NOTES](#)

**Both** [Auto posts](#) [User posts](#)

- ...
- Form
- Share
- Follow
- Run Workflow**
- Start Dialog
- Run Report >
- Relationship >

# Look Up Record



Enter your search criteria.

Look for

Show Only My Records

Look in

Search

Process Name	Category	Created On	Mod	
--------------	----------	------------	-----	--

No Process records are available in tr



0 - 0 of 0 (0 selected)

Page 1

Add

Cancel

Remove Value

### Create Process

Define a new process, or create one from an existing template. You can create four kinds of processes: business process flows, actions, dialogs, and workflows.

Process name: \*  ✕

Category: \*  ▼ Entity: \*  ▼

Run this workflow in the background (recommended)

Type:  New blank process  
 New process from an existing template (select from list):

Template Name <span>↑</span>	Primary Entity	Owner
No process template records are available in this view.		
<span>◀</span> <span>▶</span>		
0 - 0 of 0 (0 selected)		Page 1 <span>▶</span>

Properties

OK

Cancel

## Create Process

Define a new process, or create one from an existing template. You can create four kinds of processes: business process flows, actions, dialogs, and workflows.

Process name: \*

Category: \*  Entity: \*

Type:  New blank process  New process from an existing template (select from list):

Template Name ↑	Primary Entity	Owner
No process template records are available in this view.		

0 - 0 of 0 (0 selected) Page 1

Properties

OK Cancel

General Administration Notes

**Hide Process Properties**

Process Name \*  Entity   
Unique Name \*  Category   
Activate As  Enable rollback

**Workflow Log Retention**

Keep logs for workflow jobs that encountered errors

**Hide Process Arguments**

Name*	Type	Required	Direction

Name \*  Type \*   
Entity   
Required   
Direction  Input  Output  
Description

Add Step | Insert | Delete this step.

Select this row and click Add Step.

Form: **Account**

**General**

**CUSTOMER DETAILS**

Account Name

Email

Phone

**RECENT CASES**

Cases

Control

- Quick View Form
- Web Resource
- IFRAME
- Notes
- Bing Maps
- Navigation Link

**Quick View Form**

Insert a quick view form into the main form.

**Data Source**

Specify the primary data source for this Quick View Form.

Lookup Field: Account

Related Entity: Account

Quick View Form: account card

Selected quick view forms

Account : account card

Edit New



# Project Rouge

Name\* **Project Rouge**  
Account\* **Blue Inc.**

## CUSTOMER DETAILS

### Blue Inc.

Email --  
Phone **18881231234**

## RECENT CASES

Status	Case Title
--------	------------

No Case records found.

Form: **Project**

### Project Details

section	section	section
Name* <input type="text" value="Name"/>	<input type="text"/>	<input type="text"/>

Project



Name\*

Save

Cancel

Name ↑

Project Rouge

Microsoft Dynamics CRM



Settings |

Solutions |



### Activities



Task



Phone Call



Email



Appointment

### Records



Account



Case



Competitor



Contact



Lead



Opportunity

**Nicolae Tarla**  
me.co

Contact Johnny Moore was created successfully

SAVE

Scope All Forms

BUSINESS RULE: Account

## New Business Rule Demo

This is a newly created business rule for demo purpose.

### IF...THEN

#### CONDITION

If **Account Rating** equals "Default Value"  
and **Account Number** does not equal "0"

Add condition

#### ACTION

Set **Account Name** to **Account Number**

Add action

### ELSE

#### CONDITION (OPTIONAL)

Add condition

#### ACTION

Set **Account Rating** to **Category**

Add action

Draft

And/Or	Field	Operator	Type	Value
or	Account Name	Equals	Value	aaa

### ACTION

Set **Account Name** to **Account Number**

Add action

### ELSE

#### CONDITION (OPTIONAL)

Add condition

### ACTION

Show error message

Set field value

Set business required

Set visibility

Set default value

Lock or unlock field

Qualify (Active) → Develop → Propose → Close → Next Stage

Existing Contact?	<a href="#">click to enter</a>	✓ Estimated Budget	\$3,000.00	Capture Summary	<a href="#">click to enter</a>
Existing Account?	<a href="#">click to enter</a>	✓ Purchase Process	Committee		
✓ Purchase Timeframe	Next Quarter	Identify Decision Maker	<a href="#">mark complete</a>		

Qualify → Develop (Active) → Propose → Close → Next Stage

Customer Need	<a href="#">click to enter</a>	Identify Competitors	<a href="#">mark complete</a>
Proposed Solution	<a href="#">click to enter</a>		
Identify Stakeholders	<a href="#">mark complete</a>		

**Component Type**  **View**

[New](#) | [Add Existing](#) | [Delete](#) | [Remove](#) | [Activate](#) | [Deactivate](#) | [Show Dependencies](#)

[Add Required Components](#) | [Managed Properties](#) | [More Actions](#)

✓	Process Name ↑	Category	Primary Entity	Status
	Copy Account	Dialog	Account	Draft
	Escalate	Action		Draft
	Generate Contact ID	Workflow	Contact	Activated
	Parent Dialog	Dialog	Account	Activated

### Create Process

Define a new process, or create one from an existing template. You can create four kinds of processes: business process flows, actions, dialogs, and workflows.

Process name: \*

Category: \*   Entity: \*

Type:  New blank process  
 New process from an existing template (select from list):

Template Name ↑	Primary Entity	Owner
No process template records are available in this view.		

# BUSINESS PROCESS FLOW

## Lead to Opportunity Sales Process

Details

Process Name \*  Primary Entity

Owner \*  Category

Description

Stage Name *	Step Name	Value	Required
<b>Qualify</b>	Existing Contact?	Existing Contact?	<input type="checkbox"/>
	Existing Account?	Existing Account?	<input type="checkbox"/>
	Purchase Timeframe	Purchase Timeframe	<input type="checkbox"/>
	Estimated Budget	Budget Amount	<input type="checkbox"/>
	Purchase Process	Purchase Process	<input type="checkbox"/>
	Identify Decision Maker	Decision Maker?	<input type="checkbox"/>
	Capture Summary	Description	<input type="checkbox"/>

+ Insert stage    ↻ Add branch

Stage Name *	Step Name	Value	Required
<b>Develop</b>			

↑ ↓ MOVE

Status: **Inactive**

- Stage Category
- Qualify
  - Develop
  - Propose
  - Close
  - Identify
  - Research
  - Resolve

Solution: Core

**Option Sets**

Solution Core

- Information
- Components
- Entities
- Option Sets**
- Client Extensions
- Web Resources
- Processes

Component Type  View

New | Add Existing | Delete | Remove | Publish | Show Dependencies | Add Required Components

Managed Properties

Display Name ↑	Name	Type	State	Customizable	Description ↻
Stage Category	processstage_category	Option Set	Managed	True	Category of

# Enable Security Roles: Demo Business Process...

Only users with selected security roles can assign this process to a new record. These users can also switch to this process on an existing record.

- Enable for everyone
- Enable only for the selected security roles

✓	Name	Business Unit
	Marketing Manager	me2co
	Marketing Professional	me2co
✓	Sales Manager	me2co
✓	Salesperson	me2co
	Schedule Manager	me2co
	Scheduler	me2co
✓	System Administrator	me2co

1 - 16 of 16 (4 selected)

OK Cancel

File | Save | Save As | Activate | Delete | Order Process Flow | Enable Security Roles | Show Dependencies | Actions | Help

BUSINESS PROCESS FLOW

## Demo Business Process Flow (Copy)

Details

Stage Name *	Step Name	Value	Required
<b>Enter A Stage Name</b>	<b>Account Number</b>	<b>Account Number</b>	<input type="checkbox"/>
Entity *			
<b>Account</b>			
Stage Category			
--			

+ Insert stage | Add branch

↑ ↓ MOVE

Status: Inactive

▼ Hide Process Properties

Process Name\*   
Activate As

Available to Run

- Run this workflow in the background (recommended)
- As an on-demand process
- As a child process

Workflow Job Retention

- Automatically delete completed workflow jobs (to save disk space)

Entity   
Category

Options for Automatic Processes

Scope   
Start when:  
 Record is created  
 Record status changes  
 Record is assigned  
 Record fields change   
 Record is deleted

## Select Fields



Select the fields that the process will monitor for changes.

<input type="checkbox"/>	Display Name ▲	Name	Type
<input type="checkbox"/>	Parent Contact for Lead	parentcontactid	Lookup
<input type="checkbox"/>	Preferred Method of Contact	preferredcontactmethodc...	Option Set
<input type="checkbox"/>	Priority	prioritycode	Option Set
<input type="checkbox"/>	Process	processid	Unique Identifier
<input checked="" type="checkbox"/>	Process Stage	stageid	Unique Identifier
<input type="checkbox"/>	Purchase Process	purchaseprocess	Option Set
<input type="checkbox"/>	Purchase Timeframe	purchase timeframe	Option Set
<input type="checkbox"/>	Qualification Comments	qualificationcomments	Multiple Lines of Text
<input type="checkbox"/>	Qualifying Opportunity	qualifyingopportunityid	Lookup
<input type="checkbox"/>	Rating	leadqualitycode	Option Set
<input type="checkbox"/>	Record Created On	overriddencreatedon	Date and Time
<input type="checkbox"/>	Related Campaign Response	relatedobjectid	Lookup

OK

Cancel

EXCEL TEMPLATES ▼

EXPORT TO EXCEL | ▼

Create Excel Template

Create Excel Template



# Create template from CRM data

Select a template to create:



Select data:

Filter by entity

Use saved view

[Edit Columns](#)

...

- Run Workflow
- Start Dialog
- Word Templates
  - Create Word Template**
  - Create Word Template
- Run Report
- Form Editor

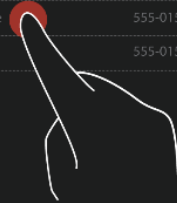
# Here are some tips to help you get around

Swipe up from the bottom edge to see commands related to what you're doing.

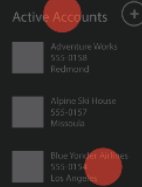


Press anywhere on a field to enter data.

Account Name	Adventure Works
Phone	555-0158
Fax	555-0152



Press and hold to see more options (the same as right-click with a mouse).



3/5 Processing metadata

Please stay on this screen while we get things ready for you.



# Home

## My Activities

- 16 December** 5:00 AM Schedule an appointment with customer (sample) Maintenance required (sample)
- 17 December** 5:00 AM Evaluation Plan agreed upon (sample) ---
- 17 December** 7:00 AM Likes some of our new products (sample) ---
- 19 December** 5:00 AM availability of Product catalogs (sample) ---
- 19 December** 5:00 AM Call the customer with relevant information (sample) Average order shipment time (sample)

## My Open Opportunities

- Mailed an interest card back (sample)** ---
- 6 orders of Product SKU JJ202 (sample)** 1/20/2016 \$10,000.00
- Needs to restock their supply of Product SKU AX305; will** 3/17/2016 \$25,000.00
- Very likely will order 18 Product SKU JJ202 this year** 4/20/2016 \$30,000.00
- They sell many of the same items that we do - need to** 5/23/2016 \$26,000.00
- Will be ordering about 110 items of all types (sample)** 6/21/2016 \$25,000.00







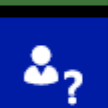





## My Open Leads

- Nancy Anderson (sample)** New store opened this year ... New
- Maria Campbell (sample)** Interested in online stor... New
- Peter Houston (sample)** Good prospect (sample) New
- Ivan Komashinsky (sample)** Interested in our newer offer... New
- Lidman Anna (sample)** Some interest in our product... New
- Robin Counts (sample)** Likes our products (sample) New
- Counts Vong (sample)** Follow-up with information r...

- More
- Close Task
- Share Link
- Open in browser
- Refresh
- Pin to Start
- Pin to Home
- Mark Complete

- Home
- Home

☰ Home: Sales Dashboard

-  Dashboards
-  Activities
-  Accounts
-  Contacts
-  Leads
-  Opportunities
-  Competitors
-  Products
-  Social Profiles
-  Cases
-  Queue Items
-  Knowledge Articles

Search

Nancy No filter

Contacts

**Nancy Anderson (sample)**  
Adventure Works (sample)  
Duvall

Leads

**Nancy Anderson (sample)**  
New store opened this year - f...  
Adventure Works (sample)

Status Information

No matches were found for Accounts, Opportunities, Users, Competitors, Activities, Cases

Offline

Your application is offline. You're seeing data from the last time you visited this page.

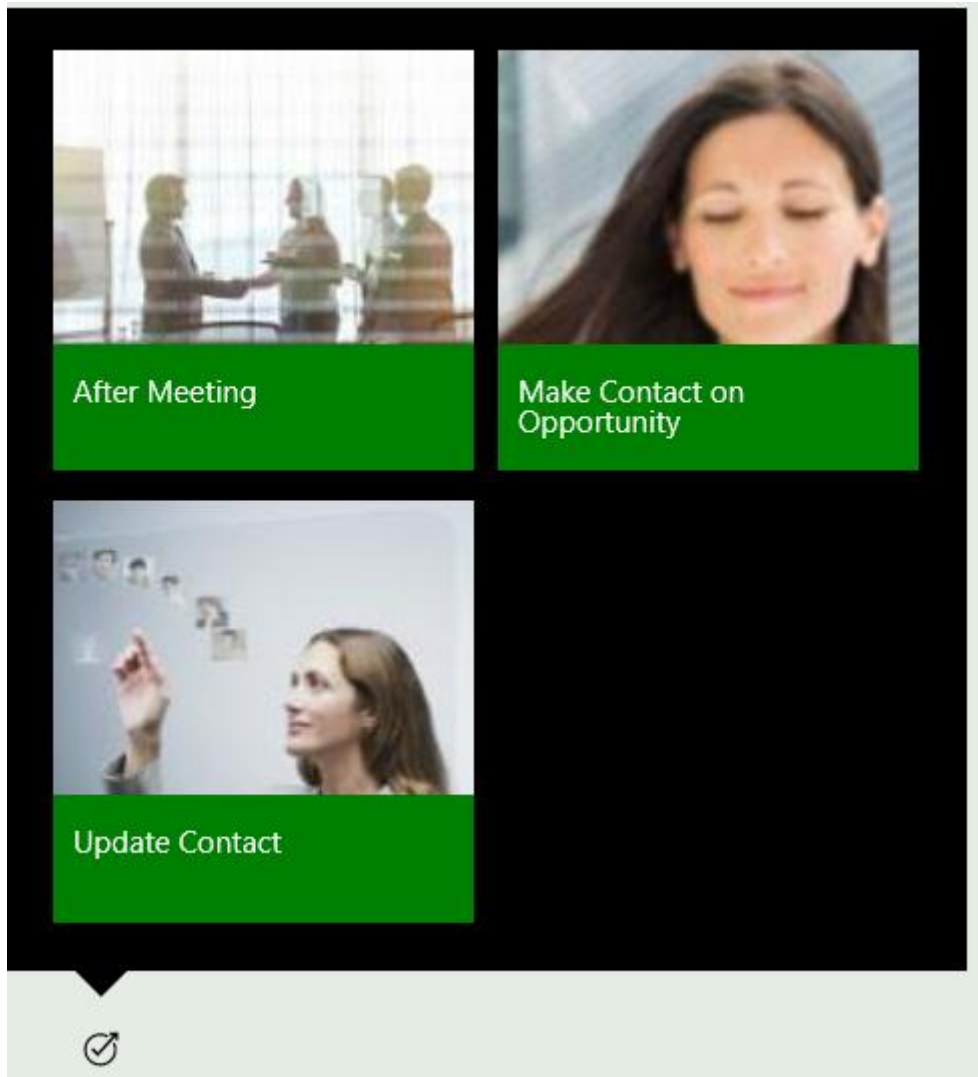
[Reconnect](#)

Offline

DOCUMENTS

Document Associated Grid

NAME	MODIFIED	MODIFIE...	DOCUMENT LOCATION	PATH ↑
me2co.PNG	1/6/2016 8:46 PM	Nicola...	SharePoint	account...
IMG_0112.JPG	1/6/2016 9:08 PM	Nicola...	OneDrive	person...



Microsoft Dynamics CRM Administration

Business	Customization	System	Process Center
<ul style="list-style-type: none"> <li>Business Management</li> <li>Templates</li> <li>Product Catalog</li> <li>Service Management</li> </ul>	<ul style="list-style-type: none"> <li>Customizations</li> <li>Solutions</li> <li>Dynamics Marketplace</li> <li>Plug-In Trace Log</li> </ul>	<ul style="list-style-type: none"> <li>Administration</li> <li>Security</li> <li>Data Management</li> <li>System Jobs</li> <li>Document Manageme...</li> <li>Auditing</li> </ul>	<ul style="list-style-type: none"> <li>Email Configuration</li> <li>Activity Feeds Configu...</li> <li>Activity Feeds Rules</li> <li>CRM App for Outlook</li> <li>Processes</li> </ul>

# Getting Started with CRM App for Outlook

The Dynamics CRM App for Outlook is an Office add-in that you can quickly add to your user's Outlook applications so they can track emails, create contacts, and review CRM information in context of their emails. To be eligible for this app, users will need the Use CRM App for Outlook privilege and have server-side synchronization set up for incoming emails. [Learn more](#)

## Settings [\[edit\]](#)

### Add for Eligible Users

We'll watch the list of eligible users. If there's a change, we'll add or remove the app automatically.  Automatically add the app to Outlook.

**Save**

All Eligible Users ▾

Search for records 🔍



## Security Role: Use CRM App for Outlook

Working

Details	Core Records	Marketing	Sales	Service	Business Management	Service Management	Customization	Custom Entities
User			○	○	○	○	○	
User Settings			○	○	○	○	○	
<b>Privacy Related Privileges</b>								
Enabling these privileges will allow users to extract customer data from Microsoft Dynamics CRM. For more information, review the corresponding user documentation.								
CRM for mobile			○			CRM for phones express		○
Document Generation			○			Export to Excel		○
Go Offline in Outlook			○			Mail Merge		○
Print			○			Sync to Outlook		○
Use CRM App for Outlook			●					

All Eligible Users ▾

Search for records 🔍

ADD APP FOR ALL ELIGIBLE USERS

Full name	Status
Nicolae Tarla	Pending <a href="#">Learn more</a>

## Inbox

All ▾

Today

Nicolae Tarla  
Test Message  
6:07 PM  
This is a test message to check the outgoing email confi...

Last week

crmoln@microsoft.com  
Planned system maintenance for Microsoft Dyna Wed 1/13  
Microsoft Dynamics CRM No Action Required: Planned...

## Test Message



Nicolae Tarla  
To: Nicolae Tarla; ↕

Reply all ▾  
Sun 1/17/2016 6:07 PM

This message was sent with low importance.

Dynamics CRM

This is a test message to check the outgoing email configuration for Nicolae Tarla.

# Test Message



Nicolae Tarla

To: Nicolae Tarla; ↕



Reply all | ▾

Sun 1/17/2016 6:07 PM

This message was sent with low importance.

Dynamics CRM



Would you like to track this email in CRM? [Track](#)

Nicolae Tarla wasn't found in CRM.

[Create new contact](#)

This is a test message to check the outgoing email configuration for Nicolae Tarla.

# Test Message



Nicolae Tarla

To: Nicolae Tarla, ▾



Reply all ▾

Sun 1/17/2016 6:07 PM

This message was sent with low importance.

Dynamics CRM

Would you like to track this email in CRM? [Track](#)

### Create Contact

**DETAILS**

First Name +

Last Name \*

Job Title

Account Name

Save

Save and edit in CRM

This is a test message to check the outgoing email configuration for Nicolae Tarla.

# Test Message



Nicolae Tarla

To: Nicolae Tarla; ↕



Reply all | ▾

Sun 1/17/2016 6:07 PM

This message was sent with low importance.

Dynamics CRM

Tracked regarding: Nicolae Tarla Change Untrack

Nicolae Tarla 🔍 😊

---

**Next Activity**  
There are no upcoming activities.

**Recent Cases (1)**

Issue with keypad  
CAS-00034-G7R4V7  
Normal

**Recent Oppor**  
There are no r view.

**Last Activity**  
There are no past activities.

This is a test message to check the outgoing email configuration for Nicolae Tarla.

Microsoft Dynamics CRM ☰ Sales ▾ Accounts ▾ 🕒 + 🔍 📄 Nicolae Tarla me.co 👤 ⚙️ ?

➔ My Active Accounts ▾ Search for records 🔍

✓	Account Name ↑	Main Phone	Address 1: City	Primary Contact	Email (Primary Contact)	🔽	🔄
	A. Datum Corporation (sample)	555-0158	Toronto	Rene Valdes (sample)	someone_i@example.com		
	Adventure Works (sample)	555-0152	Santa Cruz	Nancy Anderson (sample)	someone_c@example.com		
	Alpine Ski House (sample)	555-0157	Missoula	Paul Cannon (sample)	someone_h@example.com		
	Blue Yonder Airlines (sample)	555-0154	Los Angeles	Sidney Higa (sample)	someone_e@example.com		
	City Power & Light (sample)	555-0155	Redmond	Scott Konersmann (sample)	someone_f@example.com		
	Coho Winery (sample)	555-0159	Phoenix	Jim Glynn (sample)	someone_j@example.com		
	Contoso Pharmaceuticals (sample)	555-0156	Redmond	Robert Lyon (sample)	someone_g@example.com		
	Fabrikam, Inc. (sample)	555-0153	Lynnwood	Maria Campbell (sample)	someone_d@example.com		
	Fourth Coffee (sample)	555-0150	Renton	Yvonne McKay (sample)	someone_a@example.com		
	Litware, Inc. (sample)	555-0151	Dallas	Susanna Stubberod (sample)	someone_b@example.com		

Charts 📊 📈 📉

Microsoft Dynamics CRM ☰ Sales ▾ Accounts ▾ 🕒 + 🔍 📄 Nicolae Tarla me.co 👤 ⚙️ ?



NEW ACTIVITY NEW RECORD IMPORT DATA

Search

alpine

FILTER WITH None

Accounts

Contacts

Alpine Ski House (sample) ABCO9M32 Paul Cannon (sample)

Patrick Sands (sample) Alpine Ski House (sam... Seattle

Paul Cannon (sample) Alpine Ski House (sam... Redmond



Microsoft Dynamics CRM

Nicolae Tarla me.co

FILE ADVANCED FIND Query Saved Views Results New Save Save As Edit Columns Edit Properties Clear Group AND Group OR Details Download Fetch XML Debug

Look for: Accounts Use Saved View: [new]

Select

Look for: Accounts

Account Name Contains Blue Select

OR AND Account Number Contains 123- Address 2: City Equals Toronto

# Save as new View



The view is stored in the list of saved views.

Name \*

[new] 

Description

Save

Cancel

## Chapter 5: Dynamics CRM – Additional Features

POSTS ACTIVITIES NOTES

*Enter post here*

POST

Both Auto posts User posts



**Required Service (sample)**

Case: Closed by Nicolae Tarla for Account A. Datum Corporation (sample).  
On Required Service (sample)'s wall  
9/29/2014 6:08 PM



**Operating manual required (sample)**

Case: Closed by Nicolae Tarla for Account A. Datum Corporation (sample).  
On Operating manual required (sample)'s wall  
9/29/2014 6:08 PM



**Required Service (sample)**

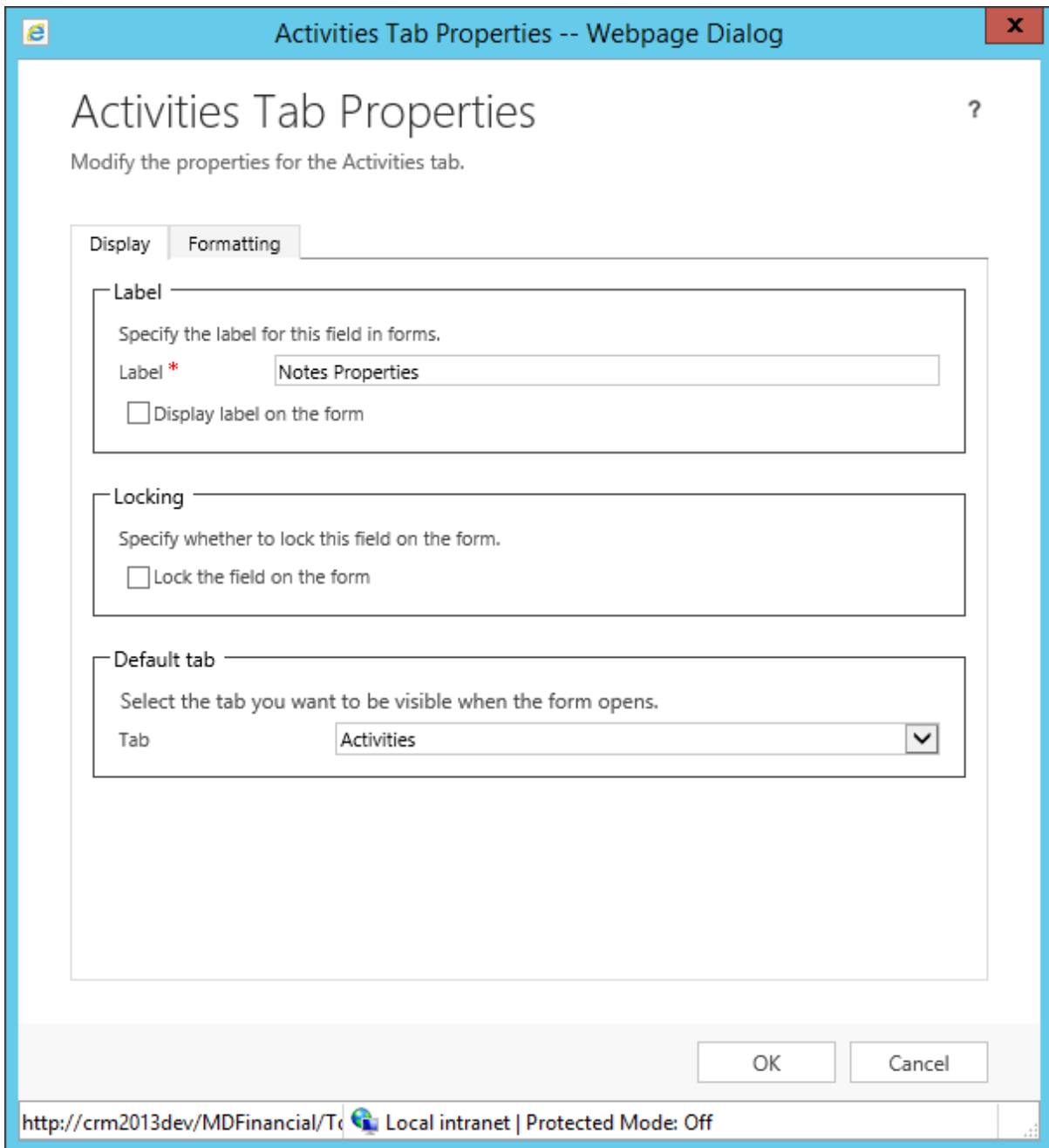
Case: Created by Nicolae Tarla for Account A. Datum Corporation (sample).  
On Required Service (sample)'s wall  
9/29/2014 6:08 PM

---

YAMMER SYSTEM POSTS ACTIVITIES NOTES

All ▾ | [Add Phone Call](#) Add Task ...

---



**Communication & Collaboration**

- Notes (includes attachments) †
- Activities †

➔ **Post Configurations** ▾

✓ Entity Name	Entity Display Name ↑	Wall Enabled	Status
new_custent001	CustEnt001	Yes	Active



Process: Contact Phone Change post

## Create Post

### General

Text \*

The Business Phone for {Contact(Contact)} has been updated by {Modified By(Contact)} on {Modified On(Contact)}.  
New Business Phone number: {Business Phone(Contact)}  
{Record URL(Dynamic)(Contact)}

Source \*

Auto Post

Regarding \*

{Parent Customer(Contact)}

### Additional Fields

Type \*

News

## Document Management

### Which feature would you like to work with?



#### Document Management Settings

Select default document management settings for your organization.



#### SharePoint Sites

A SharePoint site is a record on a SharePoint server or in a site collection. SharePoint site records map to sites or records on a SharePoint server.



#### SharePoint Document Locations

A document location record maps to document libraries or folders on a SharePoint server. They are defined relative to a SharePoint document library record or a document location record. They can be associated with a Microsoft Dynamics CRM record.



#### OneNote Integration

Set up OneNote Integration for selected entities so that a dedicated OneNote notebook is automatically created for each CRM record. Users will be able to easily access a notebook directly on the activity wall in CRM or from the record form in CRM mobile apps.



#### Enable OneDrive for Business

Enable users to manage files stored in OneDrive for Business directly in Dynamics CRM.



#### Manage Office Graph Integration

Enable Office Graph Integration and specify default settings for your organization.

## OneNote Integration Settings

 Help

Turn on OneNote integration for the entities you select.  
Only entities that are already enabled for document management are listed.

<input type="checkbox"/>	Entities
<input checked="" type="checkbox"/>	Account
<input type="checkbox"/>	Article
<input type="checkbox"/>	Case
<input type="checkbox"/>	Contact
<input type="checkbox"/>	Contract
<input type="checkbox"/>	Knowledge Article
<input checked="" type="checkbox"/>	Lead
<input checked="" type="checkbox"/>	Opportunity
<input checked="" type="checkbox"/>	Product
<input type="checkbox"/>	Quote
<input type="checkbox"/>	Submittal

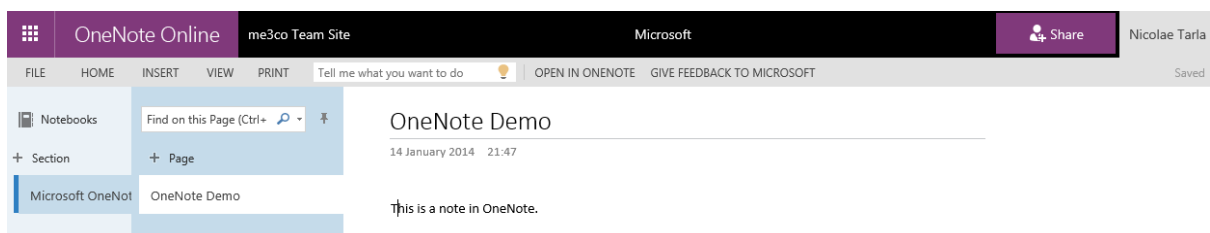
The OneNote notebook for each CRM record will be automatically created and be available in all CRM apps. To access a notebook, a user navigates to the form and chooses the OneNote tab (in the activity wall). Note that section groups in a OneNote notebook aren't supported.

This doesn't replace the current Notes feature, but gives users another way to access notes stored in OneNote.

**POSTS ACTIVITIES NOTES ONENOTE**

Untitled

Nicolae Tarla - Today 4:00:52 PM



The screenshot shows the OneNote Online interface. At the top, there is a navigation bar with 'OneNote Online', 'me3co Team Site', and 'Microsoft'. A 'Share' button is visible on the right. Below the navigation bar is a ribbon with tabs for 'FILE', 'HOME', 'INSERT', 'VIEW', and 'PRINT'. The main content area displays a note titled 'OneNote Demo' with the text 'this is a note in OneNote.' The interface also shows a sidebar with 'Notebooks' and 'Section' options, and a search bar for finding content on the page.



Tier 1 Dashboard



- Knowledge Manager
- My Knowledge Dashboard
- Tier 1 Dashboard
- Tier 2 Dashboard

My Active Cases

8 Modified On

RESOLVE C...	CANCEL C...	DO NOT D...	...
Normal	In Progress	Nicolae Tarla	<input checked="" type="checkbox"/>
<b>Delivery Delayed</b> Fourth Coff... 2/1/2016 10...			
Normal	In Progress	Nicolae Tarla	
<b>Components do not fit model.</b> Adventure... 2/1/2016 10...			

This Week 2/1/2016 - 2/7/2016

- Today
- Yesterday
- This Week
- Last Week
- This Month
- Last Month
- Month Till Date
- Custom Time Frame

My Draft Em

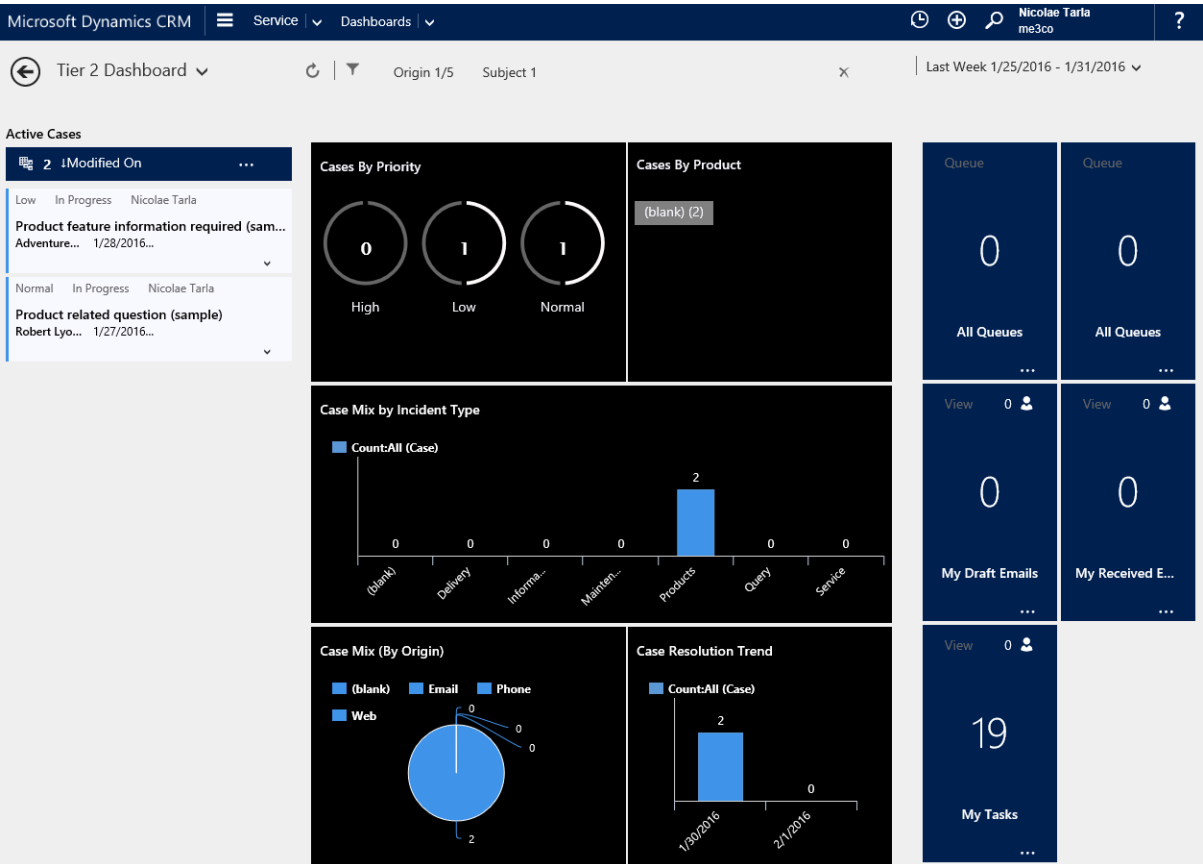
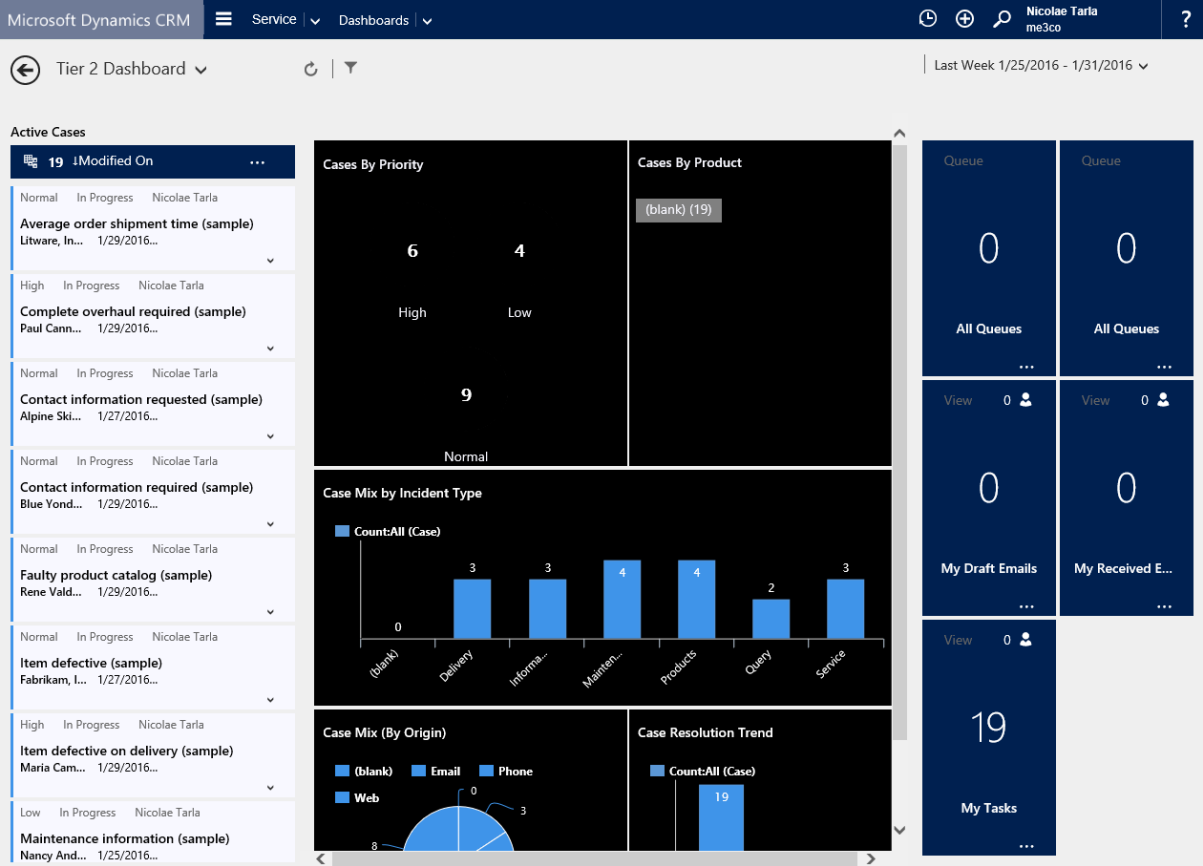
0 Modified On

There are no



Tier 1 Dashboard







Microsoft Dynamics CRM | Service | Cases | Product feature i... | Nicolae Tarla me3co

## Product feature information required (sample)

SUMMARY | DETAILS | CASE RELATIONSHIPS | SLA

1/2/2 | IDENTIFY | RESEARCH | RESOLVE

**GENERAL INFORMATION**

**Adventure Works (sample)**  
someone3@example.com  
555-0152

Priority: **Low** | Created On: 1/28/2016 5:00...

Status: **In Progress** | Owner: Nicolae Tarla

Case Title: **Product feature i...**

ID: CAS-00020-NIL9L4

Subject: **Products**

Customer: **Adventure Work...**

Origin: **Web**

Product: ---

Entitlement: ---

**TIMELINE**

Call back to understand the request (sample)  
Check customer and product information. Create follow-up activities. Generate letter or email using the relevant template. Assign to the relevant team.

State Open  
Created By Nicolae Tarla . 1/30/2016 2:48:14 AM

Product feature information required (sample)  
Case: Created by CrmPlaceholderOrg user's first name CrmPlaceholderOrg user's last name for Account Adventure Works (sample). On Product feature information required (sample)'s Wall  
1/30/2016 2:48:10 AM

**RELATED**

**RECENT CASES**

STATUS	CASE TITLE
Active	Components do n...
Canceled	Need service featu...
Active	Product feature inf...

1 - 3/3 | Page 1

**ENTITLEMENTS**

ENTITLEMENT NAME	REMAINING TERM
No Entitlement records found	

Active

RESEARCH

Research

Assign to Others \*

Nicolae Tarla

Next Stage

SUMMARY | DETAILS | CASE RELATIONSHIPS | SLA

IDENTIFY

2/8(8)

SAVE & ROUTE | NEW | CREATE CHILD CASE | MORE



# Components do not fit model.

SUMMARY | DETAILS | CASE RELATIONSHIPS | SLA



IDENTIFY

2/8(8)

## GENERAL INFORMATION



**Adventure Works (sample)**  
someone3@example.com  
555-0152



Priority

**Normal**



Created On

2/1/2016 10:31 PM

Status

**In Progress**

Owner \*

**Nicolae Tarla**

Case Title \*

**Components do no...**



ID

**CAS-00035-P7K9M4**

Subject

---

Customer \*

**Adventure Works...**

Origin

---

Product

---

Entitlement

---

TIMELINE



**Details collected**

State Open

Created By Nicolae Tarla . Today

...



**Information request**

[Show Preview](#)

Created By Nicolae Tarla . Today

...



**Important details**

the following things have been done to try to rectify the issue:

1. do this
2. do that
3. ...

Note By Nicolae Tarla . Today



**Do this, do that.**

Priority Normal

State Open

Created By Nicolae Tarla . Today

...

RELATED

RECENT CASES



STATUS

CASE TITLE

No Case records found

ENTITLEMENTS



ENTITLEMENT NAME

REMAINING TERMS

No Entitlement records found



Microsoft Dynamics CRM



Service

Contacts

Jim Glynn (sample)

Service

Voice of the  
Customer

Help Center

My Work



Dashboards



Activities

Customers



Accounts



Contacts



Social Profiles

Service



Cases



Queues

### My Activities

ACTIVITY TYPE	SUBJECT	REGARDING	PRIORITY	START DATE	DUE DATE ↑
Task	Schedule an appointment with customer (sample)	<a href="#">Maintenance required (sample)</a>	High	4/20/2016 6:00 AM	4/20/2016 6:00 AM
Task	Evaluation Plan agreed upon (sample)	---	Normal	4/21/2016 6:00 AM	4/21/2016 6:00 AM
Phone Call	Likes some of our new products (sample)	---	High	4/21/2016 8:00 AM	4/21/2016 8:00 AM
Phone Call	availability of Product catalogs (sample)	---	High	4/23/2016 6:00 AM	4/23/2016 6:00 AM
Phone Call	Call the customer with relevant information (sample)	<a href="#">Average order shipment time (sample)</a>	High	4/23/2016 6:00 AM	4/23/2016 6:00 AM
Phone Call	Call back to understand the problem (sample)	<a href="#">Complete overhaul required (sample)</a>	High	4/23/2016 6:00 AM	4/23/2016 6:00 AM
Task	Ask Regional Manager to Call Back (sample)	<a href="#">Maintenance time information required (sample)</a>	High	4/23/2016 10:00 PM	4/23/2016 10:00 PM
Phone Call	Call back to understand the request (sample)	<a href="#">Product feature information required (sample)</a>	High	4/24/2016 6:00 AM	4/24/2016 6:00 AM
Phone Call	Call back to understand the problem (sample)	<a href="#">Missing parts (sample)</a>	Low	4/24/2016 6:00 AM	4/24/2016 6:00 AM
Task	Escalate to the delivery team (sample)	<a href="#">Defective item delivered (sample)</a>	High	4/24/2016 8:00 AM	4/24/2016 8:00 AM
Phone Call	Very likely will order from us (sample)	---	High	4/24/2016 10:00 AM	4/24/2016 10:00 AM

**Proposed Articles**

0 Modified On ...

There are no records to display.

**Draft Articles Needs Review**

0 Modified On ...

There are no records to display.

**Expired Articles Needs Review**

0 Modified On ...

There are no records to display.

**Most Popular Articles**

0 Modified On

There are no records to display.

View 0   
 0   
 Proposed Articles ...

View 0   
 0   
 Draft Articles Needs Review ...

View 0   
 0   
 Expired Articles Needs Review ...

View 0   
 0   
 Most Popular Articles ...

My Active Articles

0 Modified On

There are no records to display.

**By Subject**

1 More >>

**Views by Subject**

Sum (Knowledge Article Views)

0

(blank)

**By Owner**

1 More >>

**By Status Reason**

Proposed

0

**My Published Articles**

0

**My Expired Articles**

0

**My Articles Expiring This Month**

0

My Active Articles + NEW

Search for Records ...

ARTICLE PUBLIC NUM...	TITLE	STATUS	MAJOR VERSION NU...	MINOR VERSION NU...	VIEWS	MODIFIED ON	LANGUAGE
<input type="checkbox"/> KA-01000	<a href="#">Upgrade Instructions</a>	Draft	1	0	0	2/9/2016 8:06 ...	English - Unite...
<input type="checkbox"/> KA-01001	<a href="#">Return Authorization</a>	Draft	1	0	0	2/9/2016 8:06 ...	English - Unite...
<input type="checkbox"/> KA-01002	<a href="#">Order Shipping Time</a>	Draft	1	0	0	2/9/2016 8:06 ...	English - Unite...

# ← New Knowledge Article

📄 SAVE 📄 SAVE & CLOSE + NEW

CONTENT | SUMMARY | ANALYTICS

▶ AUTHOR ▶ REVIEW ▶ PUBLISH

Major Version Number * ---	Minor Version Number * ---
Language * <b>English - United States</b>	Status Reason <b>Proposed</b>

### TIMELINE

🔄 +

We didn't find any activity records.

### ARTICLE CONTENT

Title *	---
Keywords +	---
Description	---

### CONTENT

| Draft | Unsaved Changes 📄

# ← New Knowledge Article

📄 SAVE

CONTENT | SUMMARY | ANALYTICS

▶ AUTHOR ▶ REVIEW ▶ PUBLISH

### ANALYTICS

Unsaved changes on form

Would you like to save your changes?

Save

Discard changes

## CONTENT



Font Size | B / U abc | A- / A+ | [List icons] | [Image icons]



## Fixing a corrupt asx file

+ NEW | ASSIGN | MORE

CONTENT | SUMMARY | ANALYTICS

AUTHOR | REVIEW | PUBLISH

### CONTENT



Styles Normal Font Size | B / U abc | A- / A+ | [List icons] | [Image icons]

"Neque porro quisquam est qui dolorem ipsum quia dolor sit amet, consectetur, adipisci velit..."

"There is no one who loves pain itself, who seeks after it and wants to have it, simply because it is pain..."

**Lorem Ipsum** is simply dummy text of the printing and typesetting industry. Lorem Ipsum has been the industry's standard dummy text ever since the 1500s, when an unknown printer took a galley of type and scrambled it to make a type specimen book. It has survived not only five centuries, but also the leap into electronic typesetting, remaining essentially unchanged. It was popularised in the 1960s with the release of Letraset sheets containing Lorem Ipsum passages, and more recently with desktop publishing software like Aldus PageMaker including versions of Lorem Ipsum.

### Why do we use it?

1	a
2	b
3	c



It is a long established fact that a reader will be distracted by the readable content of a page when looking at its layout. The point of using Lorem Ipsum is that it has a more-or-less normal distribution of letters, as opposed to using 'Content here, content here', making it look like readable English. Many desktop publishing packages and web page editors now use Lorem Ipsum as their default model text, and a search for 'lorem ipsum' will uncover many web sites still in their infancy. Various versions have evolved over the years, sometimes by accident, sometimes on purpose (injected humour and the like).

Draft





Microsoft Dynamics CRM | Service | Knowledge Articles | Fixing a corrupt asx file

## Fixing a corrupt asx file

CONTENT | SUMMARY | ANALYTICS

✓ AUTHOR | REVIEW

Major Version Number \*  
1

Language \*  
English - United States

ARTICLE CONTENT

Title \* Fixing a corrupt asx file

Keywords + corrupt asx file

Description ---

CONTENT

"Neque porro quisquam est qui dolorem ipsum quia dolor sit amet, consectetur, velit..."

There is no one who loves pain itself, who seeks after it and wants to have it, simply because it is

### Reject Knowledge Article

Are you sure you want to reject this knowledge article?

Reason for rejection \* ---

Reject Cancel

Microsoft Dynamics CRM | Service | Knowledge Articles

## My Active Articles

ARTICLE PUBLI...	TITLE	STATUS	MAJ...
<input type="checkbox"/> KA-01000	<a href="#">Upgrade Instructions</a>	Draft	1
<input type="checkbox"/> KA-01001	<a href="#">Return Authorization</a>	Draft	1
<input type="checkbox"/> KA-01002	<a href="#">Order Shipping Time</a>	Draft	1
<input type="checkbox"/> KA-01003	<a href="#">Fixing a corrupt asx file</a>	Draft	1

1 - 4/4

All # A B C D E F G H I J K L

Publishing the article might make the contents available to the public depending on the permissions settings. Confirm these settings before publishing.

Publish \* Now

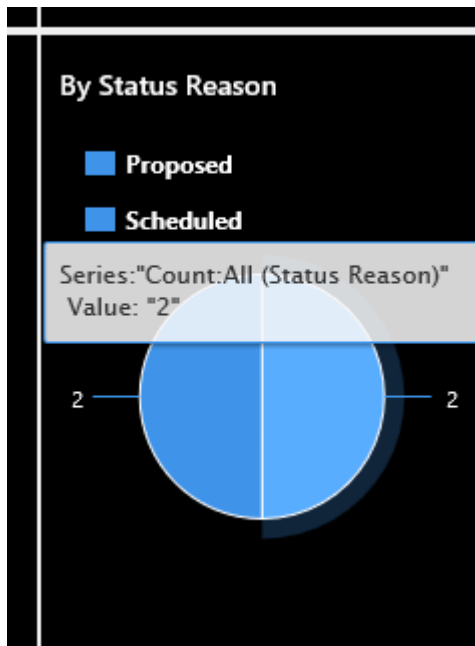
Published status \* Published

Expiration Date ---

When publishing this translation inherit product associations from the related primary Article No

Publish approved related translations with Article No

Publish Cancel



Document Management

Which feature would you like to work with?

- Document Management Settings**  
Select default document management settings for your organization.
- SharePoint Sites**  
A SharePoint site is a record on a SharePoint server or in a site collection. SharePoint site records map to sites or records on a SharePoint server.
- SharePoint Document Locations**  
A document location record maps to document libraries or folders on a SharePoint server. They are defined relative to a SharePoint document library record or a document location record. They can be associated with a Microsoft Dynamics CRM record.
- OneNote Integration**  
Set up OneNote Integration for selected entities so that a dedicated OneNote notebook is automatically created for each CRM record. Users will be able to easily access a notebook directly on the activity wall in CRM or from the record form in CRM mobile apps.
- Enable OneDrive for Business**  
Enable users to manage files stored in OneDrive for Business directly in Dynamics CRM.
- Manage Office Graph Integration**  
Enable Office Graph integration and specify default settings for your organization.



Solution: Customizations  
**Dashboards**

Solution Customizations

- Information
- Components
  - Entities
  - Option Sets
  - Client Extensions
  - Web Resources
  - Processes
  - Plug-in Assemblies
  - Sdk Message Processin...

Component Type Dashboard

New | Add Existing | Delete | Remove

Dashboard	es
Interactive experience dashboard	

# Choose Layout



Choose a layout to create a dashboard.

Multi-Stream   Single-Stream

5-Column Overvie...

3-Column Overvie...

5-Column Overvie...

2-Column Overvie...

**5-Column Overview Dashboard**

This Layout can accommodate a single stream, charts of different sizes across two columns, and tiles in the last two columns.

Create

SAVE   CLOSE   PROPERTIES   EDIT COMPONENT   CHART   LIST   DELVE   WEB RESOURCE   IFRAME

Solution: Office Delve Dashboards  
Dashboard : New

Name: \*

Section

DELVE

Tarla, Nicolae emailed February 1

**content233432**

Your message is ready to be sent with the following file or link attachments:  
content233432.pdf Note: To protect against computer viruses, e-mail programs may prevent sending or receiving certain types of file attachments. Check your e-mail sec

PDF - Emailing: content233432.pdf

Only people who've received this attachment can see this. [View the email](#)

---

Tarla, Nicolae emailed January 29

**Product catalogue - flow-v4**

**Accounts by Industry**

My Active Accounts

**My Active Accounts**

Search for records

Account Name ↑	Main Pho
A. Datum Corporation (sample)	555-0158
Adventure Works (sample)	555-0152
Alpine Ski House (sample)	555-0157
Blue Yonder Airlines (sample)	555-0154
City Power & Light (sample)	555-0155
Coho Winery (sample)	555-0159
Contoso Pharmaceuticals (sample)	555-0156
Fabrikam, Inc. (sample)	555-0153

1 - 8 of 10 Page 1

**Contacts by Role**

My Active Contacts

**My Active Contacts**

Search for records

Full Name ↑	Email
Jim Glynn (sample)	someone_j@
Johnny Smith	
Maria Campbell (sample)	someone_d@

**Solutions**

The list of solutions can't be retrieved. Please try again later. If the problem persists, contact customer support.

Manage your solutions

Select a preferred solution to manage on selected instance: **NTMVP**

SOLUTION NAME	VERSION	AVAILABLE UNTIL	STATUS
Insights for Microsoft Dyn...	3.4	1/1/2050	Not installed
FieldOne Sky	5.1.5031.0	1/1/2050	Installation pending
Office 365 Groups Preview	1.1.0.0	1/1/2050	Not installed

**FieldOne Sky**

Please wait while installation starts. This may take a few minutes.

FieldOne Sky is the ultimate Field Service Management tool allowing organizations of any size to manage all aspects of the service management cycle.

Created by: FieldOne Systems

[Learn more](#)



# CRM Online Administration Center

[INSTANCES](#) | [UPDATES](#)


## Manage all CRM Online instances

NAME	STATE	TYPE
me3co	ready	Production instance

**me3co**  
PRODUCTION INSTANCE  
Microsoft Dynamics CRM Online 2016

   
EDIT NOTIFICATIONS

**Purpose**  
Add purpose by editing instance

**Solutions** 

# CRM Online Administration Center

[INSTANCES](#) | [UPDATES](#)




## Manage your solutions

Select a preferred solution to manage on selected instance: **me3co**

SOLUTION NAME	VERSION	AVAILABLE UNTIL	STATUS
Insights for Microsoft Dyn...	3.4	1/1/2050	Not installed
Voice of the Customer	8.0.301.2	1/1/2050	Not installed
Office 365 Groups	2.0.0.4	1/1/2050	Not installed
FantasySalesTeam	1.1	1/1/2050	Not installed
FieldOne Sky	5.1.5031.0	1/1/2050	Not installed

**Voice of the Customer**

  
INSTALL  
Solution to collect customer feedback. Design surveys, invite people, retrieve results, trigger workflows, and analyze the results in Dynamics CRM.

Created by: Microsoft  
[Learn more](#)

ICON GOES HERE

# IMAGE : IMAGE FORM New Image

## General

Name\* Microsoft  
Image Title+ Microsoft  
Owner\* Nicolae Tarla  
Alternative Text+ Microsoft

## Custom Icon

Upload your image to remote server

Image Format .png

## Notes

Status Active  
Active

# THEME New Theme

## General

Name\* Theme Demo  
Owner\* Nicolae Tarla

Header #1A1A1A | Section #002050 | Navigation Bar #777777 | Answer #FFE090 | Answer #FFC736 | Progress #4977B8 | Progress Background #A2A8AD

## Survey Header

Your

Progress

Section Header

Example question  
 Answer 1  Answer 2  Answer 3

Section Header

Example question  
 Answer 1  Answer 2  Answer 3

Previous Next

Status Active  
Active

## Survey Runtime

### APPEARANCE

Theme *	Theme Demo
Logo +	Microsoft
Show Progress Bar	Yes
Show Page Numbers	No

### FOOTER LINK TEXTS

Redirect Text +	--	Redirect URL +	--
Custom Footer Text	--	Custom Footer URL	--
Privacy Policy Text +	--	Privacy Policy URL +	--
Survey Email Text +	--	Survey Email +	--
Show Technical Help	No		

Header Text (shown on every page) *	This is a header
Runtime Title +	Title
Survey Already Taken Text Block	Only one response is allowed per respondent.
Survey Complete Text	Thank you.
Survey Complete Link URL	--

### NAVIGATION

Next Text	Next
Previous Text	Previous
Submit Text	Submit

## Invitations and Actions

### INVITATIONS

Invitation Link Text	Demo Survey
Email Snippet	--
Anonymous Link	--
Run in IFrame	<input type="checkbox"/>

### RESPONSES

Create Lead For Anonymous Responses	No
Create Alert Task	No
Alert Lower Target	--
Calculate Score	Yes
Automatically Send Email Response	No

### UNSUBSCRIBE

Unsubscribe respondent when response receive	No
--	----

Microsoft Dynamics CRM | Voice of the Custo... | Surveys | Demo Survey | Nicolae Tarla me3co

+ NEW | DELETE | PUBLISH | PREVIEW | EXPORT TRANSLATIONS | ASSIGN | SHARE | EMAIL A LINK | RUN WORKFLOW

SURVEY

Demo Survey

Status Reason  
Draft

### Solution Insights for Microsoft D...

- Information
- Configuration
- Components
- Entities
- Option Sets
- Client Extensions
- Web Resources
- Processes

## Microsoft Dynamics CRM Insights

POWERED BY InsideView

To enable data synchronization, please create a service account for all of your users.

Start

## Microsoft Dynamics CRM Insights

POWERED BY InsideView

This may take several minutes.

**Please do not** close this window, refresh this page, or click Back or Forward until the process is complete.

Creating service account in CRM...



Data synchronization has been enabled for Insights.

ACCOUNT ▾  
 Microsoft

Ownership: -- | Annual Revenue: -- | No. of Employees: -- | Owner: **Nicolae Tarla**

Insights

**Microsoft Corporation** | Not the right company?

OVERVIEW PEOPLE BUZZ FAMILY TREE SIMILAR ACCOUNTS ...

COMPANY INSIGHTS 30 DAYS ▾

- 34 Leadership Chan... Microsoft Hires Suresh Kumar, Amazon's VP Of Worldwide Retail Systems
- 287 New Offerings WMPoweruser.com - Oct 23, 23:45 PDT | Share
- 36 Acquisitions Adara appoints former Microsoft and AOL executives
- 141 Partnerships Travolution - Oct 21, 08:52 PDT | Share
- 56 Expanding Opera... Steve Ballmer: "Nobody wanted me to leave" as Microsoft CEO
- 31 Cost Cutting Windows Phone Central - Oct 21, 08:48 PDT | 1 more | Share
- 50 Outperforming Pierce steps down as head of Microsoft Mobile Devices UK
- 19 Underperforming Telecompaper - Oct 21, 06:30 PDT | Share
- 93 Company Present... Adara Expands Global Marketing Team with Strategic Hires From Microsoft and AOL
- 67 Litigation
- 33 Compliance Securities Technology M... - Oct 21, 06:30... | 2 more | Share

**Microsoft Hires Suresh Kumar, Amazon's VP Of Worldwide Retail Systems**

As Microsoft was making some major announcements at their Microsoft Cloud press briefing in San Francisco, it was revealed that Microsoft has hired longtime Amazon veteran Suresh Kumar to head their Azure infrastructure team. He is now the CVP of Microsoft Cloud Infrastructure and Operations...

POWERED BY InsideView

Source(s): [Icons] Wrong info?

Name and / or Title

1291 People

**Satya Nadella** | Microsoft Corporation

Chief Executive Officer, Director  
 Redmond, WA

satyan@microsoft.com  
 Phone: +1 425 882 8080

Source(s): [Icons] Wrong info?

**Microsoft Corporation** | Not the right company?

OVERVIEW PEOPLE BUZZ FAMILY TREE SIMILAR ACCOUNTS ...

9895 Tweets  
 14430 Lists  
 1210 Following  
 5547196 Follower

Not the right company?

View Microsoft Corporation's profile summary here.  
[Connect on Facebook](#)





The official Twitter page for Microsoft consume...  
Redmond, WA  
http://t.co/iIrGzB9fzr

Follow

9895 Tweets

14430 Lists

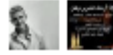
1210

Following



5547196

Follower



### Microsoft Corporation | Not the right company?

OVERVIEW PEOPLE BUZZ FAMILY TREE SIMILAR ACCOUNTS ...

#### Adobe Systems Incorporated

Public Company (NASDAQ:ADBE)

Primary Industry: Computer Software

Description: Adobe Systems Incorporated (Adobe) is a diversified software co

#### Amazon.com, Inc.

Public Company (NASDAQ:AMZN)

Primary Industry: Retail - Internet & Catalog Order

Description: Amazon.com, Inc. (Amazon.com) serves consumers through its retail | more

- All News
- Jobs
- Financials
- Industry Profile

\$4,115.4M  
ees: 11,847

Revenue: \$81,760.0M  
# of Employees: 117,300

### Microsoft Corporation | Not the right company?

SYNC FOLLOW MORE

OVERVIEW PEOPLE BUZZ FAMILY TREE SIMILAR ACCOUNTS ...

Update Account Cancel



### Insights

Check All / None

Account Name	Microsoft	Microsoft Corporation	<input checked="" type="checkbox"/>
Ownership		Public Company	<input checked="" type="checkbox"/>
Ticker Symbol		MSFT	<input checked="" type="checkbox"/>
SIC		7372	<input checked="" type="checkbox"/>
Revenue		\$86,833,000,000	<input checked="" type="checkbox"/>
Employees		128,000	<input checked="" type="checkbox"/>
Account Phone		+1 425 882 8080	<input checked="" type="checkbox"/>
Account Fax		1-425-7067329	<input checked="" type="checkbox"/>
Website		www.microsoft.com	<input checked="" type="checkbox"/>
Street		One Microsoft Way	<input checked="" type="checkbox"/>
City		Redmond	<input checked="" type="checkbox"/>
State		WA	<input checked="" type="checkbox"/>
Country		United States	<input checked="" type="checkbox"/>
Zip		98052-6399	<input checked="" type="checkbox"/>
Description		Microsoft Corporation is engaged in developing, licensing and supporting a range of software products and services. The Company also designs and sells hardware, and delivers online advertising to the customers. The Company operates in five segments: Windows & Windows	<input checked="" type="checkbox"/>

Source(s): Reuters Netprosper Community Equifax InsideView Back to top



## Yammer Configuration

Connect Microsoft Dynamics CRM to your enterprise Yammer network

## yammer disclaimer

Connecting Microsoft Dynamics CRM with Yammer will enable certain data to be shared between the two services. Yammer's [Privacy Statement](#) apply to customer data sent to Yammer.

CONTINUE CANCEL

# yammer<sup>®</sup> configuration

Connect Microsoft Dynamics CRM to your enterprise Yammer network.

With Yammer, you can collaborate securely with colleagues whenever and wherever they're connected. [Learn more](#)

Note: Currently, Yammer is available only in English. You may prefer to delay Yammer installation until a future update that supports additional languages becomes available. To find out about any future updates, subscribe to the Microsoft Dynamics CRM blog.

Note: You will need administrative permissions on the Yammer network to complete this step. Need permissions? [Visit Yammer](#).

Note: This will replace Activity Feeds with Yammer, and you can't revert back to Activity Feeds. You can access your Activity Feeds user messages programmatically by using the Microsoft Dynamics CRM SDK.

## 1. Authorize Microsoft Dynamics CRM OnPremise to connect to Yammer

Yammer Network:

## 2. Select a Yammer Group ID to control conversation access (optional step).

Yammer Group ID:

## 3. Set the level of security for Yammer activity stream messages

- Public  
 Private



## Log in with your Yammer account

The application Dynamics CRM would like to log you in using your Yammer account.

Email Address

Password

[Forgot password?](#)

Remember me



Dynamics CRM by  
Microsoft Corp.

It will be able to access and update your data



### Yammer Administrative Permissions Required

You need administrative permissions on your Yammer network to do this.  
Contact your verified Yammer administrator.

Try Again

Close



Log in with your Yammer account

Connect **Dynamics CRM** to your Yammer account



Not Nicolae Tarla? (Sign out)



**Dynamics CRM**  
by Microsoft Corp.

Your credentials will be forwarded to **Dynamics CRM**.

It will be able to access and update your data.

By proceeding, you agree to Dynamics CRM's [Terms of Service](#) and [Privacy Policy](#).

Allow

Deny

REFRESH EDIT ACTIVATE DEACTIVATE COPY A LINK

### Post Configurations

Entity Name	Entity Display Name ↑	Wall Enabled	Status
account	Account	Yes	Active
appointment	Appointment	No	Inactive
kbarticle	Article	No	Inactive
campaignactivity	Campaign Activity	No	Inactive
campaignrespo...	Campaign Response	No	Inactive
incident	Case	Yes	Inactive
competitor	Competitor	No	Inactive
contact	Contact	Yes	Active
contract	Contract	No	Inactive
processsession	Dialog Session	No	Inactive
email	E-mail	No	Inactive
fax	Fax	No	Inactive
goal	Goal	No	Inactive



### Microsoft Social Listening Configuration

Connect Microsoft Dynamics CRM to Microsoft Social Listening for Social Insights

## Microsoft Social Listening configuration

Connect Microsoft Dynamics CRM to your Microsoft Social Listening solution. With Microsoft Social Listening, you can get in-context social insights.

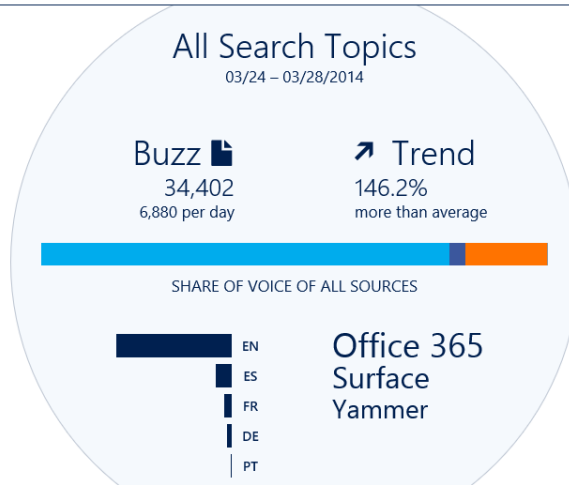
Select the Microsoft Social Listening solution to connect to:

None

Select

All Search Topics

03/24 - 03/28/2014 Default time f...



Microsoft Social Listening | ANALYTICS | Home

- ANALYTICS
- FACEBOOK PAGES
- ALERTS
- SETTINGS
- HELP

- Time frame
- Today
  - Last week
  - Last month
  - Custom time frame
  - Default time frame

# All Search Topics

03/24 – 03/28/2014

Buzz 

34,402

6,880 per day

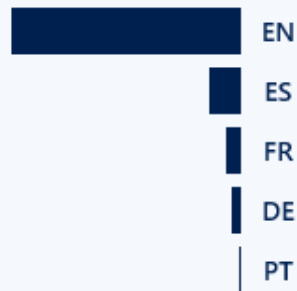
 Trend

146.2%

more than average



SHARE OF VOICE OF ALL SOURCES



Office 365  
Surface  
Yammer

## Office 365


23,717 posts, 68.9% of all posts


 256.8%


Office 365  
Surface  
Yammer


# Overview

## Analytics summary


  
**23,717**  
posts  
4,743 per day  
**Buzz**





  
**256.8%**  
> average  
average 6,647  
**Trend**

  
**68.9%**  
of posts  
in your data set  
**Share of voice**

  
**7.1 / +0.3**  
**Sentiment**






Positive  ...




-  Confirm EN
-  Positive /2014
-  Neutral
-  Negative ...

EN

11:50 PM 03/28/2014

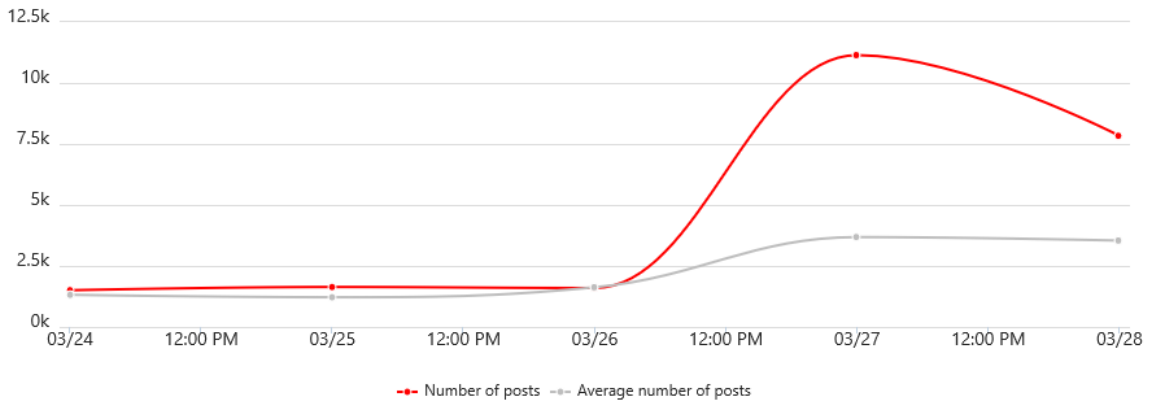
 Reply  Retweet  Favorite

 Positive  

-  Open original post
-  Email this post
-  Remove this post



## Volume history Number of posts in your time frame



## Sources summary

### Twitter

19,202 Posts

81 % ↗

### Facebook

580 Posts

2.4 % ↗

### News

0 Posts

0 % →

### Blogs

3,920 Posts

16.5 % ↗

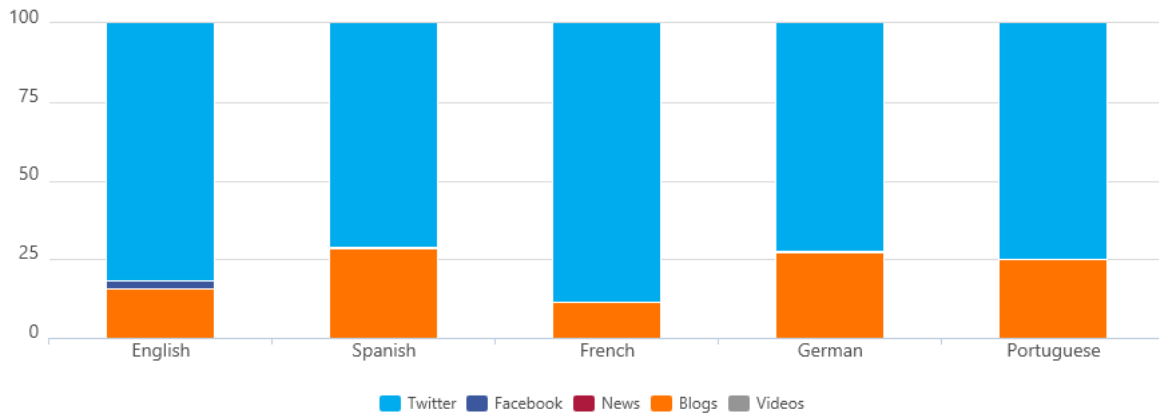
### Videos

15 Posts

< 1 % ↘












## Sources share of voice by language In percentage per language










# Authors

## Top 5 authors

				
burakmentes		<b>178</b>	< 1%	
QuiteCloudy (Scott Cameron)	Olathe, Kansas,...	<b>137</b>	< 1%	
Vorsite (Vorsite)	Seattle, Washin...	<b>113</b>	< 1%	
Bob Gourley		<b>108</b>	< 1%	
myfreshreviews		<b>102</b>	< 1%	

## Top 5 authors by sources

 **Twitter** 12,760 authors found

		SoV	
QuiteCloudy (Scott Cameron)	<b>137</b>	< 1%	
Vorsite (Vorsite)	<b>113</b>	< 1%	
CloudSolutions (Cloud Soluti...	<b>78</b>	< 1%	
whymicrosoft (Why Microsoft)	<b>53</b>	< 1%	
Office (Office)	<b>50</b>	< 1%	

## Set up new alert

### Basic information

Name

Status

active  inactive

### Select alert type

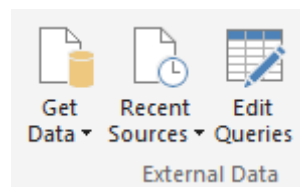
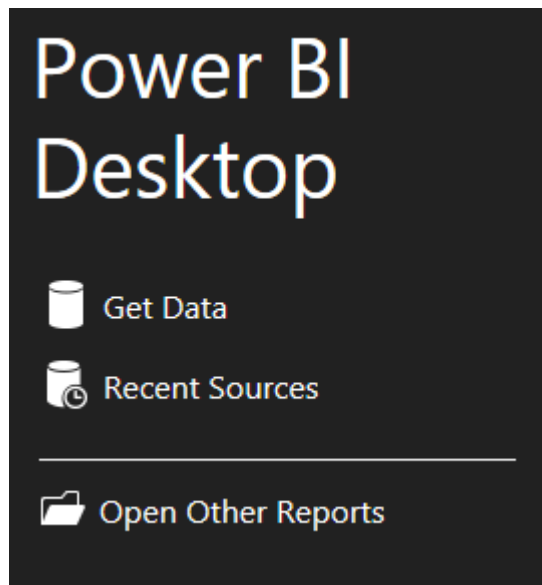
Post Alert  Trend Alert

When the post volume for the active filters exceeds the statistical expectation you'll receive a trend alert. Adjust the level of sensitivity for the statistical expectations.



### Recipients

Email addresses

 +

# Get Data

All

File

Database

Azure

Other

All

- Microsoft Azure HDInsight
- Microsoft Azure Blob Storage
- Microsoft Azure Table Storage
- Web
- SharePoint List
- OData Feed
- Hadoop File (HDFS)
- Active Directory
- Microsoft Exchange
- Dynamics CRM Online
- Facebook
- Google Analytics

←

Anonymous

Windows

Basic

Web API

Marketplace key

Organizational account

Access an OData feed

×

 <https://.crm.dynamics.com/XRMService/2011/...>

You aren't signed in. Please sign in.

Sign in

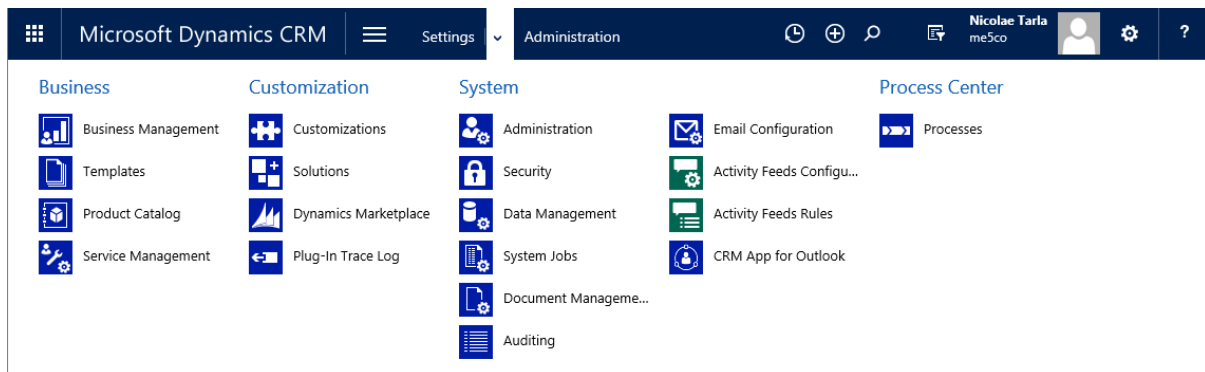
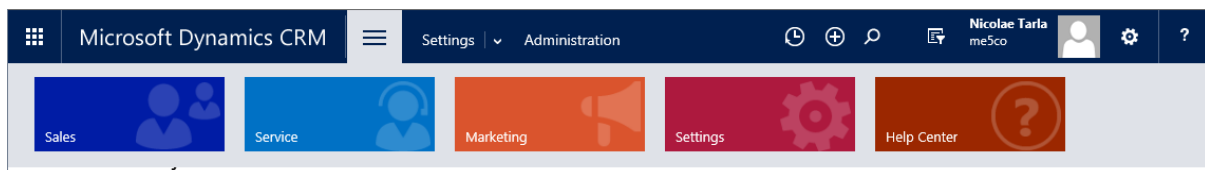
Select which URL to apply these settings to:

- <https://.crm.dynamics.com>
- <https://.crm.dynamics.com/XRMService/2011/OrganizationData.svc>

Connect

Cancel

# Chapter 6: Dynamics CRM Administration



## Fiscal Year Settings

?

Select fiscal year settings for Microsoft Dynamics CRM.

Fiscal Settings

**Set the fiscal period.**

Start Date \*

Fiscal Period Template

**How to display?**

	Prefix	Year Format	Postfix
Fiscal Year	<input type="text" value="FY"/>	<input type="text" value="YYYY"/>	<input type="text" value="FY"/>
Named Based On	<input type="text" value="Start Date"/>		
Fiscal Period	<input type="text" value="Quarter 1"/>		
Display As	<input type="text" value="&lt;fiscal period&gt; &lt;fiscal year&gt;"/>		

OK Cancel

# Schedule a Business Closure

Specify the name and select the time of the business closure.

**i** During this closure, service activities cannot be scheduled. However, resources with the Do not observe option selected for business closures can be scheduled for services.

**Business Closure**

**Details**

Name \*

Start Time    All Day Event

End Time  

Duration  

Help

OK

Cancel

## Business Management

Which feature would you like to work with?



### Fiscal Year Settings

Set the start date, template, and display options for the fiscal year and fiscal period used for tracking sales goals.



### Goal Metrics

Define and manage the kinds of goals that your organization tracks.



### Business Closures

Create a list of holidays and other times when the business is closed.



### Facilities/Equipment

Add facilities and equipment for service scheduling. Change information about resources or delete existing resources.



### Queues

Create and manage service queues, and manage the membership of private queues. Establish criteria for automatic record creation and updates.



### Resource Groups

Add new groups and new members to existing groups for service scheduling. Update group information and delete groups or group members.



### Sales Territories

Create new sales territories and assign territory managers. Add and remove members, modify territory information, and delete territories.



### Services

Add new services for service scheduling. Change service information and deactivate existing services.



### Sites

Create new sites or office locations where service operations take place. Add and remove resources, change site information, or delete sites.



### Subjects

Manage the subject hierarchy for your organization's products, literature, and articles.



### Currencies

Add new currencies or change the exchange rates for existing currencies.



### Connection Roles

Create, edit, and delete the standard labels used to define connections between records.



### Relationship Roles

Manage the standard labels users can apply when they define relationship roles between accounts, contacts, and opportunities.






### Automatic Record Creation and Update Rules

Create and manage rules for automatic record creation and updates. You can set up rules for either out-of-the-box entities or custom entities.

## Rule Criteria

### If Conditions

 Clear |  Group AND |  Group OR

[Select](#)

### Then Conditions

Route To\*  Queue  User/Team

Add to Queue

## Case Settings

? X

Select the Case attributes that will inherit from parent case to child case.

### Available attributes

- Activities Complete
- Case Stage
- Case Type
- Check Email
- Contact
- Contract
- Contract Line
- Currency

### Selected attributes

- Case Title
- Customer

>>

<<

You can select a cascade closure preference for parent and child cases.

- Specify closure preference
- Close all child cases when parent case is closed
  - Don't allow parent case closure until all child cases are closed

OK

Cancel

## Case Settings with Record Creation and Update Rules

---



### Queues

Create and manage service queues, and manage the membership of private queues. Establish criteria for automatic record creation and updates.



### Parent and Child case settings

Specify the information to be inherited from a parent case to child cases. Define case closure cascade settings between parent and child cases.



### Routing Rule Sets

Create or delete case routing rules. Change existing rule information, such as conditions, order, and actions.



### Automatic Record Creation and Update Rules

Create and manage rules for automatic record creation and updates. You can set up rules for either out-of-the-box entities or custom entities.



### Subjects

Create and manage information in a subject tree. This helps to categorize an organization's cases to identify frequent requests and problem areas.

## ENTITLEMENT TERMS

Allocation Type \*

Number of cases

Decrease Remaining On \*

Case Resolution

Total Terms

--

Remaining Terms

--

## Service Terms

---



### Service Level Agreements

Create and manage service level agreements (SLAs), and associate them to a customer service schedule. Define failure and warning violation time, and the actions associated with SLAs.



### Entitlements

Create and manage entitlements, and associate them with a customer. Define and manage entitlement terms of service for multiple channels.



### Holiday Schedule

Create and manage a list of holidays for the customer service schedule. Associating the holiday schedule with a service schedule determines SLA time calculations.



### Service Configuration Settings

Set system-level service settings for your organization.



### Customer Service Schedule

Create and manage customer service schedules for the organization.

## Knowledge Base Management

---



### Embedded Knowledge Search

Configure the knowledge search control to use the CRM knowledge base or Parature. Add the control to additional record types in CRM.



## Knowledge Base Management Settings

 Help

### Record Types

Select the record types that you want to turn on knowledge base (KB) management for.

<input type="checkbox"/>	<b>Entities</b>
<input type="checkbox"/>	Account
<input type="checkbox"/>	Campaign
<input checked="" type="checkbox"/>	Case
<input type="checkbox"/>	Competitor
<input type="checkbox"/>	Contact
<input type="checkbox"/>	Contract
<input type="checkbox"/>	Contract Line
<input type="checkbox"/>	Entitlement
<input type="checkbox"/>	External Party

### Knowledge Source

Dynamics CRM supports the use of the CRM Knowledge base as well as the Parature Knowledgebase. Select the knowledge solution that your organization is using.

**Knowledge Solution:**

### Support Portal Connection

External links for KB articles are created in the URL format specified below. Insert "{kbnum}" as a placeholder in the URL format. It will be replaced by an actual KB article number, for example <http://support.microsoft.com/kb/{kbnum}>

**Portal:**  Use an external portal

If "Use an external portal" isn't selected, when an email is sent to customers, the article contents will be inserted as the email body, instead of a link to the article.

**URL Format:**

[Next](#)

[Cancel](#)

### Templates



#### Entitlement Templates

Create and manage templates for creating entitlements.



#### Email Templates

Create and manage templates for email messages.



#### Article Templates

Create and manage templates for articles in the knowledge base.



#### Contract Templates

Create and manage templates for contracts.

# Product X-13 Entitlement

**INFORMATION**

Entitlement Template Name *	Product X-13 E
Start Date	--
End Date	--
Restrict based on entitlement terms	No
SLA	--
Description	--

**ENTITLEMENT TERMS**

Allocation Type	Number of cases
Decrease Remaining	Case Resolution
Total Terms	--

**Products** +

Search for records 🔍	
Name ↑	Product ID
No Product records found.	

**Entitlement Channels** +

Name ↑	Total Ter
No Entitlement Template Channel records found.	

**Service Scheduling**



**Business Closure**

Create a list of holidays and other times when the business is closed.



**Services**

Add new services for service scheduling. Change service information and deactivate existing services.



**Facilities/Equipment**

Add facilities and equipment for service scheduling. Change information about resources or delete existing resources.



**Resource Groups**

Add new groups and new members to existing groups for service scheduling. Update group information and delete groups or group members.



**Sites**

Create new sites or office locations where service operations take place. Add and remove resources, change site information, or delete sites.



**Families & Products**

A product is an item in the product catalog that you want to sell to your customers. In this section, you manage products, set up product family hierarchies, create product bundles, and manage properties of product records. You can publish, revise, or retire product records, and also reclassify them to move them to other areas of the product catalog.



**Price Lists**

A price list specifies what prices can be charged for each unit in the unit group of a product. In this section, you create, manage, and delete price list line items and price lists in the product catalog. You associate and disassociate products with price lists. You also specify various pricing options in the price list line items, such as the quantity selling option, the pricing method, and the rounding options.



**Discount Lists**

A discount list contains the specific discounts that can be applied to a product, based on volume purchased. In this section, you create, manage, and delete discount lists in the product catalog.



**Unit Groups**

A unit group contains the base unit a product is available in, such as a liter, and then lists all the different increments that this base unit is packaged for sale. For example, if the base unit is a two-liter bottle, then that product could be sold individually as a two-liter bottle or in a case containing 6 two-liter bottles. In this section, you create, manage, and delete units and unit groups in the product catalog.



PRODUCT

# Office 365 Suite (sample)



## Office 365 Suite (

- Office 365 for
- Office 365 for
- Office 365 for
- Office 365 for :

	<b>Office 365 Suite (sample)</b>	
Product ID	Office 365 Suite (sam...	
Product Structure	Product Family	
Unit	Standard User (sample)	
Status	Draft	<input checked="" type="checkbox"/>

	<b>Office 365 for Enterprise</b>	
Product ID	Office 365 for Enterpr...	
Product Structure	Product Bundle	
Unit	Standard User (sample)	
Status	Draft	<input checked="" type="checkbox"/>

	<b>Office 365 for Midsize Business</b>	
Product ID	Office 365 for Midsiz...	
Product Structure	Product Bundle	
Unit	Standard User (sample)	
Status	Draft	<input checked="" type="checkbox"/>

## Administration

### Which feature would you like to work with?



**Announcements**  
Create, edit, and delete announcements that appear in the Workplace area.



**Auto-Numbering**  
Specify the prefix numbers for contracts, cases, quotes, orders, articles, invoices, and campaigns. Select the suffix length for contracts, cases, quotes, orders, and invoices.



**System Settings**  
Set the format for various values, such as numbers, the calendar, and currency. Select the email tracking, marketing, and customization options for your organization. Set Microsoft Dynamics CRM for Outlook options. Manage report categories.



**Languages**  
Add or remove support for additional languages.



**Privacy Preferences**  
Set the privacy preferences for the organization.



**Subscription Management**  
See payment and billing options, and purchase additional licenses. You must be a member of an appropriate security role to do these tasks.



**System Notifications**  
View important system messages such as scheduled outage notifications.



**Resources In Use**  
View details about your organization's use of storage, custom entities, and workflows and dialogs.



**Yammer Configuration**  
Connect Microsoft Dynamics CRM to your enterprise Yammer network.



**Microsoft Social Engagement Configuration**  
Connect Microsoft Dynamics CRM to Microsoft Social Engagement for Social Insights

## Set up Multi-Entity Quick Find for Default Search

You can include up to 10 entities in a multi-entity Quick Find. Move entities up or down to set the order results are displayed.

Available Entities		Selected Entities
Address		Account
Appointment		Contact
Article		Lead
Article Template		Opportunity
Business Unit		User
Campaign		Competitor
Campaign Activity		Activity
Campaign Response		Case
Case Creation Rule	<input type="button" value="Add &gt;"/>	
Connection	<input type="button" value="&lt; Remove"/>	
Connection Role	<input type="button" value="Move Up"/>	
Contract	<input type="button" value="Move Down"/>	
Contract Line		
Contract Template		

### Set custom Help URL

Use custom Help for customizable entities

Yes  No

Global custom Help URL

Append parameters to URL

Yes  No

# Privacy Preferences

? X

Choose privacy preferences for your organization.

## Select your error notification preferences

You can set error notification preferences on behalf of your users. If you choose not to set error notification preferences, your users can specify their own individual error reporting preferences in their personal options.

Specify the Web application error notification preferences on behalf of users

Every time a Web application error occurs when a user runs Microsoft Dynamics CRM:

- Ask the user for permission to send an error report to Microsoft
- Automatically send an error report to Microsoft without asking the user for permission
- Never send an error report to Microsoft

## Select your privacy statement link preferences

You can decide whether to provide your users with a link to your organization's privacy statement. If you choose to show the link, it will be added to the Settings menu.

For this organization:

- Do not show a link to the privacy statement
- Show a link to the privacy statement

Privacy statement URL:

[Test URL](#)

OK

Cancel

# Set Auto-Numbering

? X

Specify prefixes for these entities. Select suffix length for the eligible entities.

Contracts	Cases	Articles	Quotes	Orders	Invoices	Campaigns	Knowledge Articles
Prefix*		<input type="text"/>					
Number		<input type="text" value="1003"/>					
Preview		-01003					

OK

Cancel

## Resources In Use

CRM Organization Name: **me5co**

CRM Organization URL Name: **me5co**

Storage:

Custom Entities:

To view the number of user licenses in use, [visit the Licenses Page](#). You must be a member of an appropriate security role to do these tasks.

To purchase more user licenses or storage, [visit the Subscription Management page](#). You must be a member of an appropriate security role to do these tasks.

## Security

### Which feature would you like to work with?



#### Users

Add new users. Edit information about users and deactivate user records. Manage the teams, roles, and licenses assigned to users.



#### Security Roles

Create new security roles. Manage and delete existing security roles for your organization.



#### Field Security Profiles

Manage user and team permissions to read, create, or write information in secured fields.



#### Positions

Add new Position. Modify the Position description.



#### Teams

Add new teams and new members to existing teams. Modify the team description and delete members from teams.



#### Business Units

Add new business units. Edit and deactivate existing business units. Change the parent business unit.



#### Hierarchy Security

Configure hierarchy security, including enabling hierarchy modeling and selecting the model. You can also specify how deep the hierarchy goes, and specify the entities to exclude from a hierarchy.



#### Access Team Templates

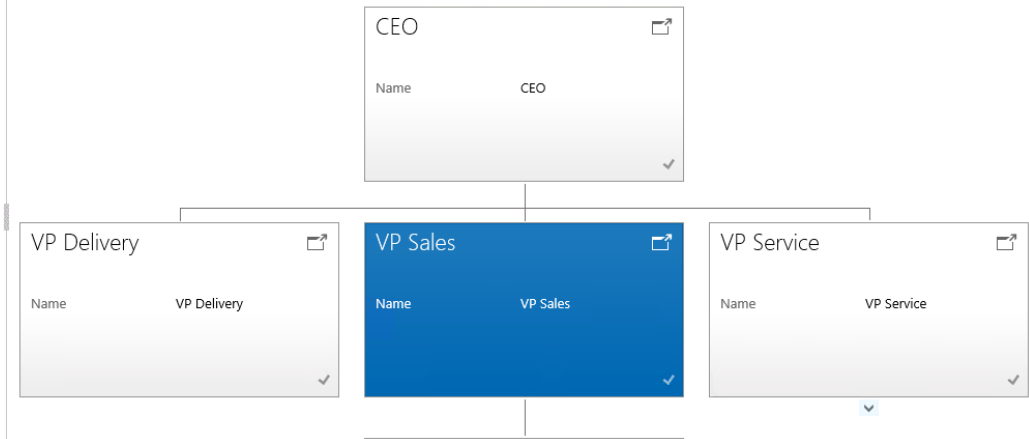
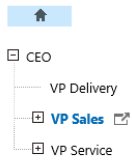
Add new team templates. Modify the team template description.

## Active Positions ▾

✓	Name	Parent Position
	CEO	
	VP Sales	CEO
	Salesperson	VP Sales
	VP Delivery	CEO
	VP Service	CEO
	Service Representative	VP Service

POSITION

## VP Sales



## Hierarchy Security

Configure hierarchy security, including enabling hierarchy modeling and selecting the model. You can also specify how deep the hierarchy goes, and specify the entities to exclude from a hierarchy.

### Turn on Hierarchy Modeling

Enable Hierarchy Modeling

### Select Hierarchy Model

Manager Hierarchy [Configure](#)       Custom Position Hierarchy [Configure](#)

Hierarchy Depth

### Exclude following entities from hierarchy

Available Entities

- Account
- Activity
- Appointment
- Campaign
- Campaign Activity
- Campaign Response
- Case

Selected Entities

-



Team template

# Opportunity Sales Team Template

Team templates ▼ ↑ ↓

## General

Name\*  x Entity\*  ▼

Description

- Access Rights\*
- Delete
  - Append
  - Append To
  - Assign
  - Share
  - Read
  - Write

## Data Management

### What would you like to do?



#### Duplicate Detection Settings

Select default duplicate detection settings for your organization.



#### Duplicate Detection Rules

Create, modify and publish duplicate detection rules.



#### Duplicate Detection Jobs

Create and monitor duplicate detection jobs.



#### Bulk Record Deletion

Manage bulk record-deletion jobs.



#### Data Maps

Create, import, and export data maps used during import.



#### Imports

Import data and view the status of imports in progress.



#### Templates for Data Import

Download a template for Data import.



#### Sample Data

Add sample data to the system, or delete existing sample data.



#### Add Ready-to-Use Business Processes

Add business processes that are ready to use and designed for common sales, service, and marketing scenarios.



#### Data Encryption

Check the encryption status, and change or activate the encryption key.



#### Export Field Translations

Export translatable text for the localizable fields in the application



#### Import Field Translations

Import translated text for the localizable fields in the application.

Name	Type	Size
[Content_Types]	XML File	1 KB
CrmFieldTranslations	XML File	117 KB



## System Jobs

E... All ▾ Vi... All System Jo ▾

More Actions ▾

System Job Type	System Job Name	Regarding	Status Reason	Owner
Calculate Rollup...	Calculate rollup fields for the account entity		Succeeded	SYSTEM
Bulk Delete	Delete completed system jobs		Succeeded	SYSTEM
Bulk Delete	Delete completed process sessions for Sync Workflows		Succeeded	SYSTEM
Calculate Rollup...	Calculate rollup fields for the account entity		Succeeded	SYSTEM
Calculate Rollup...	Calculate rollup fields for the account entity		Succeeded	SYSTEM
Calculate Rollup...	Calculate rollup fields for the account entity		Succeeded	SYSTEM

### System Job: Calculate rollup fields for the knowledgearticle entity

System Job : Information

- General
- Details

Related

**Information**

**General**

Name: Calculate rollup fields for the knowledgearticle entity Type: Calculate Rollup Field

Regarding: [Empty] Created On: 3/20/2016 8:50 PM

Job Owner: SYSTEM Completed On: 3/20/2016 8:50 PM

Retry Count: 0

**Details**

## Document Management

### Which feature would you like to work with?

- Document Management Settings**  
Select default document management settings for your organization.
- Install List Component**  
Install List Component
- SharePoint Sites**  
A SharePoint site is a record on a SharePoint server or in a site collection. SharePoint site records map to sites or records on a SharePoint server.
- SharePoint Document Locations**  
A document location record maps to document libraries or folders on a SharePoint server. They are defined relative to a SharePoint document library record or a document location record. They can be associated with a Microsoft Dynamics CRM record.
- Enable Server-Based SharePoint Integration**  
We recommend that you enable server-based SharePoint integration. Your current SharePoint integration relies on installing a list component on a sandbox solution in SharePoint. SharePoint will no longer be supporting the sandbox solution feature.
- Enable OneDrive for Business**  
Enable users to manage files stored in OneDrive for Business directly in Dynamics CRM.
- Manage Office Graph Integration**  
Enable Office Graph integration and specify default settings for your organization.

## Audit

### What would you like to do?

- Global Audit Settings**  
Select audit settings for your organization.
- Entity and Field Audit Settings**  
Enable audit tracking on selected entities and fields.
- Audit Summary View**  
View a chronological listing of transactions across records and users.
- Audit Log Management**  
Manage space by deleting old or unwanted audit logs.

## Email Configuration

### What would you like to do?



#### Email Server Profiles

Set up the email channel by creating an email server profile and adding mailboxes to it.



#### Mailboxes

Manage mailboxes of Microsoft Dynamics CRM users and queues. Specify how you want to synchronize email for the mailboxes.



#### Migrate Email Router Data

Migrate data from the Microsoft Dynamics CRM 2016 Email Router for processing email through server-side synchronization.



#### Email Configuration Settings

Set system-level email settings for your organization.



#### Server-Side Synchronization Performance

Review and monitor the performance of server-side synchronization.

Test & Enable Mailbox
 Apply Default Email Settings
 Approve Email
 Reject Email

Actions



Activity Feeds Configu...



Activity Feeds Rules

## All Processes ▾

New
 


 Activate
 Deactivate
 More Actions ▾

Process Name ↑	Category	Primary Entity	Status
Collaborative selling	Business Process Flow	Opportunity	Activated
Contact to Order (B2C)	Business Process Flow	Contact	Activated
Contact to Order B2C - Fill Ship To fields WF	Workflow	Order	Draft
Email Sales Campaign	Business Process Flow	Campaign	Activated
Guided Service Case	Business Process Flow	Case	Activated

File | Save | Save As | Deactivate | Order Process Flow | Enable Security Roles | Show Dependencies | Actions ▾ | Help ▾

### BUSINESS PROCESS FLOW

## Lead to Opportunity Sales Process

Details ▾

Stage Name *	Step Name	Value	Required
<b>Qualify</b>	<b>Existing Contact?</b>	<b>Existing Contact?</b>	<input type="checkbox"/>
	<b>Existing Account?</b>	<b>Existing Account?</b>	<input type="checkbox"/>
	<b>Purchase Timeframe</b>	<b>Purchase Timeframe</b>	<input type="checkbox"/>
	<b>Estimated Budget</b>	<b>Budget Amount</b>	<input type="checkbox"/>
	<b>Purchase Process</b>	<b>Purchase Process</b>	<input type="checkbox"/>
	<b>Identify Decision Maker</b>	<b>Decision Maker?</b>	<input type="checkbox"/>
	<b>Capture Summary</b>	<b>Description</b>	<input type="checkbox"/>

+ Insert stage Add branch

## Dynamics Marketplace

Popular

Newest

Featured

More Solutions



### ClickDimensions Email Marketing and Marketing Automation for Microsoft Dynamics CRM

ClickDimensions Marketing Automation for Microsoft Dynamics CRM empowers marketers to generate and qualify high quality leads while providing sales the ability to prioritize the best

★★★★★ (78) ClickDimensions

Quick view ▾

Microsoft Dynamics

For Purchase

#### Customization

##### Which feature would you like to work with?



##### Customize the System

Create, modify, or delete components in your organization. Components include entities, fields, relationships, forms, reports, processes, and others.



##### Publishers

Create, modify or delete a solution publisher.



##### Solutions

Create, modify, export, or import a managed or unmanaged solution.



##### Developer Resources

View information or download files that help you develop applications and extensions for Microsoft Dynamics CRM.



##### Themes

Adjust your organization's colors. Create, change, or delete themes that are used in your organization.

## All Solutions ▾

Search for records

Name	Display Name	Version	Installed On ↑	Package Typ...	Publisher
BusinessProcesses	Business Processes	1.0.0.0	11/6/2014	Managed	Microsoft Dynamics

## Business Units

Search for records

View: Active Business Units ▾

Name ↑	Main Phone	Website	Parent Business
Cloud			IT
Delivery			IT
Finance			me4co
Infrastructure			IT
IT			me4co
me4co			

### Security Role: role1

Working on solution: Default Solution

Entity	Create	Read	Write	Delete	Append	Append To	Assign	Share
Account	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Activity	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Announcement	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>		<input type="radio"/>		
Application File	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>				
Connection	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Connection Role	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>		
Contact	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Customer Relationship	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Data Import	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Data Map	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Data Performance Dashboard	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>		
Document Location	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Duplicate Detection Rule	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Email Template	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Follow	<input type="radio"/>	<input type="radio"/>		<input type="radio"/>	<input type="radio"/>			
Import Source File	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Language	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>		
Lead	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Mail Merge Template	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Mobile Offline Profile	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Note	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Office Graph Document		<input type="radio"/>						
Opportunity	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

**Key**

- None Selected
- User
- Business Unit
- Parent: Child Business Units
- Organization

 SAVE  CANCEL





## Assign License


Different services are available in different locations. [Learn more about licensing restrictions](#)


### Set user location

Canada 

 NOTE: It can take up to an hour to prepare Skype PSTN Calling(s1) for new users. Then they will need phone numbers. To assign phone numbers go to the [Skype for Business admin center](#).

Office 365 Enterprise E5   
24 of 25 licenses available [Buy more](#)

Microsoft Dynamics CRM Online Professional   
24 of 25 licenses available [Buy more](#)

 Assign security roles in CRM so this user can access your Dynamics CRM organization. CRM system administrators will see a notification reminding them next time they sign in to Dynamics CRM. [Learn more how to assign CRM Online security roles to users](#)

# Manage User Roles



What roles would you like to apply to the 1 User you have selected?

Role Name	Business Unit
<input type="checkbox"/> Activity Feeds	me4co
<input type="checkbox"/> CEO-Business Manager	me4co
<input type="checkbox"/> CSR Manager	me4co
<input type="checkbox"/> Customer Service Representative	me4co
<input type="checkbox"/> Delegate	me4co
<input type="checkbox"/> Knowledge Manager	me4co
<input type="checkbox"/> Marketing Manager	me4co

As you assign security roles to your users, you will enable access and the ability to extract your data. Access is enabled through multiple clients (i.e. CRM for Outlook, CRM for tablets, web-user). You may administer these access privileges by configuring your user's security role or entity attributes.

OK

Cancel

The screenshot displays the Dynamics CRM Home page. The top navigation bar includes a home icon, a search icon, and a menu icon. The main content area is divided into two primary sections: 'My Activities' and 'My Open Opportunities'. 'My Activities' lists several tasks with dates and times, such as 'Schedule an appointment with customer (sample)' on April 20 at 5:00 AM. 'My Open Opportunities' lists sales opportunities with details like '6 orders of Product SKU JJ202 (sample)' with a value of \$10,000.00. A right-hand pane shows a 'Home' header and a 'My Activities' list with a scrollable list of customer interactions, including 'Ivan Komashinsky (sample)' and 'Lidman Anna (sample)'. The interface uses a clean, modern design with a light blue and white color scheme.